



# License Procedures: Pipe Layers



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Per City Ordinance (Chapter 15.04 Plumbing - Licenses): No person shall conduct plumbing work, either as a plumbing contractor or pipe layer, within this City unless licensed, notwithstanding exceptions that may be provided for in the statutes and administrative rules of the State of South Dakota, or the current plumbing standards adopted by the State Legislature and Commission, with specific reference to the ability for a property owner to do his own work on his own property

1. Fill out a business license application form, which is available at the City Finance Office in City Hall.
2. The license fee must be collected at the Finance Office. Please make payable to the City of Watertown.  
**i). First Year Rate for a Pipe Layers License is \$250.00.**
3. A bond in the penal sum of ten thousand dollars (\$10,000) with two sureties or a bond for that amount by a surety company, which bond shall be made in favor of this City. Such bond shall be conditioned upon the faithful performance of all duties required by ordinance or a rule or regulation of the license by this City. It shall be a further condition of such bond that the obligators will hold this City harmless from all damages sustained by reason of neglect or incompetence of such licensee in the performance of work done or careless guarding of excavations made or failure to put all streets or public places in as good conditions as they were before such work was commenced, or by reason of any such cause growing out of the negligence of the licensee or the issuance of said license.
4. A certificate of insurance showing that the licensee has in force Manufacturer's and Contractor's Liability, including Property Damage Insurance in amounts not less than two hundred fifty thousand dollars (\$250,000) for damage caused by injury to one person, not less than five hundred thousand dollars (\$500,000) for damage caused by injury to more than one person in one accident and not less than two hundred fifty thousand dollars (\$250,000) property damage. Both bond and insurance shall be maintained during the term of the license.
5. Approval is required from the Watertown City Council. Your application will be presented in a timely manner following your submittal. Please note, City Council Meeting are held the first and third Monday of each month. Upon approval, a license card will be provided.
6. Please note, licenses are effective from January 1 to December 31. The renewal license fee is \$75.00. The paperwork will be mailed to you directly, usually in November.

## Chapter 15.04 Plumbing - Licenses

### 15.0401: UNLAWFUL UNLESS LICENSED

No person shall conduct plumbing work, either as a plumbing contractor or pipe layer, within this City unless licensed, notwithstanding exceptions that may be provided for in the statutes and administrative rules of the State of South Dakota, or the current plumbing standards adopted by the State Legislature and Commission, with specific reference to the ability for a property owner to do his own work on his own property. (Ord 10-35; Rev 02-13-11)

### 15.0402: LICENSE REQUIRED

Any person desiring to engage as a pipe layer in this City shall have an established place of business and shall first secure from the City Council of this City a license as a pipe layer. (E-154-1) (Ord 06-09; Rev 06-9-06) (Ord 10-35; Rev 02-13-11)

### 15.0403: APPLICATION FOR LICENSE

Application for a license as a pipe layer shall be made to the City Council upon blanks furnished by the Finance Officer and shall state the name of the person desiring such license, that he is now engaged in or desires to engage in the pipe layer business, his existing or proposed place of business and the name under which said business is to be carried on. (E-154-1) (Ord 10-35; Rev 02-13-11)

### 15.0404: QUALIFICATION

Applicants for a pipe layer's license shall furnish the City Engineer with satisfactory evidence that he is a licensed pipe layer in the State of South Dakota before the application can be approved by the City Engineer. (E-154-1) (Ord 10-35; Rev 02-13-11)

### 15.0405: LICENSE FEE

1. Application for the license of a pipe layer shall be filed with the Finance Officer and approved by the City Council. The applicant shall pay to the Finance Officer the license fee as established by Resolution adopted by the City Council. (Ord 10-35; Rev 02-13-11) Pipe layer's license fee shall be established by Resolution of the City Council. (Ord 10-27; Rev 11-12-10)
2. Any pipe layer who lets his license lapse shall pay the first year fee again. (E-154-1) (E-617-1) (Ord 10-35; Rev 02-13-11)

### 15.0406: BOND AND INSURANCE

At the time of the filing of the application for a license and annually thereafter, there shall be filed by each pipe layer, with the Finance Officer, the following: (Ord 10-35; Rev 02-13-11)

1. A bond in the penal sum of ten thousand dollars (\$10,000) with two sureties or a bond for that amount by a surety company, which bond shall be made in favor of this City. Such bond shall be conditioned upon the faithful performance of all duties required by ordinance or a rule or regulation of the license by this City. It shall be a further condition of such bond that the obligators will hold this City harmless from all damages sustained by reason of neglect or incompetence of such licensee in the performance of work done or careless guarding of excavations made or failure to put all streets or public places in as good conditions as they were before such work was commenced, or by reason of any such cause growing out of the negligence of the licensee or the issuance of said license.
2. A certificate of insurance showing that the licensee has in force Manufacturer's and Contractor's Liability, including Property Damage Insurance in amounts not less than two hundred fifty thousand dollars (\$250,000) for damage caused by injury to one person, not less than five hundred thousand dollars (\$500,000) for damage caused by injury to more than one person in one accident and not less than two hundred fifty thousand dollars (\$250,000) property damage. Both bond and insurance shall be maintained during the term of the license. (E506-1) (E-154-1) (00-7)

### 15.0407: LICENSE ISSUED

The Finance Officer shall, after the applicant has complied with all the conditions precedent to the issuance of a pipe layer's license and after approval of the bond and insurance and the granting of such license to the applicant by the City

Council, issue to such person a Pipe Layer's Certificate of License, which shall give the name under which such pipe layer or will conduct business, his existing or proposed place of business, the date of issuance of such license and the date of expiration of the same, and such other information as may be deemed desirable. The license so issued to a pipe layer shall entitle the holder of such to engage in his respective business in this City for or during the year ending December 31 after the issuance of such license, and such license shall not be transferable. (E-154-1) (Ord 10-35; Rev 02-13-11)

**15.0408: REMOVAL OF LOCATION**

Should any pipe layer holding a license for a given location for his place of business desire to move to another location, he shall report such intention to the Finance Officer, giving the proposed new place of business. (E-154-1) (Ord 04- 16; Rev 12-31-04) (Ord 10-35; Rev 02-13-11)