

**Watertown**  
**City Council Meeting Minutes**  
**February 3, 2020**

**Call to Order**

The City Council met in regular session at 5:30 PM in the City Hall, 23 2ND ST NE. Mayor Sarah Caron presiding.

**Roll Call**

Present upon roll call: Alderperson Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Roby, Vilhauer, and Weyh

**Approval of Consent Agenda**

Motion by Holien, seconded by Mantey, approving the following items on the consent agenda: minutes of the Council meeting held on January 21, 2020; authorization to call for Bids for Phase 1 of Lake Kampeska Recreational Trail Loop project; approval of a Pyrotechnics or Open Flame Permit Application for a Fireworks Display south of Premier Softball Complex on July 10, 2020; approval of Hank Roso as a Volunteer for the Fire Department; authorization for the Fire Department to accept a Homeland Security Grant in the amount of \$31,800 for Training and Equipment for the SDTF-1 USAR Team - No City Match; authorization for the Fire Department to apply for a Homeland Security Grant in the amount of \$30,000 for Digital Motorola Radios and a Radio Repeater - no City match requirement; approval of a Professional Services Agreement for miscellaneous engineering services for annual Airport duties, with Helms and Associates, in the Not-to- Exceed amount of \$15,050; approval of Pay Estimate No. 5 (Final) for the Hangar Taxilane Expansion Project (AIP #3-46-0058-032-2017) with J&J Earthworks for \$29,050.00, bringing the final contract amount to \$661,166.53; approval of Change Order No. 3 Final with J&J Earthworks, Inc. for the 2018 Street Improvements Project, Project No. 1801-D, 26th Street SE, for an increase of \$16,359.39, bringing the final contract amount to \$191,089.39. Motion Carried.

**Public Comments**

Mayor Caron called for Public Comment. No public comments.

**Approval of Agenda**

Motion by Vilhauer, seconded by Lalim, to approve the agenda as presented. Motion Carried.

**Regular Agenda**

Todd Kays, Executive Director of First District Association of Local Government, provided the 2019 Annual Report Presentation. No action taken.

This being the time scheduled for a public hearing on a new Retail (On-Off Sale) Wine & Cider license to The Painted Fox, LLC d/b/a The Painted Fox, LLC at 208 E Kemp Ave Suite 1, E65' Lots 13-14 Blk 11 Original Plat. The Mayor called for public comment. Ashley Fox spoke in favor of the license. There were no further comments from the public. Motion by Lalim, seconded by Weyh, to approve the license as presented. VOTING IN FAVOR OF: Albertsen, Buhler, Heuer, Holien, Lalim, Mantey, Redemske, Vilhauer, and Weyh. RECUSED: Roby. Motion Carried.

This being the time scheduled for a public hearing on three-year lease agreement with Todd, Austin, and Preston Fleming for the haying rights on grassland located at the Watertown Regional Airport, Mayor Caron called for public comment. There were no comments from the public. Motion by Lalim, seconded by Buhler, to approve the lease agreement with Todd, Austin, and Preston Fleming as presented. Motion Carried.

Ordinance No. 20-05, a Zoning Text Amendment Adding Chapter 21.81 Warehousing, Packaging and Sales of Fireworks to the Revised Ordinances of the City of Watertown and Amending Chapter 21.32 I-1 Light Industrial District, Chapter 21.36 I-2 Heavy Industrial District, Chapter 13.03 Public Safety, and Chapter 21.80 Signs and Outdoor Advertising of the Revised Ordinances of the City of Watertown was placed on its second reading and the title was read. This being the time scheduled for a public hearing on Ordinance No. 20-05, the Mayor called for public comment. There were no comments from the public. Motion by Lalim, seconded by Mantey, to approve Ordinance No. 20-05 as presented. Motion Carried.

Motion by Lalim, seconded by Heuer, to approve Ordinance No. 20-04 amending Section 3.0403 of the Revised Ordinances of the City of Watertown to expand the membership of the Animal Control Board. Motion Carried.

Ordinance No. 20-06, a Zoning Text Amendment to Chapter 21.76 Campgrounds of the Revised Ordinances of the City of Watertown was placed on its first reading and the title was read. No action taken.

Motion by Lalim, seconded by Mantey, to approve Resolution No. 20-03 for the refunding of the Water Revenue Bonds, 2008 Drinking Water Loan (Watertown Municipal Utilities). Motion Carried.

Motion by Heuer, seconded by Lalim, to approve Resolution No. 20-06 relating to the improvement of the Wastewater Collections System and Treatment Facilities, authorizing and directing the Issuance and Sale of a Revenue Bond to pay the cost of said improvements. Motion Carried.

Motion by Lalim, seconded by Heuer, to approve Resolution No. 20-07 segregating the surcharge for improvements to the City of Watertown Wastewater System, for payment of a Revenue Borrower Bond and Yearly Review of Rate. Motion Carried.

Motion by Albertsen, seconded by Lalim, to approve Resolution No. 20-08 Relating to Sales Tax Revenue Refunding Bonds, Series 2020; Authorizing the Issuance and Making Provisions for their Payment. Motion Carried.

Motion by Weyh, seconded by Holien, to authorize the Mayor to sign an agreement with Nayax for credit card services at the Watertown Regional Library. Motion Carried.

Motion by Lalim, seconded by Mantey, to award bid for 2020-2024 Golf Car Municipal Lease to NB Golf Cars for \$26,430.30 plus Alternate #1 GPS Service Connection for \$7,902.90 and Alternate #2 GPS Cart Control for \$6,480.00 for a total of \$40,813.20 and to authorize the Mayor to sign the lease agreement. Motion Carried.

Motion by Albertsen, seconded by Vilhauer, to authorize the Mayor to sign a professional services contract with TSP Architects for \$64,000 to be paid in FY 2020 for the design of the Animal Care Building. (Requesting a supplemental transfer from the Capital Improvement Fund). Motion Carried.

Motion by Heuer, seconded by Lalim, to accept a \$90,000 grant from Watertown Community Foundation to fund a two year Full Time Zookeeper position with the balance of funds coming from the Lake Area Zoological Society and Parks and Recreation Funds. Motion Carried.

## **Old Business**

Alderman Lalim gave an update on the Ice Arena project.

Alderman Roby asked for an update on Cherry Creek. Public Works Director Heath VonEye noted the application is still being reviewed by the Corps of Engineers.

Alderman Vilhauer asked if the request for a memorial in honor of Dale Jones has been addressed. Public Works Director Heath VonEye reported the request is on his desk.

## **New Business**

Public Works Director, Heath VonEye, reminded the public the Board of Adjustment will meet on Tuesday, February 4th at 5:30 rather than on Thursday. The Plan Commission will not meet.

Mayor Sarah Caron reminded the public that the City Council and City Department Heads will have a retreat tomorrow at Joy Ranch. Discussions will include the City Council's goals, mission and a transition plan to a City Manager form of government.

Mayor Sarah Caron reminded the public that the next City Council meeting will be on Tuesday, February 18th at 5:30 PM.

Jesse Craig asked for future discussion on managing parking in the downtown area.

## **Liaison member reports**

Alderman Roby, liaison of the Convention and Visitor's Bureau, reported that Watertown received the Rooster Rush Cacklin' Community Award and that Dan Miller of the Bramble Park Zoo was a recipient of the 3rd Annual Ruth Ziolkowski Outstanding Hospitality & Customer Service Award.

Alderman Albertsen, liaison of the Mayor's Committee for People with Disabilities, reported the committee is looking to build a Handicap/Disability Accessible Park in Watertown.

Alderman Lalim stated the Watertown Police Department released their 2019 Report and numbers are looking good.

## **Executive Session pursuant to SDCL 1-25-2**

Motion by Lalim, seconded by Holien, to go into executive session for the purpose of discussing contractual and personnel matters. Motion Carried.

## **Adjournment**

Motion by Lalim, seconded by Buhler, to adjourn until 8:00 AM on Tuesday, February 4th, 2020. Motion Carried.

The City of Watertown, South Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Dated at Watertown, South Dakota, Feb 03 2020.

ATTEST:

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Kristen Bobzien, Finance Officer

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Sarah Caron, Mayor