

**OFFICIAL PROCEEDINGS  
CITY COUNCIL, CITY OF  
WATERTOWN, SOUTH DAKOTA**

**January 21, 2020**

The City Council met in regular session at 5:30 PM in the Council Chambers, City Hall, 23 2<sup>nd</sup> Street NE. Mayor Sarah Caron presiding. Present upon roll call: Aldermen Albertsen, Buhler, Heuer, Holien, Lalim, Redemske, Roby, Vilhauer and Weyh. Absent was Alderwoman Mantey.

Mayor Caron moved approval of addendum to the Collective Bargaining Agreement between the City of Watertown and the Local Union 1724 of the International Association of Firefighters representing the Watertown Fire Department and approval of addendum to the Collective Bargaining Agreement between the City of Watertown and the Watertown Police Officers Association from the agenda to the consent agenda.

Motion by Holien, seconded by Buhler, approving the following items on the consent agenda as amended: the minutes of the Council meeting held on January 6, 2020; approval to write-off uncollectable accounts receivable and remit to the collection agency in the amount of \$1,997.43; approval to write-off uncollectable ambulance accounts receivable and remit to collection agency in the amount of \$14,443.75; approval to remit uncollectable library accounts receivable to collection agency in the amount of \$339.50; approval of application for abatement/refund of property taxes for record #8632 in the amount of \$1,537.74; record #10660 in the amount of \$321.00; record #12229 in the amount of \$126.86 and record #12783 in the amount of \$1,259.08; approval of a business license for liquor establishment to Guest House, Inc. (\$50); approval of a business license for liquid waste hauling to Onsite Environmental (\$140); approval of volunteers for the Watertown Regional Library; authorization for the Parks, Recreation & Forestry Department to advertise for bids for Golf Carts for the years 2020-2024; authorization for the Police Department to apply for a TransCanada grant in the amount of \$5,000 for a drone and accessories – no City match requirement; authorization for the Mayor to sign contracts for server access for \$500/year with: Clark Police, Clark County Sheriff, Codington County State’s Attorney, Deuel County Sheriff, Hamlin County Sheriff, Sisseton Police and Webster Police; authorization for the Mayor to sign the annual swimming pool agreement between the Prairie Lakes Wellness Center and Watertown School District; authorization for the Mayor to Sign an annual maintenance agreement for First District for E-911 mapping maintenance for 2020 in the amount of \$21,000.00; approval of a Professional Services Agreement with First District for services related to the development and hosting of the City/County Geographic Information System (GIS) website, in the amount of \$4,500.00; approval of a Professional Services Agreement for services related to monthly updates, support, and technical assistance for the Geographic Information System (GIS) with First District, in the amount of \$20,070.00; authorization to sign the MIDSTATES VRS, LLC Service Agreement for 2020 Caterpillar Landfill Compactor GPS Mapping System; approval of Sanitation Products Inc. purchase agreement for the Wastewater Treatment Facility Treatment (WWTF) Roll-Off Truck pursuant to Sourcewell/NJPA (body) and Minnesota State (chassis) bid pricing; Council approval of the Community Rating System (CRS) Annual Recertification Report and authorization for the Mayor to sign the associated recertification documents; approval of Construction Change Order No. 2 (Final) with Duinick Inc. for the Northridge Addition Street Reconstruction Project No. 1902, for an increase of \$41,427.78, bringing the total contract price to \$904,662.63; approval of Construction Change Order No. 1 (Final) with Duinick Inc. for the Kjenstad Addition Street Reconstruction Project No. 1903, for an increase of \$36,318.91, bringing the total contract price to \$399,748.66; approval of Construction Change Order No. 1 (Final) with Duinick Inc. for the Parkview Drive Street Reconstruction Project No. 1905, for an increase of \$26,045.55, bringing the total contract price to \$224,646.94; approval of Addendum to the Collective Bargaining Agreement between the City of Watertown and the Local Union 1724 of the International Association of Firefighters representing the Watertown Fire Department; approval of Addendum to the Collective Bargaining Agreement between the City of Watertown and the Watertown Police Officers Association. Motion carried with Vilhauer recused.

Mayor Caron called for Public Comment. No public comments.

Motion by Vilhauer, seconded by Holien, to approve the agenda as amended. Motion carried.

Ordinance No. 20-01, a Zoning Text Amendment to Chapter 21.38 Planned Unit Development of the Revised Ordinances of the City of Watertown was placed on its second reading and the title was read. This being the time scheduled for a public hearing on Ordinance No. 20-01, the Mayor called for public comment. Hearing no comments from the public, motion by Lalim, seconded by Holien, to approve Ordinance No. 20-01 as presented. Motion carried.

Ordinance No. 20-02, a Zoning Text Amendment to Chapter 21.26 C-2 Local Commercial District of the Revised Ordinances of the City of Watertown Amending Conditional Uses to include Apartments was placed on its second reading and the title was read. This being the time scheduled for a public hearing on Ordinance No. 20-02, the Mayor called for public comment. Mike Lawrence spoke in favor of the Ordinance. Hearing no further comments from the public, motion by Lalim, seconded by Holien, to approve Ordinance No. 20-02 as presented. Motion carried.

Ordinance No. 20-03, a Zoning Text Amendment Adding Chapter 21.78 Communal Living to the Revised Ordinances of the City of Watertown and Amending Chapter 21.63 Off-Street Parking and Loading Requirements, Chapter 21.15 R-1C Compact Single Family Residential District, Chapter 21.16 R-2 Single Family Attached Residential District, and Chapter 21.90 Definitions of the Revised Ordinances of the City of Watertown was placed on its second reading and the title was read. This being the time scheduled for a public hearing on Ordinance No. 20-03, the Mayor called for public comment. Hearing no comments from the public, motion by Holien, seconded by Lalim, to approve Ordinance No. 20-03 as presented. Motion carried.

Motion by Vilhauer, seconded by Albertsen, to approve Resolution No. 20-01 providing for the classification and salaries of certain City of Watertown employees and officers for the period commencing January 1, 2020 (Exempt Staff). Motion carried.

Motion by Holien, seconded by Buhler, to approve Resolution No. 20-02 providing for the classification and salary guidelines of certain City of Watertown employees for the period commencing January 1, 2020 (Non-Exempt Staff). Motion carried.

**2020 MONTHLY SALARY:**

M. ROBY	9,060.13	C. TRUMM	4,132.27	S. LOWE	4,428.47	J. ELBERT	2,440.89
C. DOLNEY	3,568.93	J. WALDNER	4,132.27	J. MOES	3,423.36	R. SADERGASKI	2,666.03
J. PFEIFLE	7,354.53	G. BARTHEL	3,217.38	C. THOMAS	3,258.48	J. SUMNER	4,106.41
K. BOBZIEN	8,089.47	C. CUTLER	4,019.60	J. RETHKE	3,491.83	K. ANDERSON	3,868.83
K. CROM	5,524.13	M. JENSEN	3,695.76	T. SIMONTON	3,258.48	L. BENTHIN	3,536.00
S. BRETSCHEIDER	3,779.66	D. LINDNER	3,092.45	J. SOUCY	4,428.47	T. BEUTOW	3,645.20
C. BROWN	4,607.39	T. SWENSON	4,256.51	M. WILSON	3,779.66	L. KERFIEN	3,237.87
J. COLLINS	3,423.35	C. CHRISTENSON	4,091.23	T. WEEKS	4,851.60	C. KOCKX	3,504.80
S. GODDARD	3,855.25	D. KRANZ	8,089.47	J. WEEKS	4,025.88	T. RITER	3,237.87
H. VONEYE	10,829.87	D. ROWLAND	7,354.53	S. BLOCK	4,256.51	A. SCHAEFFER	3,536.00
C. PAULSEN	5,635.07	C. PREMUS	5,224.27	E. ADOLPHSEN	3,051.12	L. SEIM	3,237.87
M. LEWNO	5,021.47	J. RUBY	4,338.53	D. WHITMAN	6,077.07	L. STIEFEL	3,237.87
B. HANTEN	4,977.44	A. SCHMIDT	4,338.53	M. GRUENER	5,021.47	D. WARRICK	4,061.20
K. HENRICKS	4,042.42	G. HALL	6,077.07	P. HERTING	4,137.47	T. WOLLAN	3,435.47
L. MARSCHIEDER	3,417.84	S. JONGBLOED	6,077.07	S. OVERVAAG	3,747.47	R. FOOTE	5,580.29
N. POOR	3,963.15	T. MCELHANY	6,077.07	R. KNUDSON	4,056.00	M. BOERGER	8,966.27
S. TENEYCK	6,685.47	C. FISCHER	5,385.47	J. VOLKART	3,747.47	C. MITCHELL	6,668.96
P. BOYLE	5,021.47	C. KRUSE	5,279.73	J. FORMANEK	3,747.47	L. HOWARD	4,981.60
T. HELLER	5,434.00	G. LANGEROCK	5,385.47	B. SPROUSE	4,026.53	B. MAGEE	5,609.07
M. HALFADAY	2,800.93	C. NOELDNER	5,385.47	L. HAMPTON	3,083.60	R. LINKE	3,885.45
L. MCPEEK	8,089.47	M. SCHELL	5,175.73	K. BUCHOLZ	6,323.20	L. THOMPSON	4,831.06
T. TOOMEY	7,354.53	B. WIENTJES	5,073.47	T. DALTON	2,489.72	T. WITTE	4,736.33
K. ELLIS	6,077.07	T. AAS	4,695.60	R. TRUPE	3,258.48	R. JENNEN	4,927.69
S. REHORST	6,077.07	D. AXELSEN	4,338.53	B. MOHRMANN	3,632.89	J. LINDNER	3,734.57
R. REMMERS	6,077.07	D. AXELSEN	4,338.53	J. STEINER	4,341.64	B. EISCHENS	3,554.70
N. AHMANN	5,021.47	B. BEYER	4,338.53	T. KELLY	6,449.73	B. MILES	4,552.41
T. BARTHEL	5,021.47	A. BLOOM	4,695.60	T. LOWE	3,285.13	J. DAME	4,173.05
R. BEAUCHAMP	5,021.47	J. CRANCE	4,338.53	C. PARLIAMENT	4,106.41	W. FOSTER	3,356.23
M. HEGG	5,021.47	A. DEFEA	4,338.53	J. HERRBOLDT	5,524.13	M. JORDAN	4,091.23
C. STAHL	5,021.47	T. GORRELL	4,338.53	J. MAAG	4,555.20	C. KRIESE	3,258.48
J. ALVARADO	4,132.27	I. HALL	4,338.53	A. MAGEDANZ	3,423.36	J. BOYD	4,974.67
J. BJERKE	4,338.53	J. HAUCK	4,338.53	T. WALKER	6,186.27	T. BUSH	4,782.27
K. BOGUE	4,132.27	A. HEINRICH	4,695.60	J. ELKINS	4,188.53	D. DIXON	3,356.23
A. BUYSSE	4,132.27	C. HOFFMAN	4,338.53	B. MAROTZ	4,025.88	L. KAASA	3,632.89
R. FISCHER	4,215.47	K. HOLLENBECK	4,425.20	D. MILLER	6,345.73	B. MOELLER	4,428.47

J. FLORES	4,338.53	J. JORGENSEN	4,513.60	J. LLOYD	5,543.20	J. STADHEIM	3,258.48
C. GAMBER	4,132.27	D. LANDEEN	4,338.53	J. STRICKER	4,836.00	T. STRICHERZ	3,491.83
T. GRIFFITH	4,215.47	C. MACK	4,338.53	J. BIEWER	4,123.27	D. TORSTENSON	3,779.66
T. GUTZMER	4,215.47	M. MACK	4,338.53	M. DRAKE-MILLER	3,932.36	C. BIEVER	4,256.51
J. HARBERTS	4,132.27	Z. ORDAL	4,338.53	W. GALLAGHER	3,932.36	G.HJELLMING	4,256.51
S.HARDIE	4,215.47	J. PIETZ	4,884.53	J. GILMAN	4,256.51	B. HOMOLA	4,256.51
T. INGALLS	4,565.60	C. ROBINSON	4,695.60	K. KONRAD	4,025.88	R. JACOBSON	3,932.36
B. JOHNSON	4,338.53	M. SACKMANN	4,425.20	A. LAM	3,258.48	R. NICHOLS	4,011.01
J. JOHNSON	4,132.27	A. SEBEK	4,338.53	O. WULFF	3,561.66	J. SIMONTON	4,256.51
R. KINNUNEN	4,215.47	T. SITTIG	4,425.20	M. BRANDSRUD	5,524.13	T. SWENSON	4,428.47
E. KUHLMAN	4,132.27	D. TRAUFLER	4,338.53	S. ARBOGAST	3,504.77	T. SYHRE	6,077.07
K. LINGEN	4,132.27	P. LUNDE	4,245.27	N. GEIST	3,869.56	B. BECK	3,356.23
T. MAERTENS	4,132.27	R. BEYNON	6,323.20	R. HEISER	3,112.14	R. ERICKSON	3,258.48
A. NELSON	4,132.27	T. LAFRAMBOISE	4,782.27	A. STRUWE	2,962.25	R. MAAG	4,338.53
S. PRICE	4,338.53	S. PETERSON	2,440.89	D. TAKEN	4,782.27	T. MAROTZ	3,423.36
E. SCHOENEFELD	4,132.27	C. BOETTCHER	3,258.48	J. SMALL	6,668.96	T. KAASA	3,258.48
S. SIVERTSON	4,132.27	S. BRINKMAN	3,423.36	D. GREENMAN	4,836.00		
C. STRICHERZ	4,565.60	J. DAILEY	3,356.23	J. HEMILLER	4,836.00		
A. THOMPSON	4,132.27	T. EISCHENS	4,011.01	S. BEKAERT	3,356.26		

Motion by Holien, seconded by Roby, to approve Resolution No. 20-04 establishing fees for city licenses, permits, administration and other miscellaneous items. Motion carried.

Motion by Holien, seconded by Heuer, to approve Resolution No. 20-05 expressing intent to enter into a three-year lease agreement with Todd, Austin, and Preston Fleming for the haying rights on grassland located at the Watertown Regional Airport. Motion carried.

Ordinance No. 20-04, amending Section of 3.0403 of the Revised Ordinances of the City of Watertown to expand the membership of the Animal Control Board was placed on its first reading and the title was read. No action taken.

Ordinance No. 20-05, a Zoning Text Amendment Adding Chapter 21.81 Firework Activities to the Revised Ordinances of the City of Watertown and Amending Chapter 21.32 I-1 Light Industrial District, Chapter 21.36 I-2 Heavy Industrial District, Chapter 13.03 Public Safety, and Chapter 21.80 Signs and Outdoor Advertising of the Revised Ordinances of the City of Watertown was placed on its first reading and the title was read. No action taken.

Motion by Lalim, seconded by Holien, to authorize the Mayor to sign a Letter of Understanding with First District Association of Local Governments to assist the City with work activities associated with application and administration of South Dakota Department of Environment and Natural Resources State Revolving Loan Funds (SRF) for the Wastewater Treatment Building. Motion carried with Vilhauer recused.

Alderman Roby asked for an update on Cherry Drive. City Engineer Heath VonEye reported the final application has been submitted to the Corps of Engineers for regrading of this linear wetland. City staff is waiting for their response.

Alderman Vilhauer asked citizens to help clear snow from City fire hydrants.

Alderman Vilhauer mentioned the City Council will have a retreat on February 4<sup>th</sup>, 2020, to discuss their vision and mission as the City transitions to a City Manager form of government.

Alderman Vilhauer noted he and Alderman Holien have been partaking in a group for development within the City of Watertown and progress is being made.

Motion by Lalim, seconded by Buhler, to go into executive session for the purpose of discussing contractual matters and economic development. Motion carried.

Motion by Lalim, seconded by Holien, to adjourn until 5:30 PM on Monday, February 3, 2020. Motion carried.

The City of Watertown, South Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Dated at Watertown, South Dakota, the 21<sup>st</sup> day of January, 2020.

ATTEST:

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Kristen Bobzien  
Finance Officer

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Sarah Caron  
Mayor