

Watertown Regional Library Board
(Corrected) Minutes of the February
11th, 2020 Regular Meeting
160 6th Street NE
Watertown, SD

President Gabel called the meeting to order at 4:19p.m. Members present were Dan Albertsen, Jean Moulton, Michelle Spies, and Judy Trzynka. Absent: Dave Weigel. Also present: City Librarian Dee Dee Whitman and Assistant City Librarian Maria Gruener.

Public Comment: None

The corrected minutes from the December 3, 2019 regular meeting were approved. Motion by Spies and second by Trzynka. Motion passed unanimously viva voce.

The minutes from the January 7, 2020 regular meeting were approved. Motion by Moulton and second by Albertsen. Motion passed unanimously viva voce.

The financial reports for January were accepted.

Trzynka made the motion and Spies seconded that the expenditures for January be approved. Motion passed unanimously viva voce.

Correspondence: None

Report of the Library Director:

- a) Midwest Pipe Lining completed the pipe milling/descaling project 1/22/20. They thought the pipe ended up in good shape and would not need a lining at this time, but perhaps in the future. I asked for a quote to have an idea of what a project like that would cost, and they returned with a quote for \$61,642.97.
- b) Wage study recommendations were approved by City Council 1/21/20. Part of their recommendation included the following title changes:

<u>Former</u>	<u>New</u>
Library Director	City Librarian
Assistant Librarian	Assistant City Librarian
Cataloguer	Cataloging Library Specialist
Children's Librarian	Children's Library Specialist
Circulation Librarian	Circulation Library Specialist
Special Services Librarian	Special Services Library Specialist
Young Adult Librarian	Young Adult Library Specialist
Admin. Asst./Acquisitions	Office Specialist II
Maintenance Worker	Maintenance Worker I – Facilities

~~e) 2020 Library Board meeting schedule is included in the packet.~~

- d) TBS Software/Hardware Project:
 - i) Nayax agreement for credit card services passed by City Council 2/3/20.
 - ii) Working with IT for the next steps.
- e) Girls on the Run Coaching Opportunity that would require 1.75 to 3.5 hour a week commitment for 11 weeks March 3 – May 12.
- f) Microfilm will no longer be available for the PO or any other SD newspapers through the State Historical Society.
- g) Met with a representative from CloudLibrary regarding their ebook/audiobook services that would allow our library patrons access to Siouxland Libraries collections and vice versa.
- h) Maria and I attended the City Council retreat at Joy Ranch 2/4/20. It was interesting and productive to discuss the City's vision and the process to transition to City Manager style government.
- i) Hotspots – still in process, no further action.
 - i) In discussions with IT regarding filtering options and privacy questions.
 - ii) Discussed with the Friends of the Library Board but let them know there are still issues to resolve before pursuing the project.
- j) News from around the library world:
 - i) "Cooking at the Library." *Public Libraries Magazine*, January 2, 2020, <http://publiclibrariesonline.org/2020/01/cooking-at-the-library/> Accessed February 7, 2020.
 - ii) South Dakota HB 1215 available at https://sdlegislature.gov/Legislative_Session/Bills/Bill.aspx?File=HB1215P.html&Session=2020&Version=Introduced&Bill=1215 Accessed February 7, 2020.

Committee Reports: None

Old Business: None

New Business:

1. Gruener gave an update on the *Americans and the Holocaust* exhibit. She attended training in Washington, DC which included discussions of programming suggestions, security questions, and more. She also so the exhibit fully set up. She reported that the exhibit is based on what Americans knew at the time, not historical hindsight. It will also include well known people from the time. Gruener is currently working with Watertown Middle School and Watertown High School programs and finalizing the program schedule for the library. No action necessary.
2. Whitman presented the 2019 Annual Report, 4th Quarter 2019 statistics, and December 2019 statistics. Moulton moved and Spies seconded to accept the Annual Report with the following corrections: Jean Moulton is the Vice President, and Michelle Spies is a library trustee. Motion passed unanimously viva voce.
3. Albertsen moved and Spies seconded to authorize the Library Director to sign Summer Reading Performer Contracts for Absolute Science, Mikayla Oz (two

separate agreements), Mr. Twister, Pockets Full of Fun, Traveling Lantern, and Jerry Barlow. Motion passed unanimously viva voce.

4. Spies moved and Tryznka seconded to approve Erin Abel as a volunteer. Motion passed unanimously viva voce.

Spies moved and Moulton seconded to enter into Executive Session at 6:40p.m. Motion passed unanimously viva voce. The Library Board exited from Executive Session at 6:53p.m.

Open: Moulton discussed some of the remodel proposals for Watertown High School, including proposed changes to the library that would reduce shelf space, increase traffic, and cause security issues. She said that more meetings are upcoming.

Spies moved and Tryznka seconded to adjourn at 7:15p.m. Motion passed unanimously viva voce.

Approved



Anne Gabel
Board President



Deirdre "Dee Dee" J. Whitman
Secretary

Written: February 27th, 2020