

# City of Watertown

Regular City Council Agenda

City Hall, 23 2ND ST NE

Watertown, South Dakota

January 21, 2020, 5:30 PM



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## A. CALL TO ORDER

## B. PLEDGE OF ALLEGIANCE

## C. ROLL CALL

## D. APPROVAL OF CONSENT AGENDA

- (1) Approval of the minutes of the Council meeting held on January 6, 2020  
[January 6, 2020 City Council Meeting Minutes](#)
- (2) Approval to write-off uncollectable accounts receivable and remit to the collection agency in the amount of \$1,997.43  
[Uncollectable Accounts Receivable](#)
- (3) Approval to write-off uncollectable ambulance accounts receivable and remit to collection agency in the amount of \$14,443.75  
[Uncollectable Ambulance Accounts Receivable](#)
- (4) Approval to remit uncollectable library accounts receivable to collection agency in the amount of \$339.50  
[Uncollectable Library Accounts Receivable](#)
- (5) Approval of application for abatement/refund of property taxes for record #8632 in the amount of \$1,537.74; record #10660 in the amount of \$321.00; record #12229 in the amount of \$126.86 and record #12783 in the amount of \$1,259.08  
[Abatement/Refund of Property Taxes](#)
- (6) Approval of a business license for liquor establishment to Guest House, Inc. (\$50)  
[Guest House Inc Business License](#)
- (7) Approval of a business license for liquid waste hauling to Onsite Environmental (\$140)  
[OnSite Environmental Business License](#)
- (8) Approval of Volunteers for the Watertown Regional Library  
[Volunteer List](#)
- (9) Authorization for the Parks, Recreation & Forestry Department to advertise for bids for Golf Carts for the years 2020-2024

- (10)** Authorization for the Police Department to apply for a TransCanada grant in the amount of \$5,000 for a drone and accessories - no City match requirement
- (11)** Authorization for the Mayor to sign contracts for server access for \$500/year with: Clark Police, Clark County Sheriff, Codington County State's Attorney, Deuel County Sheriff, Hamlin County Sheriff, Sisseton Police and Webster Police

[Contracts for Server Access](#)
- (12)** Authorization for the Mayor to sign the annual swimming pool agreement between the Prairie Lakes Wellness Center and the Watertown School District

[Swimming Pool Agreement](#)
- (13)** Authorization for Mayor to Sign an annual maintenance agreement for First District for E-911 mapping maintenance for 2020 in the amount of \$21,000.00

[E-911 Mapping Maintenance](#)
- (14)** Approval of a Professional Services Agreement with First District for services related to the development and hosting of the City/County Geographic Information System (GIS) website, in the amount of \$4,500.00

[1st District Website Agreement](#)
- (15)** Approval of a Professional Services Agreement for services related to monthly updates, support, and technical assistance for the Geographic Information System (GIS) with First District, in the amount of \$20,070.00

[1st District Parcels Update Agreement](#)
- (16)** Authorization to sign the MIDSTATES VRS, LLC Service Agreement for 2020 Caterpillar Landfill Compactor GPS Mapping System

[Midstates VRS, LLC Service Agreement](#)
- (17)** Approval of Sanitation Products Inc. purchase agreement for the Wastewater Treatment Facility Treatment (WWTF) Roll-Off Truck pursuant to Sourcwell/NJPA (body) and Minnesota State (chassis) bid pricing

[Roll-Off Truck](#)
- (18)** Council approval of the Community Rating System (CRS) Annual Recertification Report and authorization for the Mayor to sign the associated recertification documents

[Community Rating System \(CRS\)](#)
- (19)** Approval of Construction Change Order No. 2 (Final) with Duinick Inc. for the Northridge Addition Street Reconstruction Project No. 1902, for an increase of \$41,427.78

[1902 Change Order No. 2](#)
- (20)** Approval of Construction Change Order No. 1 (Final) with Duinick Inc. for the Kjenstad Addition Street Reconstruction Project No. 1903, for an increase of \$36,318.91

[1903 Final Change Order No. 1](#)

- (21) Approval of Construction Change Order No. 1 (Final) with Duininck Inc. for the Parkview Drive Street Reconstruction Project No. 1905, for an increase of \$26,045.55  
[1905 Change Order No. 1](#)

**E. PUBLIC COMMENTS**

**F. APPROVAL OF AGENDA**

**G. REGULAR AGENDA**

- (1) Second Reading of Ordinance No. 20-01, a Zoning Text Amendment to Chapter 21.38 Planned Unit Development of the Revised Ordinances of the City of Watertown  
1. Public Hearing  
2. Council Action  
[Ordinance No. 20-01](#)
- (2) Second Reading of Ordinance No. 20-02, a Zoning Text Amendment to Chapter 21.26 C-2 Local Commercial District of the Revised Ordinances of the City of Watertown Amending Conditional Uses to include Apartments  
1. Public Hearing  
2. Council Action  
[Ordinance No. 20-02](#)
- (3) Second Reading of Ordinance No. 20-03, a Zoning Text Amendment Adding Chapter 21.78 Communal Living to the Revised Ordinances of the City of Watertown and Amending Chapter 21.63 Off-Street Parking and Loading Requirements, Chapter 21.15 R-1C Compact Single Family Residential District, Chapter 21.16 R-2 Single Family Attached Residential District, and Chapter 21.90 Definitions of the Revised Ordinances of the City of Watertown  
1. Public Hearing  
2. Council Action  
[Ordinance No. 20-03](#)
- (4) Approval of Addendum to the Collective Bargaining Agreement between the City of Watertown and the Local Union 1724 of the International Association of Firefighters representing the Watertown Fire Department
- (5) Approval of Addendum to the Collective Bargaining Agreement between the City of Watertown and the Watertown Police Officers Association  
[WPOA Addendum](#)
- (6) Approval of Resolution No. 20-01 providing for the classification and salaries of certain City of Watertown employees and officers for the period commencing January 1, 2020 (Exempt Staff)  
[Resolution No 20-01](#)

- (7) Approval of Resolution No. 20-02 providing for the classification and salary guidelines of certain City of Watertown employees for the period commencing January 1, 2020 (Non-Exempt Staff)  
[Resolution No. 20-02](#)
- (8) Approval of Resolution No. 20-04 establishing fees for city licenses, permits, administration and other miscellaneous items  
[Resolution No. 20-04](#)
- (9) Approval of Resolution No. 20-05 expressing intent to enter into a three-year lease agreement with Todd, Austin, and Preston Fleming for the haying rights on grassland located at the Watertown Regional Airport  
[Resolution No. 20-05](#)
- (10) First Reading of Ordinance No. 20-04 amending Section of 3.0403 of the Revised Ordinances of the City of Watertown to expand the membership of the Animal Control Board  
[Ordinance No. 20-04](#)
- (11) First Reading of Ordinance No 20-05, First Reading of Ordinance No. 20-05, a Zoning Text Amendment Adding Chapter 21.81 Firework Activities to the Revised Ordinances of the City of Watertown and Amending Chapter 21.32 I-1 Light Industrial District, Chapter 21.36 I-2 Heavy Industrial District, Chapter 13.03 Public Safety, and Chapter 21.80 Signs and Outdoor Advertising of the Revised Ordinances of the City of Watertown  
[Ordinance No. 20-05](#)
- (12) Authorization for the Mayor to sign a Letter of Understanding with First District Association of Local Governments to assist the City with work activities associated with application and administration of South Dakota Department of Environment and Natural Resources State Revolving Loan Funds (SFR) for the Wastewater Treatment Building  
[SRF Letter of Agreement](#)

**H. OLD BUSINESS**

**I. NEW BUSINESS**

**J. LIAISON MEMBER REPORTS**

**K. EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2**

**L. ADJOURNMENT**

Kristen Bobzien  
Finance Officer

The City of Watertown, South Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. ADA Compliance:

The City of Watertown fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.