

**CITY OF
WATERTOWN**

23 Second St. NE
P.O. Box 910
Watertown, SD 57201-0910
www.watertownsd.us

To: Mayor Thorson and Members of the City Council

From: Rochelle M. Ebbers, CPA
Finance Officer

Date: August 1, 2016

Re: 2017 Mayor's Proposed Budget

Mayor
605-882-6200
Fax: 605-882-5214

Regional Airport
605-882-6209
Fax: 605-882-5285

Building Services
605-882-6201
Fax: 605-882-5264

Mt. Hope Cemetery
605-882-6208

City Attorney
605-882-6200
Fax: 605-882-5214

Engineering
& Planning
605-882-6202
Fax: 605-882-5264

Finance Office
605-882-6203
FAX 605-882-6218

Fire Department
605-882-5030
FAX 605-882-5041

Library
605-882-6220
FAX 605-882-6221

Park, Rec &
Forestry Dept.
605-882-6260
FAX 605-882-5204

Police Dept.
605-882-6210
FAX 605-882-6216

Solid Waste Dept.
605-882-6219
Fax: 605-882-6375

Street Dept.
605-882-6207

Watertown
Community
Recreation Center
605-882-6250
FAX 605-882-6254

Wastewater
Treatment Facility
605-882-6243
FAX 605-882-6242

I herewith submit the Mayor's Proposed Budget for the City of Watertown for the 2017 fiscal year. The budget is broken down into three parts; personnel, current operating expenditures, and capital outlay purchases. The Department Heads were asked to submit their 2017 requests based on their operational needs and overall department goals and objectives. The Mayor and Finance Officer met with each department and reviewed each part to ensure the anticipated revenue stream could cover the requested expenditures.

Cost-of-living increases and pay range advancements in employee wages of one step (2%) have been included in the Mayor's proposed budget consistent with the current union contract language. The potential increase in group health insurance premiums on January 1st of 10% has also been included in the departmental budgets. After the 2017 health insurance rates are known, some departmental budgets may require a budget supplement to address an eventual increase.

The original requests from Department Heads are reflected under the column heading captioned "Request 17." The Mayor has formulated his recommendations which are reflected in this document under the column heading captioned "Mayor's Budget."

Some highlights of the overall budget are as follows:

Overall, proposed spending is down \$26.4 million or about 35.2%, from the original 2016 budget. This decrease reflects lower capital project amounts. Significant capital projects already budgeted include the Multipurpose Facility, five-plex softball complex, and an ice arena expansion largely funded by Sales Tax Revenue Bonds in the amount of \$30,000,000. These bonds will be repaid with revenue generated from the second penny sales taxes collected. The proposed 2017 budget

reflects debt service payments including principal and interest of \$3.1 million. The proposed 2017 budget also includes various street projects (\$1.1 million), a number of Public Safety Improvements (\$.9 million) and Milling and Overlay/Seal Coating/Crack Sealing annual program (\$1.25 million).

The General Fund budget reflects an overall increase in planned spending of approximately \$103,635, or about 0.6% over the original 2016 budget. The General Fund budget increase is due to personal services which includes both wages and benefits such as retirement and health insurance. Excluding capital outlay expenditures and internal transfers, the remainder of the General Fund budget is only up approximately \$97,735.

On the revenue side of the equation, 2016 General Fund sales taxes revenues are projected at \$7.1 million, an increase of \$278,255 from the 2016 budgeted revenue. The local economy has remained stable; however, sales tax revenues have become flat based on previous year's collections. The 2017 budgeted General Fund sales tax revenue of \$6.9 million reflects a 1.2% growth from the current 2016 budgeted amount of \$6.8 million.

The City remains in good financial condition. Even though the property tax CPI is 0.0%, collections will increase approximately \$59,300 resulting from growth. The 2017 budget reflects using no unassigned fund balance in the General Fund to balance the budget.

Three specific areas outside the General Fund budget remain soft and are heavily subsidized by the General Fund and Capital Improvement Sales Tax Fund: The Airport Enterprise Fund, the Parks, Recreation and Forestry Department, and the E-911 Emergency Fund.

The General Fund support for the Airport operating budget remained the same for 2017. The proposed budget continues to try and assist the Airport funding to meet the day-to-day cost of operations. The negative cash balance in the Airport Fund has decreased but continues to be a factor in how much is needed each year to cover the operating and capital needs each year. Other factors such as new FAA regulations on airlines which are outside the City's control have also created challenges in increasing flights and enplanements for the airport. The new essential air service contract along with additional hangar available for rent will help towards the goal where operational and capital costs associated with the Airport are appropriately balanced with funding.

The E-911 Emergency Fund continues to require financial support from sales tax revenues to maintain a balanced budget. Senate Bill 174 became effective July 1, 2012 changing the way the revenues are received by the City and the amount being

received. The new legislation has allowed for additional surcharge revenues to be received in the second half of 2012 and 2013. However, the new revenue formula has had minimal impact on the revenue stream since that legislation was passed. Also, with the RIEM grant funds depleted as of December 31, 2011, surcharge funds are responsible for funding the three additional dispatchers hired under the grant necessary to be a PSAP center eligible for additional surcharge funds from the State. The rising cost of staffing and the very expensive technology and maintenance contracts required to operate the center continues to outstrip the revenues dedicated for the dispatch center. The sales tax support proposed for 2017 from the Capital Improvement Fund increased \$50,000 to \$300,000. The General Fund will also support the E-911 Emergency Fund \$50,000 to keep a positive cash flow throughout the year.

The General Fund also supports the Parks, Recreation and Forestry Department with no change in the transfer amount of \$1.7 million. Revenue streams continue to increase at a slower pace than expenditures and for some departments are seeing an overall decrease in revenues compared to previous years. The 2017 proposed budget also includes a transfer from the Capital Improvement Sales Tax Fund to the Parks, Recreation and Forestry Department of \$250,000. These funds will be paid for by interest earnings from the Capital Improvement Sales Tax Fund which is allowed under the city's investment policy. This additional transfer allows the capital needs of the department to be met for 2017. The support provided from the BBB Fund revenues also remained the same at \$50,000.

Mayor Thorson and I would be happy to answer any question or concern you might have about the proposed budget. If you have a question about any part of the budget, please don't hesitate to contact either the Mayor or me at any time by email, phone or by stopping by City Hall.

**City of Watertown
Summary of Budgeted Full Time Personnel
2008-2017**

	2008	2006	2009	2010	2011	2012	2013	2014	2015	2016	Proposed 2017
Mayor - Staff	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5
Attorney	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5
Finance	7	7	7	7	7	7	7	7	7	7	7
Information Technology	1	1	1	1	1	1	1	1	3	3	3
Engineering	5	5	5	5	7	7	7	7	7	7	7
Police	40	40	41	41.2	41.2	41.2	42.2	42.2	42	42	42
Fire/Ambulance	32	32	34	37	34	37	37	37	38	38	38
Public Works	2	2	2	2	-	-	-	-	-	-	-
Street	12	12	12	12	12	12	12	12	12	13	13
Cemetery	2	2	2	2	2	2	2	2	2	2	2
Animal Control	1	1	1	1	1	1	-	-	1	1	1
Forestry	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5
Library	10	10	10	10	10	9	9	9	9	9	9
Building Services	5	5	5	5	4	4	4	4	4	4	4
Parks & Recreation	22.5	22.5	24.5	24.5	24.5	24.5	23.5	25.5	25.5	25.5	26.5
Rec Center	6	6	6	6	5	6	6	6	6	6	6
E-911	9	9	10	9.8	12.8	12.8	12.8	12.8	12	12	12
Sioux River Watershed Project	3	3	2	2	2	1	1	1	1	1	1
Terry Redlin Fresh Water Institute	-	-	-	-	-	-	-	-	-	-	-
Wastewater	14.5	14.5	14.5	14.5	14.5	14.5	14.5	14.5	14.5	14.5	14.5
Solid Waste	16.5	16.5	16.5	16.5	16.5	16.5	16.5	16.5	16.5	16.5	16.5
Airport	2	2	2	2	3	3	3	3	3	3	3
Total	196	196	201	204	203	205	204	206	209	210	211

(1) Added one full-time Assistant Director to Parks Supervision.

**OBJECTS OF EXPENDITURES
ALL FUNDS
YEAR ENDING DECEMBER 31, 2017**

	<u>PERSONAL SERVICES</u>	<u>OTHER EXPENDITURES</u>	<u>CAPITAL OUTLAY</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
GENERAL FUND:					
Mayor and City Council	244,520	85,950	-	-	330,470
Contingency Account	-	300,000	-	-	300,000
Attorney	129,710	17,500	1,200	-	148,410
Finance Office	593,700	125,600	4,500	-	723,800
Contributions to External Organizations	-	183,500	-	-	183,500
Information Technology	208,000	27,000	15,500	-	250,500
General Government Buildings-City Hall	-	75,450	-	-	75,450
Engineering Department	536,800	82,740	7,500	-	627,040
Police Department	3,085,720	383,500	165,800	-	3,635,020
Fire Fighting	588,750	444,520	57,700	-	1,090,970
Ambulance	2,364,950	178,050	22,500	-	2,565,500
Street Department	947,800	529,600	348,000	-	1,825,400
Snow Removal	57,950	381,300	298,000	-	737,250
Street Lighting	-	515,600	-	-	515,600
Water Resources	-	63,675	-	-	63,675
Cemetery	160,050	26,550	12,800	-	199,400
Animal Control/Community Service Officer	62,260	10,950	41,550	-	114,760
Forestry	195,500	29,800	750	-	226,050
Library	651,050	212,275	95,000	-	958,325
Building Services	272,650	38,550	7,000	-	318,200
Transfers	-	2,200,000	-	-	2,200,000
TOTAL GENERAL FUND	10,099,410	5,912,110	1,077,800	-	17,089,320
SPECIAL REVENUE FUNDS:					
Park and Recreation	2,544,850	1,115,475	182,650	-	3,842,975
Special 1% Sales Tax (BBB)	-	800,850	-	-	800,850
Community Recreation Center	806,850	385,250	-	-	1,192,100
Casualty Reserve	-	15,000	-	-	15,000
Capital Improvement Fund	-	905,000	4,053,900	3,143,500	8,102,400
E-911 Emergency	763,200	153,350	17,200	-	933,750
Library Fines	-	30,875	15,300	-	46,175
Urban Renewal Fund	-	29,385	-	-	29,385
Sioux River Watershed Project	108,400	171,075	-	-	279,475
Tax Increment District #1	-	-	-	112,100	112,100
Tax Increment District #2	-	-	-	90,300	90,300
Tax Increment District #3	-	-	-	1,240	1,240
Tax Increment District #5	-	-	-	190,500	190,500
Tax Increment District #6	-	-	-	44,000	44,000
TOTAL SPECIAL REVENUE FUNDS	4,223,300	3,606,260	4,269,050	3,581,640	15,680,250
DEBT SERVICE FUNDS					
GO Bonds 2002	-	-	-	480,500	480,500
TOTAL DEBT SERVICE FUNDS	-	-	-	480,500	480,500
ENTERPRISE FUNDS					
Wastewater	1,116,150	1,209,150	1,828,600	291,200	4,445,100
Solid Waste	1,142,050	919,850	144,200	-	2,206,100
Airport	264,150	209,100	8,102,000	-	8,575,250
TOTAL ENTERPRISE FUNDS	2,522,350	2,338,100	10,074,800	291,200	15,226,450
GRAND TOTAL - ALL FUNDS	16,845,060	11,856,470	15,421,650	4,353,340	48,476,520



**GENERAL FUND
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
101 GENERAL FUND								
410 GENERAL GOVERNMENT								
411 LEGISLATIVE								
411.10 Mayor & City Council	289,464	332,439	328,350	317,895	330,470	330,470	2,120	0.6%
411.50 Contingency Account	-	-	300,000	30,000	300,000	300,000	-	0.0%
TOTAL LEGISLATIVE	289,464	332,439	628,350	347,895	630,470	630,470	2,120	0.3%
415 FINANCIAL ADMINISTRATION								
415.20 Attorney	156,140	157,641	176,350	167,253	148,410	148,410	(27,940)	-15.8%
415.30 Finance Office	631,665	630,655	701,800	661,541	723,800	723,800	22,000	3.1%
415.41 Civil Service	8,717	-	-	-	-	-	-	N/A
TOTAL FINANCIAL ADMINISTRATION	796,522	788,296	878,150	828,794	872,210	872,210	(5,940)	-0.7%
419 OTHER								
419.15 Contr. to External Organizations	170,096	177,669	181,000	181,000	200,500	183,500	2,500	1.4%
419.33 Information Technology	76,113	160,214	223,650	219,748	250,500	250,500	28,850	12.9%
419.41 City Hall	87,532	74,564	74,250	71,376	75,450	75,450	1,200	1.6%
419.60 Engineering Department	594,124	570,267	629,400	613,854	722,890	627,040	(2,360)	-0.4%
TOTAL OTHER	927,865	982,714	1,108,300	1,085,978	1,249,340	1,136,490	30,190	2.7%
420 PUBLIC SAFETY								
421 POLICE								
421.00 Police Department	3,484,426	3,415,511	3,568,000	3,550,172	3,642,320	3,635,020	67,020	1.9%
TOTAL POLICE	3,484,426	3,415,511	3,568,000	3,550,172	3,642,320	3,635,020	67,020	1.9%
422 FIRE DEPARTMENT								
422.20 Fire Fighting	1,029,155	1,065,693	1,056,220	1,088,544	1,219,620	1,090,970	34,750	3.3%
422.91 Ambulance	2,257,127	2,316,665	2,566,300	2,558,714	2,570,000	2,565,500	(800)	0.0%
TOTAL FIRE DEPARTMENT	3,286,282	3,382,358	3,622,520	3,647,258	3,789,620	3,656,470	33,950	0.9%
430 PUBLIC WORKS								
431 STREETS AND HIGHWAYS								
431.20 Street Department	1,415,388	1,343,319	1,730,400	1,729,924	1,921,850	1,825,400	95,000	5.5%
431.25 Snow Removal	293,679	180,229	703,990	523,612	710,250	737,250	33,260	4.7%
431.60 Street Lighting	485,752	486,488	495,300	500,574	515,600	515,600	20,300	4.1%
TOTAL STREETS AND HIGHWAYS	2,194,819	2,010,036	2,929,690	2,754,110	3,147,700	3,078,250	148,560	5.1%
432 SANITATION								
432.54 Water Resources	39,331	41,471	65,580	41,945	65,675	63,675	(1,905)	-2.9%
TOTAL SANITATION	39,331	41,471	65,580	41,945	65,675	63,675	(1,905)	-2.9%
437 CEMETERY								
437.00 Cemetery	188,136	175,383	267,600	254,492	199,400	199,400	(68,200)	-25.5%
TOTAL CEMETERY	188,136	175,383	267,600	254,492	199,400	199,400	(68,200)	-25.5%
440 HEALTH & WELFARE								
441 HEALTH & WELFARE								
441.32 Mosquito Control	76,110	81,429	95,750	31,243	-	-	(95,750)	-100.0%
441.43 Animal Control/Community Service Officer	-	63,307	72,100	65,993	114,760	114,760	42,660	59.2%
TOTAL HEALTH & WELFARE	76,110	144,736	167,850	97,236	114,760	114,760	(53,090)	-31.6%
450 CULTURE & RECREATION								
452 PARKS								
452.40 Forestry	212,270	183,169	249,275	194,892	226,050	226,050	(23,225)	-9.3%
TOTAL PARKS	212,270	183,169	249,275	194,892	226,050	226,050	(23,225)	-9.3%
455 LIBRARY								
455.00 Library	758,695	934,517	998,100	1,001,903	970,125	958,325	(39,775)	-4.0%
TOTAL LIBRARY	758,695	934,517	998,100	1,001,903	970,125	958,325	(39,775)	-4.0%
460 CONSERVATION AND DEVELOPMENT								
465 BUILDING SERVICES								
465.12 Building Services Department	287,965	288,510	313,270	282,393	338,200	318,200	4,930	1.6%
TOTAL BUILDING SERVICES	287,965	288,510	313,270	282,393	338,200	318,200	4,930	1.6%

**GENERAL FUND
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
490 MISCELLANEOUS								
493 TRANSFERS								
493.11 Transfer Out - Park & Rec	1,600,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	-	0.0%
493.12 Trans Out - Airport	160,000	200,000	300,000	300,000	300,000	300,000	-	0.0%
493.13 Trans Out - Upper Big Sioux	50,000	50,000	50,000	50,000	50,000	50,000	-	0.0%
493.14 Transfer Out - Rec Center	60,600	35,000	39,000	39,000	-	-	(39,000)	-100.0%
493.20 Trans Out - E-911	-	-	50,000	50,000	100,000	100,000	50,000	100.0%
493.21 Trans Out - Capital Improvement	50,000	-	-	-	-	-	-	N/A
493.22 Transfer Out - Event Center	30,100	75,000	50,000	50,000	50,000	50,000	-	0.0%
TOTAL TRANSFERS	1,950,700	2,060,000	2,189,000	2,189,000	2,200,000	2,200,000	11,000	0.5%
TOTAL GENERAL FUND	14,492,585	14,739,140	16,985,685	16,276,068	17,445,870	17,089,320	105,635	0.6%

**GENERAL FUND
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
MAYOR & CITY COUNCIL								
360 MISCELLANEOUS								
311.10 36909 Other Misc. Revenue	443	3,808	-	6,381	-	-	-	N/A
TOTAL MISCELLANEOUS	443	3,808	-	6,381	-	-	-	N/A
TOTAL MAYOR & CITY COUNCIL	443	3,808	-	6,381	-	-	-	N/A
COURT								
350 FINES & FORFEITS								
312.60 35101 Court Fines	15,089	14,524	20,000	14,635	15,000	15,000	(5,000)	-25.0%
TOTAL FINES & FORFEITS	15,089	14,524	20,000	14,635	15,000	15,000	(5,000)	-25.0%
TOTAL COURT	15,089	14,524	20,000	14,635	15,000	15,000	(5,000)	-25.0%
ATTORNEY								
360 MISCELLANEOUS REVENUES								
315.20 36909 Other Misc. Revenue	40,979	46	43,460	84,903	37,105	37,105	(6,355)	-14.6%
TOTAL MISCELLANEOUS REVENUES	40,979	46	43,460	84,903	37,105	37,105	(6,355)	-14.6%
TOTAL ATTORNEY	40,979	46	43,460	84,903	37,105	37,105	(6,355)	-14.6%
FINANCE OFFICE								
310 TAXES								
315.30 31101 Property Taxes	3,060,200	3,164,375	3,279,490	3,278,511	3,338,800	3,338,800	59,310	1.8%
31102 Delinquent	(134)	(36)	-	-	-	-	-	N/A
31107 Mobile Home Taxes	976	929	1,000	600	1,000	1,000	-	0.0%
31300 Sales Tax and Use Tax	7,104,180	7,148,078	6,820,000	7,098,255	6,900,000	6,900,000	80,000	1.2%
31305 Sales Tax - Audits	110,798	67,684	5,000	25,017	5,000	5,000	-	0.0%
31400 Gross Rec & Business Tax	362,151	367,737	370,000	365,473	370,000	370,000	-	0.0%
31901 Penalty & Interest	4,266	7,485	5,000	4,276	5,000	5,000	-	0.0%
TOTAL TAXES	10,642,437	10,756,252	10,480,490	10,772,132	10,619,800	10,619,800	139,310	1.3%
320 LICENSES & PERMITS								
315.30 32101 Alcoholic Bev License	71,600	71,038	67,000	71,538	70,000	70,000	3,000	4.5%
32106 Prof & Occupational	14,625	15,878	13,000	13,857	13,000	13,000	-	0.0%
32107 Amusements	2,496	3,732	3,900	3,638	3,900	3,900	-	0.0%
32111 Video Lottery License	16,850	16,550	17,000	17,050	17,000	17,000	-	0.0%
TOTAL LICENSES & PERMITS	105,571	107,198	100,900	106,083	103,900	103,900	3,000	3.0%
330 INTERGOVERNMENTAL REVENUE								
315.30 33503 Bank Franchise Tax	150,261	137,288	135,000	152,200	150,000	150,000	15,000	11.1%
33508 Liquor Tax Reversion	132,204	133,990	135,000	135,777	135,000	135,000	-	0.0%
33900 Pmt. In Lieu of Taxes	1,646	1,878	1,800	1,854	1,800	1,800	-	0.0%
TOTAL INTERGOVERNMENTAL REVENUE	284,111	273,156	271,800	289,831	286,800	286,800	15,000	5.5%

GENERAL FUND
REVENUES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
360 MISCELLANEOUS REVENUE								
315.30 36100 Interest Earned	22,785	32,037	25,000	41,782	40,000	40,000	15,000	60.0%
36900 Payment in Lieu of Taxes	959	-	1,000	-	-	-	(1,000)	-100.0%
36909 Other Misc. Revenue	94,833	139,647	9,200	86,750	75,000	75,000	65,800	715.2%
36910 Cash Short & Over	49	19	-	-	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	118,626	171,703	35,200	128,532	115,000	115,000	79,800	226.7%
390 OTHER FINANCING SOURCES								
315.30 39101 Sale of General Fixed Assets	247	92	-	1,910	-	-	-	N/A
39111 Transfer In - Municipal Utilities Fund	1,148,400	1,198,400	1,198,400	1,198,400	1,222,370	1,222,370	23,970	2.0%
39119 Transfer In - Solid Waste & Sewer Funds	479,450	462,950	491,575	491,575	504,750	504,750	13,175	2.7%
TOTAL OTHER FINANCING SOURCES	1,628,097	1,661,442	1,689,975	1,691,885	1,727,120	1,727,120	37,145	2.2%
TOTAL FINANCE OFFICE	12,778,842	12,969,751	12,578,365	12,988,463	12,852,620	12,852,620	274,255	2.2%
CITY HALL								
360 MISCELLANEOUS REVENUE								
319.41 36909 Other Misc. Revenue	-	954	-	-	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	-	954	-	-	-	-	-	N/A
TOTAL CITY HALL	-	954	-	-	-	-	-	N/A
ENGINEERING DEPARTMENT								
340 CHARGES FOR GOODS AND SERVICES								
319.60 34103 Zoning & Subdivision Fees	19,889	20,726	12,000	19,092	18,000	18,000	6,000	50.0%
34105 Sale of Maps and Publications	102	196	100	93	100	100	-	0.0%
TOTAL CHARGES FOR GOODS & SERVICES	19,991	20,922	12,100	19,185	18,100	18,100	6,000	49.6%
360 MISCELLANEOUS REVENUE								
319.60 36909 Other Misc. Revenue	1,014	1,022	1,500	1,378	1,500	1,500	-	0.0%
36910 Cash Short & Over	-	-	-	-	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	1,014	1,022	1,500	1,378	1,500	1,500	-	0.0%
390 OTHER FINANCING SOURCES								
319.60 39101 Sale of General Fixed Assets	-	-	-	122	-	-	-	N/A
TOTAL OTHER FINANCING SOURCES	-	-	-	122	-	-	-	N/A
TOTAL ENGINEERING DEPARTMENT	21,005	21,944	13,600	20,685	19,600	19,600	6,000	44.1%
POLICE DEPARTMENT								
330 INTERGOVERNMENTAL REVENUE								
321.00 33115 Homeland Security Grant	14,651	8,755	-	44,214	15,000	15,000	15,000	N/A
33120 TSA Airport Grant	18,160	16,205	20,000	6,000	20,000	20,000	-	0.0%
33142 BPV Grant	-	2,297	2,000	3,700	2,000	2,000	-	0.0%
33144 ICAC Grant	1,062	1,644	2,500	-	2,500	2,500	-	0.0%
33402 COPS Grant	39,827	-	-	-	-	-	-	N/A
33403 Highway Safety Grant	15,950	14,913	22,000	13,183	15,000	15,000	(7,000)	-31.8%
TOTAL INTERGOVERNMENTAL REVENUE	89,650	43,814	46,500	67,097	54,500	54,500	8,000	17.2%
340 CHARGES FOR GOODS AND SERVICES								
321.00 34201 Special Police Services	79,465	80,916	80,000	80,032	80,000	80,000	-	0.0%
TOTAL CHARGES FOR GOODS & SERVICES	79,465	80,916	80,000	80,032	80,000	80,000	-	0.0%
350 FINES AND FORFEITS								
321.00 35103 Parking Fines	13,524	19,420	26,000	28,640	26,000	26,000	-	0.0%
TOTAL FINES AND FORFEITS	13,524	19,420	26,000	28,640	26,000	26,000	-	0.0%
360 MISCELLANEOUS REVENUE								
321.00 36700 Donations	18,928	43,000	15,000	12,800	15,000	15,000	-	0.0%
36710 DARE Donations	-	2,750	-	2,256	-	-	-	N/A
36909 Other Misc. Revenue	51,914	54,746	35,000	21,130	46,000	46,000	11,000	31.4%
36910 Cash Short & Over	-	1	-	-	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	70,842	100,497	50,000	36,186	61,000	61,000	11,000	22.0%
390 OTHER FINANCING SOURCES								
321.00 39101 Sale of General Fixed Assets	2,357	50,168	-	2,958	-	-	-	N/A
TOTAL OTHER FINANCING SOURCES	2,357	50,168	-	2,958	-	-	-	N/A
TOTAL POLICE DEPARTMENT	255,838	294,815	202,500	214,913	221,500	221,500	19,000	9.4%

GENERAL FUND
REVENUES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
FIRE FIGHTING								
330 INTERGOVERNMENTAL REVENUE								
322.20 33113 FEMA Grants (SAFER & AFG)	-	33,987	-	-	-	-	-	N/A
33115 Homeland Security Grant	83,932	37,021	10,000	44,678	10,000	10,000	-	0.0%
33401 Fire Protection Grant	43,903	33,968	30,000	40,000	22,000	22,000	(8,000)	-26.7%
33499 Other State Grants	2,600	-	-	-	-	-	-	N/A
33512 Fire Ins Premium Reversion	74,703	78,971	70,000	70,000	70,000	70,000	-	0.0%
TOTAL INTERGOVERNMENTAL REVENUE	205,138	183,947	110,000	154,678	102,000	102,000	(8,000)	-7.3%
340 CHARGES FOR GOODS AND SERVICES								
322.20 34202 Fire Protection Services	70,863	75,192	70,000	77,463	85,000	85,000	15,000	21.4%
TOTAL CHARGES FOR GOODS & SERVICES	70,863	75,192	70,000	77,463	85,000	85,000	15,000	21.4%
360 MISCELLANEOUS REVENUE								
322.20 36700 Donations	1,280	2,665	3,000	3,107	3,000	3,000	-	0.0%
36909 Other Misc. Revenue	9,783	7,287	-	3,559	3,000	3,000	3,000	N/A
TOTAL MISCELLANEOUS REVENUE	11,063	9,952	3,000	6,666	6,000	6,000	3,000	100.0%
390 OTHER FINANCING SOURCES								
322.20 39101 Sale of General Fixed Assets	853	39	-	563	-	-	-	N/A
TOTAL OTHER FINANCING SOURCES	853	39	-	563	-	-	-	N/A
TOTAL FIRE FIGHTING	287,917	269,130	183,000	239,370	193,000	193,000	10,000	5.5%
AMBULANCE								
340 CHARGES FOR GOODS AND SERVICES								
322.91 34207 Ambulance Charges	880,045	982,310	890,000	894,504	890,000	890,000	-	0.0%
34210 Ambulance Standby	-	-	-	350	-	-	-	N/A
TOTAL CHARGES FOR GOODS & SERVICES	880,045	982,310	890,000	894,854	890,000	890,000	-	0.0%
360 MISCELLANEOUS REVENUE								
322.91 36700 Donations	1,500	1,000	1,500	2,000	1,000	1,000	(500)	-33.3%
36909 Other Misc. Revenue	30,750	26,596	-	17,660	12,000	12,000	12,000	N/A
TOTAL MISCELLANEOUS REVENUE	32,250	27,596	1,500	19,660	13,000	13,000	11,500	766.7%
TOTAL AMBULANCE	912,295	1,009,906	891,500	914,514	903,000	903,000	11,500	1.3%
STREET DEPARTMENT								
310 TAXES								
331.20 31204 Weed Assessments	1,075	600	2,000	2,000	2,000	2,000	-	0.0%
TOTAL TAXES	1,075	600	2,000	2,000	2,000	2,000	-	0.0%
330 INTERGOVERNMENTAL REVENUE								
331.20 33506 Motor Vehicle License	144,936	164,515	130,000	174,974	150,000	150,000	20,000	15.4%
33507 State Highway & Bridge	466,659	476,727	420,000	483,187	450,000	450,000	30,000	7.1%
33801 County Road	27,040	23,002	26,000	25,000	26,000	26,000	-	0.0%
33803 Wheel Tax	6,289	6,955	7,000	6,868	7,000	7,000	-	0.0%
TOTAL INTERGOVERNMENTAL	644,924	671,199	583,000	690,029	633,000	633,000	50,000	8.6%
340 CHARGES FOR GOODS AND SERVICES								
331.20 34309 Other	14,569	18,468	2,000	12,004	7,000	7,000	5,000	250.0%
TOTAL CHARGES FOR GOODS & SERVICES	14,569	18,468	2,000	12,004	7,000	7,000	5,000	250.0%
360 MISCELLANEOUS REVENUE								
331.20 36301 Special Assessments	52,066	30,965	30,000	30,302	30,000	30,000	-	0.0%
36302 Int./Penalty Coll by County	6,666	9,677	7,000	9,159	7,000	7,000	-	0.0%
36909 Other Misc. Revenue	35,413	14,403	8,500	5,199	4,000	4,000	(4,500)	-52.9%
TOTAL MISCELLANEOUS REVENUE	94,145	55,045	45,500	44,660	41,000	41,000	(4,500)	-9.9%
380 ENTERPRISE OPERATING								
331.20 38302 Penalty - Treas. Collections	108	60	-	-	-	-	-	N/A
TOTAL ENTERPRISE OPERATING	108	60	-	-	-	-	-	N/A
390 OTHER FINANCING SOURCES								
331.20 39101 Sale of General Fixed Assets	-	754	-	3,017	-	-	-	N/A
TOTAL OTHER FINANCING SOURCES	-	754	-	3,017	-	-	-	N/A
TOTAL STREET DEPARTMENT	754,821	746,126	632,500	751,710	683,000	683,000	50,500	8.0%

GENERAL FUND
REVENUES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
WATER RESOURCES								
360 MISCELLANEOUS REVENUE								
332.54								
	4,874	-	-	-	-	-	-	N/A
	4,874	-	-	-	-	-	-	N/A
	4,874	-	-	-	-	-	-	N/A
CEMETERY								
380 ENTERPRISE OPERATING REVENUE								
337.00								
	61,830	63,340	52,500	61,705	60,000	60,000	7,500	14.3%
	72,439	69,906	57,750	54,693	57,750	57,750	-	0.0%
	3,215	4,325	3,150	3,460	3,150	3,150	-	0.0%
	6,600	4,465	4,000	4,570	4,000	4,000	-	0.0%
	1,590	1,080	1,000	1,250	1,000	1,000	-	0.0%
	4,680	3,703	5,000	3,940	5,000	5,000	-	0.0%
	150,354	146,819	123,400	129,618	130,900	130,900	7,500	6.1%
	150,354	146,819	123,400	129,618	130,900	130,900	7,500	6.1%
MOSQUITO CONTROL								
330 INTERGOVERNMENTAL REVENUE								
341.32								
	12,268	7,635	-	-	-	-	-	N/A
	194	162	-	-	-	-	-	N/A
	12,462	7,797	-	-	-	-	-	N/A
	12,462	7,797	-	-	-	-	-	N/A
ANIMAL CONTROL/COMMUNITY SERVICE OFFICER								
340 CHARGES FOR GOODS AND SERVICES								
341.43								
	-	1,525	2,000	1,800	2,000	2,000	-	0.0%
	-	1,525	2,000	1,800	2,000	2,000	-	0.0%
	-	1,525	2,000	1,800	2,000	2,000	-	0.0%
FORESTRY								
320 LICENSES & PERMITS								
352.40								
	18	27	-	17	-	-	-	N/A
	18	27	-	17	-	-	-	N/A
360 MISCELLANEOUS REVENUE								
	6,072	4,012	3,000	3,130	3,000	3,000	-	0.0%
	6,072	4,012	3,000	3,130	3,000	3,000	-	0.0%
	6,090	4,039	3,000	3,147	3,000	3,000	-	0.0%
LIBRARY								
330 INTERGOVERNMENTAL REVENUE								
355.00								
	-	-	250	250	250	250	-	0.0%
	-	-	250	250	250	250	-	0.0%
340 CHARGES FOR GOODS & SERVICES								
355.00								
	160	-	160	160	-	-	(160)	-100.0%
	160	-	160	160	-	-	(160)	-100.0%
360 MISCELLANEOUS REVENUE								
355.00								
	5,139	10,484	5,700	1,890	-	-	(5,700)	-100.0%
	5,139	10,484	5,700	1,890	-	-	(5,700)	-100.0%

GENERAL FUND
REVENUES

		ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
390 OTHER FINANCING SOURCES									
355.00	39101 Sale of General Fixed Assets	-	34	-	173	-	-	-	N/A
	TOTAL OTHER FINANCING SOURCES	-	34	-	173	-	-	-	N/A
	TOTAL LIBRARY	5,299	10,518	6,110	2,473	250	250	(5,860)	-95.9%
BUILDING SERVICES									
320 LICENSES AND PERMITS									
365.12	32201 Building Permits	192,419	116,439	140,000	122,442	125,000	125,000	(15,000)	-10.7%
	32202 Contractor License Fee	4,910	5,420	4,500	4,818	4,800	4,800	300	6.7%
	32205 Excavation Permits	2,538	1,730	1,500	1,440	1,500	1,500	-	0.0%
	32210 Moving Permits	1,000	775	1,000	875	800	800	(200)	-20.0%
	32211 Sign Permits	3,981	2,745	2,000	2,220	2,500	2,500	500	25.0%
	TOTAL LICENSES AND PERMITS	204,848	127,109	149,000	131,795	134,600	134,600	(14,400)	-9.7%
340 CHARGES FOR GOODS AND SERVICES									
365.12	34103 Zoning & Subdivision Fees	5,275	7,488	5,200	3,722	5,000	5,000	(200)	-3.8%
	34901 Penalty & Interest	46	87	-	469	-	-	-	N/A
	TOTAL CHARGES FOR GOODS & SERVICES	5,321	7,575	5,200	4,191	5,000	5,000	(200)	-3.8%
360 MISCELLANEOUS REVENUE									
365.12	36909 Other Misc. Revenue	10,064	4,740	10,000	3,577	4,500	4,500	(5,500)	-55.0%
	36910 Cash Short & Over	(1)	1	-	18	-	-	-	N/A
	TOTAL MISCELLANEOUS REVENUE	10,063	4,741	10,000	3,595	4,500	4,500	(5,500)	-55.0%
	TOTAL BUILDING SERVICES	220,232	139,425	164,200	139,581	144,100	144,100	(20,100)	-12.2%
	TOTAL GENERAL FUND	15,466,540	15,641,127	14,863,635	15,512,193	15,205,075	15,205,075	341,440	2.3%

SPECIAL REVENUE FUNDS

PARK AND RECREATION EXPENDITURES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
201 PARK AND RECREATION FUND								
450 CULTURE & RECREATION								
451.21 Supervision	245,489	220,206	225,640	223,960	315,400	315,400	89,760	39.8%
451.23 Recreation Programs	354,324	342,345	368,720	353,921	389,900	367,950	(770)	-0.2%
451.25 Golf Course	701,195	590,639	697,050	654,537	773,050	626,900	(70,150)	-10.1%
451.26 Family Aquatics Center	285,561	312,239	300,650	309,999	386,350	348,450	47,800	15.9%
451.27 Baseball/Softball Complex	22,727	23,380	64,250	56,825	209,100	135,600	71,350	111.1%
451.28 Auditorium/Fieldhouse	129,506	154,556	215,100	151,466	217,150	153,550	(61,550)	-28.6%
451.34 Zoo	1,013,392	1,060,885	1,130,370	1,067,705	1,255,370	1,169,950	39,580	3.5%
451.35 Ice Arena/Expo Building	92,416	79,667	87,125	87,370	88,725	88,725	1,600	1.8%
451.42 Park System	494,655	471,376	493,350	458,452	622,600	535,250	41,900	8.5%
451.47 City Park & Camping	84,270	98,440	120,600	116,380	101,200	101,200	(19,400)	-16.1%
TOTAL PARKS AND RECREATION	3,423,535	3,353,733	3,702,855	3,480,615	4,358,845	3,842,975	140,120	3.8%

PARK AND RECREATION REVENUES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
PARK AND RECREATION SUPERVISION								
360 MISCELLANEOUS REVENUE								
351.21 36100 Interest Earned	1,981	3,233	2,000	4,525	2,000	2,000	-	0.0%
36211 Thunder Road Lease Inc.	8,055	8,644	6,000	6,972	6,000	6,000	-	0.0%
36909 Other Misc. Revenue	6,424	11,018	11,000	11,468	11,000	11,000	-	0.0%
TOTAL MISCELLANEOUS REVENUE	16,460	22,895	19,000	22,965	19,000	19,000	-	0.0%

390 OTHER FINANCING SOURCES								
351.21 39101 Sale of General Fixed Assets	-	364	-	-	-	-	-	N/A
39112 Transfer In - General Fund	1,600,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	-	0.0%
39113 Transfer In - BBB Sales Tax Fund	58,000	50,000	50,000	50,000	50,000	50,000	-	0.0%
39114 Transfer In - Capital Impr Fund	250,000	250,000	250,000	250,000	250,000	250,000	-	0.0%
TOTAL OTHER FINANCING SOURCES	1,908,000	2,000,364	2,000,000	2,000,000	2,000,000	2,000,000	-	0.0%
TOTAL SUPERVISION	1,924,460	2,023,259	2,019,000	2,022,965	2,019,000	2,019,000	-	0.0%

RECREATION PROGRAMS

340 CHARGES FOR GOODS AND SERVICES								
351.23 34703 Senior Games	740	2,114	2,000	2,080	2,000	2,000	-	0.0%
34730 Fees - Basketball - Youth	23,167	23,189	18,000	18,102	25,600	25,600	7,600	42.2%
34731 Fees - Playground Adventures	5,736	6,962	5,000	5,899	5,000	5,000	-	0.0%
34732 Fees - Baseball	18,426	20,122	19,000	20,594	19,200	19,200	200	1.1%
34733 Fees - Basketball - Adult	23,588	11,850	15,000	13,550	27,300	27,300	12,300	82.0%
34734 Fees - Adult Tennis League	1,302	962	-	1,015	1,000	1,000	1,000	N/A
34735 Fees - Senior Programs	3,278	2,777	2,500	2,529	2,500	2,500	-	0.0%
34736 Fees - Youth Track	1,302	887	900	905	900	900	-	0.0%
34737 Fees - Girls Softball	10,269	13,056	11,000	12,352	12,800	12,800	1,800	16.4%
34738 Fees - Golf Lessons	275	245	300	316	300	300	-	0.0%
34739 Fees - Gymnastics	1,024	1,128	1,000	490	1,000	1,000	-	0.0%
34740 Fees - Pottery	3,906	3,201	4,000	4,016	4,500	4,500	500	12.5%
34741 Fees - Tennis League	580	1,040	800	860	1,200	1,200	400	50.0%
34742 Fees - Battle of Superstars	396	85	300	398	300	300	-	0.0%
34744 Fees - Tennis	5,729	5,435	5,000	5,582	5,600	5,600	600	12.0%
34745 Fees - Volleyball	6,900	7,350	6,000	6,950	10,200	10,200	4,200	70.0%
34746 Fees - Youth Football	2,887	1,311	2,000	2,000	2,400	2,400	400	20.0%
34747 Fees - Archery	2,830	3,585	3,000	3,519	4,000	4,000	1,000	33.3%
34748 Fees - Gym	983	930	900	937	900	900	-	0.0%
34749 Fees - Road Trips	1,555	1,764	1,500	1,421	2,200	2,200	700	46.7%
34750 Birthday Parties	2,420	4,071	2,600	2,919	3,750	3,750	1,150	44.2%
34751 Fees - Open Art	4,160	3,028	3,500	2,272	2,625	2,625	(875)	-25.0%
34752 Assorted Legues	1,785	3,590	2,000	3,510	2,500	2,500	500	25.0%
34753 Youth Roller Hockey	6,721	6,755	4,000	3,445	4,000	4,000	-	0.0%
34754 Fees - Band	594	283	400	621	300	300	(100)	-25.0%
34755 Skate Board Lessons	226	151	150	94	150	150	-	0.0%
34756 Fees - Adult Golf Lessons	330	627	400	396	600	600	200	50.0%
34757 Fees - Youth Golf League	21	34	50	10	50	50	-	0.0%
34758 Fees - Youth Volleyball	5,535	4,686	4,000	4,075	6,700	6,700	2,700	67.5%
34759 Indoor Soccer League	530	280	300	60	1,100	1,100	800	266.7%
34760 Backyard Challenge	700	1,490	700	702	700	700	-	0.0%
TOTAL CHARGES FOR GOODS & SERVICES	137,895	132,988	116,300	121,619	151,375	151,375	35,075	30.2%

**PARK AND RECREATION
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
360 MISCELLANEOUS REVENUE								
351.23 36700 Donations	13,250	13,500	13,000	13,000	13,000	13,000	-	0.0%
36909 Other Misc. Revenue	4,123	3,728	-	1,370	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	17,373	17,228	13,000	14,370	13,000	13,000	-	0.0%
TOTAL RECREATIONAL PROGRAMS								
	155,268	150,216	129,300	135,989	164,375	164,375	35,075	27.1%
GOLF COURSE								
340 CHARGES FOR GOODS AND SERVICES								
351.25 34701 Golf Fees/Membership Fees	440,909	441,914	480,000	447,706	480,000	480,000	-	0.0%
34707 Cart Storage	24,418	23,456	28,000	24,038	28,000	28,000	-	0.0%
34718 Golf Cart Rentals	75,673	88,855	75,000	79,372	75,000	75,000	-	0.0%
TOTAL CHARGES FOR GOODS & SERVICES	541,000	554,225	583,000	551,116	583,000	583,000	-	0.0%
360 MISCELLANEOUS REVENUE								
352.25 36909 Other Miscellaneous Revenue	3,955	2,061	3,000	2,536	2,500	2,500	(500)	-16.7%
TOTAL MISCELLANEOUS REVENUE	3,955	2,061	3,000	2,536	2,500	2,500	(500)	-16.7%
390 OTHER FINANCING SOURCES								
351.25 39101 Sale of General Fixed Assets	65,995	-	-	438	-	-	-	N/A
TOTAL OTHER FINANCING SOURCES	65,995	-	-	438	-	-	-	N/A
TOTAL GOLF COURSE								
	610,950	556,286	586,000	554,090	585,500	585,500	(500)	-0.1%
FAMILY AQUATIC CENTER								
340 CHARGES FOR GOODS AND SERVICES								
351.26 34702 Fees - Admission & Programs	142,137	163,356	140,000	158,194	150,000	150,000	10,000	7.1%
34704 Concessions	35,836	45,895	40,000	43,123	40,000	40,000	-	0.0%
34711 Ice Arena/Pool Rental	3,562	4,114	2,500	3,068	2,500	2,500	-	0.0%
34713 Aquatic Fees/Swim Class	28,490	25,446	26,000	25,307	26,000	26,000	-	0.0%
TOTAL CHARGES FOR GOODS & SERVICES	210,025	238,811	208,500	229,692	218,500	218,500	10,000	4.8%
360 MISCELLANEOUS REVENUE								
352.26 36909 Other Misc. Revenue	1,090	1,870	1,000	2,078	1,000	1,000	-	0.0%
36910 Cash Short & Over	107	80	-	19	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	1,197	1,950	1,000	2,097	1,000	1,000	-	0.0%
TOTAL FAMILY AQUATIC CENTER								
	211,222	240,761	209,500	231,789	219,500	219,500	10,000	4.8%
BASEBALL/SOFTBALL COMPLEX								
340 CHARGES FOR GOODS AND SERVICES								
351.27 34704 Concessions	-	-	-	-	85,000	85,000	85,000	N/A
TOTAL CHARGES FOR GOODS & SERVICES	-	-	-	-	85,000	85,000	85,000	-
360 MISCELLANEOUS REVENUE								
351.27 36201 Rental - Lights	8,004	8,377	7,000	7,197	7,000	7,000	-	0.0%
36909 Other Misc. Revenue	-	1,813	-	-	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	8,004	10,190	7,000	7,197	7,000	7,000	-	0.0%
TOTAL BASEBALL/SOFTBALL COMPLEX								
	8,004	10,190	7,000	7,197	92,000	92,000	85,000	1214.3%
AUDITORIUM/FIELDHOUSE								
340 CHARGES FOR GOODS AND SERVICES								
351.28 34705 Facility Fee Charge	16,766	21,728	16,000	18,027	38,000	38,000	22,000	137.5%
TOTAL CHARGES FOR GOODS & SERVICES	16,766	21,728	16,000	18,027	38,000	38,000	22,000	137.5%
360 MISCELLANEOUS REVENUE								
351.28 36202 Rentals - Equipment	15	-	-	-	-	-	-	N/A
36909 Other Misc. Revenue	1,978	441	-	105	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	1,993	441	-	105	-	-	-	N/A
TOTAL AUDITORIUM/FIELDHOUSE								
	18,759	22,169	16,000	18,132	38,000	38,000	22,000	137.5%
ZOO								
340 CHARGES FOR GOODS AND SERVICES								
351.34 34700 Zoo - User Fees	221,232	254,711	240,000	245,000	245,000	245,000	5,000	2.1%
34701 Zoo Memberships	-	-	-	-	60,000	60,000	60,000	N/A
34702 Fees - Admission & Program	31,500	34,326	28,000	28,217	28,000	28,000	-	0.0%
34704 Concessions	-	-	-	-	30,000	30,000	30,000	N/A
TOTAL CHARGES FOR GOODS & SERVICES	252,732	289,037	268,000	273,217	363,000	363,000	95,000	35.4%

**PARK AND RECREATION
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
360 MISCELLANEOUS REVENUE								
351.34 36206 Rentals	5,850	5,000	6,300	-	1,500	1,500	(4,800)	-76.2%
36700 Donations	225,001	183,333	212,480	212,480	36,000	36,000	(176,480)	-83.1%
36909 Other Misc. Revenue	3,517	6,976	5,610	1,306	77,000	77,000	71,390	1272.5%
TOTAL MISCELLANEOUS REVENUE	234,368	195,309	224,390	213,786	114,500	114,500	(109,890)	-49.0%
390 OTHER FINANCING SOURCES								
351.34 39101 Sale of General Fixed Assets	172	12,161	-	3,892	-	-	-	N/A
TOTAL OTHER FINANCING SOURCES	172	12,161	-	3,892	-	-	-	N/A
TOTAL ZOO	487,272	496,507	492,390	490,895	477,500	477,500	(14,890)	-3.0%
ICE ARENA/EXPO BUILDING								
340 CHARGES FOR GOODS AND SERVICES								
351.35 34711 Rentals - Ice Arena	3,356	3,014	3,000	3,093	3,000	3,000	-	0.0%
34712 Season & Daily Tickets	14,012	14,478	11,000	13,408	11,000	11,000	-	0.0%
TOTAL CHARGES FOR GOODS & SERVICES	17,368	17,492	14,000	16,501	14,000	14,000	-	0.0%
360 MISCELLANEOUS REVENUE								
351.35 36909 Other Misc. Revenue	-	-	-	1,204	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	-	-	-	1,204	-	-	-	N/A
TOTAL ICE ARENA	17,368	17,492	14,000	17,705	14,000	14,000	-	0.0%
PARKS SYSTEM								
330 INTERGOVERNMENTAL REVENUE								
351.42 33145 Other Federal Grants	20,000	-	-	-	-	-	-	N/A
TOTAL INTERGOVERNMENTAL REVENUE	20,000	-	-	-	-	-	-	N/A
360 MISCELLANEOUS REVENUE								
351.42 36200 Rentals - Buildings	1,237	1,352	1,200	1,273	1,200	1,200	-	0.0%
36202 Rentals - Equipment	94	377	400	344	400	400	-	0.0%
36205 Garden Site Rentals	3,800	5,320	5,320	5,320	5,300	5,300	(20)	-0.4%
36207 Derby Downs Rental	2,245	1,792	1,500	1,366	1,500	1,500	-	0.0%
36700 Donations	2,300	450	500	-	500	500	-	0.0%
36713 Donations - Park Development	-	10,000	-	-	-	-	-	N/A
36906 Trolley Reimbursement	826	-	-	-	-	-	-	N/A
36909 Other Miscellaneous Revenue	295	66	500	805	500	500	-	0.0%
TOTAL MISCELLANEOUS REVENUE	10,797	19,357	9,420	9,108	9,400	9,400	(20)	-0.2%
390 OTHER FINANCING SOURCES								
351.42 39101 Sale of General Fixed Assets	-	-	-	5,344	-	-	-	N/A
TOTAL OTHER FINANCING SOURCES	-	-	-	5,344	-	-	-	N/A
TOTAL PARK SYSTEMS	30,797	19,357	9,420	14,452	9,400	9,400	(20)	-0.2%
CITY PARK AND CAMPING								
360 MISCELLANEOUS REVENUE								
351.47 36200 Rental - Buildings	794	1,216	800	890	800	800	-	0.0%
36203 Campground Rental	99,558	113,737	95,500	104,301	98,000	98,000	2,500	2.6%
36204 Other	2,242	2,728	1,500	2,264	1,800	1,800	300	20.0%
36909 Other Miscellaneous Revenue	179	150	200	95	100	100	(100)	-50.0%
OTHER MISCELLANEOUS REVENUE	102,773	117,831	98,000	107,550	100,700	100,700	2,700	2.8%
TOTAL CITY PARK AND CAMPING	102,773	117,831	98,000	107,550	100,700	100,700	2,700	2.8%
TOTAL PARKS AND RECREATION	3,566,873	3,654,068	3,580,610	3,600,764	3,719,975	3,719,975	139,365	3.9%

**SPECIAL 1% SALES TAX (BBB)
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
203 SPECIAL 1% SALES TAX (BBB) FUND								
490 OTHER								
490.10 Conven & Visitors Bureau	194,679	171,821	185,810	175,229	178,700	178,700	(7,110)	-3.8%
490.11 Watertown Promotions - Chamber	318,031	330,875	425,400	350,733	367,700	367,700	(57,700)	-13.6%
490.13 Other	256,650	251,430	254,450	254,450	254,450	254,450	-	0.0%
TOTAL 1% SALES TAX (BBB)	769,360	754,126	865,660	780,412	800,850	800,850	(64,810)	-7.5%

**SPECIAL 1% SALES TAX (BBB)
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
SPECIAL 1% SALES TAX								
310 TAXES								
390.00 31301 Bed, Board & Booze Tax	726,618	782,648	726,550	780,000	750,000	750,000	23,450	3.2%
31305 Sales Tax - Audits	3,727	134	-	-	-	-	-	N/A
TOTAL TAXES	730,345	782,782	726,550	780,000	750,000	750,000	23,450	3.2%
360 MISCELLANEOUS REVENUE								
390.00 36100 Interest Earned	606	874	400	1,391	1,200	1,200	800	200.0%
36700 Donation	-	-	50,000	-	-	-	(50,000)	-100.0%
36909 Other Miscellaneous Revenue	768	531	-	225	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	1,374	1,405	50,400	1,616	1,200	1,200	(49,200)	-97.6%
390 OTHER FINANCING SOURCES								
390.00 39112 Transfer In - General Fund	30,100	75,000	50,000	50,000	50,000	50,000	-	0.0%
TOTAL OTHER FINANCING SOURCES	30,100	75,000	50,000	50,000	50,000	50,000	-	0.0%
TOTAL SPECIAL 1% SALES TAX	761,819	859,187	826,950	831,616	801,200	801,200	(25,750)	-3.1%

**COMMUNITY RECREATION CENTER
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
204 COMMUNITY RECREATION FUND								
450 CULTURE AND RECREATION								
451.22 Community Recreation Center	943,959	930,109	934,200	914,946	1,249,175	1,192,100	257,900	27.6%
TOTAL RECREATION & CIVIC CENTER	943,959	930,109	934,200	914,946	1,249,175	1,192,100	257,900	27.6%
CAPITAL OUTLAY ACCUMULATION:								

**COMMUNITY RECREATION CENTER
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
CIVIC AND RECREATION CENTER								
340 CHARGES FOR GOODS AND SERVICES								
351.22 34701 Membership Fees	518,985	532,783	555,000	546,000	942,800	942,800	387,800	69.9%
34702 Fees - Admission & Program	207,802	197,198	186,000	186,000	240,000	240,000	54,000	29.0%
34706 H.B./R.B Court Fees	389	542	400	400	1,000	1,000	600	150.0%
34709 Other	10,513	15,328	8,000	13,000	9,000	9,000	1,000	12.5%
34710 Swim Pass Revenue	5,669	4,891	6,000	5,000	15,000	15,000	9,000	150.0%
34711 Rentals - Pool (School)	20,127	20,290	20,000	20,000	20,000	20,000	-	0.0%
34713 Aquatic Fees/Swim Class	55,658	59,333	52,000	60,500	70,000	70,000	18,000	34.6%
34714 Enrollment Fee for Bldg	15,423	12,384	17,000	12,000	18,000	18,000	1,000	5.9%
34717 Merchandise Revenue	34,189	24,668	34,000	24,000	36,000	36,000	2,000	5.9%
TOTAL CHARGES FOR GOODS & SERVICES	868,755	867,417	878,400	866,900	1,351,800	1,351,800	473,400	53.9%
360 MISCELLANEOUS REVENUE								
351.22 36100 Interest Earned	310	333	200	385	400	400	200	100.0%
36200 Rentals - Buildings	4,586	5,011	6,000	6,200	8,400	8,400	2,400	40.0%
36700 Donations	2,424	4,460	4,000	3,000	6,000	6,000	2,000	50.0%
36909 Other Misc. Revenue	9,447	8,676	3,000	7,500	5,000	5,000	2,000	66.7%
TOTAL MISCELLANEOUS REVENUE	16,767	18,480	13,200	17,085	19,800	19,800	6,600	50.0%
390 OTHER FINANCING SOURCES								
351.22 39101 Sales of General Fixed Assets	-	99	400	-	-	-	(400)	-100.0%
39112 Transfer In - General Fund	60,600	35,000	39,000	39,000	-	-	(39,000)	-100.0%
TOTAL OTHER FINANCING SOURCES	60,600	35,099	39,400	39,000	-	-	(39,400)	-100.0%
TOTAL CIVIC & RECREATION CENTER	946,122	920,996	931,000	922,985	1,371,600	1,371,600	440,600	47.3%

**CASUALTY RESERVE
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
205 CASUALTY RESERVE FUND								
490 OTHER								
495.00 Casualty Reserve Fund	10,653	12,812	30,000	-	15,000	15,000	(15,000)	-50.0%
TOTAL CASUALTY RESERVE FUND	10,653	12,812	30,000	-	15,000	15,000	(15,000)	-50.0%

**CASUALTY RESERVE
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
CASUALTY RESERVE								
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	158	152	200	130	150	150	(50)	-25.0%
36909 Other Miscellaneous Revenue	10,557	418	20,000	2,662	-	-	(20,000)	-100.0%
TOTAL MISCELLANEOUS REVENUE	10,715	570	20,200	2,792	150	150	(20,050)	-99.3%
TOTAL CASUALTY RESERVE	10,715	570	20,200	2,792	150	150	(20,050)	-99.3%

**CAPITAL IMPROVEMENT
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
212 CAPITAL IMPROVEMENT FUND								
420 PUBLIC SAFETY								
420.84 Public Safety Improvements	163,284	437,157	150,000	153,167	1,949,500	899,500	749,500	499.7%
TOTAL PUBLIC SAFETY	163,284	437,157	150,000	153,167	1,949,500	899,500	749,500	499.7%
430 PUBLIC WORKS								
431.80 Street System Improvements	2,530,384	2,657,124	3,165,000	2,757,994	4,345,000	2,385,000	(780,000)	-24.6%
432.80 Storm Sewer & Flood Control Projects	908,748	295,546	300,000	300,021	300,000	300,000	-	0.0%
TOTAL PUBLIC WORKS	3,439,132	2,952,670	3,465,000	3,058,015	4,645,000	2,685,000	(780,000)	-22.5%
450 CULTURE & RECREATION								
451.82 Recreational Facility Improvements	2,519,875	1,065,610	1,037,050	778,872	1,537,500	400,500	(636,550)	-61.4%
TOTAL CULTURE & RECREATION	2,519,875	1,065,610	1,037,050	778,872	1,537,500	400,500	(636,550)	-61.4%
460 URBAN REDEVELOPMENT & HOUSING								
465.83 Industrial Park Infrastructure, Sr. Center	1,106,530	301,999	554,500	601,937	68,900	68,900	(485,600)	-87.6%
TOTAL URBAN REDEVELOPMENT & HOUSING	1,106,530	301,999	554,500	601,937	68,900	68,900	(485,600)	-87.6%
470 DEBT SERVICE								
470.00 Debt Service Payments	1,101,064	5,746,505	2,392,120	3,141,211	3,143,500	3,143,500	751,380	31.4%
TOTAL DEBT SERVICE	1,101,064	5,746,505	2,392,120	3,141,211	3,143,500	3,143,500	751,380	31.4%
490 OTHER								
490.00 Transfers Out	780,615	886,025	1,650,000	1,650,000	905,000	905,000	(745,000)	-45.2%
TOTAL OTHER	780,615	886,025	1,650,000	1,650,000	905,000	905,000	(745,000)	-45.2%
TOTAL CAPITAL IMPROVEMENT FUND	9,110,500	11,389,966	9,248,670	9,383,202	12,249,400	8,102,400	(1,146,270)	-12.4%

**CAPITAL IMPROVEMENT
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
CAPITAL IMPROVEMENT FUND								
310 TAXES								
31302 Sales Tax and Use Tax	7,104,178	7,148,078	6,820,000	7,098,255	6,900,000	6,900,000	80,000	1.2%
31305 Sales Taxes - Audits	99,610	60,851	5,000	17,996	5,000	5,000	-	0.0%
TOTAL TAXES	7,203,788	7,208,929	6,825,000	7,116,251	6,905,000	6,905,000	80,000	1.2%
330 INTERGOVERNMENTAL REVENUES								
33145 Other Federal Grants	12,824	-	-	15,089	522,750	522,750	522,750	N/A
33499 Other State Grants	162,000	384,887	660,600	615,608	660,600	660,600	-	0.0%
TOTAL INTERGOVERNMENTAL REVENUES	174,824	384,887	660,600	630,697	1,183,350	1,183,350	522,750	79.1%
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	471,134	476,333	465,000	480,938	475,000	475,000	10,000	2.2%
36301 Special Assessments	-	55,321	400,000	-	-	-	(400,000)	-100.0%
36700 Donations	51,347	1,570	1,000	32,875	35,000	35,000	34,000	3400.0%
36909 Other Miscellaneous Revenue	27,844	24,007	5,000	5,130	-	-	(5,000)	-100.0%
TOTAL MISCELLANEOUS REVENUE	550,325	557,231	871,000	518,943	510,000	510,000	(361,000)	-41.4%
390 OTHER FINANCING SOURCES								
39101 Sale of General Fixed Assets	716,276	208,069	-	28,750	-	-	-	N/A
39107 Capital Contribution	-	353,144	125,000	475,000	-	-	(125,000)	-100.0%
39117 Transfer In - General Fund	50,000	750,781	-	-	-	-	-	N/A
39121 Bond Proceeds	-	3,532,712	-	-	-	-	-	N/A
TOTAL OTHER FINANCING SOURCES	766,276	4,844,706	125,000	503,750	-	-	(125,000)	-100.0%
TOTAL CAPITAL IMPROVEMENT FUND	8,695,213	12,995,753	8,481,600	8,769,641	8,598,350	8,598,350	116,750	1.4%

**E-911
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
214 E-911 FUND								
420 PUBLIC SAFETY								
421.51 E-911	822,409	794,254	915,550	880,902	933,750	933,750	18,200	2.0%
TOTAL E-911	822,409	794,254	915,550	880,902	933,750	933,750	18,200	2.0%

**E-911
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
E-911 FUND								
340 CHARGES FOR GOODS AND SERVICES								
34208 911 Surcharge Revenue	344,006	351,389	360,000	340,559	371,000	371,000	11,000	3.1%
34209 County E-911 Surcharges	174,819	236,535	278,000	255,321	296,000	296,000	18,000	6.5%
TOTAL CHARGES FOR GOODS AND SERVICES	518,825	587,924	638,000	595,880	667,000	667,000	29,000	4.5%
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	259	16	2,000	-	-	-	(2,000)	-100.0%
36909 Other Miscellaneous Revenue	11,154	3,648	4,295	-	-	-	(4,295)	-100.0%
TOTAL MISCELLANEOUS REVENUE	11,413	3,664	6,295	-	-	-	(6,295)	-100.0%
390 OTHER FINANCING SOURCES								
39112 Transfer In - General Fund	-	-	50,000	50,000	50,000	50,000	-	0.0%
39113 Transfer In - Capital Improvement Fund	180,000	200,000	250,000	250,000	300,000	300,000	50,000	20.0%
TOTAL OTHER FINANCING SOURCES	180,000	200,000	300,000	300,000	350,000	350,000	50,000	16.7%
TOTAL E-911	710,238	791,588	944,295	895,880	1,017,000	1,017,000	72,705	7.7%

**LIBRARY FINES
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
226 LIBRARY FINES FUND								
450 CULTURE AND RECREATION								
455.06 Library Fines Fund	184,647	29,554	50,250	51,991	46,175	46,175	(4,075)	-8.1%
TOTAL LIBRARY FINES FUND	184,647	29,554	50,250	51,991	46,175	46,175	(4,075)	-8.1%

**LIBRARY FINES
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
LIBRARY FINES FUND								
350 FINES & FORFEITS								
35102 Library Fines	17,986	16,600	18,500	14,223	18,500	18,500	-	0.0%
TOTAL FINES & FORFEITS	17,986	16,600	18,500	14,223	18,500	18,500	-	0.0%
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	1,410	1,173	1,000	1,026	1,000	1,000	-	0.0%
36700 Donations	7,779	6,356	6,000	6,740	6,000	6,000	-	0.0%
36909 Other Miscellaneous Revenue	17,536	18,144	16,500	16,235	16,500	16,500	-	0.0%
36910 Cash Short & Over	(12)	3	-	47	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	26,713	25,676	23,500	24,048	23,500	23,500	-	0.0%
TOTAL LIBRARY FINES FUND	44,699	42,276	42,000	38,271	42,000	42,000	-	0.0%

**URBAN RENEWAL
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
272 URBAN RENEWAL FUND								
460 CONSERVATION AND DEVELOPMENT								
441.00 Urban Renewal Fund	41,420	55,922	33,883	33,231	29,385	29,385	(4,498)	-13.3%
TOTAL URBAN RENEWAL FUND	41,420	55,922	33,883	33,231	29,385	29,385	(4,498)	-13.3%

**URBAN RENEWAL
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
URBAN RENEWAL FUND								
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	521	654	600	753	700	700	100	16.7%
36200 Rentals-Buildings	2,400	2,400	2,400	2,400	2,400	2,400	-	0.0%
36301 Special Assessments	52,560	-	-	-	-	-	-	N/A
36302 Int/Penalty Collected	5	-	-	-	-	-	-	N/A
36700 Donations	-	1,200	-	-	-	-	-	N/A
36913 Interest Collected by Bank	2,551	1,584	2,000	851	1,000	1,000	(1,000)	-50.0%
TOTAL MISCELLANEOUS REVENUE	58,037	5,838	5,000	4,004	4,100	4,100	(900)	-18.0%
TOTAL URBAN RENEWAL FUND	58,037	5,838	5,000	4,004	4,100	4,100	(900)	-18.0%

**SIOUX RIVER WATERSHED PROJECT
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
273 SIOUX RIVER WATERSHED PROJECT								
462 CONSERVATION AND DEVELOPMENT								
462.10 Sioux River Project	200,718	241,637	377,200	435,080	279,475	279,475	(97,725)	-25.9%
TOTAL SIOUX RIVER WATERSHED PROJECT	200,718	241,637	377,200	435,080	279,475	279,475	(97,725)	-25.9%

**SIOUX RIVER WATERSHED PROJECT
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
330 INTERGOVERNMENTAL REVENUE								
33121 EPA Section 319 Grant	64,599	56,673	100,300	160,000	100,000	100,000	(300)	-0.3%
33499 Other State Grants	-	-	50,000	-	-	-	(50,000)	-100.0%
TOTAL INTERGOVERNMENTAL REVENUE	64,599	56,673	150,300	160,000	100,000	100,000	(50,300)	-33.5%
360 MISCELLANEOUS REVENUE								
36701 Contributions	10,140	13,272	-	1,503	20,800	20,800	20,800	N/A
36704 LKWPD Contributions	33,333	43,334	-	43,333	33,300	33,300	33,300	N/A
36909 Other Misc. Revenue	-	50	-	-	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	43,473	56,656	-	44,836	54,100	54,100	54,100	N/A
390 OTHER FINANCING SOURCES								
39112 Transfer In-General Fund	50,000	50,000	50,000	50,000	50,000	50,000	-	0.0%
39120 Transfer In - Municipal Utilities Fund	90,000	-	-	37,500	50,000	50,000	50,000	N/A
TOTAL OTHER FINANCING SOURCES	140,000	50,000	50,000	87,500	100,000	100,000	50,000	100.0%
TOTAL SIOUX RIVER WATERSHED PROJECT	248,072	163,329	200,300	292,336	254,100	254,100	53,800	26.9%

**TIF #1 FUND
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
275 TAX INCREMENT FINANCING FUND #1 (TIF #1)								
490 OTHER								
490.00 Tax Increment Financing Fund	138,510	128,962	121,600	121,310	112,100	112,100	(9,500)	-7.8%
TOTAL TIF #1	138,510	128,962	121,600	121,310	112,100	112,100	(9,500)	-7.8%

**TIF #1 FUND
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
TAX INCREMENT FINANCING FUND 1 (TIF1)								
310 TAXES								
31810 TIF Taxes Current	263,703	242,331	250,000	250,011	250,000	250,000	-	0.0%
31901 Interest & Penalty	21	-	-	-	-	-	-	N/A
TOTAL TAXES	263,724	242,331	250,000	250,011	250,000	250,000	-	0.0%
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	149	114	100	110	125	125	25	25.0%
TOTAL MISCELLANEOUS REVENUE	149	114	100	110	125	125	25	25.0%
TOTAL TAX INCREMENT FINANCING FUND #1	263,873	242,445	250,100	250,121	250,125	250,125	25	0.0%

**TIF #2 FUND
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
280 TIF #2								
490 OTHER								
490.00 Tax Increment Financing Fund	84,053	86,034	88,500	88,694	90,300	90,300	1,800	2.0%
TOTAL TIF #2	84,053	86,034	88,500	88,694	90,300	90,300	1,800	2.0%

**TIF #2 FUND
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
TAX INCREMENT FINANCING FUND #2 (TIF #2)								
310 TAXES								
31810 TIF Taxes Current	52,822	57,828	58,000	61,332	63,000	63,000	5,000	8.6%
TOTAL TAXES	52,822	57,828	58,000	61,332	63,000	63,000	5,000	8.6%
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	36	33	30	41	50	50	20	66.7%
TOTAL MISCELLANEOUS REVENUE	36	33	30	41	50	50	20	66.7%
TOTAL TAX INCREMENT FINANCING FUND #2	52,858	57,861	58,030	61,373	63,050	63,050	5,020	8.7%

**TIF #3 FUND
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
281 TIF #3								
490 OTHER								
490.00 Tax Increment Financing Fund	13,439	9,197	5,000	4,743	1,240	1,240	(3,760)	-75.2%
TOTAL TIF #3	13,439	9,197	5,000	4,743	1,240	1,240	(3,760)	-75.2%

**TIF #3 FUND
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
TAX INCREMENT FINANCING FUND #3 (TIF #3)								
310 TAXES								
31810 TIF Taxes Current	72,405	71,165	72,000	68,798	70,000	70,000	(2,000)	-2.8%
TOTAL TAXES	72,405	71,165	72,000	68,798	70,000	70,000	(2,000)	-2.8%
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	35	40	50	50	20	20	(30)	-60.0%
TOTAL MISCELLANEOUS REVENUE	35	40	50	50	20	20	(30)	-60.0%
TOTAL TAX INCREMENT FINANCING FUND #3	72,440	71,205	72,050	68,848	70,020	70,020	(2,030)	-2.8%

TIF #5 FUND
EXPENDITURES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
282 TIF #5								
490 OTHER								
490.00 Tax Increment Financing Fund	157,811	168,552	180,700	180,035	190,500	190,500	9,800	5.4%
TOTAL TIF #5	157,811	168,552	180,700	180,035	190,500	190,500	9,800	5.4%

TIF #5 FUND
REVENUES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
TAX INCREMENT FINANCING FUND #5 (TIF #5)								
310 TAXES								
31810 TIF Taxes Current	7,302	12,100	10,000	24,532	25,000	25,000	15,000	150.0%
TOTAL TAXES	7,302	12,100	10,000	24,532	25,000	25,000	15,000	150.0%
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	14	14	20	30	30	30	10	50.0%
TOTAL MISCELLANEOUS REVENUE	14	14	20	30	30	30	10	50.0%
TOTAL TAX INCREMENT FINANCING FUND #5	7,316	12,114	10,020	24,562	25,030	25,030	15,010	149.8%

TIF #6 FUND
EXPENDITURES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
283 TIF #6								
490 OTHER								
490.07 Tax Increment Financing Fund	56,652	52,676	48,600	48,476	44,000	44,000	(4,600)	-9.5%
TOTAL TIF #6	56,652	52,676	48,600	48,476	44,000	44,000	(4,600)	-9.5%

TIF #6 FUND
REVENUES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
TAX INCREMENT FINANCING FUND #6 (TIF #6)								
310 TAXES								
31810 TIF Taxes Current	103,015	114,417	110,000	113,477	110,000	110,000	-	0.0%
TOTAL TAXES	103,015	114,417	110,000	113,477	110,000	110,000	-	0.0%
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	65	54	50	56	50	50	-	0.0%
TOTAL MISCELLANEOUS REVENUE	65	54	50	56	50	50	-	0.0%
TOTAL TAX INCREMENT FINANCING FUND #6	103,080	114,471	110,050	113,533	110,050	110,050	-	0.0%

**DEBT SERVICE FUNDS
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
301 GO BONDS								
470 GO BONDS								
470.02 Principal & Interest Payments	436,453	451,508	469,200	485,877	480,500	480,500	11,300	2.4%
TOTAL GO BONDS	436,453	451,508	469,200	485,877	480,500	480,500	11,300	2.4%

**DEBT SERVICE FUNDS
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
DEBT SERVICE								
GO BONDS								
310 TAXES								
31101 Current Property Taxes	457,676	473,256	492,000	492,059	503,000	503,000	11,000	2.2%
31102 Delinquent Taxes	(22)	(6)	-	-	-	-	-	N/A
31107 Mobile Home Taxes	146	140	200	15	-	-	(200)	-100.0%
31901 Penalty & Interest	648	897	-	388	-	-	-	N/A
TOTAL TAXES	458,448	474,287	492,200	492,462	503,000	503,000	10,800	2.2%
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	1,367	1,750	1,200	2,095	1,500	1,500	300	25.0%
TOTAL MISCELLANEOUS REVENUE	1,367	1,750	1,200	2,095	1,500	1,500	300	25.0%
390 OTHER FINANCING SOURCES								
39121 Bond Proceeds	-	-	-	22,813	-	-	-	N/A
TOTAL OTHER FINANCING SOURCES	-	-	-	22,813	-	-	-	N/A
TOTAL GO BONDS	459,815	476,037	493,400	517,370	504,500	504,500	11,100	2.2%

CAPITAL PROJECTS FUND

**CAPITAL PROJECTS
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
504 CAPITAL PROJECTS FUND								
450 CAPITAL PROJECTS								
456.02 Capital Projects	749,628	9,627,076	32,464,700	19,359,288	-	-	-	0.0%
TOTAL CAPITAL PROJECTS	749,628	9,627,076	32,464,700	19,359,288	-	-	-	0.0%

**CAPITAL PROJECTS FUNDS
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
CAPITAL PROJECTS FUND								
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	-	52,694	25,000	86,738	25,000	25,000	-	0.0%
36700 Donations	-	1,200	6,000,000	510,000	250,000	250,000	(5,750,000)	-95.8%
TOTAL MISCELLANEOUS REVENUE	-	53,894	6,025,000	596,738	275,000	275,000	(5,750,000)	-95.4%
390 OTHER FINANCING SOURCES								
39121 Bond Proceeds	10,046,603	20,967,161	10,000,000	-	-	-	(10,000,000)	-100.0%
39406 Transfer In - Capital Improvement Sales Tax	-	-	850,000	850,000	-	-	(850,000)	-100.0%
TOTAL OTHER FINANCING SOURCES	10,046,603	20,967,161	10,850,000	850,000	-	-	(10,850,000)	-100.0%
TOTAL CAPITAL PROJECTS FUND	10,046,603	21,021,055	16,875,000	1,446,738	275,000	275,000	(16,600,000)	-98.4%

ENTERPRISE FUNDS

WASTEWATER EXPENDITURES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
600 PUBLIC ENTERPRISE								
604 WASTEWATER								
430 PUBLIC WORKS								
432.52 Wastewater Collection System	2,613,937	2,597,022	1,193,550	1,249,225	1,279,150	1,263,400	69,850	5.9%
432.53 Collection System Improv	-	25,296	325,000	489,050	325,000	325,000	-	0.0%
432.56 Wastewater Treatment Facility	928,415	932,195	1,670,700	1,596,077	2,260,350	2,260,350	589,650	35.3%
432.57 Industrial Pretreatment	169,310	167,528	204,960	199,626	185,050	185,050	(19,910)	-9.7%
432.58 Laboratory	215,701	236,156	228,040	223,938	411,300	411,300	183,260	80.4%
TOTAL WASTE WATER	3,927,363	3,958,197	3,622,250	3,757,916	4,460,850	4,445,100	822,850	22.7%

WASTEWATER REVENUES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
WASTEWATER FUND								
WASTEWATER COLLECTION SYSTEM								
SANITARY SEWER MAINTENANCE								
330 INTERGOVERNMENTAL REVENUE								
33145 Other Federal Grants	14,189	582	-	-	-	-	-	N/A
TOTAL INTERGOVERNMENTAL REVENUE	14,189	582	-	-	-	-	-	N/A
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	88,585	92,400	91,600	98,686	93,000	93,000	1,400	1.5%
36401 Sale of Fixed Assets	21,747	149	-	3,145	-	-	-	N/A
36800 Pension Revenue	-	29,747	-	-	-	-	-	N/A
36909 Other Miscellaneous Revenue	5,499	229	-	242	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	115,831	122,525	91,600	102,073	93,000	93,000	1,400	1.5%
380 ENTERPRISE OPERATING REVENUES								
38301 Charges-Treas Collection	1,457,381	1,490,453	1,450,000	1,509,828	1,509,000	1,509,000	59,000	4.1%
38302 Penalty-Treas Collection	20,604	19,590	19,200	19,442	19,200	19,200	-	0.0%
38304 Sewer Consumption Collections	395,273	402,493	395,000	414,994	415,000	415,000	20,000	5.1%
38305 Charges-Industrial Consumption	132,177	99,550	120,000	100,385	100,000	100,000	(20,000)	-16.7%
38306 Surcharges	926	530	1,000	774	1,000	1,000	-	0.0%
38307 Tapping Fees	4,567	4,734	3,500	3,530	3,500	3,500	-	0.0%
38308 Revenue for Servicing Debt	1,426,880	1,434,867	1,390,000	1,448,968	1,453,100	1,453,100	63,100	4.5%
38309 Other	1,184	1,112	1,500	1,200	1,500	1,500	-	0.0%
TOTAL ENTERPRISE OPERATING REVENUES	3,438,992	3,453,329	3,380,200	3,499,121	3,502,300	3,502,300	122,100	3.6%
TOTAL SANITARY SEWER MAINTENANCE	3,569,012	3,576,436	3,471,800	3,601,194	3,595,300	3,595,300	123,500	3.6%
COLLECTION SYSTEMS IMPROVEMENTS								
390 OTHER FINANCING SOURCES								
39107 Capital Contributions	1,069,980	2,487,432	-	-	-	-	-	N/A
TOTAL OTHER FINANCING SOURCES	1,069,980	2,487,432	-	-	-	-	-	N/A
TOTAL COLL. SYSTEMS IMPROVEMENTS	1,069,980	2,487,432	-	-	-	-	-	N/A
WASTEWATER TREATMENT FACILITY								
360 MISCELLANEOUS REVENUE								
36909 Other Misc. Revenue	4,850	19,178	12,000	13,960	14,000	14,000	2,000	16.7%
TOTAL MISCELLANEOUS REVENUE	4,850	19,178	12,000	13,960	14,000	14,000	2,000	16.7%
TOTAL WASTEWATER TREATMENT FACILITY	4,850	19,178	12,000	13,960	14,000	14,000	2,000	16.7%
INDUSTRIAL PRETREATMENT PROGRAM								
350 FINES								
35109 Other Fines	1,000	600	-	-	-	-	-	N/A
TOTAL FINES	1,000	600	-	-	-	-	-	N/A

**WASTEWATER
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
360 MISCELLANEOUS REVENUE								
36909 Other Misc. Revenue	-	28,683	-	-	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	-	28,683	-	-	-	-	-	N/A
380 ENTERPRISE OPERATING REVENUE								
38303 IPP Permit Fees	196	210	500	165	200	200	(300)	-60.0%
TOTAL ENTERPRISE OPERATING REVENUE	196	210	500	165	200	200	(300)	-60.0%
TOTAL INDUSTRIAL PRETREATMENT PROGRAM	1,196	29,493	500	165	200	200	(300)	-60.0%
TOTAL WASTEWATER FUND	4,645,038	6,112,539	3,484,300	3,615,319	3,609,500	3,609,500	125,200	3.6%

**SOLID WASTE
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
605 SOLID WASTE								
430 PUBLIC WORKS								
432.30 Solid Waste Collection	817,091	778,042	1,363,125	1,313,217	826,350	826,350	(536,775)	-39.4%
432.40 Solid Waste Disposal	1,411,767	1,723,970	2,030,310	1,932,201	935,400	935,400	(1,094,910)	-53.9%
432.45 Solid Waste Recycling	366,862	388,551	446,500	425,474	444,350	444,350	(2,150)	-0.5%
TOTAL SOLID WASTE	2,595,720	2,890,563	3,839,935	3,670,892	2,206,100	2,206,100	(1,633,835)	-42.5%

**SOLID WASTE
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
SOLID WASTE COLLECTION								
360 MISCELLANEOUS REVENUE								
36909 Other Misc. Revenue	861	2,206	300	518	500	500	200	66.7%
TOTAL MISCELLANEOUS REVENUE	861	2,206	300	518	500	500	200	66.7%
380 ENTERPRISE OPERATING REVENUE								
38401 Refuse Collection Fees	455,689	508,743	529,200	535,896	562,400	562,400	33,200	6.3%
38402 Penalty	32,466	35,947	30,000	28,856	4,600	4,600	(25,400)	-84.7%
TOTAL ENTERPRISE OPERATING REVENUE	488,155	544,690	559,200	564,752	567,000	567,000	7,800	1.4%
TOTAL SOLID WASTE COLLECTION	489,016	546,896	559,500	565,270	567,500	567,500	8,000	1.4%
SOLID WASTE DISPOSAL								
330 INTERGOVERNMENTAL REVENUE								
33404 Solid Waste Grant	26,077	-	-	-	-	-	-	N/A
TOTAL INTERGOVERNMENTAL REVENUE	26,077	-	-	-	-	-	-	N/A
360 MISCELLANEOUS REVENUE								
36100 Interest Earned	11,467	9,333	10,000	11,723	10,000	10,000	-	0.0%
36401 Sale of Fixed Assets	838	155,959	-	-	-	-	-	N/A
36800 Pension Revenue	-	20,058	-	-	-	-	-	N/A
36909 Other Miscellaneous Revenue	3,583	495	-	774	-	-	-	N/A
36910 Cash Short & Over	(224)	44	-	11	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	15,664	185,889	10,000	12,508	10,000	10,000	-	0.0%
380 ENTERPRISE OPERATING REVENUE								
38401 Refuse Collection Fees	222,546	248,456	264,600	279,484	274,700	274,700	10,100	3.8%
38402 Penalty	19,179	53,497	15,000	38,015	2,700	2,700	(12,300)	-82.0%
38403 Individual Tipping Fees	122,707	173,156	135,000	146,266	135,000	135,000	-	0.0%
38404 Commercial Tipping Fees	1,165,830	1,326,807	1,200,000	1,221,398	1,220,000	1,220,000	20,000	1.7%
TOTAL ENTERPRISE OPERATING REVENUE	1,530,262	1,801,916	1,614,600	1,685,163	1,632,400	1,632,400	17,800	1.1%
TOTAL SOLID WASTE DISPOSAL	1,572,003	1,987,805	1,624,600	1,697,671	1,642,400	1,642,400	17,800	1.1%
SOLID WASTE RECYCLING								
360 MISCELLANEOUS REVENUE								
36401 Sale Of Capital Assets	-	5,000	-	-	-	-	-	N/A
36909 Other Misc. Revenue	5,279	7,998	5,000	7,509	5,000	5,000	-	0.0%
TOTAL MISCELLANEOUS REVENUE	5,279	12,998	5,000	7,509	5,000	5,000	-	0.0%
380 ENTERPRISE OPERATING REVENUE								
38401 Refuse Collection Fees	381,507	425,924	440,200	448,401	476,650	476,650	36,450	8.3%
38402 Penalty	22,668	34,609	26,000	19,972	3,000	3,000	(23,000)	-88.5%
38410 Sale of Carts	14,566	15,912	5,000	8,632	5,000	5,000	-	0.0%
TOTAL ENTERPRISE OPERATING REVENUE	418,741	476,445	471,200	477,005	484,650	484,650	13,450	2.9%
TOTAL SOLID WASTE RECYCLING	424,020	489,443	476,200	484,514	489,650	489,650	13,450	2.8%
TOTAL SOLID WASTE FUND	2,485,039	3,024,144	2,660,300	2,747,455	2,699,550	2,699,550	39,250	1.5%

**AIRPORT
EXPENDITURES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
606 AIRPORT								
430 PUBLIC WORKS								
435.00 Airport	986,038	1,154,726	875,200	1,005,012	475,250	475,250	(399,950)	-45.7%
435.03 A.I.P. Project	80,805	80,481	-	103,001	8,100,000	8,100,000	8,100,000	N/A
TOTAL AIRPORT	1,066,843	1,235,207	875,200	1,108,013	8,575,250	8,575,250	7,700,050	879.8%

**AIRPORT
REVENUES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	PROJECTED FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
AIRPORT								
310 TAXES								
31201 Airflight Tax	9,576	19,799	10,000	9,715	10,000	10,000	-	0.0%
TOTAL TAXES	9,576	19,799	10,000	9,715	10,000	10,000	-	0.0%
330 INTERGOVERNMENTAL REVENUE								
33145 Other Federal Grants	-	4,000	-	-	-	-	-	N/A
TOTAL INTERGOVERNMENTAL REVENUE	-	4,000	-	-	-	-	-	N/A
360 MISCELLANEOUS REVENUE								
36401 Sale of Fixed Assets	-	14,297	-	77,000	-	-	-	N/A
36800 Pension Revenue	-	7,103	-	-	-	-	-	N/A
36909 Other Miscellaneous Revenue	2,773	4,759	-	157	-	-	-	N/A
TOTAL MISCELLANEOUS REVENUE	2,773	26,159	-	77,157	-	-	-	N/A
380 ENTERPRISE OPERATING REVENUE								
38402 Penalty	68	291	-	205	150	150	150	N/A
38501 Landing Fees	7,757	6,153	6,000	3,675	6,000	6,000	-	0.0%
38502 Hanger Rental - General Aviation	29,791	30,460	56,950	57,110	65,000	65,000	8,050	14.1%
38503 FBO Rental	9,868	9,473	8,000	7,973	8,000	8,000	-	0.0%
38504 Terminal Rental	43,778	36,516	40,000	36,255	40,000	40,000	-	0.0%
38505 Other Rental	6,536	15,303	12,900	12,957	15,000	15,000	2,100	16.3%
38506 Fuel Flowage Fees	4,032	4,161	3,500	3,595	3,500	3,500	-	0.0%
38507 Farming Proceeds	48,955	46,972	46,000	48,955	40,000	40,000	(6,000)	-13.0%
38509 Other	500	500	500	185	-	-	(500)	-100.0%
TOTAL ENTERPRISE OPERATING REV	151,285	149,829	173,850	170,910	177,650	177,650	3,800	2.2%
390 OTHER FINANCING SOURCES								
39112 Transfer In-General Fund	160,000	200,000	300,000	300,000	300,000	300,000	-	0.0%
39113 Transfer In-Capital Improvement Fund	350,615	436,025	400,000	400,000	405,000	405,000	5,000	1.3%
TOTAL OTHER FINANCING SOURCES	510,615	636,025	700,000	700,000	705,000	705,000	5,000	0.7%
AIRPORT IMPROVEMENT PROJECT (A.I.P.)								
330 INTERGOVERNMENTAL REVENUE								
33113 FAA Grant	197,259	792,354	-	(9,366)	7,290,000	7,290,000	7,290,000	N/A
33413 SD DOT Grant	14,368	44,020	-	(520)	405,000	405,000	405,000	N/A
TOTAL INTERGOVERNMENTAL REVENUE	211,627	836,374	-	(9,886)	7,695,000	7,695,000	7,695,000	N/A
TOTAL AIRPORT	885,876	1,672,186	883,850	947,896	8,587,650	8,587,650	7,703,800	871.6%

BBB (BED, BOARD & BOOZE) SALES TAX

Department Description: The purpose of this fund is to account for the revenues and expenditures of the 1% sales tax on lodging, alcoholic beverage, prepared food and admissions. Pursuant to South Dakota Codified Laws (SDCL) 10-52-8 the use of the revenue is restricted for land acquisition, architectural fees, construction costs, payment for civic center, auditorium or athletic facility buildings, including the maintenance, staffing and operations of such facilities and the promotion and advertising of the City.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Subsidy amount to Boys and Girls Club	\$201,430	\$102,225	\$204,450	\$204,450
Transfer amount to the Park and Recreation Fund	\$50,000	\$24,998	\$50,000	\$50,000

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Taxes	730,345	782,782	726,550	750,000	23,450	3.2%
Miscellaneous Revenues	1,374	1,405	50,400	1,200	(49,200)	-97.6%
Other Financing Sources	30,100	75,000	50,000	50,000	-	0.0%
Total Revenues	761,819	859,187	826,950	801,200	(25,750)	-3.1%
Expenditures						
General Government						
Other Expenditures	194,679	171,821	185,810	178,700	(7,110)	-3.8%
General Government Advertising						
Other Expenditures	318,031	330,875	425,400	367,700	(57,700)	-13.6%
General Government Other						
Other Expenditures	198,650	201,430	204,450	204,450	-	0.0%
Operating Transfers	58,000	50,000	50,000	50,000	-	0.0%
Total Expenditures	769,360	754,126	865,660	800,850	(64,810)	-7.5%

Significant Budget and Personnel Changes

General Government includes Equipment maintenance budget for the Event Center.
Some General Government Advertising line items were split out from the Chamber of Commerce contribution.

Summary of Personnel

No personnel are allocated to this department.

Convention & Visitors Bureau 2017 Budget Detail

Health Benefits & Contributions	\$ 29,172	Marketing – Conventions/Meetings	\$ 17,000
Salaries	\$ 126,800	Marketing – Sports	\$ 12,850
Office Expenses	\$ 32,350	Marketing – Local Events	\$ 20,350
Professional Development	\$ 18,000	Marketing – Other	\$ 42,528
Software	\$ 20,400	Visitor Kiosks	\$ 15,000

- The CVB’s remaining budget of \$61,750 is funded by their reserve cash (\$44,750) and WBID (\$17,000).

**203 SPECIAL REVENUE
460 SPECIAL REVENUE FUND
490.00 BBB SALES TAX**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
490.10 GENERAL GOVERNMENT								
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	481	71	100	-	-	-	(100)	-100.0%
42501 Equipment Maintenance	70,671	54,185	50,000	56,556	50,000	50,000	-	0.0%
42801 Gas	37,875	33,383	45,000	34,866	40,000	40,000	(5,000)	-11.1%
42802 Electric	72,317	68,871	74,160	67,814	72,000	72,000	(2,160)	-2.9%
42803 Water	7,806	8,006	9,000	8,315	9,000	9,000	-	0.0%
42804 Sewer	4,904	4,784	5,000	5,218	5,200	5,200	200	4.0%
42805 Phone - Monthly Service	625	2,521	2,550	2,460	2,500	2,500	(50)	-2.0%
TOTAL GENERAL GOVERNMENT	194,679	171,821	185,810	175,229	178,700	178,700	(7,110)	-3.8%
490.11 GENERAL GOVERNMENT ADVERTISING								
450 OTHER EXPENDITURES								
45608 CVB, Inc	234,500	251,500	272,400	272,400	272,700	272,700	300	0.1%
43435 City - Branding Study	-	-	75,000	-	-	-	(75,000)	-100.0%
45631 4th of July	-	-	-	-	-	10,000	10,000	N/A
45632 Signs - Billboards	-	-	-	-	-	10,000	10,000	N/A
45641 WACC Dues	855	-	-	-	-	-	-	N/A
45642 Christmas Decorations	-	-	-	-	-	5,000	5,000	N/A
45643 Mayors Ad Campaign	-	-	-	-	-	25,000	25,000	N/A
45644 Chamber of Commerce	80,000	76,881	75,000	75,907	90,000	40,000	(35,000)	-46.7%
45651 Flower Project	2,676	2,494	3,000	2,426	5,000	5,000	2,000	66.7%
TOTAL GENERAL GOVERNMENT ADVERTISING	318,031	330,875	425,400	350,733	367,700	367,700	(57,700)	-13.6%
490.13 GENERAL GOVERNMENT OTHER								
450 OTHER EXPENDITURES								
45600 Subsidy - Boys & Girls Club	198,650	201,430	204,450	204,450	204,450	204,450	-	0.0%
490 MISCELLANEOUS								
49311 Trans out-Park & Rec	58,000	50,000	50,000	50,000	50,000	50,000	-	0.0%
TOTAL GENERAL GOVERNMENT OTHER	256,650	251,430	254,450	254,450	254,450	254,450	-	0.0%
TOTAL BUDGET - SPECIAL 1% SALES TAX FUND	769,360	754,126	865,660	780,412	800,850	800,850	(64,810)	-7.5%

CONTRIBUTIONS TO EXTERNAL ORGANIZATIONS

Department Description: Accounts for City funds provided to a variety of facilities, projects, and organizations that are within the City of Watertown, but are not a part of the City entity.

Goals for 2017: Contribute to projects and activities that will enhance the quality of life in the City of Watertown.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of new organizations from previous year	1	1	1	0
% increase/(decrease) in requests from previous year	4.4%	N/A	1.8%	1.4%

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Total Revenue	-	-	-	-	-	N/A
Expenditures						
National Guard Armory	-	-	-	-	-	N/A
Watertown Area Transit	42,196	47,169	40,500	40,500	-	0.0%
Humane Society	32,000	32,000	32,000	32,000	-	0.0%
Human Service Agency	13,500	14,500	14,500	14,500	-	0.0%
Watertown Community Band	24,000	24,000	24,000	24,750	750	3.1%
Resource Center	-	6,000	6,000	10,000	4,000	66.7%
ICAP	5,000	5,000	5,000	5,000	-	0.0%
Watertown Volunteer Center	5,400	6,000	6,000	6,750	750	12.5%
Salvation Army	3,000	3,000	3,000	3,000	-	0.0%
Codington Co Historical Soc.	10,000	10,000	10,000	10,000	-	0.0%
Mellette Memorial Assoc.	10,000	10,000	10,000	10,000	-	0.0%
Critical Incident Training	5,000	-	-	-	-	N/A
Watertown Business Assoc.	2,000	2,000	2,000	2,000	-	0.0%
Dive Rescue	18,000	18,000	18,000	15,000	(3,000)	-16.7%
Cookin' on Kampeska	-	-	10,000	10,000	-	0.0%
Total Expenditures	170,096	177,669	181,000	183,500	2,500	1.4%

Significant Budget and Personnel Changes

Resource Center	+	\$	4,000	Increase in contribution
Dive Rescue	-	\$	3,000	Decrease in contribution

Summary of Personnel

No personnel are allocated to this department.

101 GENERAL FUND
 410 GENERAL GOVERNMENT
 419.15 CONTRIBUTIONS TO EXTERNAL ORGANIZATIONS

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
450 OTHER EXPENDITURES								
42628 Dive Rescue	18,000	18,000	18,000	18,000	18,000	15,000	(3,000)	-16.7%
45442 Watertown Area Transit	42,196	47,169	40,500	40,500	50,500	40,500	-	0.0%
45443 Humane Society	32,000	32,000	32,000	32,000	32,000	32,000	-	0.0%
45444 Human Service Agency	13,500	14,500	14,500	14,500	15,000	14,500	-	0.0%
45451 Watertown Community Band	24,000	24,000	24,000	24,000	24,000	24,750	750	3.1%
45455 Resource Center	-	6,000	6,000	6,000	12,000	10,000	4,000	66.7%
45456 ICAP	5,000	5,000	5,000	5,000	6,000	5,000	-	0.0%
45459 Cookin' on Kampeska	-	-	10,000	10,000	10,000	10,000	-	0.0%
45464 Watertown Volunteer Center	5,400	6,000	6,000	6,000	6,000	6,750	750	12.5%
45703 Salvation Army	3,000	3,000	3,000	3,000	3,000	3,000	-	0.0%
45704 Codington County Historical Society	10,000	10,000	10,000	10,000	10,000	10,000	-	0.0%
45707 Mellette Memorial Association	10,000	10,000	10,000	10,000	12,000	10,000	-	0.0%
45709 Watertown Business Assoc.	2,000	2,000	2,000	2,000	2,000	2,000	-	0.0%
45712 Critical Incident Training	5,000	-	-	-	-	-	-	N/A
TOTAL OTHER EXPENDITURES	170,096	177,669	181,000	181,000	200,500	183,500	2,500	1.4%
TOTAL BUDGET - EXTERNAL ORGANIZATIONS	170,096	177,669	181,000	181,000	200,500	183,500	2,500	1.4%

POLICE DEPARTMENT

Mission Statement: Provide superior law enforcement services to our community while making Watertown a safe place to visit, live, work and raise a family.

Department Description: Effectively prevent and control conduct threatening life and property, to aid and protect individual and constitutional guarantees, to identify and resolve conflicts and problems and to create and maintain security in the community.

2016 Accomplishments

- Mayor Steve Thorson proclaimed Police Officer Memorial Week in honor of those officers who have made the ultimate sacrifice.
- Corporal Matt Hegg received the VFW Lawman of the Year award.
- Corporal Ryan Beauchamp received the Optimist award.
- The WPD's 4th annual Teen Police Academy was held and 17 participants graduated from the academy.
- Seven WPD Explorers and advisors attended the annual South Dakota Explorer Challenge.
- The 11th annual Camp Chance was held with 163 kids attending.

Goals for 2017:

- Engage in proactive and systematic examinations of identified problems to develop effective responses.
- Align organizational management, structure, personnel, and information systems to support community partnerships.
- Forge collaborative partnerships with individuals and organizations we serve to develop solutions to problems and to maintain public trust.

Goals for 2018 & Beyond:

- Develop a high performance workforce through excellent training, supervision, and human resource management.
- Build community partnerships and initiatives that will facilitate community-based solutions.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1 - 6/30	2016 Estimated Total	2017 Projected Total
Service Calls	22,347	10,597	21,194	21,194
Service Area (square miles)	25	25	25	25
Police Reserve Volunteer Hours	343	97	194	250
Police Explorers Volunteer Hours	316	142	284	300
Traffic Citations	1,358	653	1,306	1,300
Warning Tickets	3,040	1,175	2,350	2,350
Parking Tickets	785	527	1,054	1,100
Accidents	738	361	722	700
DUI Arrests	184	100	200	200
Number of checkpoints held	3	3	4	4
Drug Arrests	671	316	632	600
Number of SWATs (Stop, Walk & Talks) by officers	281	95	190	200
Number of Special Operations	363	167	334	350
Number of Bar Checks/Walkthroughs	118	44	88	100

POLICE DEPARTMENT**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Intergovernmental Revenue	89,650	43,814	46,500	54,500	8,000	17.2%
Charges for Goods and Services	79,465	80,916	80,000	80,000	-	0.0%
Fines and Forfeits	13,524	19,420	26,000	26,000	-	0.0%
Miscellaneous Revenues	70,842	100,497	50,000	61,000	11,000	22.0%
Other Financing Sources	2,357	50,168	-	-	-	N/A
Total Revenues	255,838	294,815	202,500	221,500	19,000	9.4%
Expenditures						
Personal Services	2,884,651	2,923,820	3,030,100	3,085,720	55,620	1.8%
Other Current Expenditures	438,192	350,252	395,500	383,500	(12,000)	-3.0%
Capital Outlay	161,583	141,439	142,400	165,800	23,400	16.4%
Total Expenditures	3,484,426	3,415,511	3,568,000	3,635,020	67,020	1.9%

Significant Budget and Personnel Changes

Personal Services	+	\$ 55,620	Salary adjustments & health benefits
Computer Maintenance	-	\$ 5,000	Adjust to actual costs
Equip. Maintenance	+	\$ 2,300	Increase in maintenance contracts
Motor Fuel and Lubricants	-	\$ 5,000	Lower fuel rates
K-9 Program	-	\$ 2,300	Adjust to actual costs

Capital Purchases

Vehicles & Equipment	\$ 135,000	Replace 4 patrol cars
Vehicles & Equipment	\$ 24,000	Purchase body cameras
Computers & Equipment	\$ 5,800	Replace computers and printers
Vehicles & Equipment	\$ 1,000	Purchase Firearms

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Police Chief	1	1	1	1	1
Assistant Chief	1	1	1	1	1
Captains	3	3	3	3	3
Sergeants	4	5	5	5	5
Detectives	4	4	4	4	4
Patrol Officers	23	22	22	22	22
Administrative Assistant	1	1	1	1	1
Records Clerk	2	2	2	2	2
Records Supervisor	1	1	1	1	1
Detectives' Secretary	1	1	1	1	1
Maintenance Worker	0	1	1	1	1
Information Systems Tech	.20	.20	0	0	0
Part-time (FTE)	.37	.15	.12	.40	.40
Total	41.57	42.35	42.12	42.40	42.40

**101 GENERAL FUND
420 PUBLIC SAFETY
421.00 POLICE DEPARTMENT**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	345,720	344,151	358,100	358,076	365,400	365,400	7,300	2.0%
41101 Clerical & Oper Salary	1,770,283	1,767,949	1,840,000	1,841,010	1,872,300	1,872,300	32,300	1.8%
41102 Temporary Salaries	3,968	3,069	8,000	5,933	11,920	11,920	3,920	49.0%
41109 Overtime Pay	52,896	56,656	42,500	42,313	56,100	56,100	13,600	32.0%
41200 OASI-Employer Contributions	156,657	156,549	163,200	162,952	169,700	169,700	6,500	4.0%
41300 Retirement and Pensions	165,487	168,324	174,300	173,394	178,500	178,500	4,200	2.4%
41400 Worker's Comp Insurance	34,426	38,423	49,000	38,725	45,000	45,000	(4,000)	-8.2%
41500 Group Health Insurance	324,602	356,530	360,000	350,996	357,800	357,800	(2,200)	-0.6%
41501 Retiree Health Insurance	30,612	32,169	35,000	32,722	29,000	29,000	(6,000)	-17.1%
TOTAL PERSONAL SERVICES	2,884,651	2,923,820	3,030,100	3,006,121	3,085,720	3,085,720	55,620	1.8%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	35,981	25,159	26,300	25,981	26,300	26,300	-	0.0%
42203 Consultant Services	62,070	567	500	500	500	500	-	0.0%
42209 Employees Physicals	1,843	199	1,500	50	1,500	1,500	-	0.0%
42210 Informant Fees	500	500	500	500	500	500	-	0.0%
42300 Publication and Rec Fees	-	557	1,500	-	1,500	1,500	-	0.0%
42400 Rent-Machinery & Equip	50	50	100	50	100	100	-	0.0%
42501 Equip Maintenance	35,868	27,570	17,700	29,239	20,000	20,000	2,300	13.0%
42502 Building Maintenance	11,398	13,459	12,000	12,069	12,000	12,000	-	0.0%
42506 Repairs to Vehicles	13,639	17,151	15,000	14,955	15,000	15,000	-	0.0%
42511 Computer Maintenance	64,527	75,759	85,000	76,063	85,000	80,000	(5,000)	-5.9%
42551 Copier Maintenance	1,297	3,200	3,500	2,487	2,500	2,500	(1,000)	-28.6%
42600 Office Supplies	9,401	6,948	10,000	6,798	10,000	10,000	-	0.0%
42603 Motor Fuel and Lubricants	69,438	52,612	75,000	37,499	70,000	70,000	(5,000)	-6.7%
42605 Subsistence & Support	400	546	550	500	550	550	-	0.0%
42607 Education & Rec Supplies	8,487	7,846	8,000	7,192	8,000	8,000	-	0.0%
42610 Clothing & Material	17,433	17,551	20,000	17,407	20,000	20,000	-	0.0%
42616 Firearm Supplies	54	4	500	85	500	500	-	0.0%
42618 Postage	3,348	2,989	3,000	2,959	3,000	3,000	-	0.0%
42619 Chem, Drugs & Lab Sup	1,561	1,846	2,000	1,893	2,000	2,000	-	0.0%
42621 Towing	-	125	400	-	400	400	-	0.0%
42629 Tires	5,006	5,205	8,000	5,923	6,000	6,000	(2,000)	-25.0%
42633 Tactical Supplies	1,489	3,228	1,500	19,543	1,500	1,500	-	0.0%
42676 Risk Management Risk Supplies	577	470	1,000	1,000	1,000	1,000	-	0.0%
42677 Police Reserve Supplies	7	-	500	500	500	500	-	0.0%
42680 Education Incentive	1,014	-	-	-	-	-	-	N/A
42701 Travel Exp Personnel	8,503	5,849	7,000	31,741	8,000	8,000	1,000	14.3%
42702 Subsc & Membership	4,182	5,060	4,000	4,096	4,000	4,000	-	0.0%
42703 Prof Workshops	585	280	800	800	800	800	-	0.0%
42801 Gas	7,185	5,050	9,000	7,616	9,000	9,000	-	0.0%
42802 Electric	23,762	25,072	28,000	24,246	28,000	28,000	-	0.0%
42803 Water	1,337	1,306	1,100	1,100	1,100	1,100	-	0.0%
42804 Sewer	258	258	700	258	700	700	-	0.0%
42805 Phone-Monthly Service	28,018	26,007	27,000	23,486	27,000	27,000	-	0.0%
42806 Phone-Long Distance	-	-	1,500	-	1,500	1,500	-	0.0%
42809 Telephone Maintenance	-	-	550	-	550	550	-	0.0%
42900 Awards and Indemnities	846	1,001	1,000	1,000	1,000	1,000	-	0.0%
42906 Dare Program	2,993	4,470	4,500	4,500	4,500	4,500	-	0.0%
42907 KAPP Program	339	333	500	500	500	500	-	0.0%
42908 Bike Patrol	-	76	500	-	500	500	-	0.0%
42909 K-9 Program	3,718	1,986	4,300	2,182	4,300	2,000	(2,300)	-53.5%
42919 Explorer Program	530	271	500	424	500	500	-	0.0%
42927 DASH Program	10,548	9,692	10,500	9,593	10,500	10,500	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	438,192	350,252	395,500	374,735	390,800	383,500	(12,000)	-3.0%
430 CAPITAL OUTLAY								
43600 Machinery & Equipment	1,427	-	-	-	-	-	-	N/A
43602 Computer Equipment/Software	21,063	14,852	18,400	18,521	4,500	4,500	(13,900)	-75.5%
43606 Office Equipment	-	-	5,400	3,780	1,300	1,300	(4,100)	-75.9%
43607 Electronic & Comm Equipment	8,500	4,539	-	-	-	-	-	N/A
43627 Firearms	-	-	-	-	1,000	1,000	1,000	N/A
43647 Patrol Equipment	34,730	58,571	-	-	24,000	24,000	24,000	N/A
43800 Motor Vehicles	29,106	-	-	-	-	-	-	N/A
43201 Improvements to Building	-	-	8,500	8,500	-	-	(8,500)	-100.0%
43806 Patrol Cars	66,757	63,477	110,100	138,515	135,000	135,000	24,900	22.6%
TOTAL CAPITAL OUTLAY	161,583	141,439	142,400	169,316	165,800	165,800	23,400	16.4%
TOTAL BUDGET - POLICE DEPARTMENT	3,484,426	3,415,511	3,568,000	3,550,172	3,642,320	3,635,020	67,020	1.9%

ANIMAL CONTROL/COMMUNITY SERVICE OFFICER

Mission Statement: Provide a comprehensive and effective Animal Control Program for the City that brings people into compliance with the law, minimizes animal issues between neighbors, and protects the health and safety of the public.

Department Description: Provide for continual animal control activities, programs, and the enforcement of City Ordinances relating to animal control, junk vehicles and parking. Provide animal advocacy and responsible pet ownership by maintaining a positive and professional relationship with the community and the Glacial Lakes Humane Society.

2016 Accomplishments

- Animal Control Officer Chris Christenson continues to effectively enforce City Ordinance violations and is gaining experience.
- Partnerships with the Animal Control Board, Humane Society, and local Veterinarians continue to be strong.
- Continues to provide service to the community by assisting in the enforcement of parking and other ordinance violations.

Goals for 2017:

- Provide community protection and animal services through administration of the Animal Control ordinances utilizing effective enforcement, training, prevention and treatment of rabies.
- Respond to calls for service at the earliest possible time.
- Reduce the number of stray and feral animals within City limits.
- Provide seminars and education for school children and civic organizations as well as the general public to keep them informed of health and safety issues related to pets and wild animals.

Goals for 2018 & Beyond:

- Continue to provide seminars and education for school children and civic organizations as well as the general public to keep them informed of health and safety issues related to pets and wild animals.
- Increase the overall professionalism and knowledge of the Animal Control Unit through training and policy.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Total number of parking citations	247	115	230	230
Total number of animal calls responded to	633	350	700	700
Number of dog/cat violations (citations)	20	18	36	36
Total number of wild animal calls responded to	75	35	70	70
Total number of dog/cat bites	17	7	14	14
Hours of public education	0	0	0	20
Total number of traps	121	75	150	150

ANIMAL CONTROL/COMMUNITY SERVICE OFFICER

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Charges for Goods & Services	-	1,525	2,000	2,000	-	0.0%
Total Revenues	-	1,525	2,000	2,000	-	0.0%
Expenditures						
Personal Services	-	55,525	61,150	62,260	1,110	1.8%
Other Current Expenditures	-	7,280	10,950	10,950	-	0.0%
Capital Outlay	-	502	-	41,550	41,550	N/A
Total Expenditures	-	63,307	72,100	114,760	42,660	59.2%

Significant Budget and Personnel Changes

Personal Services + \$ 1,110 Salary adjustments & health benefits

Capital Purchases

Vehicles & Equipment \$ 28,500 Replace Van
 Vehicles & Equipment \$ 10,800 Animal Control storage compartment
 Vehicles & Equipment \$ 2,250 Side Lift for Control storage compartment

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Animal Control Officer	0	0	1	1	1
Total	0	0	1	1	1

101 GENERAL FUND
 440 HEALTH & WELFARE
 441.43 ANIMAL CONTROL/COMMUNITY SERVICE OFFICER

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41101 Clerical & Oper Salary	-	39,890	45,500	45,297	46,260	46,260	760	1.7%
41109 Overtime Pay	-	-	1,500	1,000	1,500	1,500	-	0.0%
41200 OASI-Employer Contributions	-	2,913	3,500	3,374	3,600	3,600	100	2.9%
41300 Retirement and Pensions	-	2,393	2,900	2,859	2,900	2,900	-	0.0%
41400 Worker's Comp Insurance	-	593	750	641	750	750	-	0.0%
41500 Group Health Insurance	-	9,736	7,000	6,439	7,250	7,250	250	3.6%
TOTAL PERSONAL SERVICES	-	55,525	61,150	59,610	62,260	62,260	1,110	1.8%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	-	275	500	408	500	500	-	0.0%
42501 Equip Maintenance	-	1,636	4,000	2,437	4,000	4,000	-	0.0%
42600 Office Supplies	-	203	300	210	300	300	-	0.0%
42603 Motor Fuel and Lubricants	-	1,654	3,000	1,818	3,000	3,000	-	0.0%
42607 Education & Rec Supplies	-	21	600	200	600	600	-	0.0%
42610 Clothing and Materials	-	569	500	320	500	500	-	0.0%
42619 Chem, Drug & Lab Sup	-	113	300	100	300	300	-	0.0%
42620 Other Supplies	-	860	800	650	800	800	-	0.0%
42701 Travel Expense Personnel	-	1,829	700	-	700	700	-	0.0%
42805 Phone-Monthly Service	-	120	250	240	250	250	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	-	7,280	10,950	6,383	10,950	10,950	-	0.0%
430 CAPITAL OUTLAY								
43600 Machinery & Equipment	-	502	-	-	13,050	13,050	13,050	N/A
43801 Vehicle	-	-	-	-	28,500	28,500	28,500	0.0%
TOTAL CAPITAL OUTLAY	-	502	-	-	41,550	41,550	41,550	N/A
TOTAL BUDGET - ANIMAL CONTROL/ COMMUNITY SERVICE OFFICER	-	63,307	72,100	65,993	114,760	114,760	42,660	59.2%

E-911 FUND

Mission Statement: Provide efficient and professional public safety telecommunications and emergency services.

Department Description: E-911 services are provided to the City of Watertown and the Counties of Codington, Hamlin, Day, Deuel, Clark and Grant, and the visiting public to our service area. The department provides radio services and links to all public safety agencies providing emergency services.

2016 Accomplishments

- Laurie Schmig began her employment as a Part-Time Communications Officer.
- Lori Seim began her employment as a Part-Time Communications Officer.
- Part-Time Communications Officer Laurie Schmig attended Priority Dispatch EMD training.
- Communications Officer Kristy Bell and Communications Officer Carol Kockx attended NLETS training.
- Part-Time Communications Officer Lori Seim attended 911 Basic Academy.
- Part-Time Communications Officer Lori Seim attended EMD Priority Dispatch training.

Goals for 2017

- Continue to offer various educational materials to Communications Officers through training courses, course development, media and video resources.
- Continue to use national scoring standards for quality assurance of EMD/EFD calls.

Goals for 2018 & Beyond

- Continue involvement in public safety education through various programs, seminars, and exercises.
- Continue to find innovating and affordable solutions to provide multiple counties with professional 911 services that are capable of managing emergency incidents and providing life saving measures.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Staff training hours received	667	448	900	900
Hours in exercise planning and participation	47	9	18	18
Training hours for recertification EMD/EFD	247	375	750	750
Other training development hours	373	64	132	200
Number of quality assurance presentations scored	142	267	534	500
Number of Educational Presentations to public	13	11	22	22
Codington County 911 calls received	6,983	3,096	6,192	6,200
Hamlin County 911 calls received	980	458	916	1,000
Day County 911 calls received	1,042	459	918	1,000
Grant County 911 calls received	905	392	784	800
Clark County 911 calls received	743	374	748	800
Deuel County 911 calls received	606	417	834	900
Total 911 calls received	11,557	5,327	10,654	11,000
* Total Unverified 911 calls	298	131	262	262

* Unverified calls are cellular calls of which an address did not display or duplicate calls.

E-911 FUND

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Charges for Goods & Services	518,825	587,924	638,000	667,000	29,000	4.5%
Miscellaneous Revenues	11,413	3,664	6,295	-	(6,295)	-100.0%
Other Financing Sources	180,000	200,000	300,000	350,000	50,000	16.7%
Total Revenues	710,238	791,588	944,295	1,017,000	72,705	7.7%
Expenditures						
Personal Services	708,224	672,601	747,400	763,200	15,800	2.1%
Other Current Expenditures	111,308	115,903	148,350	153,350	5,000	3.4%
Capital Outlay	2,877	5,750	19,800	17,200	(2,600)	-13.1%
Total Expenditures	822,409	794,254	915,550	933,750	18,200	2.0%

Significant Budget and Personnel Changes

Personal Services	+	\$	15,800	Salary adjustments & health benefits
Computer Maintenance	+	\$	5,000	Maintenance contract increases

Capital Purchases

Computers & Equipment	\$	3,200	Replace computer monitors
Computers & Equipment	\$	6,800	UPS Batteries
Computers & Equipment	\$	6,000	Address Point Layer
Computers & Equipment	\$	1,200	Quad Mounts

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Information Systems Technician	.80	.80	0	0	0
Communication Officers	12	12	12	12	12
Part-time Communication Officers (FTE)	0	0	.34	1.30	1.30
Total	12.80	12.80	12.34	13.30	13.30

214 SPECIAL REVENUE FUND
 421 PUBLIC SAFETY
 421.51 E-911

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	33,959	-	-	-	-	-	-	N/A
41101 Clerical & Oper. Salary	486,765	491,665	522,000	521,753	533,750	533,750	11,750	2.3%
41102 Temporary Salaries	-	10,164	38,000	25,510	37,900	37,900	(100)	-0.3%
41109 Overtime pay	8,674	9,798	13,000	9,147	13,000	13,000	-	0.0%
41200 OASI-Employer Contributions	38,057	36,650	42,000	40,112	43,250	43,250	1,250	3.0%
41300 Retirement & Pensions	31,514	30,084	35,100	31,595	35,800	35,800	700	2.0%
41400 Workers Compensation	1,046	1,049	1,100	1,035	1,300	1,300	200	18.2%
41500 Group Insurance	95,118	89,562	96,200	89,664	98,200	98,200	2,000	2.1%
41501 Retiree Health Insurance	11,683	3,629	-	-	-	-	-	N/A
41600 Unemployment Benefits	1,408	-	-	-	-	-	-	N/A
TOTAL PERSONAL SERVICES	708,224	672,601	747,400	718,816	763,200	763,200	15,800	2.1%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	5,813	3,309	3,850	3,633	3,850	3,850	-	0.0%
42203 Consultant Services	835	1,308	2,000	1,366	2,000	2,000	-	0.0%
42300 Publication & Rec. Fees	-	596	800	-	800	800	-	0.0%
42501 Equip Maintenance	3,087	4,599	24,000	22,912	24,000	24,000	-	0.0%
42511 Computer Maintenance	61,682	67,708	74,000	75,377	79,000	79,000	5,000	6.8%
42600 Office Supplies	1,461	915	2,000	1,100	2,000	2,000	-	0.0%
42607 Education & Rec. Supplies	498	-	300	-	300	300	-	0.0%
42610 Clothing and Materials	498	467	1,000	726	1,000	1,000	-	0.0%
42701 Travel Exp Personnel	2,328	430	2,000	985	2,000	2,000	-	0.0%
42702 Subsc & Membership	319	119	400	350	400	400	-	0.0%
42805 Phone-Monthly Service	34,787	36,452	38,000	35,720	38,000	38,000	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	111,308	115,903	148,350	142,169	153,350	153,350	5,000	3.4%
430 CAPITAL OUTLAY								
43602 Computer Equip / Software	2,877	5,750	19,800	19,917	17,200	17,200	(2,600)	-13.1%
TOTAL CAPITAL OUTLAY	2,877	5,750	19,800	19,917	17,200	17,200	(2,600)	-13.1%
TOTAL BUDGET - E-911	822,409	794,254	915,550	880,902	933,750	933,750	18,200	2.0%

FIRE FIGHTING

Mission Statement: Always Ready...Honored to Serve...Proudly committed to our neighbors, our friends, our families...Serving and protecting our community...Most importantly sharing a common bond and interest in preserving life and property.

Department Description: Responsible for protection of life and property through fire suppression, fire prevention, hazardous material response and public education. The Fire Department provides protection for the City of Watertown, 9 townships around the City, and (2) villages for a total of 350 square miles. The department also has a mutual aid response agreement with 9 area fire departments around the City.

2016 Accomplishments

- The planning phase of building a burn tower at the training center in partnership with Lake Area Technical Institute.
- Purchased four G 1 air packs for one engine.
- Received a Homeland Security Grant to purchase new blue tooth portable radios to match up with the air packs for a wireless entry for our firefighters.
- Developed an Apparatus Replacement Plan.

Goals for 2017:

- Improve public safety by applying for grants to build a storm shelter.
- Increase public awareness in planning for all natural disasters.
- Increase the number of battery smoke detectors in older homes and apartments.
- The research and preparation for the 2018 purchase of a new Fire Truck.
- Construction and completion of a storm shelter

Goals for 2018 & Beyond:

- Plan for the future in operations for Fire and EMS.
- Continue to Improve and maintain the Public Protection Classification to keep the current Insurance Service Office rating.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of fire calls that were responded to	445	205	410	410
Number of fire service vehicles in accidents while in route to emergency calls	0	0	0	0
Fire operating expenses per resident	\$45	\$23	\$46	\$52
Percentage of firefighters with state certification	100%	100%	100%	100%
Staff hours at Haz-Mat training	1,000	500	1,000	1,000
Staff hours at another specialty training	1,200	600	1,200	1,200
Staff hours of in-house training	7,000	3,500	7,000	7,000
Smoke detectors distributed	250	0	250	250

FIRE FIGHTING**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Intergovernmental Revenue	205,138	183,947	110,000	102,000	(8,000)	-7.3%
Charges for Goods & Services	70,863	75,192	70,000	85,000	15,000	21.4%
Miscellaneous Revenue	11,063	9,952	3,000	6,000	3,000	100.0%
Other Financing Sources	853	39	-	-	-	N/A
Total Revenues	287,917	269,130	183,000	193,000	10,000	5.5%
Expenditures						
Personal Services	528,473	558,502	574,800	588,750	13,950	2.4%
Other Current Expenditures	418,607	410,523	444,520	444,520	-	0.0%
Capital Outlay	82,075	96,668	36,900	57,700	20,800	56.4%
Total Expenditures	1,029,155	1,065,693	1,056,220	1,090,970	34,750	3.3%

Significant Budget and Personnel Changes

Personal Services	+	\$	13,950	Salary adjustments & health benefits
Hydrant Rental	+	\$	2,200	Increase in number of hydrants
Equipment Maintenance	+	\$	2,000	Increase in cost of maintenance
Building Maintenance	+	\$	3,000	Increase in cost of maintenance
Motor Fuel & Lubricants	-	\$	2,000	Lower fuel costs
Natural Gas	-	\$	9,700	Adjust to actual costs
Electricity	-	\$	3,000	Adjust to actual costs
Phone – Monthly Service	+	\$	2,100	Adjust to actual costs

Capital Purchases

Vehicles & Equipment	\$	15,000	Thermal Imaging Camera
Vehicles & Equipment	\$	4,200	Replace hoses & nozzles
Vehicles & Equipment	\$	8,500	Turnout Gear
Vehicles & Equipment	\$	30,000	SCBA Equipment

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Fire Chief (FTE)	.20	.20	.20	.20	.20
Assistant Chief (FTE)	.20	.20	.20	.20	.20
Battalion Chiefs (FTE)	.60	.60	.60	.60	.60
Lieutenants (FTE)	1.20	1.20	1.20	1.20	1.20
Firefighter/Paramedics (FTE)	5.00	5.00	5.20	5.20	5.20
Total	7.20	7.20	7.40	7.40	7.40

❖ The personnel split between Fire Fighting and Ambulance is 20% or 7.40 FTE allocated to Fire Fighting, and 80% or 29.60 FTE allocated to Ambulance.

101 GENERAL FUND
 420 PUBLIC SAFETY
 422.20 FIRE FIGHTING

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	71,827	80,919	75,500	84,391	133,475	76,800	1,300	1.7%
41101 Clerical & Oper Salary	313,814	317,657	345,000	336,294	340,525	352,000	7,000	2.0%
41109 Overtime Pay	29,435	34,863	25,000	24,559	25,000	25,000	-	0.0%
41200 OASI-Employer Contributions	5,510	5,748	5,800	6,478	6,450	6,300	500	8.6%
41300 Retirement and Pensions	31,833	33,442	35,500	35,867	39,900	36,300	800	2.3%
41400 Worker's Comp Insurance	16,577	18,627	20,000	22,070	28,000	24,000	4,000	20.0%
41500 Group Health Insurance	54,848	63,503	64,000	61,233	75,500	65,500	1,500	2.3%
41501 Retiree Health Insurance	4,629	3,743	4,000	2,568	2,850	2,850	(1,150)	-28.8%
TOTAL PERSONAL SERVICES	528,473	558,502	574,800	573,460	651,700	588,750	13,950	2.4%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	37,781	28,609	29,500	29,825	30,000	30,000	500	1.7%
42208 Software	2,994	6,897	9,500	10,000	10,200	10,200	700	7.4%
42209 Employee Physicals	1,481	517	3,150	1,665	3,150	3,150	-	0.0%
42400 Rent-Machinery & Equip	130	-	500	500	800	800	300	60.0%
42402 Hydrant Rental	148,610	150,360	152,700	152,700	154,900	154,900	2,200	1.4%
42501 Equip Maintenance	21,282	30,782	30,000	30,025	32,000	32,000	2,000	6.7%
42502 Bldg Maintenance	11,651	14,824	15,000	22,608	18,000	18,000	3,000	20.0%
42555 Siren Maintenance	4,361	2,453	3,000	1,158	3,000	3,000	-	0.0%
42600 Office Supplies	1,353	1,838	3,000	2,155	3,000	3,000	-	0.0%
42601 Cleaning Supplies	3,235	3,418	3,250	3,267	3,400	3,400	150	4.6%
42603 Motor Fuel and Lubricants	14,351	11,242	14,300	7,795	12,300	12,300	(2,000)	-14.0%
42607 Education & Rec Supplies	34,052	34,141	30,000	25,109	30,000	30,000	-	0.0%
42610 Clothing & Material	14,732	8,763	14,800	14,876	15,000	15,000	200	1.4%
42613 Small Tools	1,016	2,060	6,500	6,743	7,200	7,200	700	10.8%
42617 Cleaning Service	940	1,110	1,750	1,836	2,000	2,000	250	14.3%
42618 Postage	150	579	900	582	900	900	-	0.0%
42620 Other Supplies	14,777	15,635	4,000	3,304	4,500	4,500	500	12.5%
42627 Safety Supplies	4,778	7,638	12,000	11,570	12,900	12,900	900	7.5%
42701 Travel Exp Personnel	39,675	30,321	21,500	22,700	22,400	22,400	900	4.2%
42702 Subsc & Membership	5,803	3,791	3,900	4,223	4,200	4,200	300	7.7%
42801 Natural Gas	15,089	11,042	29,700	16,244	27,700	20,000	(9,700)	-32.7%
42802 Electricity	26,864	26,534	33,000	25,913	33,000	30,000	(3,000)	-9.1%
42803 Water	2,930	3,350	4,620	3,398	4,620	4,620	-	0.0%
42804 Sewer	1,876	2,083	2,700	1,984	2,700	2,700	-	0.0%
42805 Phone-Monthly Service	6,742	6,968	9,400	12,478	11,500	11,500	2,100	22.3%
42806 Phone-Long Distance	241	256	400	297	400	400	-	0.0%
42910 Education and Outreach	1,713	5,312	5,450	4,913	5,450	5,450	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	418,607	410,523	444,520	417,868	455,220	444,520	-	0.0%
430 CAPITAL OUTLAY								
43600 Machinery and Equipment	65,764	13,554	-	41,482	35,000	-	-	N/A
43602 Computer Equipment/Software	6,600	-	-	-	-	-	-	N/A
43605 Bunker Gear	-	-	7,900	7,900	-	-	(7,900)	-100.0%
43607 Electronic & Comm. Equipment	5,211	-	-	-	15,000	15,000	15,000	N/A
43637 Hoses & Nozzles	-	-	4,000	4,045	4,200	4,200	200	5.0%
43640 Protective Equipment	4,500	37,500	-	-	8,500	8,500	8,500	N/A
43651 SCBA Equipment	-	-	25,000	25,031	50,000	30,000	5,000	20.0%
43975 Early Warning System	-	45,614	-	18,758	-	-	-	N/A
TOTAL CAPITAL OUTLAY	82,075	96,668	36,900	97,216	112,700	57,700	20,800	56.4%
TOTAL BUDGET - FIRE FIGHTING	1,029,155	1,065,693	1,056,220	1,088,544	1,219,620	1,090,970	34,750	3.3%

AMBULANCE

Mission Statement: Always Ready...Honored to Serve...Proudly committed to our neighbors, our friends, our families...Serving and protecting our community...Most importantly sharing a common bond and interest in preserving life and property.

Department Description: Provides 24-hour advance life support emergency medical service for the City residents and all residents in Codington County. The department provides emergency transfers from Watertown to hospitals in South Dakota, North Dakota, and Minnesota.

2016 Accomplishments

- Additional training was provided for advanced paramedic techniques.
- Received two new Life Pack 15 cardiac monitors.
- Received three new chest compressors for high quality CPR.
- Mobile data terminals to complete patient care reports.

Goals for 2017:

- Continue the current Public Access Defibrillator program and increase awareness and education on the program.
- Considering a possible remount of a current ambulance onto a new chassis.

Goals for 2018 & Beyond:

- Provide the best public safety and customer service to our community within our capabilities.
- Review the mission statement and make changes as the needs of the community changes.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Total EMS responses	2,298	1,171	2,350	2,400
% of firefighters that are paramedics	94%	100%	100%	100%
Staff hours used for defibrillator training	20	10	30	30
Number of defibrillators sold to businesses	5	4	4	4
Number of people trained	50	35	60	60

AMBULANCE**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Charges for Goods & Services	880,045	982,310	890,000	890,000	-	0.0%
Miscellaneous Revenue	32,250	27,596	1,500	13,000	11,500	766.7%
Total Revenues	912,295	1,009,906	891,500	903,000	11,500	1.3%
Expenditures						
Personal Services	2,102,266	2,171,649	2,250,300	2,364,950	114,650	5.1%
Other Current Expenditures	142,745	145,016	177,300	178,050	750	0.4%
Capital Outlay	12,116	-	138,700	22,500	(116,200)	-83.8%
Total Expenditures	2,257,127	2,316,665	2,566,300	2,565,500	(800)	0.0%

Significant Budget and Personnel Changes

Personal Services	+	\$	114,650	Salary adjustments & health benefits
Software	+	\$	1,750	Increase in software maintenance costs
Equipment Maintenance	+	\$	2,000	Increase in cost of parts and supplies
Medical Supplies	+	\$	1,000	Increase in costs & additional inventory
Employee Physicals	-	\$	4,500	Adjust to actual costs

Capital Purchases

Vehicles & Equipment	\$	17,500	IV Pump, Stair Chairs & Backboards/Splints
Computers & Equipment	\$	5,000	Replace computers

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Chief (FTE)	.80	.80	.80	.80	.80
Assistant Chief (FTE)	.80	.80	.80	.80	.80
Battalion Chief (FTE)	2.40	2.40	2.40	2.40	2.40
Lieutenant (FTE)	4.80	4.80	4.80	4.80	4.80
Firefighter/Paramedic (FTE)	20.00	20.00	20.80	20.80	20.80
Administrative Assistant	1	1	1	1	1
Reserve Program Part-time (FTE)	.07	.43	.03	0	1.20
Total	29.87	30.23	30.63	30.60	31.80

❖ The personnel split between Fire Fighting and Ambulance is 20% or 7.40 FTE allocated to Fire Fighting, and 80% or 29.60 FTE allocated to Ambulance

**101 GENERAL FUND
420 PUBLIC SAFETY
422.91 AMBULANCE**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision	283,404	288,871	301,500	300,131	306,900	306,900	5,400	1.8%
41101 Clerical & Oper Salaries	1,305,137	1,352,350	1,421,800	1,418,310	1,457,200	1,457,200	35,400	2.5%
41102 Temporary Salaries	14,155	1,475	-	-	25,000	25,000	25,000	N/A
41109 Overtime Pay	55,007	65,694	55,000	54,779	61,000	61,000	6,000	10.9%
41200 OASI-Employer Contributions	26,643	26,721	25,500	28,345	28,900	28,900	3,400	13.3%
41300 Retirement and Pensions	130,090	136,606	141,500	141,983	145,000	145,000	3,500	2.5%
41400 Worker's Comp Insurance	43,877	47,891	54,000	51,589	54,000	54,000	-	0.0%
41500 Group Health Insurance	225,435	237,070	235,000	247,107	275,600	275,600	40,600	17.3%
41501 Retiree Health Insurance	18,518	14,971	16,000	10,274	11,350	11,350	(4,650)	-29.1%
TOTAL PERSONAL SERVICES	2,102,266	2,171,649	2,250,300	2,252,518	2,364,950	2,364,950	114,650	5.1%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	9,717	6,482	6,650	6,106	6,200	6,200	(450)	-6.8%
42203 Consultant Services	10,857	9,900	10,800	10,857	10,800	10,800	-	0.0%
42208 Software	2,691	3,152	5,750	7,242	7,500	7,500	1,750	30.4%
42209 Employee Physicals	3,290	1,918	14,500	10,744	14,500	10,000	(4,500)	-31.0%
42400 Rent-Machinery & Equip	-	-	300	150	300	300	-	0.0%
42501 Equip Maintenance	19,818	23,028	29,000	33,179	31,000	31,000	2,000	6.9%
42600 Office Supplies	2,721	2,645	3,200	3,045	3,200	3,200	-	0.0%
42603 Motor Fuel & Lubricants	31,148	21,033	31,000	20,131	30,000	30,000	(1,000)	-3.2%
42607 Education & Rec Supplies	11,747	12,723	14,000	14,387	14,000	14,000	-	0.0%
42610 Clothing & Material	7,358	7,809	9,200	9,752	10,000	10,000	800	8.7%
42618 Postage	1,150	1,600	1,800	900	1,800	1,800	-	0.0%
42620 Medical Supplies	32,378	41,535	39,000	38,410	40,000	40,000	1,000	2.6%
42701 Travel Exp Personnel	5,595	5,185	4,800	5,671	5,750	5,750	950	19.8%
42702 Subsc & Membership	102	2,602	2,500	2,012	2,500	2,500	-	0.0%
42703 Professional Workshops	2,925	4,156	3,300	3,466	3,500	3,500	200	6.1%
42805 Phone-Monthly	1,248	1,248	1,500	1,324	1,500	1,500	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	142,745	145,016	177,300	167,376	182,550	178,050	750	0.4%
430 CAPITAL OUTLAY								
43602 Computer Equipment/Software	-	-	-	-	5,000	5,000	5,000	N/A
43604 Ambulance Equipment	12,116	-	138,700	138,820	17,500	17,500	(121,200)	-87.4%
TOTAL CAPITAL OUTLAY	12,116	-	138,700	138,820	22,500	22,500	(116,200)	-83.8%
TOTAL BUDGET - AMBULANCE	2,257,127	2,316,665	2,566,300	2,558,714	2,570,000	2,565,500	(800)	0.0%

STREET DEPARTMENT

Mission Statement: Provide the citizens of Watertown safe roadways by efficiently managing and maintaining City streets, alleys, public right-of-ways and also maintain drainage ways to help prevent flooding.

Department Description: Provide street system maintenance and repair and includes all activities related to highways and streets.

2016 Accomplishments

- Crack sealed more miles of roadway than previous years.
- Reinstated a two phase Mill & Overlay program causing less roads to be under construction at the same time.
- Start using Pavement Management program to determine what type of maintenance is needed on roadways by the end of 2016.

Goals for 2017:

- Begin using new proven practices such as Micro-Surfacing in place of or in addition to chip sealing, to give our streets longer life.
- Cross-training / certifying staff in various areas within the Street Department for quicker response of public needs.

Goals for 2018 & Beyond:

- Implement an equipment maintenance program to keep all machinery in top operating condition.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of blocks resurfaced	49	0	50	50
Cost per block overlay – asphalt	\$17,546	\$17,891	\$17,891	\$18,232
Number of sweeping hours	560	448	1,300	1,700
Tons of debris removed from streets	3,717	1,908	3,816	4,000
Number of blocks crack sealed	98	0	130	150
Number of blocks seal coated	138	0	160	175
Number of traffic signs repaired or replaced	684	490	900	800

STREET DEPARTMENT

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Taxes	1,075	600	2,000	2,000	-	0.0%
Intergovernmental Revenue	644,924	671,199	583,000	633,000	50,000	8.6%
Charges for Goods & Services	14,569	18,468	2,000	7,000	5,000	250.0%
Miscellaneous Revenue	94,145	55,045	45,500	41,000	(4,500)	-9.9%
Enterprise Operating	108	60	-	-	-	N/A
Other Financing Sources	-	754	-	-	-	N/A
Total Revenues	754,821	746,126	632,500	683,000	50,500	8.0%
Expenditures						
Personal Services	816,070	816,261	927,000	947,800	20,800	2.2%
Other Current Expenditures	442,529	450,412	557,200	529,600	(27,600)	-5.0%
Capital Outlay	156,789	76,646	246,200	348,000	101,800	41.3%
Total Expenditures	1,415,388	1,343,319	1,730,400	1,825,400	95,000	5.5%

Significant Budget and Personnel Changes

Personal Services	+	\$	20,800	Salary adjustments & health benefits
Insurance Premiums	-	\$	3,400	Change in premium allocation
Equipment Maintenance	-	\$	8,000	More repairs being done at the street dept
Signal Light Maintenance	-	\$	5,000	Adjust to actual costs
Motor Fuel & Lubricants	-	\$	24,000	Lower fuel costs
Parts for Equipment	+	\$	17,000	More repairs being done at the street dept
Natural Gas/Electric	-	\$	6,000	Adjust to actual costs

Capital Purchases

Computers & Equipment	\$	2,000	Network upgrade
Vehicles & Equipment	\$	54,000	Asphalt Hot Box
Vehicles & Equipment	\$	284,000	Street sweeper
Other Improvements	\$	8,000	Railroad Crossings & other improvements

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Superintendent of Street Maintenance	1	1	1	1	1
Heavy Equipment Operator – Foreman	1	1	1	1	1
Street Maintenance Workers	9	9	9	10	10
Utility Serviceman	1	1	1	1	1
Part-time employee (FTE)	.47	.54	1.61	2.75	2.75
Total	12.47	12.54	14.52	15.75	15.75

**101 GENERAL FUND
430 PUBLIC WORKS
431.20 STREET DEPARTMENT**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	158,454	126,770	132,800	132,792	135,500	135,500	2,700	2.0%
41101 Clerical & Oper Salary	419,072	435,522	491,000	470,571	530,600	497,600	6,600	1.3%
41102 Temporary Salaries	18,964	30,919	58,900	41,347	47,850	60,850	1,950	3.3%
41109 Overtime Pay	6,172	10,597	18,500	13,768	17,500	17,500	(1,000)	-5.4%
41200 OASI-Employer Contributions	43,393	45,611	51,000	49,232	53,100	55,900	4,900	9.6%
41300 Retirement and Pensions	35,446	36,287	37,800	40,431	42,600	41,800	4,000	10.6%
41400 Worker's Comp Insurance	18,526	19,898	25,000	21,570	25,000	25,000	-	0.0%
41500 Group Health Insurance	96,104	105,521	112,000	112,702	125,100	113,650	1,650	1.5%
41501 Retiree Health Insurance	19,939	5,136	-	-	-	-	-	N/A
TOTAL PERSONAL SERVICES	816,070	816,261	927,000	882,413	977,250	947,800	20,800	2.2%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	32,331	22,261	23,400	18,723	20,000	20,000	(3,400)	-14.5%
42220 Drug/Alcohol Testing	1,237	1,070	1,100	1,070	1,100	1,100	-	0.0%
42300 Publication & Rec Fees	1,145	764	1,300	1,454	1,500	1,500	200	15.4%
42400 Rent-Machinery & Equip	17,525	15,914	25,000	24,871	25,000	25,000	-	0.0%
42404 Other Rentals	33,384	15,942	25,000	24,721	25,000	25,000	-	0.0%
42500 Construction Materials	113,565	174,555	180,000	180,427	180,000	180,000	-	0.0%
42501 Equip Maintenance	59,240	30,602	48,000	47,708	40,000	40,000	(8,000)	-16.7%
42502 Bldg Maintenance	9,056	10,104	10,000	10,423	10,000	10,000	-	0.0%
42509 Seal Coating/Crack Sealing	(23,000)	17,490	-	-	-	-	-	N/A
42519 Signal Light Maintenance	10,654	12,261	20,000	20,010	20,000	15,000	(5,000)	-25.0%
42520 Deicing Sand	29,252	(8,723)	29,000	29,012	30,000	30,000	1,000	3.4%
42600 Office Supplies	1,463	1,750	2,000	2,015	2,000	2,000	-	0.0%
42601 Cleaning Supplies	540	1,068	1,100	1,094	1,200	1,200	100	9.1%
42603 Motor Fuel and Lubricants	67,397	34,808	69,000	40,214	45,000	45,000	(24,000)	-34.8%
42604 Parts for Equipment	15,817	42,693	33,000	48,023	50,000	50,000	17,000	51.5%
42610 Clothing & Material	1,547	1,560	2,000	2,000	2,000	2,000	-	0.0%
42612 Food	193	278	500	470	500	500	-	0.0%
42613 Small Tools	4,945	4,719	6,000	5,849	6,000	6,000	-	0.0%
42625 Traffic Control Materials	43,713	48,550	44,000	43,595	44,000	44,000	-	0.0%
42701 Travel Exp Personnel	1,036	823	2,000	2,000	2,000	2,000	-	0.0%
42801 Natural Gas	8,176	7,978	16,000	11,704	12,000	12,000	(4,000)	-25.0%
42802 Electric	7,277	8,048	12,000	9,996	10,000	10,000	(2,000)	-16.7%
42803 Water	1,591	1,722	1,400	1,319	1,500	1,500	100	7.1%
42804 Sewer	810	774	900	887	900	900	-	0.0%
42805 Phone-Monthly Service	3,284	3,346	4,000	3,970	4,500	4,500	500	12.5%
42806 Phone-Long Distance	351	55	500	319	400	400	(100)	-20.0%
TOTAL OTHER CURRENT EXPENDITURES	442,529	450,412	557,200	531,874	534,600	529,600	(27,600)	-5.0%
430 CAPITAL OUTLAY								
43201 Building Improvements	13,932	-	-	-	-	-	-	N/A
43600 Machinery & Equipment	-	-	60,500	60,493	54,000	54,000	(6,500)	-10.7%
43601 Mowers	-	-	15,800	15,800	62,000	-	(15,800)	-100.0%
43602 Computers & Software	-	-	3,900	5,776	2,000	2,000	(1,900)	-48.7%
43606 Office Equipment	-	-	-	4,125	-	-	-	N/A
43626 Street Sweeper	-	-	-	-	284,000	284,000	284,000	N/A
43639 Loader & Attachments	-	-	145,000	145,000	-	-	(145,000)	-100.0%
43645 Trailers	-	-	13,000	12,950	-	-	(13,000)	-100.0%
43700 Street Improvements	75,569	17,909	-	57,497	-	-	-	N/A
43701 Other & RR Crossings	-	-	8,000	-	8,000	8,000	-	0.0%
43812 Dump Trucks	67,288	-	-	-	-	-	-	N/A
43823 Skid Steer w/Attachments	-	48,000	-	-	-	-	-	N/A
43833 Milling/Planer Machine	-	10,737	-	-	-	-	-	N/A
43834 Sander Box	-	-	-	13,996	-	-	-	N/A
TOTAL CAPITAL OUTLAY	156,789	76,646	246,200	315,637	410,000	348,000	101,800	41.3%
TOTAL BUDGET - STREET DEPARTMENT	1,415,388	1,343,319	1,730,400	1,729,924	1,921,850	1,825,400	95,000	5.5%

SNOW REMOVAL

Department Description: Provide snow removal and sanding for icy streets. The snow removal budget is based on 10-12 snow events per season.

2016 Accomplishments

- Purchased another Motor Grader with a snow gate for more effective snow removal.
- Was able to clear all roads and alleys from a 2 ½” snow event within 34 hours.

Goals for 2017:

- To purchase additional Motor Grater with snow gate to expand our snow removing capabilities.

Goals for 2018 & Beyond:

- Implement system to facilitate use of salt brine waste from water treatment plant as a supplement for ice management.
- Implement an equipment maintenance program to keep all machinery in top operating condition.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
% main artery streets cleared within 10 hour time frame	100%	100%	100%	100%
Number of tons of sand/salt compound used	5,500	1,200	3,400	4,000

SNOW REMOVAL

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Total Revenues	-	-	-	-	-	N/A
Expenditures						
Personal Services	32,627	26,466	63,900	57,950	(5,950)	-9.3%
Other Current Expenditures	261,052	153,763	380,090	381,300	1,210	0.3%
Capital Outlay	-	-	260,000	298,000	38,000	14.6%
Total Expenditures	293,679	180,229	703,990	737,250	33,260	4.7%

Significant Budget and Personnel Changes

Personal Services	-	\$ 5,950	Retirement and tax changes
Motor Fuel & Lubricants	-	\$ 10,000	Lower fuel costs
Parts for Equipment	+	\$ 10,000	More repairs being done in house
Chem, Drug & Lab Sup	+	\$ 6,000	Major ice and snow event preparedness
Equip Maintenance	-	\$ 5,000	More repairs being done in house

Capital Purchases

Vehicles & Equipment	\$ 13,000	Snow Box Inserts
Vehicles & Equipment	\$ 285,000	Motor Grader

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Part-time employee (FTE)	.86	.41	.10	.45	.43
Total	.86	.41	.10	.45	.43

- ❖ Department personnel are Street Department personnel and budgeted part-time personnel

101 GENERAL FUND
 430 PUBLIC WORKS
 431.25 SNOW REMOVAL

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41102 Temporary Salaries	1,839	2,233	10,000	6,243	9,750	9,750	(250)	-2.5%
41109 Overtime Pay	29,347	22,995	45,000	43,740	45,000	45,000	-	0.0%
41200 OASI-Employer Contributions	141	171	4,200	245	700	700	(3,500)	-83.3%
41300 Retirement and Pensions	66	43	2,700	100	-	-	(2,700)	-100.0%
41400 Worker's Comp Insurance	1,234	1,024	2,000	1,957	2,500	2,500	500	25.0%
TOTAL PERSONAL SERVICES	32,627	26,466	63,900	52,285	57,950	57,950	(5,950)	-9.3%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	125	83	90	267	300	300	210	233.3%
42400 Rent-Machinery & Equip	132,980	60,196	250,000	91,616	250,000	250,000	-	0.0%
42501 Equip Maintenance	27,516	6,253	25,000	19,058	20,000	20,000	(5,000)	-20.0%
42603 Motor Fuel and Lubricants	45,265	31,923	50,000	32,222	40,000	40,000	(10,000)	-20.0%
42604 Parts for Equipment	26,201	21,968	25,000	34,497	35,000	35,000	10,000	40.0%
42619 Chem, Drug & Lab Sup	28,965	33,340	30,000	35,367	36,000	36,000	6,000	20.0%
TOTAL OTHER CURRENT EXPENDITURES	261,052	153,763	380,090	213,027	381,300	381,300	1,210	0.3%
430 CAPITAL OUTLAY								
43603 Snow Removal Equipment	-	-	260,000	258,300	218,000	285,000	25,000	9.6%
43804 Pickup	-	-	-	-	40,000	-	-	N/A
43816 Snow Boxes	-	-	-	-	13,000	13,000	13,000	N/A
TOTAL CAPITAL OUTLAY	-	-	260,000	258,300	271,000	298,000	38,000	14.6%
BUDGET TOTAL - SNOW REMOVAL	293,679	180,229	703,990	523,612	710,250	737,250	33,260	4.7%

LIBRARY

Mission Statement: Strive to maintain a collection that contains current, recreational, informational and educational materials for all ages.

Department Description: The Library provides City residents with information resources and library services. The Watertown Regional Library is governed by a six-member board (one of whom is a city council liaison) appointed by the Mayor with the approval of the City Council.

2016 Accomplishments

- Finished the move to the new integrated library system.
- Increased the amount of streaming video accessible to the public.
- Hosted the South Dakota Library Association Conference in September
- Replaced the metal halide light fixtures
- Began installing LED bulbs in existing fixtures

Goals for 2017:

- Continue to increase the availability of materials in alternate formats.
- Continue replacing the existing lightbulbs with LEDs.
- Send more staff to regional training opportunities.

Goals for 2018 & Beyond:

- Add a second cataloger position.
- Continue to monitor changing technology in order to meet public wants.
- Evaluate at least one adult, young adult and children's program each year.
- Investigate changing the type of grass in the lawn to native grasses in order to reduce water usage.
- Increase user, staff and facility security.
- Replace the carpet in the west aisle with tile.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Total Circulation of Library Materials	235,897	122,738	245,476	250,000
Number of visitors	128,503	61,650	123,300	121,000
Physical titles owned	108,195	109,727	112,000	117,000
Number of physical items circulated	204,753	104,015	208,000	206,000
Number of electronic items circulated	31,144	18,723	37,000	44,000
Number of electronic items in the catalog	19,705	17,750	19,000	22,000
# of registered users	8,061	7,885	8,000	8,100
Inter Library Loans	3,419	1,274	2,548	3,000
Number of programs done by library staff	839	305	310	340
Total program attendance	20,348	5,435	10,870	11,000

LIBRARY

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Intergovernmental Revenue	-	-	250	250	-	-0.0%
Charges for Goods and Services	160	-	160	-	(160)	-100.0%
Miscellaneous Revenue	5,139	10,484	5,700	-	(5,700)	-100.0%
Other Financing Sources	-	34	-	-	-	0.0%
Total Revenues	5,299	10,518	6,110	250	(5,860)	-95.9%
Expenditures						
Personal Services	617,201	629,924	667,100	651,050	(16,050)	-2.4%
Other Current Expenditures	141,494	158,137	224,000	212,275	(11,725)	-5.2%
Capital Outlay	-	146,456	107,000	95,000	(12,000)	-11.2%
Total Expenditures	758,695	934,517	998,100	958,325	(39,775)	-4.0%

Significant Budget and Personnel Changes

Personal Services	- \$	16,050	Salary adjustments & health benefits
SDLN	- \$	9,450	No longer using services
Natural Gas	- \$	5,100	Adjust to actual costs
Travel Expense Personnel	- \$	1,950	Not attending national conference
ILS Maintenance	+ \$	3,240	Increase in maintenance contract

Capital Purchases

Other	\$	95,000	Purchase new/replacement books and materials
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Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Library Director	1	1	1	1	1
Assistant Librarian	1	1	1	1	1
Cataloger	0	1	1	1	1
Assistant Cataloger	1	0	0	0	0
Children's Librarian	1	1	1	1	1
Young Adult Librarian	1	1	1	1	1
Circulation Librarian	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Special Services Librarian	1	1	1	1	1
Maintenance Worker	1	1	1	1	1
Part-time employee (FTE)	1.67	2.14	2.54	2.97	2.97
Total	10.67	11.14	11.54	11.97	11.97

**101 GENERAL FUND
450 CULTURE & RECREATION
455.00 LIBRARY**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	262,749	292,356	324,200	306,098	140,600	140,600	(183,600)	-56.6%
41101 Clerical & Oper Salary	170,421	136,506	136,000	178,523	303,500	303,500	167,500	123.2%
41102 Temporary Salaries	38,022	50,912	56,000	46,311	56,650	56,650	650	1.2%
41009 Overtime Pay	-	18	-	-	-	-	-	N/A
41200 OASI-Employer Contributions	33,369	34,256	36,900	34,233	35,850	35,850	(1,050)	-2.8%
41300 Retirement and Pensions	25,990	25,732	27,700	26,336	26,650	26,650	(1,050)	-3.8%
41400 Worker's Comp Insurance	1,902	2,210	2,900	2,084	2,500	2,500	(400)	-13.8%
41500 Group Health Insurance	78,831	81,696	81,000	87,291	85,300	85,300	4,300	5.3%
41501 Retiree Health Insurance	5,917	6,238	2,400	1,605	-	-	(2,400)	-100.0%
TOTAL PERSONAL SERVICES	617,201	629,924	667,100	682,481	651,050	651,050	(16,050)	-2.4%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	8,582	9,347	9,300	9,448	9,500	9,500	200	2.2%
42107 Temp-Not Subject to Worker's Comp	445	159	220	261	275	275	55	25.0%
42211 SDLN	25,000	-	9,450	-	-	-	(9,450)	-100.0%
42212 OCLC	-	3,404	5,100	5,219	5,300	5,300	200	3.9%
42214 ILS Maintenance	-	-	7,760	7,760	11,000	11,000	3,240	41.8%
42222 Courier Services	-	-	2,300	2,300	2,300	2,300	-	0.0%
42300 Publication & Rec Fees	-	-	-	1,265	1,000	1,000	1,000	N/A
42501 Equip Maintenance	5,555	3,994	7,000	6,868	7,000	7,000	-	0.0%
42502 Bldg Maintenance	3,178	6,878	9,350	8,556	9,350	9,350	-	0.0%
42504 Maintenance of Others	3,981	1,234	1,700	2,460	2,400	2,400	700	41.2%
42600 Office Supplies	4,816	4,315	5,300	5,387	5,300	5,300	-	0.0%
42601 Cleaning Supplies	5,161	4,758	6,800	5,208	6,800	5,500	(1,300)	-19.1%
42603 Motor Fuel And Lubricants	120	69	160	156	175	175	15	9.4%
42618 Postage	3,820	4,630	6,000	5,727	6,000	6,000	-	0.0%
42627 Safety Supplies	581	327	260	264	275	275	15	5.8%
42630 Circulation Supplies	8,068	6,206	8,000	7,427	8,000	8,000	-	0.0%
42683 Electronic Subscriptions	16,790	19,170	34,100	34,876	35,000	35,000	900	2.6%
42701 Travel Exp Personnel	3,112	3,034	7,450	7,479	5,500	5,500	(1,950)	-26.2%
42702 Subsc & Membership	1,771	2,659	2,600	2,620	2,800	2,800	200	7.7%
42707 Patron Subscriptions	9,767	10,294	10,000	9,887	10,000	10,000	-	0.0%
42708 Ebooks	105	37,137	40,000	40,433	40,500	40,500	500	1.3%
42801 Natural Gas	10,778	8,833	17,100	17,030	17,500	12,000	(5,100)	-29.8%
42802 Electricity	25,124	26,655	28,080	27,407	28,000	28,000	(80)	-0.3%
42803 Water	1,847	1,870	1,600	1,587	1,600	1,600	-	0.0%
42804 Sewer	347	414	370	426	450	450	80	21.6%
42805 Phone-Monthly Service	1,550	1,493	1,550	1,594	1,600	1,600	50	3.2%
42806 Phone-Long Distance	95	224	450	444	450	450	-	0.0%
42813 Internet Service Provider	901	1,033	2,000	890	1,000	1,000	(1,000)	-50.0%
TOTAL OTHER CURRENT EXPENDITURES	141,494	158,137	224,000	212,979	219,075	212,275	(11,725)	-5.2%
430 CAPITAL OUTLAY								
43400 Library Books & Off Ref	-	86,667	95,000	95,000	100,000	95,000	-	0.0%
43411 ILS Conversion	-	55,100	-	-	-	-	-	N/A
43500 Furniture, Fixtures & Furnishing	-	4,528	12,000	11,443	-	-	(12,000)	-100.0%
43600 Machinery & Equipment	-	161	-	-	-	-	-	N/A
TOTAL CAPITAL OUTLAY	-	146,456	107,000	106,443	100,000	95,000	(12,000)	-11.2%
TOTAL BUDGET - LIBRARY	758,695	934,517	998,100	1,001,903	970,125	958,325	(39,775)	-4.0%

LIBRARY FINES FUND

Department Description: Account for the revenues and expenditures of library fines and other types of miscellaneous income as allowed by South Dakota Codified Law. The Library Board oversees the activity of this fund and is used to replace computers, monitors and printers at the Library.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Fines and Forfeitures	17,986	16,600	18,500	18,500	-	0.0%
Miscellaneous Revenues	26,713	25,676	23,500	23,500	-	0.0%
Total Revenues	44,699	42,276	42,000	42,000	-	0.0%
Expenditures						
Current Expenditures	72,445	25,081	29,750	30,175	425	1.4%
Capital Outlay	112,187	4,473	19,800	15,300	(4,500)	-22.7%
Other Expenditures	15	-	700	700	-	0.0%
Total Expenditures	184,647	29,554	50,250	46,175	(4,075)	-8.1%

Significant Budget and Personnel Changes

There are no significant budget or personnel changes for the fiscal year.

Capital Purchases

Other	\$ 800	Replace chairs
Computers & Equipment	\$ 4,500	Replace computers
Computers & Equipment	\$ 10,000	Firewalls and wireless access points

Summary of Personnel

No personnel are allocated to this department.

226 SPECIAL REVENUE FIND
 455 SPECIAL REVENUE FUND
 455.06 LIBRARY FINES FUND

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	65	15	25	41	50	50	25	100.0%
42551 Copier Maintenance	1,396	1,834	2,500	1,514	2,500	2,500	-	0.0%
42600 Office Supplies	8,117	1,531	600	1,579	1,000	1,000	400	66.7%
42623 Computer Supplies & Equipment	3,291	-	725	2,551	725	725	-	0.0%
42674 Information & Education (PR)	5,665	6,724	7,900	7,893	7,900	7,900	-	0.0%
42702 Subs. & Memberships	43,445	-	-	-	-	-	-	N/A
42917 Library Programs	10,466	14,977	18,000	18,880	18,000	18,000	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	72,445	25,081	29,750	32,458	30,175	30,175	425	1.4%
430 CAPITAL OUTLAY								
43400 Library Books & Off Ref	89,017	-	-	-	-	-	-	N/A
43500 Furniture, Fixtures & Furnishings	6,517	-	-	-	800	800	800	N/A
43602 Computer Equip / Software	253	4,473	8,800	6,584	4,500	4,500	(4,300)	-48.9%
43607 Electronic & Communication Equip.	16,400	-	11,000	12,264	10,000	10,000	(1,000)	-9.1%
TOTAL CAPITAL OUTLAY	112,187	4,473	19,800	18,848	15,300	15,300	(4,500)	-22.7%
450 OTHER EXPENDITURES								
45300 Refunds and Reimbursements	15	-	-	-	-	-	-	N/A
45400 Remittance of Revenue	-	-	700	685	700	700	-	0.0%
TOTAL OTHER EXPENDITURES	15	-	700	685	700	700	-	0.0%
TOTAL BUDGET - LIBRARY FINES FUND	184,647	29,554	50,250	51,991	46,175	46,175	(4,075)	-8.1%

BUILDING SERVICES

Mission Statement: Serving the citizens of Watertown by ensuring a compliant community through comprehensive building permit issuance and inspection using the International Code Council (ICC) standards and City Ordinances.

Department Description: Provide for the administration of building, permitting, inspection, code enforcement, management of flood hazard areas, and zoning related to building permits and construction projects. The department is charged with assuring community compliance through permit issuance and inspections using adopted international construction codes and City Ordinances. The Building Services Department also oversees the Board of Adjustment.

2016 Accomplishments

- Generated shared access to Building Permit database for standardized collaboration with Engineering for efficient information sharing.
- Completed digital hyperlinking improvements to permit databases
- Implemented an improved correspondence management system

Goals for 2017:

- Complete database indexing of plans in relation to issued building permits prior to 2002.

Goals for 2018 & Beyond:

- Initiate in-house GIS management.
- Implement mobile synchronization with GIS and electronic building permit database.

Performance Measures

Measure	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Board of Adjustment variances & special exceptions	55	21	50	50
Number of staff hours on training and certification	117	30.5	58	110
Assessed Valuation in 1,000s	61,405	15,348	35,000	40,000
Commercial building permits – new construction	24	13	20	22
Residential building permits – new construction	57	21	50	50
Building permits issued	595	329	630	650
Signs Permitted	52	45	60	60
Portable signs permitted	28	21	35	30
Code Enforcement actions	574	316	600	600

BUILDING SERVICES

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
License & Permits	204,848	127,109	149,000	134,600	(14,400)	-9.7%
Charges for Goods & Services	5,321	7,575	5,200	5,000	(200)	-3.8%
Miscellaneous Revenue	10,063	4,741	10,000	4,500	(5,500)	-55.0%
Total Revenues	220,232	139,425	164,200	144,100	(20,100)	-12.2%
Expenditures						
Personal Services	262,367	261,377	272,150	272,650	500	0.2%
Other Current Expenditures	22,013	21,811	39,120	38,550	(570)	-1.5%
Capital Outlay	3,585	5,322	2,000	7,000	5,000	250.0%
Total Expenditures	287,965	288,510	313,270	318,200	4,930	1.6%

Significant Budget and Personnel Changes

There are no significant budget or personnel changes for the fiscal year.

Capital Purchases

Computers & Equipment \$ 3,000 Replace one computer
Computers & Equipment \$ 4,000 Field Inspection Notebook

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Building Official	1	1	1	1	1
Planning and Zoning Official	1	0	0	0	0
Building Inspector	0	1	1	1	1
Building Services Specialist	1	1	1	1	1
Secretary/Receptionist	1	1	1	1	1
Part-time employee (FTE)	.46	.47	.46	.48	.48
Total	4.46	4.47	4.46	4.48	4.48

**101 GENERAL FUND
465 ECONOMIC DEVELOPMENT
465.12 BUILDING SERVICES**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	67,280	68,669	71,500	71,465	72,950	72,950	1,450	2.0%
41101 Clerical & Oper Salary	114,865	117,372	122,500	106,229	122,000	122,000	(500)	-0.4%
41102 Temporary Salaries	10,979	11,792	12,350	12,780	12,600	12,600	250	2.0%
41109 Overtime Costs	264	-	-	-	-	-	-	N/A
41200 OASI-Employer Contributions	13,497	13,907	14,700	13,262	14,900	14,900	200	1.4%
41300 Retirement and Pensions	10,945	11,163	11,700	10,972	11,700	11,700	-	0.0%
41400 Worker's Comp Insurance	1,017	1,178	1,400	1,126	1,400	1,400	-	0.0%
41500 Group Health Insurance	37,386	37,296	38,000	30,697	37,100	37,100	(900)	-2.4%
41501 Retiree Health Insurance	6,134	-	-	-	-	-	-	N/A
TOTAL PERSONAL SERVICES	262,367	261,377	272,150	246,531	272,650	272,650	500	0.2%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	1,105	624	720	833	850	850	130	18.1%
42200 Expert and Consultant Services	784	1,001	400	500	500	500	100	25.0%
42204 Nuisance Abatement Costs	32	-	10,000	5,620	10,000	10,000	-	0.0%
42208 Software	1,100	1,100	1,300	1,300	1,300	1,300	-	0.0%
42300 Publication and Recording Fees	1,730	2,352	2,500	2,500	2,500	2,500	-	0.0%
42501 Equip Maintenance	1,383	1,365	1,500	1,500	1,500	1,500	-	0.0%
42600 Office Supplies	1,927	1,497	2,200	2,200	2,200	2,200	-	0.0%
42602 Motor Supplies	77	412	850	850	850	850	-	0.0%
42603 Motor Fuel and Lubricants	2,186	1,195	3,000	3,000	3,000	3,000	-	0.0%
42618 Postage	3,110	3,750	4,000	4,000	4,000	4,000	-	0.0%
42635 Resource Materials	70	363	1,500	1,500	1,500	1,500	-	0.0%
42701 Travel Exp Personnel	2,553	2,068	4,000	4,000	4,000	4,000	-	0.0%
42702 Subsc & Membership	707	625	750	750	750	750	-	0.0%
42703 Professional Workshops	1,670	1,335	2,500	2,500	2,500	2,500	-	0.0%
42805 Phone-Monthly Service	1,210	1,210	1,300	1,300	1,300	1,300	-	0.0%
42806 Phone- Long Distance	86	93	100	100	100	100	-	0.0%
42910 Education & Outreach	1,061	1,764	1,200	1,200	1,200	1,200	-	0.0%
42915 Planning Commission Expenses	1,222	1,057	1,300	209	500	500	(800)	-61.5%
TOTAL OTHER CURRENT EXPENDITURES	22,013	21,811	39,120	33,862	38,550	38,550	(570)	-1.5%
430 CAPITAL OUTLAY								
43500 Furniture, Fixtures & Furnishings	379	-	-	-	-	-	-	N/A
43602 Computer Equipment/Software	3,206	5,322	2,000	2,000	7,000	7,000	5,000	250.0%
43804 Pickup	-	-	-	-	20,000	-	-	N/A
TOTAL CAPITAL OUTLAY	3,585	5,322	2,000	2,000	27,000	7,000	5,000	250.0%
TOTAL BUDGET - BUILDING SERVICES	287,965	288,510	313,270	282,393	338,200	318,200	4,930	1.6%

AIRPORT

Mission Statement: Provide Watertown and surrounding communities a safe, reliable and friendly aviation facility. Teamwork, cooperation and effective application are the mechanisms of our service.

Department Description: The Airport provides the regional community inexpensive air transportation for business and personal use and provides a base of operation for General Aviation traffic.

2016 Accomplishments

- The Inaugural Burnout event was a success.
- An 8 unit T-Hanger was constructed and fully rented out.

Goals for 2017

- Provide reliable air service with ADI.
- Replace the crosswind runway and maintain airport grounds.

Goals for 2018 & Beyond

- Expand aviation related businesses onto the airfield.
- Remove and replace the current ramp to help with drainage issues.

Performance Measures

Measures	2015 Actual	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
City T-hanger occupancy rate	26	26	34	34
Total Utility costs	\$39,034	\$18,153	\$38,053	\$44,000
Building & Equipment maintenance costs	\$33,876	\$12,867	\$22,067	\$30,000
Total Operating revenues	\$149,829	\$104,610	\$170,910	\$177,650
Total Operating expenses	\$343,656	\$197,019	\$436,041	\$473,250

AIRPORT

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Taxes	9,576	19,799	10,000	10,000	-	0.0%
Intergovernmental Revenues	-	4,000	-	-	-	N/A
Miscellaneous Revenues	2,773	26,159	-	-	-	N/A
Enterprise Operating Revenues	151,285	149,829	173,850	177,650	3,800	2.2%
Other Financing Sources	510,615	636,025	700,000	705,000	5,000	0.7%
Total Revenues	674,249	835,812	883,850	892,650	8,800	0.9%
Expenses						
Personal Services	181,680	235,711	237,100	264,150	27,050	11.4%
Other Current Expenditures	161,976	205,281	203,100	209,100	6,000	3.0%
Capital Outlay	19,460	109,691	435,000	2,000	(433,000)	-99.5%
Other Expenditures	602,814	603,990	-	-	-	N/A
Miscellaneous Expenditures	20,108	53	-	-	-	N/A
Total Expenses	986,038	1,154,726	875,200	475,250	(399,950)	-45.7%

Significant Budget and Personnel Changes

Personal Services	+	\$	27,050	Salary adjustments & health benefits
Insurance Premiums	-	\$	5,000	Adjust to actual costs
Building Maintenance	+	\$	8,000	Increase due to construction of new maintenance building
Seal Coat/Crack Sealing	+	\$	3,000	Inflationary increase in cost

Capital Purchases

Computers & Equipment	\$	2,000	Network Upgrade
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Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Airport Manager	1	1	1	1	1
Airport Maintenance worker	2	2	2	2	2
Part-time employee (FTE)	1.02	1.07	1.48	1.63	1.63
Total	4.02	4.07	4.48	4.63	4.63

606 PUBLIC ENTERPRISE FUND
430 PUBLIC WORKS
435.00 AIRPORT

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	13,479	58,473	53,000	64,045	65,400	65,400	12,400	23.4%
41101 Clerical & Oper Salary	94,214	77,396	79,500	81,668	89,000	89,000	9,500	11.9%
41102 Temporary Salaries	20,338	34,525	43,000	43,530	43,300	43,300	300	0.7%
41109 Overtime Pay	10,219	16,644	5,600	6,498	8,000	8,000	2,400	42.9%
41200 OASI-Employer Contributions	10,826	13,390	13,500	14,236	15,250	15,250	1,750	13.0%
41300 Retirement and Pensions	7,699	9,895	9,500	10,239	10,800	10,800	1,300	13.7%
41400 Worker's Comp Insurance	3,149	2,646	5,000	4,560	6,800	6,800	1,800	36.0%
41500 Group Health Insurance	18,873	22,742	28,000	23,450	25,600	25,600	(2,400)	-8.6%
41501 Retiree Health Insurance	2,883	-	-	-	-	-	-	N/A
TOTAL PERSONAL SERVICES	181,680	235,711	237,100	248,226	264,150	264,150	27,050	11.4%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	36,966	35,467	38,000	31,977	33,000	33,000	(5,000)	-13.2%
42203 Expert & Consultant Svc	18,900	24,234	26,000	25,026	26,000	26,000	-	0.0%
42300 Publication and Recording Fee	680	420	1,500	1,174	1,500	1,500	-	0.0%
42400 Rent-Machinery & Equip	584	-	-	-	-	-	-	N/A
42501 Equip Maintenance	7,329	15,733	10,000	10,162	10,000	10,000	-	0.0%
42502 Bldg Maintenance	6,588	18,143	12,000	11,905	20,000	20,000	8,000	66.7%
42504 Maintenance to Other	3,285	6,307	8,000	7,961	8,000	8,000	-	0.0%
42509 Seal Coating/Crack Sealing	-	13,050	12,000	12,289	15,000	15,000	3,000	25.0%
42520 Deicing Sand	2,304	1,747	3,500	3,296	3,500	3,500	-	0.0%
42600 Office Supplies	221	106	-	-	-	-	-	N/A
42601 Cleaning Supplies	463	741	1,500	1,077	1,500	1,500	-	0.0%
42603 Motor Fuel and Lubricants	19,249	28,142	24,000	23,556	24,000	24,000	-	0.0%
42604 Parts for Equipment	5,937	-	-	-	-	-	-	N/A
42607 Education & Rec Supplies	7,919	849	5,000	4,500	5,000	5,000	-	0.0%
42610 Clothing and Materials	1,227	531	1,200	1,200	1,200	1,200	-	0.0%
42613 Small Tools	340	1,129	1,500	1,533	1,500	1,500	-	0.0%
42617 Cleaning Service	498	27	-	-	-	-	-	N/A
42618 Postage	95	301	200	180	200	200	-	0.0%
42619 Chem, Drub & Lab Sup	322	55	-	-	-	-	-	N/A
42620 Other Supplies	289	677	1,200	1,156	1,200	1,200	-	0.0%
42623 Computer Supplies & Software	399	140	3,000	2,115	3,000	3,000	-	0.0%
42627 Safety Supplies	-	-	-	-	-	-	-	N/A
42701 Travel Exp Personnel	5,731	14,215	5,000	4,334	5,000	5,000	-	0.0%
42702 Subsc & Membership	401	1,850	500	1,063	500	500	-	0.0%
42703 Professional Workshops	4,030	2,383	2,000	2,026	2,000	2,000	-	0.0%
42801 Natural Gas	10,786	8,482	15,000	15,128	15,000	15,000	-	0.0%
42802 Electricity	24,097	26,153	27,000	21,510	27,000	27,000	-	0.0%
42803 Water	379	855	1,000	726	1,000	1,000	-	0.0%
42804 Sewer	545	902	1,000	689	1,000	1,000	-	0.0%
42805 Phone-Monthly Service	2,412	2,642	3,000	3,232	3,000	3,000	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	161,976	205,281	203,100	187,815	209,100	209,100	6,000	3.0%
430 CAPITAL OUTLAY								
43201 Improvements to Buildings	10,130	-	-	86,148	-	-	-	N/A
43602 Computer/Software	-	-	-	-	2,000	2,000	2,000	N/A
43600 Truck Tires	-	9,000	-	-	-	-	-	N/A
43601 Mower	-	(1,000)	-	-	-	-	-	N/A
43800 Vehicle	-	-	35,000	34,453	-	-	(35,000)	-100.0%
43219 Aircraft Executive Hangar	-	-	400,000	426,000	-	-	(400,000)	-100.0%
43900 Improvements Other Than Bldg	9,330	61,025	-	22,000	-	-	-	N/A
43922 Airport Study	-	40,666	-	370	-	-	-	N/A
TOTAL CAPITAL OUTLAY	19,460	109,691	435,000	568,971	2,000	2,000	(433,000)	-99.5%
450 OTHER EXPENDITURES								
45700 Depreciation Expense	602,081	603,363	-	-	-	-	-	N/A
45711 Other Post Employment Benefits	733	948	-	-	-	-	-	N/A
45712 Pension Contribution Expense	-	(321)	-	-	-	-	-	N/A
TOTAL OTHER EXPENDITURES	602,814	603,990	-	-	-	-	-	N/A
490 MISCELLANEOUS								
49200 Loss on Disposal of Fixed Asset	20,108	53	-	-	-	-	-	N/A
TOTAL MISCELLANEOUS	20,108	53	-	-	-	-	-	N/A
TOTAL BUDGET - AIRPORT	986,038	1,154,726	875,200	1,005,012	475,250	475,250	(399,950)	-45.7%

606 ENTERPRISE FUND
 430 PUBLIC WORKS
 435.03 AIRPORT IMPROVEMENT PROJECT

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
430 CAPITAL OUTLAY								
12/30 Runway Reconsturction	-	-	-	-	8,100,000	8,100,000	8,100,000	N/A
43904 Project A & E	22,222	4,412	-	100,000	-	-	-	N/A
43905 Project Construction	2,332	-	-	2,353	-	-	-	N/A
43922 Airport Study	56,251	76,069	-	648	-	-	-	N/A
TOTAL CAPITAL OUTLAY	80,805	80,481	-	103,001	8,100,000	8,100,000	8,100,000	N/A
TOTAL BUDGET - AIRPORT IMPROVEMENTS	80,805	80,481	-	103,001	8,100,000	8,100,000	8,100,000	N/A

WASTEWATER: COLLECTION SYSTEM

Mission Statement: Maintain a prioritized list of sanitary sewer lines and manholes to facilitate an annual rehabilitation project. To jet clean, rod and televise as many feet of sanitary sewer as possible while maintaining the data generated by these activities in a data base.

Department Description: The division of the Wastewater Fund which operates and maintains the sewer collection system and associated lift stations.

2016 Accomplishments

- Sanitary and storm sewer inspection and jetting project from Highway 20 to Highway 81 completed.
- Sanitary sewer inspection project from Highway 81 to 11th Street Southeast completed.
- Storm sewer inspection project from Highway 81 to 11th Street Southeast in progress.
- 2016 sanitary sewer dig projects in progress.

Goals for 2017

- Properly report and document any bypassing through management chain of command.
- Enter accurate and detailed information on all televising reports.

Goals for 2018 & Beyond

- Operate and maintain sanitary sewers minimizing any surcharging and or bypass activities.
- Establish written Standard and Emergency Operating Procedures for as many situations as are foreseeable.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Lift station calls (alarm computer)	80	75	100	100
One-Call locations	1,671	738	2,000	2,000
Sewer main backups	4	1	1	0
Sewer line jetting in feet	197,862	103,524	200,000	200,000
Sewer rodding for root removal in feet	131,375	22,696	60,000	75,000
Sewer televised in feet	87,371	61,995	100,000	40,000

WASTEWATER: COLLECTION SYSTEM

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Intergovernmental	14,189	582	-	-	-	N/A
Miscellaneous Revenues	115,831	122,525	91,600	93,000	1,400	1.5%
Enterprise Operating Rev	3,438,992	3,453,329	3,380,200	3,502,300	122,100	3.6%
Total Revenues	3,569,012	3,576,436	3,471,800	3,595,300	123,500	3.6%
Expenses						
Personal Services	351,834	337,815	368,400	371,000	2,600	0.7%
Other Current Expenses	121,635	109,653	168,650	242,150	73,500	43.6%
Capital Outlay	1,566	2,289	750	10,300	9,550	1,273.3%
Interest on Debt	365,290	337,580	317,000	291,200	(25,800)	-8.1%
Other Expenditures	1,440,362	1,473,935	-	-	-	N/A
Miscellaneous Expense	60,000	60,000	60,000	60,000	-	0.0%
Transfers	273,250	275,750	278,750	288,750	10,000	3.6%
Total Expenses	2,613,937	2,597,022	1,193,550	1,263,400	69,850	5.9%

Significant Budget and Personnel Changes

Personal Services	+	\$	2,600	Salary adjustments & health benefits
Motor Fuel & Lubricants	-	\$	7,000	Adjust to actual costs
Mosquito Control Supplies	+	\$	80,000	Budget moved from General Fund

Capital Purchases

Vehicles & Equipment	\$	6,400	Confined space entry equipment
Vehicles & Equipment	\$	3,900	Replace gas meter

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Superintendent (FTE)	.10	.10	.10	.10	.10
Asst. Superintendent (FTE)	.10	.10	.10	.10	.10
Foreman	1	1	1	1	1
Operators	4	4	4	4	4
Total	5.20	5.20	5.20	5.20	5.20

❖ Superintendent and Asst. Superintendent are split among all four sewer divisions.

604 PUBLIC ENTERPRISE FUND
430 PUBLIC WORKS
432.52 SEWER COLLECTION SYSTEM

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	77,579	79,168	82,400	82,375	84,100	84,100	1,700	2.1%
41101 Clerical & Oper Salary	191,744	170,238	181,600	181,339	187,100	187,100	5,500	3.0%
41102 Temporary Salaries	-	-	-	5,958	10,000	-	-	N/A
41109 Overtime Pay	3,088	2,291	8,000	2,933	11,800	7,200	(800)	-10.0%
41200 OASI-Employer Contributions	17,179	18,150	19,300	19,839	21,500	20,350	1,050	5.4%
41300 Retirement and Pensions	14,464	15,238	17,200	15,953	17,450	17,450	250	1.5%
41400 Worker's Comp Insurance	4,131	3,285	7,900	(271)	5,000	5,000	(2,900)	-36.7%
41500 Group Health Insurance	43,649	49,445	52,000	46,752	49,800	49,800	(2,200)	-4.2%
TOTAL PERSONAL SERVICES	351,834	337,815	368,400	354,878	386,750	371,000	2,600	0.7%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	14,389	9,571	10,500	10,273	10,500	10,500	-	0.0%
42200 Expert & Consultant Svc	1,668	902	2,500	2,500	2,500	2,500	-	0.0%
42220 Alcohol/Drug Testing	165	339	300	300	300	300	-	0.0%
42501 Equip Maintenance	25,506	27,429	34,500	34,500	34,500	34,500	-	0.0%
42502 Bldg Maintenance	2,552	379	6,500	6,500	6,500	6,500	-	0.0%
42506 Repair to Vehicle	1,332	4,110	3,800	4,299	4,300	4,300	500	13.2%
42525 Sanitary Rehab	12,033	12,102	35,000	35,000	35,000	35,000	-	0.0%
42600 Office Supplies	355	722	800	800	800	800	-	0.0%
42603 Motor Fuel and Lubricants	22,730	16,058	23,000	12,635	16,000	16,000	(7,000)	-30.4%
42610 Clothing & Material	224	278	450	450	450	450	-	0.0%
42611 Manufacturing Materials	5,489	745	5,300	5,300	5,300	5,300	-	0.0%
42612 Food	34	238	300	300	300	300	-	0.0%
42613 Small Tools	636	660	2,000	2,000	2,000	2,000	-	0.0%
42619 Chem, Drug & Lab Sup	35	196	800	800	800	800	-	0.0%
42627 Safety Supplies	3,179	3,551	3,000	3,000	3,000	3,000	-	0.0%
42640 Mosquito Control Supplies	-	-	-	80,000	80,000	80,000	80,000	N/A
42701 Travel Exp Personnel	9	264	700	700	700	700	-	0.0%
42702 Subsc & Membership	623	210	400	400	400	400	-	0.0%
42802 Electricity	27,827	27,528	35,000	35,000	35,000	35,000	-	0.0%
42803 Water	1,113	2,634	1,600	1,600	1,600	1,600	-	0.0%
42805 Phone-Monthly Service	1,736	1,737	2,200	2,200	2,200	2,200	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	121,635	109,653	168,650	238,557	242,150	242,150	73,500	43.6%
430 CAPITAL OUTLAY								
43600 Machinery & Equipment	-	-	-	-	6,400	6,400	6,400	N/A
43602 Computer Equipment/Software	366	1,089	750	750	-	-	(750)	-100.0%
43612 Meters	-	-	-	-	3,900	3,900	3,900	N/A
43619 Generator	-	1,200	-	-	-	-	-	N/A
43645 Television Trailer	1,200	-	-	-	-	-	-	N/A
TOTAL CAPITAL OUTLAY	1,566	2,289	750	750	10,300	10,300	9,550	1273.3%
440 DEBT REDUCTION								
44101 Interest	365,290	337,580	317,000	316,290	291,200	291,200	(25,800)	-8.1%
TOTAL DEBT REDUCTION	365,290	337,580	317,000	316,290	291,200	291,200	(25,800)	-8.1%
450 OTHER EXPENDITURES								
45700 Depreciation Expense	1,436,821	1,469,203	-	-	-	-	-	N/A
45711 Other Post Employment Benefits	3,541	4,581	-	-	-	-	-	N/A
45712 Pension Contribution Expense	-	151	-	-	-	-	-	N/A
TOTAL OTHER EXPENDITURES	1,440,362	1,473,935	-	-	-	-	-	N/A
490 MISCELLANEOUS								
49000 Focus Watertown Program	60,000	60,000	60,000	60,000	60,000	60,000	-	0.0%
49318 Transfer Out - General Fund	273,250	275,750	278,750	278,750	288,750	288,750	10,000	3.6%
TOTAL MISCELLANEOUS	333,250	335,750	338,750	338,750	348,750	348,750	10,000	3.0%
TOTAL BUDGET - SEWER COLLECTION SYSTEM	2,613,937	2,597,022	1,193,550	1,249,225	1,279,150	1,263,400	69,850	5.9%

604 PUBLIC ENTERPRISE FUND
 430 PUBLIC WORKS
 432.53 COLLECTION SYSTEM IMPROVEMENTS

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
430 CAPITAL OUTLAY								
43914 Sewer Replacements/Rehab.	-	25,296	325,000	489,050	325,000	325,000	-	0.0%
TOTAL CAPITAL OUTLAY	-	25,296	325,000	489,050	325,000	325,000	-	0.0%
TOTAL BUDGET - COLLECTION SYSTEM IMPR.	-	25,296	325,000	489,050	325,000	325,000	-	0.0%

WASTEWATER: TREATMENT FACILITY

Mission Statement: Treat the City’s wastewater and associated biosolids cost effectively in compliance with all associated State and Federal regulations and discharge permit requirements.

Department Description: The Wastewater Treatment Facility is the division of the Wastewater Fund which operates and maintains the Wastewater Treatment Facility.

2016 Accomplishments

- Maintained facility equipment without disrupting operations.
- Facility received Operations & Maintenance award from DENR for 2016.

Goals for 2017

- Respond to all alarms as rapidly as possible (before any impact on processes).
- Enter all computer data accurately on a daily basis.
- Continue training operators on facility operations.

Goals for 2018 & Beyond

- Edit Emergency Operating Procedures for each building covering all control panels.
- Edit Standard Operating Procedures for each building covering all control panels.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Gallons of sludge land applied	2,275,500	686,250	2,000,000	2,000,000
Millions of gallons of wastewater discharged	1,005	480	960	960
Hours of preventive maintenance	5,320	3,119	6,000	6,000

WASTEWATER: TREATMENT FACILITY

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Miscellaneous Revenues	4,850	19,178	12,000	14,000	2,000	16.7%
Total Revenues	4,850	19,178	12,000	14,000	2,000	16.7%
Expenses						
Personal Services	375,448	379,154	408,650	424,650	16,000	3.9%
Other Current Expenditures	465,851	494,455	525,900	528,800	2,900	0.6%
Capital Outlay	87,116	32,014	736,150	1,306,900	570,750	77.5%
Miscellaneous	-	26,572	-	-	-	N/A
Total Expenses	928,415	932,195	1,670,700	2,260,350	589,650	35.3%

Summary of Budget and Personnel Changes

Personal Services	+	\$ 16,000	Salary adjustments & health benefits
Motor Fuel & Lubricants	-	\$ 1,200	Adjust to actual costs

Capital Purchases

Vehicles & Equipment	\$ 11,000	Calumet Tires
Vehicles & Equipment	\$ 15,800	Replace Gas meter and Suspended solids meter
Vehicles & Equipment	\$ 6,000	RAS Sampler
Vehicles & Equipment	\$ 78,000	Pickup with Snow Plow
Vehicles & Equipment	\$ 5,700	Confined space entry equipment
Vehicles & Equipment	\$ 9,000	Aeration Basin DO meter
Vehicles & Equipment	\$ 6,000	Trickling Filter system
Vehicles & Equipment	\$ 1,500	Snow Blower
Vehicles & Equipment	\$ 16,300	Replace UTV
Other	\$ 4,000	IP Cell Gravel Road
Other	\$ 17,600	Digester Roof Replacement
Other	\$ 1,060,000	Digester Rehabilitation Project
Other	\$ 76,000	Biosolids Design/Engineering

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Superintendent (FTE)	.20	.20	.20	.20	.20
Asst. Superintendent (FTE)	.10	.10	.10	.10	.10
Lead Operator	1	1	1	1	1
Operators	4	4	4	4	4
Total	5.30	5.30	5.30	5.30	5.30

604 PUBLIC ENTERPRISE FUND
450 PUBLIC WORKS
432.56 WASTEWATER TREATMENT FACILITY

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	87,132	108,589	92,600	136,751	94,100	94,100	1,500	1.6%
41101 Clerical & Oper Salary	202,441	170,776	208,700	163,409	214,150	214,150	5,450	2.6%
41102 Temporary Salaries	-	-	-	532	-	-	-	N/A
41109 Overtime Pay	1,605	4,162	2,450	4,122	4,600	4,600	2,150	87.8%
41200 OASI-Employer Contributions	21,421	20,380	22,700	22,451	23,000	23,000	300	1.3%
41300 Retirement and Pensions	17,561	16,568	18,500	18,294	18,800	18,800	300	1.6%
41400 Worker's Comp Insurance	3,749	4,351	6,000	5,762	6,100	6,100	100	1.7%
41500 Group Health Insurance	41,539	38,732	40,500	42,396	46,200	46,200	5,700	14.1%
41501 Retiree Health Insuranc	-	15,596	17,200	16,054	17,700	17,700	500	2.9%
TOTAL PERSONAL SERVICES	375,448	379,154	408,650	409,771	424,650	424,650	16,000	3.9%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	36,911	38,275	38,500	37,774	38,500	38,500	-	0.0%
42200 Consultant Services	-	129	2,000	2,000	2,000	2,000	-	0.0%
42407 Sludge Application	4,383	5,516	15,000	6,023	15,000	15,000	-	0.0%
42501 Equip Maintenance	82,976	88,668	73,000	73,000	73,900	73,900	900	1.2%
42502 Bldg Maintenance	11,916	6,141	13,000	13,000	13,000	13,000	-	0.0%
42506 Repairs to Vehicles	1,356	2,865	3,500	3,500	3,500	3,500	-	0.0%
42523 Piping & I/P Cell Maintenance	1,871	464	2,000	2,000	2,000	2,000	-	0.0%
42600 Office Supplies	1,706	2,502	2,200	2,200	2,500	2,500	300	13.6%
42603 Motor Fuel and Lubricants	14,459	13,863	16,500	15,240	15,300	15,300	(1,200)	-7.3%
42607 Education & Rec Supplies	-	357	300	300	300	300	-	0.0%
42610 Clothing & Material	597	17	550	550	550	550	-	0.0%
42611 Manufacturing Materials	(6,959)	15,689	-	-	-	-	-	N/A
42612 Food	819	1,068	800	1,000	1,000	1,000	200	25.0%
42613 Small Tools	907	728	1,000	1,000	1,000	1,000	-	0.0%
42618 Postage	125	100	600	600	600	600	-	0.0%
42619 Chem, Drug & Lab Supplies	27,947	37,640	36,000	36,000	36,900	36,900	900	2.5%
42626 Foam Polymer	20,981	22,276	21,000	21,000	21,900	21,900	900	4.3%
42627 Safety Supplies	4,010	7,021	4,500	4,500	4,500	4,500	-	0.0%
42701 Travel Exp Personnel	533	1,526	1,200	-	1,200	1,200	-	0.0%
42702 Subsc & Membership	666	698	850	850	850	850	-	0.0%
42801 Natural Gas	67,614	54,932	88,000	88,000	88,000	88,000	-	0.0%
42802 Electricity	154,119	156,228	159,000	159,000	159,900	159,900	900	0.6%
42803 Water	18,998	17,790	26,000	26,000	26,000	26,000	-	0.0%
42805 Phone-Monthly Service	2,227	2,245	2,500	2,500	2,500	2,500	-	0.0%
42806 Phone-Long Distance	189	167	400	400	400	400	-	0.0%
42916 Surface Water Discharge Permit	17,500	17,550	17,500	17,500	17,500	17,500	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	465,851	494,455	525,900	513,937	528,800	528,800	2,900	0.6%
430 CAPITAL OUTLAY								
43201 Improvements to Building	35,443	11,392	-	-	17,600	17,600	17,600	N/A
43216 Sodium Hydroxide Storage Add'n	-	-	-	1,197	-	-	-	N/A
43217 Ultraviolet Disinfection System	-	-	647,000	580,154	-	-	(647,000)	-100.0%
43600 Machinery & Equipment	-	-	16,500	15,038	22,700	22,700	6,200	37.6%
43602 Computer Equipment/Software	1,390	1,089	2,950	1,765	-	-	(2,950)	-100.0%
43603 Snow Blower	-	-	-	-	1,500	1,500	1,500	N/A
Pickup w/Plow	-	-	-	-	78,000	78,000	78,000	N/A
43612 Meters	-	5,455	-	-	24,800	24,800	24,800	N/A
43613 Samplers	-	-	-	-	6,000	6,000	6,000	N/A
43670 SCADA System	5,405	-	-	-	-	-	-	N/A
43684 Pumps	16,958	-	-	-	-	-	-	N/A
43437 Biosolids Eval/Engineering	-	-	25,700	25,670	76,000	76,000	50,300	195.7%
43966 Digester Rehabilitation Design/Constr	-	-	25,000	27,557	1,060,000	1,060,000	1,035,000	4140.0%
43820 Utility Vehicle	-	-	-	-	16,300	16,300	16,300	N/A
43900 Improv. Other than Buildings	-	14,078	19,000	20,988	4,000	4,000	(15,000)	-78.9%
43910 Facility Headworks Project	27,920	-	-	-	-	-	-	N/A
TOTAL CAPITAL OUTLAY	87,116	32,014	736,150	672,369	1,306,900	1,306,900	570,750	77.5%
490 MISCELLANEOUS								
49200 Loss on Disposal of Fixed Assets	-	26,572	-	-	-	-	-	N/A
TOTAL MISCELLANEOUS	-	26,572	-	-	-	-	-	N/A
TOTAL BUDGET - WASTEWATER TREATMENT	928,415	932,195	1,670,700	1,596,077	2,260,350	2,260,350	589,650	35.3%

WASTEWATER: INDUSTRIAL PRETREATMENT

Mission Statement: Prevent the introduction of pollutants into the Wastewater Treatment Facility which may cause pass-through or interference with the treatment process.

Department Description: The division of the Wastewater Fund that inspects the commercial and industrial users of the facility for compliance with the Wastewater ordinances. Also maintain ongoing sump pump inspection program to eliminate inflow from entering the sewer collection.

2016 Accomplishments

- Enforced the Environmental Protection Agency approved program.

Goals for 2017

- Strive to increase the daily quantity of inspections and improve the quality of each.
- Continue with the on-going inspection of commercial establishments.

Goals for 2018 & Beyond

- Perform inspection and monitoring activities a minimum of one time at each Significant Industrial User prior to December 31st of each year.
- Evaluate each Significant Industrial User for the need to develop a slug control plan at a minimum of once every two years.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of SIU inspections performed	14	5	14	14
Number of SIU monitoring events performed	31	24	32	32
Number of SIU's permitted	14	14	14	14
Number of NOV's issued	7	3	10	10
Number of sump pump inspections	262	48	200	200
Number of commercial inspections	66	9	50	100

WASTEWATER: INDUSTRIAL PRETREATMENT**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Fines	1,000	600	-	-	-	N/A
Miscellaneous	-	28,683	-	-	-	N/A
Enterprise Operating Revenues	196	210	500	200	(300)	-60.0%
Total Revenues	1,196	29,493	500	200	(300)	-60.0%
Expenses						
Personal Services	138,395	140,164	145,960	147,900	1,940	1.3%
Other Current Expenditures	30,915	26,320	34,000	33,450	(550)	-1.6%
Capital Outlay	-	1,044	25,000	3,700	(21,300)	-85.2%
Total Expenses	169,310	167,528	204,960	185,050	(19,910)	-9.7%

Summary of Budget and Personnel Changes

Personal Services + \$ 1,940 Salary adjustments & health benefits

Capital Purchases

Vehicles & Equipment \$ 3,700 Replace Portable sampler

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Superintendent (FTE)	.10	.10	.10	.10	.10
Asst. Wastewater Superintendent (FTE)	.60	.60	.60	.60	.60
Pretreatment Asst.	1	1	1	1	1
Total	1.70	1.70	1.70	1.70	1.70

604 PUBLIC ENTERPRISE FUND
 430 PUBLIC WORKS
 432.57 INDUSTRIAL PRETREATMENT

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	55,702	56,305	56,000	55,992	57,150	57,150	1,150	2.1%
41101 Clerical & Oper Salary	52,269	53,346	55,500	55,539	56,650	56,650	1,150	2.1%
41109 Overtime Pay	-	384	960	-	1,000	1,000	40	4.2%
41200 OASI-Employer Contributions	7,561	7,731	8,100	7,975	8,300	8,300	200	2.5%
41300 Retirement & Pensions	6,300	6,453	6,900	6,844	6,900	6,900	-	0.0%
41400 Worker's Comp Insurance	806	937	1,500	989	1,500	1,500	-	0.0%
41500 Group Health Insurance	15,757	15,008	17,000	15,082	16,400	16,400	(600)	-3.5%
TOTAL PERSONAL SERVICES	138,395	140,164	145,960	142,421	147,900	147,900	1,940	1.3%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	2,111	1,284	1,400	1,572	1,600	1,600	200	14.3%
42213 Outside Testing	23,253	21,785	25,000	25,000	25,000	25,000	-	0.0%
42300 Publication & Rec Fees	69	44	200	200	200	200	-	0.0%
42501 Equipment Maintenance	900	370	1,700	1,700	1,700	1,700	-	0.0%
42506 Repairs to Vehicles	51	61	600	600	600	600	-	0.0%
42600 Office Supplies	372	236	500	500	500	500	-	0.0%
42603 Motor Fuel & Lubricants	1,751	958	2,000	906	1,200	1,200	(800)	-40.0%
42610 Clothing & Material	54	-	200	196	200	200	-	0.0%
42618 Postage	133	200	200	200	200	200	-	0.0%
42619 Chemicals, Lab & Drug Supplies	301	579	600	600	600	600	-	0.0%
42627 Safety Supplies	-	-	200	200	200	200	-	0.0%
42701 Travel Exp Personnel	1,559	527	700	1,326	750	750	50	7.1%
42702 Subsc & Membership	171	276	400	400	400	400	-	0.0%
42703 Workshops	190	-	300	300	300	300	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	30,915	26,320	34,000	33,700	33,450	33,450	(550)	-1.6%
430 CAPITAL OUTLAY								
43602 Computer Equipment/Software	-	1,044	-	-	-	-	-	N/A
43613 Portable Sampler	-	-	-	-	3,700	3,700	3,700	N/A
43800 Vehicle	-	-	25,000	23,505	-	-	(25,000)	-100.0%
TOTAL CAPITAL OUTLAY	-	1,044	25,000	23,505	3,700	3,700	(21,300)	-85.2%
TOTAL BUDGET - INDUSTRIAL PRETREATMENT	169,310	167,528	204,960	199,626	185,050	185,050	(19,910)	-9.7%

WASTEWATER: LABORATORY

Mission Statement: Collect and analyze samples in order to provide process control information to the Wastewater Treatment Facility staff and to demonstrate permit compliance.

Department Description: Maintains the Quality Assurance/Quality Control program to ensure that only accurate data is produced and reported.

2016 Accomplishments

- Maintained the quality assurance/quality control program.

Goals for 2017

- Maintain a clean and organized laboratory.
- Accurately enter all data into the computer and verify accurate data calculations for the Discharge Monitoring Report.

Goals for 2018 & Beyond

- Properly collect all samples using appropriate sampling techniques, appropriately prepared containers, following chain of custody procedures and using the proper operation of automatic composite samplers.
- Analyze all samples using only approved methods. Sample, preserve and analyze all samples within the appropriate holding time to ensure a representative result is obtained.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of Wastewater samples analyzed	12,528	6,172	12,750	12,750
Number of sludge samples analyzed	3,802	1,859	3,750	3,750

**604 PUBLIC ENTERPRISE FUND
430 PUBLIC WORKS
432.58 LABORATORY**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	23,987	24,476	25,600	25,481	26,000	26,000	400	1.6%
41101 Clerical & Oper Salary	101,119	118,669	106,300	106,255	108,500	108,500	2,200	2.1%
41109 Overtime Pay	-	-	740	-	800	800	60	8.1%
41200 OASI-Employer Contributions	9,387	9,616	10,100	10,103	10,350	10,350	250	2.5%
41300 Retirement & Pensions	7,437	7,592	8,000	7,950	8,150	8,150	150	1.9%
41400 Worker's Comp Insurance	1,586	1,752	2,500	2,313	2,500	2,500	-	0.0%
41500 Group Health Insurance	15,415	14,786	17,000	14,806	16,300	16,300	(700)	-4.1%
TOTAL PERSONAL SERVICES	158,931	176,891	170,240	166,908	172,600	172,600	2,360	1.4%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	1,961	1,248	1,400	1,574	1,600	1,600	200	14.3%
42213 Outside Testing	17,733	16,574	19,000	19,000	19,000	19,000	-	0.0%
42501 Equipment Maintenance	5,306	2,049	5,500	5,499	5,500	5,500	-	0.0%
42502 Building Maintenance	-	266	1,300	1,300	1,300	1,300	-	0.0%
42524 Disposal of Hazardous Material	2,189	2,196	2,500	2,500	2,500	2,500	-	0.0%
42600 Office Supplies	404	161	700	700	700	700	-	0.0%
42610 Clothing & Material	294	-	200	200	200	200	-	0.0%
42613 Small Tools	-	-	100	100	100	100	-	0.0%
42619 Chemicals, Lab & Drug Supplies	21,284	22,993	24,000	24,000	24,000	24,000	-	0.0%
42627 Safety Supplies	420	139	600	600	600	600	-	0.0%
42701 Travel Exp Personnel	21	600	300	300	300	300	-	0.0%
42702 Subscr & Membership	114	76	200	200	200	200	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	49,726	46,302	55,800	55,973	56,000	56,000	200	0.4%
430 CAPITAL OUTLAY								
43201 Improvement to Building	-	-	-	-	178,000	178,000	178,000	N/A
43602 Computer Equipment/Software	1,557	600	1,200	1,057	-	-	(1,200)	-100.0%
43614 Lab Equipment	5,487	12,363	800	-	4,700	4,700	3,900	487.5%
TOTAL CAPITAL OUTLAY	7,044	12,963	2,000	1,057	182,700	182,700	180,700	9035.0%
TOTAL BUDGET - LABORATORY	215,701	236,156	228,040	223,938	411,300	411,300	183,260	80.4%

SOLID WASTE: COLLECTION

Mission Statement: Provide cost effective and efficient curbside collection of residential solid waste materials and respond to customer calls in a timely manner.

Department Description: The Solid Waste Collection division of the Solid Waste Fund exists to provide residential solid waste pickup for the City residents and to keep our community clean and free of debris.

2016 Accomplishments

- Received two new Automated Trucks.

Goals for 2017

- Respond to all residential waste and recycling collection calls.
- Maintain clean and safe equipment and maintenance.

Goals for 2018 & Beyond

- Provide cost effective residential solid waste and recycling collection.
- Maximize the use of facility GPS software to schedule, route and monitor collections activities.

Performance Measures

Measure	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of stops per MSW route #1 – Truck C-7	109,035	49,908	99,800	101,500
Number of stops per MSW route #2 – Truck 11auto2	136,073	66,384	132,800	135,100
Number of stops per MSW route #3 – Truck 11auto1	132,686	65,508	131,000	133,200

SOLID WASTE: COLLECTION

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Miscellaneous Revenues	861	2,206	300	500	200	66.7%
Enterprise Operating Rev	488,155	544,690	559,200	567,000	7,800	1.4%
Total Revenues	489,016	546,896	559,500	567,500	8,000	1.4%
Expenses						
Personal Services	380,263	379,524	400,700	409,600	8,900	2.2%
Other Current Expenditures	153,814	130,735	151,900	123,050	(28,850)	-19.0%
Capital Outlay	36,814	40,583	557,700	37,700	(520,000)	-93.2%
Transfer to General Fund	246,200	227,200	252,825	256,000	3,175	1.3%
Total Expenses	817,091	778,042	1,363,125	826,350	(536,775)	-39.4%

Significant Budget and Personnel Changes

Personal Services	+ \$	8,900	Salary adjustments & health benefits
Insurance Premium	- \$	3,900	Adjust to actual cost
Motor Fuel & Lubricants	- \$	26,000	Lower fuel costs

Capital Purchases

Other	\$	14,300	Replace Refuse Containers (300/450 gallon)
Other	\$	23,400	Replace Refuse Carts (95 gallon)

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Superintendent of Wastewater and Solid Waste (FTE)	.17	.17	.17	.17	.17
Collection Supervisor (FTE)	.60	.60	.60	.60	.60
Collection Workers (FTE)	4.80	4.80	4.80	4.80	4.80
Total	5.57	5.57	5.57	5.57	5.57

❖ Solid Waste collection personnel are split between the two divisions.

**605 PUBLIC ENTERPRISE FUND
430 PUBLIC WORKS
432.30 SOLID WASTE COLLECTION**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	47,252	48,218	50,500	50,469	51,400	51,400	900	1.8%
41101 Clerical & Oper Salary	222,375	219,735	226,500	226,595	231,100	231,100	4,600	2.0%
41109 Overtime Pay	12,306	14,184	21,200	18,724	21,000	21,000	(200)	-0.9%
41200 OASI-Employer Contributions	19,868	20,037	22,000	21,267	22,000	22,000	-	0.0%
41300 Retirement and Pensions	16,730	16,732	18,000	17,911	18,200	18,200	200	1.1%
41400 Worker's Comp Insurance	11,911	12,223	16,500	12,830	16,000	16,000	(500)	-3.0%
41500 Group Health Insurance	49,821	48,395	46,000	45,790	49,900	49,900	3,900	8.5%
TOTAL PERSONAL SERVICES	380,263	379,524	400,700	393,586	409,600	409,600	8,900	2.2%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premium	16,855	10,278	17,400	12,953	13,500	13,500	(3,900)	-22.4%
42200 Expert & Consultant Serv	886	6,802	1,200	1,200	1,200	1,200	-	0.0%
42207 Professional & Test Fees	-	-	-	-	-	-	-	N/A
42220 Drug/Alcohol Testing	219	164	400	400	400	400	-	0.0%
42404 Other Rentals	165	495	1,000	1,000	1,000	1,000	-	0.0%
42501 Equip Maintenance	58,618	62,738	55,000	55,900	55,900	55,900	900	1.6%
42603 Motor Fuel & Lubricants	74,527	48,133	74,000	47,963	48,000	48,000	(26,000)	-35.1%
42610 Clothing & Materials	428	616	500	500	500	500	-	0.0%
42612 Food	79	-	600	600	600	600	-	0.0%
42627 Safety Supplies	393	500	500	815	650	650	150	30.0%
42701 Travel Exp Personnel	223	13	300	300	300	300	-	0.0%
42702 Subscr & Membership	1,277	852	700	1,435	700	700	-	0.0%
42805 Phone-Monthly Service	144	144	300	300	300	300	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	153,814	130,735	151,900	123,366	123,050	123,050	(28,850)	-19.0%
430 CAPITAL OUTLAY								
43602 Computer Equipment	-	-	-	-	-	-	-	N/A
43611 Dumpsters/Carts	36,814	32,170	37,700	23,440	37,700	37,700	-	0.0%
43804 Pickup	-	8,413	-	-	-	-	-	N/A
43808 Refuse Trucks	-	-	520,000	520,000	-	-	(520,000)	-100.0%
TOTAL CAPITAL OUTLAY	36,814	40,583	557,700	543,440	37,700	37,700	(520,000)	-93.2%
490 MISCELLANEOUS								
49000 Focus Watertown Program	40,000	40,000	40,000	40,000	40,000	40,000	-	0.0%
49318 Transfer Out - General Fund	206,200	187,200	212,825	212,825	216,000	216,000	3,175	1.5%
TOTAL MISCELLANEOUS	246,200	227,200	252,825	252,825	256,000	256,000	3,175	1.3%
TOTAL BUDGET - SOLID WASTE COLLECTION	817,091	778,042	1,363,125	1,313,217	826,350	826,350	(536,775)	-39.4%

SOLID WASTE: DISPOSAL

Mission Statement: Dispose all of the solid waste produced by the City of Watertown and surrounding service areas effectively and efficiently while maintaining complete compliance with all applicable State and Federal regulations.

Department Description: The Sanitary Landfill provides environmentally safe and cost effective solid waste disposal for the City of Watertown and surrounding area. The Landfill is a Regional Sub-title D Solid Waste Facility.

2016 Accomplishments

- Cell #6 construction.

Goals for 2017

- Continually review, edit and train on all Standard Operating Procedures and Emergency Operating Procedures.
- Perform inspections and monitoring activities as required under permit.

Goals for 2018 & Beyond

- Provide environmentally safe and cost effective solid waste disposal.
- Construct, operate, and maintain this facility in accordance with South Dakota Solid Waste Laws and Regulations.

Performance Measures

Measure	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
MSW (tons)	49,657	221,187	51,000	51,000
White Goods (tons)	152	102	150	150
Wood (tons)	1,481	883	1,500	1,500

SOLID WASTE: DISPOSAL

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Intergovernmental Rev	26,077	-	-	-	-	N/A
Miscellaneous Rev	15,664	185,889	10,000	10,000	-	0.0%
Enterprise Operating Rev	1,530,262	1,801,916	1,614,600	1,632,400	17,800	1.1%
Total Revenues	1,572,003	1,987,805	1,624,600	1,642,400	17,800	1.1%
Expenses						
Personal Services	411,839	421,054	457,550	450,500	(7,050)	-1.5%
Other Current Exp	435,125	375,060	403,200	357,400	(45,800)	-11.4%
Capital Outlay	49,766	66,794	1,084,560	80,500	(1,004,060)	-92.6%
Other Expenditures	515,037	622,663	85,000	47,000	(38,000)	-44.7%
Miscellaneous	-	238,399	-	-	-	N/A
Total Expenses	1,411,767	1,723,970	2,030,310	935,400	(1,094,910)	-53.9%

Significant Budget and Personnel Changes

Personal Services	-	\$ 7,050	Salary adjustments & health benefits
Insurance Premiums	-	\$ 1,700	Adjust to actual costs
Motor Fuel & Lubricants	-	\$ 47,000	Lower fuel costs

Capital Purchases

Other	\$ 33,000	Landfill Permit Renewal
Other	\$ 47,500	Landfill Buildout Stormwater Improvement Design

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Supervisor of Wastewater and Solid Waste (FTE)	.17	.17	.17	.17	.17
Landfill Supervisor	1	1	1	1	1
Landfill Workers	6	6	6	6	6
Landfill worker Part-time (FTE)	0	0	0	.10	.12
Total	7.17	7.17	7.17	7.27	7.29

605 PUBLIC ENTERPRISE FUND
430 PUBLIC WORKS
432.40 SOLID WASTE DISPOSAL

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	63,642	64,678	71,000	60,113	68,150	68,150	(2,850)	-4.0%
41101 Clerical & Oper Salary	236,978	238,974	256,500	234,602	253,100	253,100	(3,400)	-1.3%
41102 Temporary Salaries	-	-	2,400	2,125	2,900	2,900	500	20.8%
41109 Overtime Pay	1,612	2,959	4,150	2,945	4,300	4,300	150	3.6%
41200 OASI-Employer Contributions	21,890	22,097	24,000	22,071	23,700	23,700	(300)	-1.3%
41300 Retirement & Pensions	17,986	18,390	20,000	17,703	19,600	19,600	(400)	-2.0%
41400 Worker's Comp Insurance	11,362	11,287	16,500	11,820	15,000	15,000	(1,500)	-9.1%
41500 Group Health Insurance	55,915	62,669	63,000	59,688	63,750	63,750	750	1.2%
41501 Retiree Health Insurance	2,454	-	-	-	-	-	-	N/A
TOTAL PERSONAL SERVICES	411,839	421,054	457,550	411,067	450,500	450,500	(7,050)	-1.5%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	13,131	11,498	4,700	2,806	3,000	3,000	(1,700)	-36.2%
42207 Professional & Test Fee	25,606	30,185	35,000	35,000	35,000	35,000	-	0.0%
42220 Drug/Alcohol Testing	318	215	800	800	800	800	-	0.0%
42400 Rent-Machinery & Equipment	8,692	17,866	21,000	21,000	21,500	21,500	500	2.4%
42500 Construction Materials	481	1,016	5,000	5,000	5,000	5,000	-	0.0%
42501 Equip Maintenance	166,217	140,496	85,000	85,000	85,900	85,900	900	1.1%
42502 Bldg Maintenance	12,223	11,436	9,500	10,000	10,400	10,400	900	9.5%
42524 Disposal of Hazardous Waste	9,399	11,092	15,500	15,500	15,500	15,500	-	0.0%
42600 Office Supplies	3,845	5,665	5,200	5,200	5,500	5,500	300	5.8%
42603 Motor Fuel & Lubricants	115,454	83,309	130,000	82,400	83,000	83,000	(47,000)	-36.2%
42607 Education & Rec Supplies	271	-	500	500	500	500	-	0.0%
42610 Clothing & Material	548	344	500	500	500	500	-	0.0%
42612 Food	1,028	839	900	900	900	900	-	0.0%
42613 Small Tools	2,106	1,244	2,500	2,500	2,500	2,500	-	0.0%
42615 Ag & Hort Supplies	270	2,890	5,500	5,500	5,500	5,500	-	0.0%
42617 Cleaning Service	2,549	2,242	2,400	2,400	2,600	2,600	200	8.3%
42618 Postage	450	550	700	800	800	800	100	14.3%
42626 Foam Polymer	26,798	21,474	33,000	33,000	33,000	33,000	-	0.0%
42627 Safety Supplies	1,682	1,979	1,700	1,700	1,700	1,700	-	0.0%
42701 Travel Exp Personnel	438	1,516	1,400	1,400	1,400	1,400	-	0.0%
42702 Subsc & Membership	6,761	3,695	2,900	2,900	2,900	2,900	-	0.0%
42801 Natural Gas	25,679	13,576	25,000	25,000	25,000	25,000	-	0.0%
42802 Electricity	8,817	9,147	11,000	11,000	11,000	11,000	-	0.0%
42803 Water	682	700	1,200	1,200	1,200	1,200	-	0.0%
42805 Phone-Monthly Service	1,680	2,086	2,300	2,300	2,300	2,300	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	435,125	375,060	403,200	354,306	357,400	357,400	(45,800)	-11.4%
430 CAPITAL OUTLAY								
43100 Land	-	-	-	40,131	-	-	-	N/A
43431 Air Assessment	21,156	-	-	-	-	-	-	N/A
43600 Machinery & Equipment	-	1,038	-	-	-	-	-	N/A
43602 Computer Equipment/Software	3,064	-	1,500	1,269	-	-	(1,500)	-100.0%
43622 Compactor	-	688	-	-	-	-	-	N/A
43636 Cell #5 Engineer/Construction	5,997	-	-	-	-	-	-	N/A
43639 Loader & Attachments	10,518	8,474	-	-	-	-	-	N/A
43900 Improv. Other Than Buildings	-	-	-	-	47,500	47,500	47,500	N/A
43905 Permit Renewal Plan Update	-	-	-	-	33,000	33,000	33,000	N/A
43906 Gas Utilization Project	9,031	41,568	-	-	-	-	-	N/A
43950 Fence	-	15,026	-	-	-	-	-	N/A
43958 Landfill Cell Engineer/Const.	-	-	1,083,060	1,078,468	-	-	(1,083,060)	-100.0%
TOTAL CAPITAL OUTLAY	49,766	66,794	1,084,560	1,119,868	80,500	80,500	(1,004,060)	-92.6%
450 OTHER EXPENDITURES								
45400 Remittance of Revenue	45,856	49,657	45,000	46,960	47,000	47,000	2,000	4.4%
45700 Depreciation Expense	446,072	511,610	-	-	-	-	-	N/A
45702 Landfill Closure/Post Closure Expense	19,079	56,952	40,000	-	-	-	(40,000)	-100.0%
45711 Other Post Employment Benefits	4,030	5,213	-	-	-	-	-	N/A
45712 Pension Contribution Expense	-	(769)	-	-	-	-	-	N/A
TOTAL OTHER EXPENDITURES	515,037	622,663	85,000	46,960	47,000	47,000	(38,000)	-44.7%
490 MISCELLANEOUS								
49200 Loss on Disposal of Fixed Asset	-	238,399	-	-	-	-	-	N/A
TOTAL MISCELLANEOUS	-	238,399	-	-	-	-	-	N/A
TOTAL BUDGET - SOLID WASTE DISPOSAL	1,411,767	1,723,970	2,030,310	1,932,201	935,400	935,400	(1,094,910)	-53.9%

SOLID WASTE: RECYCLING

Mission Statement: Provide cost effective and efficient curbside collection of residential solid waste materials and respond to customer calls in a timely manner.

Department Description: The Recycling division of the Solid Waste Fund is used to maximize landfill use by minimizing solid waste generated through promoting the reuse of materials such as yard waste/composting, tree and untreated wood chipping and recycling of metals, plastics, cardboard and paper products.

2016 Accomplishments

- Exceeded 5,000 automated recycling containers in service.

Goals for 2017

- Respond to all residential waste and recycling collection calls.
- Maintain clean and safe equipment and maintenance facilities.

Goals for 2018 & Beyond

- Provide cost effective residential recyclable collection.
- Maximize the use of facility GPS software to schedule, route and monitor collections activities.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Recycling truck stops	69,874	35,850	71,700	73,000
Grass recycling truck stops	99,729	36,372	90,000	90,000

SOLID WASTE: RECYCLING

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Intergovernmental Revenue	-	-	-	-	-	N/A
Miscellaneous Revenues	5,279	12,998	5,000	5,000	-	0.0%
Enterprise Operating Revenues	418,741	476,445	471,200	484,650	13,450	2.9%
Total Revenues	424,020	489,443	476,200	489,650	13,450	2.8%
Expenses						
Personal Services	263,763	259,207	280,600	281,950	1,350	0.5%
Other Current Expenditures	84,756	110,075	146,400	136,400	(10,000)	-6.8%
Capital Outlay	18,343	19,269	19,500	26,000	6,500	33.3%
Total Expenses	366,862	388,551	446,500	444,350	(2,150)	-0.5%

Significant Budget and Personnel Changes

Personal Services + \$ 1,350 Salary adjustments & health benefits
 Motor Fuel & Lubricants - \$ 12,000 Lower fuel costs

Capital Purchases

Machinery & Equipment \$ 26,000 New and replacement of automated grass containers

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Superintendent of Wastewater and Solid Waste (FTE)	.16	.16	.16	.16	.16
Collections Supervisor (FTE)	.40	.40	.40	.40	.40
Collection Workers (FTE)	3.20	3.20	3.20	3.20	3.20
Part-time Employee (FTE)	.15	.14	.18	.14	.14
Total	3.91	3.90	3.94	3.90	3.90

❖ Solid Waste collection personnel are split between the two divisions.

605 PUBLIC ENTERPRISE FUND
 430 PUBLIC WORKS
 432.45 SOLID WASTE RECYCLING

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	35,986	36,722	38,500	38,460	39,150	39,150	650	1.7%
41101 Clerical & Oper Salary	148,313	146,508	151,000	151,130	154,100	154,100	3,100	2.1%
41102 Temporary Salaries	3,133	4,134	3,000	3,141	3,000	3,000	-	0.0%
41109 Overtime Pay	8,204	9,456	13,700	13,483	13,300	13,300	(400)	-2.9%
41200 OASI-Employer Contributions	13,803	14,005	14,700	14,636	15,200	15,200	500	3.4%
41300 Retirement & Pensions	11,422	11,430	12,500	12,450	12,400	12,400	(100)	-0.8%
41400 Worker's Comp Insurance	7,083	8,406	11,200	8,728	11,200	11,200	-	0.0%
41500 Group Health Insurance	35,819	28,546	36,000	34,914	33,600	33,600	(2,400)	-6.7%
TOTAL PERSONAL SERVICES	263,763	259,207	280,600	276,942	281,950	281,950	1,350	0.5%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	8,185	6,124	6,400	6,376	6,500	6,500	100	1.6%
42207 Professional Fees	-	45,833	52,000	52,000	52,500	52,500	500	1.0%
42220 Drug/Alcohol Testing	120	65	200	200	200	200	-	0.0%
42221 E-waste Program	8,159	15,278	20,000	20,000	20,000	20,000	-	0.0%
42501 Equipment Maintenance	23,482	12,023	18,000	18,000	18,500	18,500	500	2.8%
42602 Motor Supplies	-	-	-	-	-	-	-	N/A
42603 Motor Fuel & Lubricants	35,397	26,207	38,000	18,923	26,000	26,000	(12,000)	-31.6%
42607 Education & Rec Supplies	4,407	3,724	7,000	7,000	7,000	7,000	-	0.0%
42612 Food	-	100	100	100	100	100	-	0.0%
42617 Cleaning Service	-	-	-	-	-	-	-	N/A
42618 Postage	4,400	24	4,000	5,700	4,900	4,900	900	22.5%
42627 Safety Supplies	510	600	600	600	600	600	-	0.0%
42701 Travel Exp. Personnel	-	1	-	-	-	-	-	N/A
42805 Phone-Monthly Service	96	96	100	100	100	100	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	84,756	110,075	146,400	128,999	136,400	136,400	(10,000)	-6.8%
430 CAPITAL OUTLAY								
43611 Dumpsters/Carts	5,408	784	-	-	-	-	-	N/A
43682 Recycling Containers	12,935	17,061	19,500	19,533	26,000	26,000	6,500	33.3%
43900 Improv. Other than Buildings	-	1,424	-	-	-	-	-	N/A
TOTAL CAPITAL OUTLAY	18,343	19,269	19,500	19,533	26,000	26,000	6,500	33.3%
TOTAL BUDGET - SOLID WASTE RECYCLING	366,862	388,551	446,500	425,474	444,350	444,350	(2,150)	-0.5%

COMMUNITY RECREATION CENTER

Mission Statement: Providing Fitness for Life.

Department Description: Provide programs and facilities in the areas of recreation, culture, and health enhancement to meet the needs of all age groups and to provide the opportunity for growth to individuals (social, physical & mental).

2016 Accomplishments

- 98% completion of the new multipurpose facility.
- Evaluate and restructure policies for the new facility.
- Continue to provide quality Group Fitness Classes.
- Continue to have record numbers of senior members join the facility.
- Maintain current facility up to the end of year before we move out.

Goals for 2017

- Open up new 104,000 square foot state of the art facility.
- Provide our current and new members the ultimate experience as we move into our new facility through classes, working out on cardio and weight machines and customer service.
- To increase membership numbers from the previous year.
- Provide new and challenging fitness programs for our members.
- Provide ongoing customer service for current and new members.

Goals for 2018 & Beyond

- Provide up to date fitness programming as it changes from year to year.
- Keep our exercise equipment replaced and updated on a timely basis.
- Provide our fitness instructors the proper training and ongoing education to meet the needs of our members.
- Keep new facility in good shape.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Average daily attendance	267	285	290	375
Number of new programs	2	2	1	5
Change in membership contracts from previous year	(4)	(39)	(20)	354
Total single membership contracts	479	487	487	575
Total family membership contracts	681	687	690	700
Total number of rentals	10	5	6	28
Number of tournaments held	4	4	4	5
Number of certified trainers	2	2	2	3
Average number of children at child care	18	20	20	35

COMMUNITY RECREATION CENTER

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Charges for Goods and Services	868,755	867,417	878,400	1,317,000	438,600	49.9%
Miscellaneous Revenue	16,767	18,480	13,200	19,800	6,600	50.0%
Other Financing Sources	60,600	35,099	39,400	-	(39,400)	-100.0%
Total Revenues	946,122	920,996	931,000	1,336,800	405,800	43.6%
Expenditures						
Personal Services	595,343	600,787	616,600	806,850	190,250	30.9%
Other Current Expenditures	327,627	312,957	287,800	383,250	95,450	33.2%
Capital Outlay	19,266	15,721	28,000	-	(28,000)	-100.0%
Other Expenditures	1,723	644	1,800	2,000	200	11.1%
Total Expenditures	943,959	930,109	934,200	1,192,100	257,900	27.6%

Significant Budget and Personnel Changes

Personal Services	+ \$ 190,250	Salary adjustments & health benefits, increase in part-time employees
Center Expense	+ \$ 6,500	Increase due to construction of new facility
Cleaning Supplies	+ \$ 9,000	Increase due to construction of new facility
Postage	+ \$ 2,700	Adjust to actual costs
Chem, Drug & Lab Supplies	+ \$ 2,000	Increase due to construction of new facility
Education & Rec Supplies	+ \$ 26,000	Increase in supplies purchased
Merchandise Available for Resale	+ \$ 7,000	Purchase of more inventory
Subscriptions	+ \$ 2,500	Increase in number
Utilities	+ \$ 60,000	Increase due to construction of new facility

Capital Purchases

No capital purchases are scheduled.

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Recreation Center Director	1	1	1	1	1
Fitness/Programs Director	1	1	1	1	1
Aquatics/Programs Director	1	1	1	1	1
Office Manager	1	1	1	1	1
Receptionist	1	1	1	1	1
Maintenance Director	1	1	1	1	1
Part-time employee (FTE)	7.86	9.24	9.14	9.90	16.82
Total	13.86	15.24	15.14	15.90	22.82

**204 SPECIAL REVENUE FUND
450 CULTURE & RECREATION
451.22 COMMUNITY RECREATION CENTER**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	176,060	179,686	187,000	186,956	190,800	190,800	3,800	2.0%
41101 Clerical & Oper Salary	112,888	115,246	120,000	113,223	155,500	117,325	(2,675)	-2.2%
41102 Temporary Salaries	194,884	197,994	198,300	194,502	362,625	362,625	164,325	82.9%
41200 OASI-Employer Contributions	35,611	36,464	38,000	37,597	55,400	50,500	12,500	32.9%
41300 Retirement and Pensions	18,764	19,146	18,500	21,001	20,800	25,300	6,800	36.8%
41400 Worker's Comp Insurance	5,269	6,644	6,600	5,884	16,150	9,000	2,400	36.4%
41500 Group Health Insurance	51,867	45,607	48,200	46,366	62,650	51,300	3,100	6.4%
TOTAL PERSONAL SERVICES	595,343	600,787	616,600	605,529	863,925	806,850	190,250	30.9%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	14,492	13,805	13,900	11,502	15,000	15,000	1,100	7.9%
42219 Banking Services	2,325	2,465	2,000	2,465	3,000	3,000	1,000	50.0%
42300 Publication & Rec Fees	22,854	17,884	17,000	18,000	17,000	17,000	-	0.0%
42405 Rental - Building	2,665	8,702	9,000	9,000	-	-	(9,000)	-100.0%
42501 Equip Maintenance	5,544	9,582	13,000	11,000	10,000	10,000	(3,000)	-23.1%
42502 Bldg Maintenance	13,691	17,264	13,200	14,000	-	-	(13,200)	-100.0%
42600 Office Supplies	4,771	4,865	4,300	4,300	5,250	5,250	950	22.1%
42601 Cleaning Supplies	10,533	17,140	16,000	14,000	25,000	25,000	9,000	56.3%
42606 Center Expense	45,764	10,799	7,500	9,000	14,000	14,000	6,500	86.7%
42607 Education & Rec Supplies	56,048	58,923	34,000	55,000	60,000	60,000	26,000	76.5%
42618 Postage	3,589	3,027	2,300	3,300	5,000	5,000	2,700	117.4%
42619 Chem, Drug & Lab Sup	9,113	10,190	8,000	10,000	10,000	10,000	2,000	25.0%
42620 Other Supplies	4,344	3,516	4,050	4,000	4,000	4,000	(50)	-1.2%
42631 Merchandise Available for Resale	8,625	15,460	17,000	15,000	24,000	24,000	7,000	41.2%
42701 Travel Exp Personnel	2,847	3,635	3,500	2,000	5,000	5,000	1,500	42.9%
42702 Subscriptions	1,035	4,904	2,500	3,500	5,000	5,000	2,500	100.0%
42801 Gas	49,553	42,135	50,000	42,000	75,000	75,000	25,000	50.0%
42802 Electric	57,374	58,944	59,000	58,000	89,000	89,000	30,000	50.8%
42803 Water	6,215	4,776	6,000	6,000	9,000	9,000	3,000	50.0%
42804 Sewer	4,797	3,452	4,000	4,000	6,000	6,000	2,000	50.0%
42805 Phone-Monthly	1,269	1,260	1,250	1,250	1,500	1,500	250	20.0%
42806 Phone-Long Distance	179	229	300	300	500	500	200	66.7%
TOTAL OTHER CURRENT EXPENDITURES	327,627	312,957	287,800	297,617	383,250	383,250	95,450	33.2%
430 CAPITAL OUTLAY								
43600 Machinery & Equipment	19,266	15,721	28,000	11,000	-	-	(28,000)	-100.0%
TOTAL CAPITAL OUTLAY	19,266	15,721	28,000	11,000	-	-	(28,000)	-100.0%
450 OTHER EXPENDITURES								
45300 Refunds & Reimbursements	1,723	644	1,800	800	2,000	2,000	200	11.1%
TOTAL OTHER EXPENDITURES	1,723	644	1,800	800	2,000	2,000	200	11.1%
TOTAL BUDGET-COMMUNITY RECREATION CENTER	943,959	930,109	934,200	914,946	1,249,175	1,192,100	257,900	27.6%

MAYOR & CITY COUNCIL

Mission Statement: To oversee and integrate administrative responsibilities of the City that are under the direction of the Mayor and City Council. To coordinate response to the requests and needs of citizens and to implement the directives of elected officials.

Department Description: The City of Watertown is governed by the Mayor and Aldermanic form of government. The Mayor is elected at large for a four-year term. The legislative/policy function is the responsibility of the Council comprised of two Aldermen elected from each of the five wards for overlapping four-year terms.

2016 Accomplishments

- Brought in new Jet Service to Watertown.
- Hobby Lobby expansion into Watertown.
- Completion of the new 5-plex Softball Complex.
- Near completion of new Watertown Community Recreation Facility.
- Building the new 8th Avenue road near Hobby Lobby Center.

Goals for 2017

- Bring in new retail centers.
- Begin construction of new ice arena and expect completion for 2017 session.

Goals for 2018 & Beyond

- Continue to work with the City Council and community to ensure Watertown continues to be the greatest community in South Dakota.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Adopt a Balanced Budget	Yes	N/A	Yes	Yes
Property Tax Mill Levy	2.675	2.675	2.675	N/A
Number of Council Meetings	33	14	26	24
Percentage of Attendance by Council Members	92%	93%	95%	96%

MAYOR & CITY COUNCIL**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/ Decrease Amount	% Change
Revenues						
Miscellaneous Revenue	443	3,808	-	-	-	N/A
Total Revenues	443	3,808	-	-	-	N/A
Expenditures						
Personal Services	220,259	223,844	232,200	244,520	12,320	5.3%
Other Current Expenditures	68,505	106,836	96,150	85,950	(10,200)	-10.6%
Capital Outlay	700	1,759	-	-	-	N/A
Total Expenditures	289,464	332,439	328,350	330,470	2,120	0.6%

Significant Budget and Personnel Changes

Personal Services	+	\$	12,320	Salary adjustments & health benefits
Insurance Premiums	-	\$	14,100	Changed method of allocating premium
Travel Expense Personnel	+	\$	2,500	Increase travel to workshops and conferences
Special Projects	+	\$	2,500	Increase number of projects involved in
Gov – TV	-	\$	2,000	Budget moved to IT Department

Capital Purchases

No capital purchases are scheduled.

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Mayor	1	1	1	1	1
Mayor's Administrative Asst. (FTE)	.50	.50	.50	.50	.50
Alderspersons	10	10	10	10	10
Total	11.50	11.50	11.50	11.50	11.50

101 GENERAL FUND
 410 GENERAL GOVERNMENT
 411.10 MAYOR & CITY COUNCIL

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	167,792	171,220	176,100	183,060	186,440	186,440	10,340	5.9%
41101 Clerical & Oper Salary	19,456	19,844	20,700	20,648	21,060	21,060	360	1.7%
41200 OASI-Employer Contributions	13,049	13,293	14,600	14,499	15,320	15,320	720	4.9%
41300 Retirement and Pension	4,314	5,470	5,700	5,989	6,100	6,100	400	7.0%
41400 Worker's Comp Insurance	497	562	600	496	600	600	-	0.0%
41500 Group Health Insurance	15,151	13,455	14,500	13,798	15,000	15,000	500	3.4%
TOTAL PERSONAL SERVICES	220,259	223,844	232,200	238,490	244,520	244,520	12,320	5.3%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	18,344	14,296	15,100	718	1,000	1,000	(14,100)	-93.4%
42600 Office Supplies	1,068	871	1,500	1,089	1,500	1,500	-	0.0%
42618 Postage	220	510	200	300	550	550	350	175.0%
42620 Other Supplies	480	691	750	634	750	750	-	0.0%
42701 Travel Exp Personnel	3,939	5,464	7,500	9,413	10,000	10,000	2,500	33.3%
42702 Subsc & Membership	10,113	10,831	11,000	10,875	11,000	11,000	-	0.0%
42703 Professional Advice & Workshops	765	4,438	5,000	4,762	5,000	5,000	-	0.0%
42805 Phone-Monthly Service	744	744	1,000	772	1,000	1,000	-	0.0%
42806 Phone-Long Distance	91	134	100	128	150	150	50	50.0%
42900 Awards and Indemnities	6,433	15,496	15,500	15,218	15,500	15,500	-	0.0%
42904 Special Projects	15,950	24,035	20,000	20,000	22,500	22,500	2,500	12.5%
42911 Council Projects	8,794	28,365	15,000	12,673	15,000	15,000	-	0.0%
42912 Gov - TV	333	-	2,000	1,000	-	-	(2,000)	-100.0%
42913 Disabilities Council	1,231	961	1,500	1,493	2,000	2,000	500	33.3%
TOTAL OTHER CURRENT EXPENDITURES	68,505	106,836	96,150	79,075	85,950	85,950	(10,200)	-10.6%
430 CAPITAL OUTLAY								
43602 Computer Equipment/Software	700	1,759	-	330	-	-	-	N/A
TOTAL CAPITAL OUTLAY	700	1,759	-	330	-	-	-	N/A
TOTAL BUDGET - MAYOR & COUNCIL	289,464	332,439	328,350	317,895	330,470	330,470	2,120	0.6%

ATTORNEY

Mission Statement: To provide legal support services to the Mayor, City Council and various City departments.

Department Description: The City Attorney indirectly works for individual citizens within the municipality through their elected representatives. The City Attorney's client is the municipal corporation, not the public at large. The City Attorney is the prosecutor for the City of Watertown and renders legal opinions and advice on any matter relating to the conduct and exercise of any authorized power of a municipal corporation. The City Attorney participates in all collective bargaining negotiations with union representatives and handles all litigation involving collective bargaining unions and their members with the Department of Labor, Circuit Court and South Dakota Supreme Court. The City Attorney prepares and/or reviews all contracts and all agreements entered into by the City participating in the negotiation and purchase or sale of real property within the City of Watertown. The City Attorney prepares or reviews all resolutions and ordinances adopted or implemented and provides representation and counsel to the various boards and committees established under ordinances and state statute.

2016 Accomplishments

- Drafted multiple resolutions and ordinance revisions.
- Continued providing counsel to the City Council and all of City Boards and Commissions.
- Transitioned between multiple appointed counsels.
- Offered counsel on multiple construction projects and utility franchise renewals.

Goals for 2017

- Update the online City Ordinance listing to reflect the Ordinance Book.
- Incorporate certain resolution-based authorities into City Ordinance.
- Provide regular updates to the online City Ordinance listing after the City Council passes any ordinances.
- Assess whether a legal intern can provide economical service to the City in a way that is also fulfilling to him/her.

Goals for 2018 & Beyond

- Continue to provide legal assistance to the City in furtherance of its economic development efforts.
- Build resources for City departments to help manage potential legal risks/hazards.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Attorney cost per hour vs. private practice per hour cost	\$52/\$180	\$46/\$195	\$42/\$195	\$39/\$205
Number of Council Meetings attended	31	12	24	24
Number of Ordinances revised	16	4	10	15
Total number of Boards and Commissions Attorney provides legal service	12	12	12	12

ATTORNEY**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Miscellaneous Revenue	40,979	46	43,460	37,105	(6,355)	-14.6%
Total Revenues	40,979	46	43,460	37,105	(6,355)	-14.6%
Expenditures						
Personal Services	150,505	152,740	160,500	129,710	(30,790)	-19.2%
Other Current Expenditures	5,635	4,901	14,350	17,500	3,150	22.0%
Capital Outlay	-	-	1,500	1,200	(300)	-20.0%
Total Expenditures	156,140	157,641	176,350	148,410	(27,940)	-15.8%

Significant Budget and Personnel Changes

Personal Services	- \$	30,790	Salary adjustments & health benefits/change in personnel
Resource Material	+ \$	5,000	Additional online legal materials
Travel Expense Personnel	- \$	1,500	Reallocate to Resource Materials
Subsc. & Membership	- \$	1,000	Reallocate to Resource Materials

Capital Purchases

Computers & Equipment	\$	1,200	Replace one computer
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Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
City Attorney	1	1	1	1	1
Administrative Asst. (FTE)	.50	.50	.50	.50	.50
Total	1.50	1.50	1.50	1.50	1.50

101 GENERAL FUND
 410 GENERAL GOVERNMENT
 415.20 ATTORNEY

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	104,163	106,288	111,000	67,998	80,000	80,000	(31,000)	-27.9%
41101 Clerical & Oper Salary	19,456	19,845	20,700	20,648	21,060	21,060	360	1.7%
41200 OASI-Employer Contributions	9,202	9,364	10,100	6,617	7,250	7,250	(2,850)	-28.2%
41300 Retirement and Pensions	7,417	7,568	7,900	4,690	6,100	6,100	(1,800)	-22.8%
41400 Worker's Comp Insurance	180	199	300	204	300	300	-	0.0%
41500 Group Insurance	10,087	9,476	10,500	9,046	15,000	15,000	4,500	42.9%
TOTAL PERSONAL SERVICES	150,505	152,740	160,500	109,203	129,710	129,710	(30,790)	-19.2%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	201	123	150	238	250	250	100	66.7%
42200 Consultant Services	954	-	2,500	49,672	3,000	3,000	500	20.0%
42600 Office Supplies	1,029	1,117	1,500	980	1,500	1,500	-	0.0%
42618 Postage	-	11	300	136	200	200	(100)	-33.3%
42623 Computer Supplies and Software	181	418	750	593	800	800	50	6.7%
42635 Resource Material	5	67	2,000	1,000	7,000	7,000	5,000	250.0%
42701 Travel Exp Personnel	294	100	3,000	500	1,500	1,500	(1,500)	-50.0%
42702 Subsc & Membership	1,839	1,931	3,000	3,000	2,000	2,000	(1,000)	-33.3%
42805 Phone-Monthly Service	1,082	1,082	1,000	979	1,100	1,100	100	10.0%
42806 Phone-Long Distance	50	52	150	64	150	150	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	5,635	4,901	14,350	57,162	17,500	17,500	3,150	22.0%
430 CAPITAL OUTLAY								
43602 Computer Equipment/Software	-	-	1,500	888	1,200	1,200	(300)	-20.0%
TOTAL CAPITAL OUTLAY	-	-	1,500	888	1,200	1,200	(300)	-20.0%
TOTAL BUDGET - ATTORNEY	156,140	157,641	176,350	167,253	148,410	148,410	(27,940)	-15.8%

INFORMATION TECHNOLOGY

Mission Statement: Provide efficient computer related services to all city departments through cost effective solutions.

Department Description: Technical resource for employees of the City along with ordering and setting up all technical equipment for the departments. The IT department responsibilities include information systems management, server and network administration, information system security, technology planning, website development and maintenance and GOV-TV administration.

2016 Accomplishments

- Formed IT department.
- Setup IT Ticketing Solution.
- Updated all department computers off of Windows XP.
- Updated GovTV hardware.
- Installed Network upgrades to allow for fiber connectivity between PD, CH, and FD.
- Updated Library Lab computers.
- Installed Centralized Virtual Servers and consolidated City Hall network.

Goals for 2017:

- Website Refresh.
- Phone System Updates.
- Add Multiple City networks to the central City Hall network.
- Install Backup Server.
- Update GovTV with new look and content.
- Community Center Technology (Phones, Wireless, Computers, Networking, and Security).

Goals for 2018 & Beyond:

- Continue our goal to create a Wide Area Network which would include all City departments and buildings.
- Implement centralized systems for Anti-virus, Data backup, Server virtualization, Document Patch & Print Management and phone systems.
- Centralized GIS data/management with 1st District and other city departments.
- Update Email Server.
- Enhance Security City Wide.
- Develop Training Classes for Staff.

Performance Measures

Measures	2015 Actual	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of city meetings placed on GovTV	55	25	54	56
Number of department head requests for information to be placed on GovTV	10	15	25	35
Number of public requests for information to be placed on GovTV	7	4	8	10
Number of new computers installed	15	41	41	35
Number of old computers that were put back in use (recycled)	8	42	57	20
Number of computers surplus/e-waste	21	55	55	40

INFORMATION TECHNOLOGY

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Total Revenues	-	-	-	-	-	N/A
Expenditures						
Personal Services	62,361	139,610	207,000	208,000	1,000	0.5%
Other Current Expenditures	13,752	16,594	16,650	27,000	12,350	74.2%
Capital Outlay	-	4,010	-	15,500	15,500	N/A
Total Expenditures	76,113	160,214	223,650	250,500	28,850	12.9%

Significant Budget and Personnel Changes

Personal Services	+	\$ 1,000	Salary adjustments & health benefits
Computer Renewal/Maint.	+	\$ 8,000	All renewals and maintenance contracts under IT
GOV-Tv	+	\$ 2,000	Moved budget from the Mayor/City Council
Travel Exp Personnel	+	\$ 3,000	Provide training opportunity for staff
Computer Supplies & Software	-	\$ 3,000	Split costs into other line items

Capital Purchases

Computers & Equipment	+	\$ 14,000	Backup Server
Computers & Equipment	+	\$ 1,500	Replace one computer

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Information Technology Supervisor	0	0	1	1	1
Computer Network Administrator	1	1	2	2	2
Total	1	1	3	3	3

101 GENERAL FUND
 419 GENERAL GOVERNMENT
 419.33 INFORMATION TECHNOLOGY

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	49,454	102,856	160,000	154,511	160,450	160,450	450	0.3%
41200 OASI-Employer Contributions	3,802	7,365	11,800	10,898	11,800	11,800	-	0.0%
41300 Retirement and Pensions	2,967	6,171	9,700	9,285	9,650	9,650	(50)	-0.5%
41400 Worker's Comp Insurance	104	349	500	379	500	500	-	0.0%
41500 Group Insurance	6,034	22,869	25,000	27,590	25,600	25,600	600	2.4%
TOTAL PERSONAL SERVICES	62,361	139,610	207,000	202,663	208,000	208,000	1,000	0.5%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	884	594	700	758	800	800	100	14.3%
42203 Consulting Services	-	44	-	-	-	-	-	N/A
42300 Publication & Rec. Fees	-	434	-	-	-	-	-	N/A
42501 Equip. Maintenance	-	-	-	-	1,500	1,500	1,500	N/A
42506 Repairs to Vehicles	429	9	500	3	500	500	-	0.0%
42511 Computer Renewal/Maintenance	6,673	6,673	6,000	7,000	14,000	14,000	8,000	133.3%
42600 Office Supplies	896	1,030	1,000	971	1,000	1,000	-	0.0%
42603 Motor Fuel & Lubricants	296	185	1,000	289	1,000	1,000	-	0.0%
42618 Postage	-	-	50	50	50	50	-	0.0%
42623 Computer Supplies and Software	4,223	6,965	7,000	7,012	4,000	4,000	(3,000)	-42.9%
42701 Travel Exp Personnel	-	-	-	-	3,000	3,000	3,000	N/A
42702 Subsc & Membership	100	100	100	100	250	250	150	150.0%
42805 Phone-Monthly Service	240	540	250	840	850	850	600	240.0%
42806 Phone-Long Distance	11	20	50	62	50	50	-	0.0%
42912 GOV-TV	-	-	-	-	2,000	2,000	2,000	N/A
TOTAL OTHER CURRENT EXPENDITURES	13,752	16,594	16,650	17,085	27,000	27,000	12,350	74.2%
430 CAPITAL OUTLAY								
43500 Furniture, Fixtures & Equipment	-	2,322	-	-	-	-	-	N/A
43602 Computer Equipment/Software	-	1,688	-	-	15,500	15,500	15,500	N/A
TOTAL CAPITAL OUTLAY	-	4,010	-	-	15,500	15,500	15,500	N/A
TOTAL BUDGET - INFORMATION TECHNOLOGY	76,113	160,214	223,650	219,748	250,500	250,500	28,850	12.9%

SIoux RIVER WATERSHED PROJECT

Mission Statement: Work with rural and urban landowners in the watershed for sediment and nutrient load reduction and farm/ranch profitability, through cost share best management practices to improve water quality in the Upper Big Sioux Watershed and Lakes Kampeska and Pelican.

Department Description: An EPA 319 NonPoint Source grant program including local partnerships with the City of Watertown (sponsor), Municipal Utilities, Kampeska Water Project District, Pelican Preservation Society, Pelican Water Project District, East Dakota Water Development District, Bramble Park Zoo, Lake Area Technical Institute, and Codington and Hamlin Conservation districts. As a nonpoint source program, the project works to ameliorate pollution from the surrounding land uses, educate the general population about best management practices, and prevent pollution of the Upper Big Sioux River, Lakes Kampeska and Pelican.

2016 Accomplishments

- **Education accomplishments:** Mike Williams Lecture Series *Upland Habitat and Pheasants*, annual newsletter, Watertown Winter Farm Show booth, six 6th Grade Environmental Days, Roots 'N Shoots 4 bug/water hunts, Camp Chance (2 days), National Night Out, BPZ Farm Day, continuing education about natural plants at the fire station and the office prairie education garden.
- **Best Management Practices:** 110 linear feet of shoreline protection; one new dam, 1 dugout cleanout, 6 in progress; 4 lake and river water samples, 4,000 linear feet grassed waterway

Goals for 2017

- Grassed Waterways – 2,300 linear feet
- Small Ponds – 10 cleaned or constructed
- Shoreline Stabilization – 345 linear feet of protection
- Riparian Area Management – enroll 139 acres of protection.
- CRP Incentives - 500
- Water Quality Monitoring – 22 samples.
- Education Outreach – 20 activities.

Goals for 2018 & Beyond

- Establish Environmental Department for City.
- Wetland Education.
- Continue and expand partnerships with Lake Kampeska Water Project District, SD School of Mines and Technology, Lake Area Technical Institute, South Dakota State University Engineering and Bramble Park Zoo.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of water quality samples	10	4	4	20
Number of educational activities	9	8	10	10

SIoux RIVER WATERSHED PROJECT**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Intergovernmental Revenues	64,599	56,673	150,300	100,000	(50,300)	-33.5%
Miscellaneous Revenues	43,473	56,656	-	54,100	54,100	N/A
Other Financing Sources	140,000	50,000	50,000	100,000	50,000	100.0%
Total Revenues	248,072	163,329	200,300	254,100	53,800	26.9%
Expenditures						
Personal Services	99,615	106,659	116,350	108,400	(7,950)	-6.8%
Other Current Expenditures	101,103	134,978	260,850	171,075	(89,775)	-34.4%
Total Expenditures	200,718	241,637	377,200	279,475	(97,725)	-25.9%

Significant Budget and Personnel Changes

Sioux River Watershed Project was awarded a two year EPA grant from July 2016-July 2018.

Capital Purchases

No capital purchases are scheduled.

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Project Coordinator	1	1	1	1	1
Part-time employee (FTE)	.64	.63	.77	.94	.65
Total	1.64	1.63	1.77	1.94	1.65

273 WATERSHED PROJECT FUND
 462 SPECIAL REVENUE FUND
 462.10 SIOUX RIVER WATERSHED PROJECT

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
462.10 ADMINISTRATION								
410 PERSONAL SERVICES								
41100 Supervision Salary	59,919	61,160	63,650	63,649	65,000	65,000	1,350	2.1%
41102 Temporary Salaries	18,682	22,967	28,000	27,226	19,300	19,300	(8,700)	-31.1%
41200 OASI-Employer Contributions	5,378	5,797	6,600	6,296	6,000	6,000	(600)	-9.1%
41300 Retirement and Pensions	4,716	4,777	5,500	5,137	5,100	5,100	(400)	-7.3%
41400 Worker's Comp Insurance	1,026	1,665	1,600	1,255	1,600	1,600	-	0.0%
41500 Group Health Insurance	9,894	10,293	11,000	10,578	11,400	11,400	400	3.6%
TOTAL PERSONAL SERVICES	99,615	106,659	116,350	114,141	108,400	108,400	(7,950)	-6.8%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	385	369	1,000	1,116	1,200	1,200	200	20.0%
42506 Repairs To Vehicles	780	555	1,000	-	500	500	(500)	-50.0%
42603 Motor Fuel and Lubricants	1,118	557	500	199	200	200	(300)	-60.0%
42620 Other Supplies	1,739	3,082	2,244	3,095	325	325	(1,919)	-85.5%
42653 Grazing Management	5,884	15,849	104,523	103,028	76,400	76,400	(28,123)	-26.9%
42655 Ag Waste System	-	-	15,166	-	-	-	(15,166)	-100.0%
42666 Water Quality Monitoring	2,024	1,641	6,500	7,856	2,350	2,350	(4,150)	-63.8%
42667 Grassed Waterway	10,000	3,400	43,860	57,068	6,950	6,950	(36,910)	-84.2%
42668 Small Ponds	23,691	35,451	20,070	34,499	22,200	22,200	2,130	10.6%
42674 Information & Education	4,277	6,356	13,683	13,519	1,350	1,350	(12,333)	-90.1%
42681 Manure Application Management	-	-	-	147	-	-	-	N/A
42685 Shoreline Stabilization	14,739	19,936	21,802	38,708	26,200	26,200	4,398	20.2%
42686 Phosphorus Facility CRP Incentive	31,117	42,194	24,897	56,001	-	-	(24,897)	-100.0%
42801 Gas	1,204	1,275	1,276	1,276	1,275	1,275	(1)	-0.1%
42802 Electric	3,596	3,825	3,824	3,824	3,825	3,825	1	0.0%
42805 Phone - Monthly Service	537	471	480	593	475	475	(5)	-1.0%
42806 Phone - Long Distance	12	17	25	10	25	25	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	101,103	134,978	260,850	320,939	171,075	171,075	(89,775)	-34.4%
TOTAL BUDGET - SIOUX RIVER WATERSHED PROJ	200,718	241,637	377,200	435,080	279,475	279,475	(97,725)	-25.9%

ENGINEERING DEPARTMENT

Mission Statement: To lay the foundation of our community by providing accurate, responsive engineering services and advice on public improvements.

Department Description: Responsible for preparing plans and specifications for City streets, sanitary sewers, lift stations, storm sewers, detention ponds, urban systems projects, airport improvements, landfill improvements, and industrial park additions. The Engineering Department provides technical assistance to other departments as requested. The department develops and enforces engineering construction standards for subdivisions and municipal infrastructure. The Engineering Department supervises projects engineered by consultants, and prepares and updates street and utility maps. The Engineering Department also oversees the Plan Commission Board.

2016 Accomplishments

- 15th Street NE Improvement Project from 14th Ave to 16th Ave.
- 12th Ave SE from 14th Street to 17th Street.
- Block 4 T-Alley/Parking Lot Improvements.
- Sidewalk ADA Ramp Improvements.
- Koch Complex Parking Lot Improvements.
- 8th Ave SE Improvements.
- Sanitary Sewer Replacement Project.
- Landfill Cell No. 6 Construction.

Goals for 2017:

- Implement Pavement Management Program.
- Coordinate projects with Municipal Utilities, County and State organizations.
- Review and modify ordinances to streamline permit procedures.
- Adopt formal development standards.
- Review and update ordinances to facilitate Planning & Zoning procedures.

Goals for 2018 & Beyond:

- Establish a five year Capital Improvement program for street and utility projects.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Construction Total	\$3.5M	\$2.3M	\$4.6M	\$4.5M
Plat & Annexations requiring map changes	23	12	20	20
Street & Sewer projects designed	29	7	17	21

ENGINEERING DEPARTMENT

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Charges for Goods & Services	19,991	20,922	12,100	18,100	6,000	49.6%
Miscellaneous Revenue	1,014	1,022	1,500	1,500	-	0.0%
Total Revenues	21,005	21,944	13,600	19,600	6,000	44.1%
Expenditures						
Personal Services	499,801	448,230	528,100	536,800	8,700	1.6%
Other Current Expenditures	55,611	109,815	82,300	82,740	440	0.5%
Capital Outlay	38,712	12,222	19,000	7,500	(11,500)	-60.5%
Total Expenditures	594,124	570,267	629,400	627,040	(2,360)	-0.4%

Significant Budget and Personnel Changes

Personal Services + \$ 8,700 Salary adjustments & health benefits

Capital Purchases

Computers & Equipment \$ 7,500 Replace computers

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
City Engineer	1	1	1	1	1
Assistant City Engineer	1	1	1	1	1
Engineer I	1	1	1	1	1
Senior Engineer Technician	1	1	1	1	1
Urban Planner	1	1	1	1	1
Draftsman – Technician	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Part-time employees (FTE)	.55	.47	.00	.58	.58
Total	7.55	7.47	7.00	7.58	7.58

101 GENERAL FUND
 410 GENERAL GOVERNMENT
 419.60 ENGINEERING DEPARTMENT

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	213,739	177,207	230,200	229,254	282,750	235,750	5,550	2.4%
41101 Clerical & Oper Salary	159,852	162,811	170,000	159,330	169,700	169,700	(300)	-0.2%
41102 Temporary Salaries	9,480	125	13,200	12,063	13,800	13,800	600	4.5%
41200 OASI-Employer Contributions	28,162	25,299	30,600	29,363	34,000	31,000	400	1.3%
41300 Retirement & Pensions	21,838	20,401	25,000	23,109	28,000	24,350	(650)	-2.6%
41400 Workers Comp Insurance	2,887	2,884	4,100	3,075	4,700	4,000	(100)	-2.4%
41500 Group Health Insurance	63,843	59,503	55,000	51,724	69,700	58,200	3,200	5.8%
TOTAL PERSONAL SERVICES	499,801	448,230	528,100	507,918	602,650	536,800	8,700	1.6%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	1,660	947	1,200	1,334	1,400	1,400	200	16.7%
42203 Consulting Services	19,647	72,890	30,000	48,900	30,000	30,000	-	0.0%
42300 Publications and Rec Fees	3,564	3,051	3,600	3,197	3,600	3,600	-	0.0%
42501 Equip Maintenance	1,561	3,027	2,500	3,562	2,500	2,500	-	0.0%
42600 Office Supplies	2,112	2,460	3,500	2,907	3,500	3,500	-	0.0%
42603 Motor Fuel and Lubricants	2,129	866	3,100	818	3,100	3,100	-	0.0%
42604 Parts for Equipment	-	191	200	-	200	200	-	0.0%
42613 Small Tools	-	210	200	-	200	200	-	0.0%
42618 Postage	3,536	3,394	4,500	4,000	4,500	4,500	-	0.0%
42623 Computer Supplies & Software	2,557	6,622	9,000	6,710	9,000	9,000	-	0.0%
42701 Travel Exp Personnel	996	1,102	5,000	3,081	5,000	5,000	-	0.0%
42702 Subsc & Membership	13,530	10,430	12,000	12,221	12,000	12,000	-	0.0%
42703 Prof Workshops	1,919	2,178	5,000	3,500	5,000	5,000	-	0.0%
42805 Phone-Monthly Service	2,392	2,447	2,300	2,524	2,540	2,540	240	10.4%
42806 Phone-Long Distance	8	-	200	50	200	200	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	55,611	109,815	82,300	92,804	82,740	82,740	440	0.5%
430 CAPITAL OUTLAY								
43602 Computer Equipment/Software	10,885	11,688	6,000	337	7,500	7,500	1,500	25.0%
43606 Office Equipment	-	-	13,000	12,795	-	-	(13,000)	-100.0%
43800 Motor Vehicle	-	-	-	-	30,000	-	-	N/A
43970 GIS Master Plan/Implementation	27,827	534	-	-	-	-	-	N/A
TOTAL CAPITAL OUTLAY	38,712	12,222	19,000	13,132	37,500	7,500	(11,500)	-60.5%
TOTAL BUDGET - ENGINEERING DEPARTMENT	594,124	570,267	629,400	613,854	722,890	627,040	(2,360)	-0.4%

WATER RESOURCES

Department Description: Provide technical and operational assistance, human and financial resources, and administration of contractual services in support of urban water quality improvements and monitoring; flood protection, control, and forecasting; drainage infrastructure inventory, evaluation, and master planning; annual inspections of FEMA-funded Lake Kampeska shoreline stabilization; and operational requirements associated with state-permitted water control structures.

2016 Accomplishments

- Adoption of revised flood plan for Roby Creek.
- Extend storm sewer main along 12th Avenue SE.
- Research Funding Mechanism for Public Storm Water Utility.

Goals for 2017:

- Funding mechanism for Public drainage improvement needs.
- Repair Washout along Marina Bay Drive.
- Eastwoods public drainage improvements.

Goals for 2018 & Beyond:

- Funding mechanism for Public drainage improvement needs.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Miscellaneous Revenues	4,874	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	N/A
Total Revenues	4,874	-	-	-	-	N/A
Expenditures						
Other Current Expenditures	39,331	41,471	65,580	63,675	(1,905)	-2.9%
Total Expenditures	39,331	41,471	65,580	63,675	(1,905)	-2.9%

Significant Budget and Personnel Changes

Water Monitoring - \$ 2,000 Adjust to actual costs

Summary of Personnel

No personnel are allocated to this department.

101 GENERAL FUND
 430 PUBLIC WORKS
 432.54 WATER RESOURCES

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	122	70	80	161	175	175	95	118.8%
42200 Expert & Consultant Svc	-	-	20,000	-	20,000	20,000	-	0.0%
42225 Water Monitoring	264	539	3,000	591	3,000	1,000	(2,000)	-66.7%
42905 USGS Gaging Stations	21,140	21,293	22,500	21,500	22,500	22,500	-	0.0%
42910 Education and Outreach	17,805	19,569	20,000	19,693	20,000	20,000	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	39,331	41,471	65,580	41,945	65,675	63,675	(1,905)	-2.9%
TOTAL BUDGET - WATER RESOURCES	39,331	41,471	65,580	41,945	65,675	63,675	(1,905)	-2.9%

CAPITAL IMPROVEMENT FUND

Department Description: Provide an appropriation for the sales tax which, by ordinance, is restricted for acquisition of land and other land rights, capital improvements, the funding of ambulances and medical emergency response vehicles, the transfer to the special 911 fund authorized by SDCL 34-45-12, the purchasing of fire fighting vehicles and equipment, debt retirement and costs related to the study of or planning for potential capital improvements as determined by the City Council.

Performance Measures

Function	2014 Actual Total	2015 Actual Total	2016 Estimated Total	2017 Projected Total
Public Safety Improvements	163,284	437,157	153,167	899,500
Street System Improvements	2,530,384	2,657,124	2,757,994	2,385,000
Storm Sewer, Flood Control and Water Quality	908,748	295,546	300,021	300,000
Recreational Facility Improvements	2,519,875	1,065,610	778,872	400,500
Industrial Park Infrastructure	1,106,530	301,999	601,937	68,900
Debt Service Payments	1,101,064	5,746,505	3,141,211	3,143,500
Airport Fund for Capital Improvements	350,615	436,025	300,000	405,000
Park & Recreation Fund	250,000	250,000	250,000	250,000
E-911 Fund	180,000	200,000	250,000	250,000
Capital Projects Fund	0	0	850,000	0

CAPITAL IMPROVEMENT FUND

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Taxes	7,203,788	7,208,929	6,825,000	6,905,000	80,000	1.2%
Intergovernmental Revenues	174,824	384,887	660,600	1,183,350	522,750	79.1%
Miscellaneous Revenues	550,325	557,231	871,000	510,000	(361,000)	-41.4%
Other Financing Sources	766,276	4,844,706	125,000	-	(125,000)	-100.0%
Total Revenues	8,695,213	12,995,753	8,481,600	8,598,350	116,750	1.4%
Expenditures						
Capital Outlay	7,228,821	4,757,436	5,206,550	4,053,900	(1,152,650)	-22.1%
Debt Reduction	1,101,064	5,746,505	2,392,120	3,143,500	751,380	31.4%
Transfers Out	780,615	886,025	1,650,000	905,000	(745,000)	-45.2%
Total Expenditures	9,110,500	11,389,966	9,248,670	8,102,400	(1,146,270)	-12.4%

Capital Purchases

Fiber Optic Infrastructure	\$	25,000	Expand Fiber Optics
Ambulance	\$	175,000	Purchase Ambulance
Outdoor Gun Range	\$	450,000	Dirt Work
Pictometry Upgrade	\$	43,900	GIS Implementation
Street Improvements	\$	1,250,000	Annual Milling & Overlay/Seal Coat/Crack Sealing
Street System Improvements	\$	700,000	29 th St. SE Reconstruction
Tornado Shelter	\$	224,500	Construction of tornado shelter
15 th Ave south of 14 th Ave	\$	100,000	Repair road and culvert
Sidewalk, Curb and Gutter	\$	50,000	ADA Compliance for Sidewalks, Curb and Gutters
Outdoor Gun Range Parking	\$	75,000	Approach and parking lot for outdoor gun range
Traffic Signal Improvements	\$	60,000	Maintenance or Addition of Signal Lights
Uptown Project	\$	75,000	Uptown Alley Improvements
Misc. Storm Sewer Projects	\$	300,000	Misc. Storm Sewer Projects/Misc. Drainage Improv.
Trees	\$	15,000	Boulevard Trees
Recreation Trail System Improv.	\$	175,000	Recreational Trail Expansion
Golf Course Improv.	\$	50,000	Course Renovations
Zoo Improvements	\$	28,000	Bison Fence Repair/Bird Netting
Auditorium/Fieldhouse	\$	83,000	Fieldhouse Roof Replacement
Soccer Complex Improvement	\$	10,000	Upgrade ANZA Restroom facility
Jackson Park Parking Lot	\$	75,000	Jackson Park – Parking lot
Park System Improvements	\$	39,500	Sidewalks/Walkways/Fishing Pier
Training Center	\$	50,000	Training Center for Fire Department

Summary of Personnel

No personnel are allocated to this department.

**212 SPECIAL REVENUE FUND
CAPITAL IMPROVEMENT FUND
SALES & USE TAX**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
430 CAPITAL OUTLAY								
420.84 PUBLIC SAFETY IMPROVEMENTS								
43213 Training Center - Fire Tornado Shelter	59,284	4,996	-	530	50,000	50,000	50,000	N/A
43412 E-911 ProQA Software	-	88,982	-	-	224,500	224,500	224,500	N/A
43805 Ambulance	-	179,873	-	-	175,000	175,000	175,000	N/A
43813 Fire Truck	104,000	-	-	-	-	-	-	N/A
43220 Outdoor Gun Range	-	-	-	-	1,500,000	450,000	450,000	N/A
43975 Emergency Warning Siren System	-	163,306	150,000	152,637	-	-	(150,000)	-100.0%
TOTAL PUBLIC SAFETY IMPROVEMENTS	163,284	437,157	150,000	153,167	1,949,500	899,500	749,500	499.7%
431.80 STREET SYSTEM IMPROVEMENTS								
43100 Land	-	875	-	-	-	-	-	N/A
42509 Seal Coating/Crack Sealing	284,440	439,323	400,000	4,000	400,000	400,000	-	0.0%
43700 Street Improvements	827,360	873,795	1,175,000	1,175,000	850,000	850,000	(325,000)	-27.7%
73712 Derby Downs Road Project - Phase 1	-	-	250,000	-	-	-	(250,000)	-100.0%
43709 19th St E Reconstruction	31,405	2,105	-	432	-	-	-	N/A
43710 11th St. North	611,384	784,465	-	-	-	-	-	N/A
43711 Summerwood Street replacement	-	162,170	-	-	-	-	-	N/A
43940 11th St. E from Hwy 212 to 1st Ave NE	41,777	-	-	-	-	-	-	N/A
43912 Uptown Alley/Parking Lot Project	3,378	-	285,000	325,092	75,000	75,000	(210,000)	-73.7%
43713 15th St. from 14th Ave to 16th St.	-	-	250,000	422,402	-	-	(250,000)	-100.0%
43714 8th Ave SE	-	195,950	400,000	204,050	-	-	(400,000)	-100.0%
29th St. SE Reconstruction	-	-	-	-	700,000	700,000	700,000	N/A
Mall Street Reconstruction	-	-	-	-	500,000	-	-	N/A
15th St. South of 14th Ave.	-	-	-	-	200,000	100,000	100,000	N/A
Outdoor Gun Range Parking/Approach	-	-	-	-	75,000	75,000	75,000	N/A
Jackson Park Parking Area	-	-	-	-	75,000	75,000	75,000	N/A
20th Ave S Bridge Repairs	-	-	-	-	410,000	-	-	N/A
18th Ave/15th St. N Construction	-	-	-	-	950,000	-	-	N/A
43920 20th Ave S & 7th St W Realignment	488,062	3,774	-	-	-	-	-	N/A
43922 South Broadway Bridge Project	275	1,740	-	361,922	-	-	-	N/A
43936 1st Ave N Rail Cross Closure	-	91,570	-	-	-	-	-	N/A
43936 Pavement Analysis	-	-	20,000	-	-	-	(20,000)	-100.0%
43940 3rd Ave NW Street Project	-	18,985	-	90	-	-	-	N/A
43944 Uptown Project	-	59,216	-	-	-	-	-	N/A
43964 Sidewalk, Curb & Gutter	144,795	14,452	75,000	15,006	50,000	50,000	(25,000)	-33.3%
43971 Traffic Signal Improvement	-	4,515	60,000	-	60,000	60,000	-	0.0%
43982 26th St. Improvements	-	4,189	200,000	200,000	-	-	(200,000)	-100.0%
43715 7th St. NE Improvements	-	-	50,000	50,000	-	-	(50,000)	-100.0%
43997 Paving	97,508	-	-	-	-	-	-	N/A
TOTAL STREET SYSTEM IMPROVEMENTS	2,530,384	2,657,124	3,165,000	2,757,994	4,345,000	2,385,000	(780,000)	-24.6%
432.80 STORM SEWER & FLOOD CONTROL PROJECTS								
43433 Storm Water Comprehensive Plan	12,225	12,675	-	-	-	-	-	N/A
43908 Box Culverts - 23rd St	160,062	52,888	-	-	-	-	-	N/A
43916 Miscellaneous Storm Sewer Projects	21,344	182,729	100,000	100,000	100,000	100,000	-	0.0%
43932 19th St. E Storm Sewer	-	19,025	-	-	-	-	-	N/A
43935 Roby Creek Drainage Improvements	32,420	23,429	-	21	-	-	-	N/A
43952 5th Ave. NW Storm Sewer Project	592,043	-	-	-	-	-	-	N/A
43965 Flood Control Project	-	4,800	-	-	-	-	-	N/A
43902 Miscellaneous Drainage Improvements	-	-	200,000	200,000	200,000	200,000	-	0.0%
43981 21st West Drainage	637	-	-	-	-	-	-	N/A
43985 Sump Pump Drainage Study/Improvement	90,017	-	-	-	-	-	-	N/A
TOTAL STORM SEWER & FLOOD CONTROL PROJ.	908,748	295,546	300,000	300,021	300,000	300,000	-	0.0%
451.82 RECREATIONAL FACILITY IMPROVEMENTS								
43946 Skate Park Relocation	-	-	185,000	185,000	-	-	(185,000)	-100.0%
43914 Lions Park Sewer Line	-	-	20,000	20,000	-	-	(20,000)	-100.0%
43215 Fieldhouse Improvements	49,817	-	48,550	48,550	83,000	83,000	34,450	71.0%
43301 Trees and Removal	11,768	11,608	64,000	40,403	15,000	15,000	(49,000)	-76.6%
43705 Walkway/Roadway	30,756	-	30,000	30,000	17,000	17,000	(13,000)	-43.3%
43900 Other Improvements/Auditorium	61,198	-	-	-	79,500	-	-	N/A
43924 Koch Complex Improvements	54,040	153,444	-	-	-	-	-	N/A
43927 Concrete Projects	-	-	3,000	3,000	-	-	(3,000)	-100.0%
43930 Cemetery Improvements	-	34,184	-	-	50,000	-	-	N/A
43947 Campground Improvements	97,744	-	15,000	15,000	758,500	-	(15,000)	-100.0%
43962 Recreational Trail System /Improv.	11,414	13,542	175,000	30	175,000	175,000	-	0.0%
43978 Fishing Pier	17,098	-	-	-	22,500	22,500	22,500	N/A
43963 Foundation Field Improvements	-	-	160,000	174,439	-	-	(160,000)	-100.0%
Pickleball Courts	-	-	-	-	40,000	-	-	N/A
Sunshades	-	-	-	-	59,000	-	-	N/A
43991 Golf Course Projects	942,041	599,302	75,000	-	200,000	50,000	(25,000)	-33.3%
43992 Aquatic Center Improvements	-	23,448	-	4,908	-	-	-	N/A
43983 Splash Park	-	-	175,000	175,000	-	-	(175,000)	-100.0%
43993 Zoo Improvements	1,243,999	230,082	86,500	78,456	28,000	28,000	(58,500)	-67.6%
43994 Ice Arena Improvements	-	-	-	4,086	-	-	-	N/A
43995 Soccer Complex Improvements	-	-	-	-	10,000	10,000	10,000	N/A
TOTAL RECREATIONAL FACILITY IMPROVEMENTS	2,519,875	1,065,614	1,037,050	778,872	1,537,500	400,500	(636,550)	-61.4%

**212 SPECIAL REVENUE FUND
CAPITAL IMPROVEMENT FUND
SALES & USE TAX**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
465.83 INDUSTR. PARK & OTHER INFRASTRUCTURE								
43201 Boys and Girls Club Renovation	-	-	500,000	500,000	-	-	(500,000)	-100.0%
43410 City Website	6,600	-	-	-	-	-	-	N/A
43430 Multipurpose Facility Study/Construction	773,920	175,038	-	-	-	-	-	N/A
43432 H2O-20 Project Studies	8,508	76,056	-	8,753	-	-	-	N/A
43901 Improvements - Fiber Optics	19,878	-	25,000	18,880	25,000	25,000	-	0.0%
43921 National Guard Armory Project	3,156	-	-	-	-	-	-	N/A
43926 Sr. Citizens Bldg Improvement	5,349	-	-	-	-	-	-	N/A
43931 City Hall Improvements	109,417	-	-	44,692	-	-	-	N/A
43942 Industrial Park Improv./Economic Develop	179,702	6,453	-	160	-	-	-	N/A
43970 GIS Implementation	-	29,452	29,500	29,452	43,900	43,900	14,400	48.8%
43671 Comprehensive Land Use Plan	-	15,000	-	-	-	-	-	N/A
TOTAL INFRASTRUCTURE	1,106,530	301,999	554,500	601,937	68,900	68,900	(485,600)	-87.6%
TOTAL CAPITAL OUTLAY	7,228,821	4,757,436	5,206,550	4,591,991	8,200,900	4,053,900	(1,152,650)	-22.1%
470.00 DEBT SERVICE PAYMENTS								
44100 Principal	760,861	4,798,929	1,577,970	2,002,962	2,042,000	2,042,000	464,030	29.4%
44101 Interest	338,703	876,077	812,650	1,136,249	1,099,000	1,099,000	286,350	35.2%
44103 Fiscal Agent Charges	1,500	3,016	1,500	2,000	2,500	2,500	1,000	66.7%
44900 Cost of Bond Issuance	-	68,483	-	-	-	-	-	N/A
TOTAL DEBT REDUCTION	1,101,064	5,746,505	2,392,120	3,141,211	3,143,500	3,143,500	751,380	31.4%
490 MISCELLANEOUS								
49300 Transfer Out - To Airport	350,615	436,025	300,000	300,000	405,000	405,000	105,000	35.0%
49311 Transfer Out - To Park and Rec	250,000	250,000	250,000	250,000	250,000	250,000	-	0.0%
49323 Transfer Out - Capital Projects Fund	-	-	850,000	850,000	-	-	(850,000)	-100.0%
49320 Transfer Out - To E-911 Fund	180,000	200,000	250,000	250,000	250,000	250,000	-	0.0%
TOTAL MISCELLANEOUS	780,615	886,025	1,650,000	1,650,000	905,000	905,000	(745,000)	-45.2%
TOTAL BUDGET - CAPITAL IMPR. SALES TAX	9,110,500	11,389,966	9,248,670	9,383,202	12,249,400	8,102,400	(1,146,270)	-12.4%

SUPERVISION

Mission Statement: Operate a department with multiple divisions in a fluid and harmonious manner ensuring all divisions are meeting their goals and objectives.

Department Description: Directs and coordinates operations in the Department's eleven sub-activities as follows: Recreation Programs, Golf Course, Family Aquatics Center, Softball/Baseball Complex, Auditorium/Fieldhouse, Zoo, Ice Arena/Expo Center, Forestry, Cemetery, Parks System and City Park & Camping.

Goals for 2017

- Keep the community and visitors aware and informed of programs, projects and attractions.
- Maintain positive relations with Associations, Boards, other City departments, citizens and groups to further the mission of all divisions.
- Make decisions that are effective, efficient and economical to the community.
- Work to offer and expand training and continuing educational opportunities for Department staff.

Goals for 2018 & Beyond

- Continue to work with staff, Park & Recreation Board, and City Council to expand program offerings and maintain and evolve existing programs.
- Ensure well rounded recreational experiences that will enhance the health, enjoyment and well-being of all community members.
- Offer recreational experiences and attractions that will entice visitors to the community.
- Be financially responsible with allocated funds disbursed through eleven divisions while maximizing budgets to be used for the best interest of the community.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of staff meetings per year	12	6	12	12
Percent of board member attendance	81%	74%	80%	85%
Percent of activities planned that are published	100%	100%	100%	100%
Total number of volunteers	169	127	180	180

**201 SPECIAL REVENUE FUND
450 CULTURE & RECREATION
451.21 SUPERVISION**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	106,648	71,047	74,000	73,913	138,100	138,100	64,100	86.6%
41101 Clerical & Oper Salary	77,932	79,854	83,200	83,117	84,900	84,900	1,700	2.0%
41102 Temporary Salaries	2,017	3,102	2,500	1,000	2,500	2,500	-	0.0%
41200 OASI-Employer Contributions	11,409	11,389	12,200	11,396	16,300	16,300	4,100	33.6%
41300 Retirement and Pensions	9,244	9,054	9,600	9,460	13,550	13,550	3,950	41.1%
41400 Worker's Comp Insurance	366	372	500	367	800	800	300	60.0%
41500 Group Health Insurance	21,065	23,556	20,000	23,452	37,000	37,000	17,000	85.0%
41501 Retiree Health Insurance	7,907	12,476	14,000	12,843	14,200	14,200	200	1.0%
TOTAL PERSONAL SERVICES	236,588	210,850	216,000	215,548	307,350	307,350	91,350	42.3%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	1,870	1,063	1,240	428	500	500	(740)	-59.7%
42219 Banking Services	952	1,153	1,000	1,203	1,200	1,200	200	20.0%
42300 Publication & Rec Fees	441	-	450	-	450	450	-	0.0%
42504 Maintenance of Others	179	477	400	471	400	400	-	0.0%
42600 Office Supplies	2,220	2,729	2,700	2,424	2,500	2,500	(200)	-7.4%
42618 Postage	1,700	1,200	1,750	1,100	1,500	1,500	(250)	-14.3%
42701 Travel Exp Personnel	-	783	300	926	1,000	1,000	700	233.3%
42702 Subsc & Membership	144	377	300	604	500	500	200	66.7%
TOTAL OTHER CURRENT EXPENDITURES	7,506	7,782	8,140	7,156	8,050	8,050	(90)	-1.1%
430 CAPITAL OUTLAY								
43602 Computer Equipment/Software	1,395	1,574	1,500	1,256	-	-	(1,500)	-100.0%
TOTAL CAPITAL OUTLAY	1,395	1,574	1,500	1,256	-	-	(1,500)	-100.0%
TOTAL BUDGET - SUPERVISION	245,489	220,206	225,640	223,960	315,400	315,400	89,760	39.8%

RECREATION PROGRAMS

Mission Statement: Provide diverse, challenging and enjoyable recreational opportunities for all ages.

Department Description: Provide the opportunity to participate in all types of recreational activities either indoors or outdoors, youth or adult, structured or open during leisure time year around.

2016 Accomplishments

- Implemented new Strider program and began development of new Skate Park and Splash Park.
- Continued program planning and objectives for new Community Center to achieve a smooth transition as we move programming to the new facility..

Goals for 2017

- Provide and replace athletic equipment annually to ensure all safety measures are a top priority for youth participants.
- Increase program enrollments by 5% through new innovative programming and re-vamping existing programs.

Goals for 2018 & Beyond

- Add a minimum of one new program annually amongst the 3 distinct age groups (Youth/Adult/Senior).
- Maximize facility usage to at least 85% of available times through open and structures activities.
- Remodel and develop former ice arena into a second turf fieldhouse facility.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of participants in summer programs	3,650	3,380	3,860	3,700
Number of participants in all youth/adult programs	5,900	4,960	6,000	6,000
Number of training workshops given for volunteers	6	4	8	8
Number of special events conducted	16	12	14	16

RECREATION PROGRAMS

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Charges for Goods and Services	137,895	132,988	116,300	151,375	35,075	30.2%
Miscellaneous Revenues	17,373	17,228	13,000	13,000	-	0.0%
Total Revenues	155,268	150,216	129,300	164,375	35,075	27.1%
Expenditures						
Personal Services	283,177	288,659	312,250	319,450	7,200	2.3%
Other Current Expenditures	45,107	45,337	43,920	42,900	(1,020)	-2.3%
Capital Outlay	25,870	8,139	12,400	5,600	(6,800)	-54.8%
Other Expenditures	170	210	150	-	(150)	-100.0%
Total Expenditures	354,324	342,345	368,720	367,950	(770)	-0.2%

Significant Budget and Personnel Changes

Personal Services	+	\$	7,200	Salary adjustments & health benefits
Insurance Premiums	-	\$	1,520	Adjust to actual costs

Capital Purchases

Vehicles & Equipment	\$	3,000	Replace 20% of baseball/softball equipment
Vehicles & Equipment	\$	2,600	Replace recreation equipment

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Recreation Superintendent	1	1	1	1	1
Asst. Recreation Superintendent	1	1	1	1	1
Senior Activities Director	1	1	1	1	1
Part-time employment (FTE)	3.38	4.36	3.90	4.50	4.18
Total	6.38	7.36	6.90	7.50	7.18

201 SPECIAL REVENUE FUND
 450 CULTURE & RECREATION
 451.23 RECREATION PROGRAMS

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	153,108	156,326	162,800	162,754	166,150	166,150	3,350	2.1%
41102 Temporary Salaries	72,199	73,214	86,300	75,533	100,100	86,300	-	0.0%
41200 OASI-Employer Contributions	16,003	16,210	17,850	16,961	18,950	17,800	(50)	-0.3%
41300 Retirement and Pensions	9,186	9,379	9,800	10,997	12,000	12,000	2,200	22.4%
41400 Worker's Comp Insurance	1,941	2,776	2,500	2,497	3,000	3,000	500	20.0%
41500 Group Insurance	30,740	30,754	33,000	31,736	34,200	34,200	1,200	3.6%
TOTAL PERSONAL SERVICES	283,177	288,659	312,250	300,478	334,400	319,450	7,200	2.3%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	3,853	2,237	2,520	751	1,000	1,000	(1,520)	-60.3%
42300 Publication & Rec Fees	7,700	8,417	8,000	8,171	8,500	8,500	500	6.3%
42607 Education & Rec Supplies	22,675	22,921	22,000	20,899	22,000	22,000	-	0.0%
42608 Jr.Baseball & Rec Supplies	10,150	10,463	10,000	9,916	10,000	10,000	-	0.0%
42701 Travel Exp Personnel	70	612	700	700	700	700	-	0.0%
42702 Subsc & Membership	659	687	700	699	700	700	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	45,107	45,337	43,920	41,136	42,900	42,900	(1,020)	-2.3%
430 CAPITAL OUTLAY								
43606 Office Equipment	4,795	973	1,500	1,257	-	-	(1,500)	-100.0%
43645 Trailer	2,403	-	-	-	-	-	-	N/A
43656 Baseball/Softball Equipment	2,110	2,506	3,000	3,000	5,000	3,000	-	0.0%
43691 Recreation Equipment	12,690	-	1,200	1,200	7,600	2,600	1,400	116.7%
43697 Hockey Equipment	3,040	-	2,700	2,700	-	-	(2,700)	-100.0%
42621 Archery Targets	-	-	4,000	4,000	-	-	(4,000)	-100.0%
43969 Disc Golf Course	832	-	-	-	-	-	-	N/A
43996 Skate Ramp Maintenance	-	4,660	-	-	-	-	-	N/A
TOTAL CAPITAL OUTLAY	25,870	8,139	12,400	12,157	12,600	5,600	(6,800)	-54.8%
450 OTHER EXPENDITURES								
45300 Refunds & Reimbursements	170	210	150	150	-	-	(150)	-100.0%
TOTAL OTHER EXPENDITURES	170	210	150	150	-	-	(150)	-100.0%
TOTAL BUDGET - RECREATION PROGRAMS	354,324	342,345	368,720	353,921	389,900	367,950	(770)	-0.2%

GOLF COURSE

Mission Statement: To provide a golf course and facilities that adds to the image and diversity of the community while creating an atmosphere in which players of all ages and abilities will enjoy.

Department Description: Offers the opportunity to participate in the game of golf at whatever level is desired at a reasonable cost.

2016 Accomplishments

- The renovated greens on the Yellow Course have been grown in with opening for play scheduled for August 1, 2016.
- The Project/Planning Committee developed a management/development plan for future projects and renovations on the course.
- Approximately 30 mature and hazardous cottonwood trees were removed on the course and the process of planting replacement trees was initiated.
- The interior of the clubhouse was remodeled and the deck off the clubhouse was removed due to safety concerns.

Goals for 2017

- Continue with course renovations to improve upon the potential of providing a top quality facility for our members and their guests.
- Work to draw more attention to our facility through advertising and word of mouth to increase memberships and play from surrounding communities.
- Attract more tournament functions in an effort to increase the golf course revenue.

Goals for 2018 & Beyond

- Design and carry out future renovations of the different aspects of the course as needed to provide a quality golfing experience for our community and surrounding areas.
- Create a long term master plan for the facility in which the golf course will become a destination for the golfing community by creating consistency in playability while conditioning and maintaining the overall health of the course.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of season passes	690	588	620	680
Number of 9-hole rounds played by green fee players	13,555	6,783	12,700	13,500
Number of 9-hole rounds played by season pass holders	34,768	13,142	26,500	35,000
Number of staff hours used for training	100	80	100	100

GOLF COURSE**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/ Decrease Amount	% Change
Revenues						
Charges for Goods & Service	541,000	554,225	583,000	583,000	-	0.0%
Miscellaneous Revenue	3,955	2,061	3,000	2,500	(500)	-16.7%
Other Financing Sources	65,995	-	-	-	-	N/A
Total Revenue	610,950	556,286	586,000	585,500	(500)	-0.1%
Expenditures						
Personal Services	288,330	286,774	322,700	308,700	(14,000)	-4.3%
Other Current Expenditures	234,450	230,297	262,600	281,200	18,600	7.1%
Capital Outlay	89,234	49,091	87,000	37,000	(50,000)	-57.5%
Debt Service	89,010	24,477	24,550	-	(24,550)	-100.0%
Other Expenditures	171	-	200	-	(200)	-100.0%
Total Expenditures	701,195	590,639	697,050	626,900	(70,150)	-10.1%

Significant Budget and Personnel Changes

Personal Services	- \$	14,000	Salary adjustments & health benefits
Rent – Machinery & Equip	+ \$	24,700	Golf cart lease
Equipment Maintenance	- \$	5,000	Adjust to actual costs

Capital Purchases

Vehicles & Equipment	\$	35,000	Replace mower
Computers & Equipment	\$	2,000	Network Upgrades

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Golf Course Superintendent	1	1	1	1	1
Turf Specialist	1	1	1	1	1
Mechanic	0	1	1	1	1
Part-time/Seasonal employee (FTE)	4.13	3.91	3.85	5.18	3.90
Total	6.13	6.91	6.85	8.18	6.90

201 SPECIAL REVENUE
450 CULTURE & RECREATION
451.25 GOLF COURSE

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	65,013	66,313	69,500	69,256	112,300	70,700	1,200	1.7%
41101 Clerical & Oper Salary	77,842	80,433	84,000	83,676	85,400	85,400	1,400	1.7%
41102 Temporary Salaries	80,642	71,513	95,000	83,265	121,950	80,000	(15,000)	-15.8%
41109 Overtime Pay	4,282	5,161	5,000	4,463	5,850	5,850	850	17.0%
41200 OASI-Employer Contributions	16,607	16,190	18,500	17,379	23,350	18,600	100	0.5%
41300 Retirement and Pensions	8,828	9,083	9,500	9,288	12,200	9,750	250	2.6%
41400 Worker's Comp Insurance	4,824	5,844	7,200	6,417	8,500	8,500	1,300	18.1%
41500 Group Insurance	29,722	30,717	34,000	30,596	41,300	29,900	(4,100)	-12.1%
41600 Unemployment Benefits	570	1,520	-	-	-	-	-	N/A
TOTAL PERSONAL SERVICES	288,330	286,774	322,700	304,340	410,850	308,700	(14,000)	-4.3%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	7,514	6,830	7,000	5,742	6,000	6,000	(1,000)	-14.3%
42200 Expert & Consulting Service	47,223	48,761	60,000	50,832	60,000	60,000	-	0.0%
42219 Banking Services	6,560	6,841	6,500	6,500	6,800	6,800	300	4.6%
42300 Publication & Recording Fees	616	720	750	721	750	750	-	0.0%
42400 Rent-Machinery & Equip	1,423	1,054	1,800	26,313	26,500	26,500	24,700	1372.2%
42500 Construction Materials	533	581	1,000	1,041	1,500	1,500	500	50.0%
42501 Equip Maintenance	17,095	17,571	25,000	24,447	25,000	20,000	(5,000)	-20.0%
42504 Maintenance of Other	5,869	6,166	5,800	5,810	5,800	5,800	-	0.0%
42506 Repair to Vehicles	8	110	500	350	500	500	-	0.0%
42514 Repair to Clubhouse	3,347	840	2,500	2,220	2,500	2,500	-	0.0%
42515 Repair-Maintenance Shop	331	294	500	325	500	500	-	0.0%
42516 Repair-Cart Storage Bldg	-	17	500	335	500	500	-	0.0%
42521 Repair-Irrigation Equipment	3,846	15,490	6,500	7,835	8,000	5,000	(1,500)	-23.1%
42600 Office Supplies	1,291	724	2,000	1,606	2,000	2,000	-	0.0%
42603 Motor Fuel and Lubricants	28,695	21,665	29,000	23,168	29,000	29,000	-	0.0%
42613 Small Tools	533	132	500	500	500	500	-	0.0%
42615 Ag & Hort Supplies	20,999	12,327	19,000	18,513	19,000	19,000	-	0.0%
42617 Cleaning Service	3,033	3,836	4,000	3,890	4,000	4,000	-	0.0%
42619 Chem, Drug & Lab Sup	49,670	48,062	50,000	50,561	51,000	51,000	1,000	2.0%
42622 Golf Supplies	7,638	6,505	7,000	7,008	7,000	7,000	-	0.0%
42627 Safety Supplies	122	103	500	443	500	500	-	0.0%
42701 Travel Exp Personnel	1,812	2,614	3,000	2,994	3,000	2,000	(1,000)	-33.3%
42702 Subsc & Membership	2,385	2,555	3,000	2,680	3,000	3,000	-	0.0%
42801 Gas	2,704	2,072	3,400	3,228	3,400	3,400	-	0.0%
42802 Electricity	17,414	20,001	18,500	18,592	19,000	19,000	500	2.7%
42803 Water	904	922	1,000	2,038	1,000	1,000	-	0.0%
42804 Sewer	923	923	950	926	950	950	-	0.0%
42805 Phone-Monthly	1,962	2,581	2,400	2,571	2,500	2,500	100	4.2%
TOTAL OTHER CURRENT EXPENDITURES	234,450	230,297	262,600	271,189	290,200	281,200	18,600	7.1%
430 CAPITAL OUTLAY								
43201 Improvements to Buildings	450	-	-	-	-	-	-	N/A
43600 Machinery & Equipment	23,792	800	35,000	-	-	-	(35,000)	-100.0%
43601 Mowers	25,308	22,200	52,000	43,921	70,000	35,000	(17,000)	-32.7%
43602 Computer Equipment/Software	1,575	-	-	-	2,000	2,000	2,000	N/A
43653 Aerator	-	23,899	-	-	-	-	-	N/A
43818 Range Ball Picker	6,700	-	-	-	-	-	-	N/A
43820 Utility Vehicle	31,409	-	-	-	-	-	-	N/A
43990 Golf Course Clubhouse Improvements	-	2,192	-	35,087	-	-	-	N/A
TOTAL CAPITAL OUTLAY	89,234	49,091	87,000	79,008	72,000	37,000	(50,000)	-57.5%
441 DEBT SERVICE								
44100 Principal	85,381	20,125	18,600	-	-	-	(18,600)	-100.0%
44101 Interest	3,629	4,352	5,950	-	-	-	(5,950)	-100.0%
TOTAL DEBT SERVICE	89,010	24,477	24,550	-	-	-	(24,550)	-100.0%
450 OTHER EXPENDITURES								
45300 Refunds and Reimbursements	171	-	200	-	-	-	(200)	-100.0%
TOTAL OTHER EXPENDITURES	171	-	200	-	-	-	(200)	-100.0%
BUDGET TOTAL - GOLF COURSE	701,195	590,639	697,050	654,537	773,050	626,900	(70,150)	-10.1%

FAMILY AQUATIC CENTER

Mission Statement: To provide a community friendly aquatic facility that focuses on health benefits, leisure swimming and water safety skills.

Department Description: Provide the opportunity for youth and adults to learn to swim or just enjoy recreational swimming and other water play as individuals or families.

2016 Accomplishments

- Began a new program for pet and owner swimming.
- Held We n Wild Wednesday's with live DJ music and games each Wednesday.

Goals for 2017

- Provide an aesthetically pleasing environment to patrons.
- Expand the facility to promote use by all ages and maintain attendance and interest levels.
- Provide additional training dates for staff to stay up to date and alert to safety issues.

Goals for 2018 & Beyond

- Continue to expand offerings through major additions for extended play value.
- Ensure all equipment is functioning and updated for proper water quality and patron safety.
- Add an additional play structure every 5 years to maintain attendance and interest.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Family season passes	369	379	380	375
Individual season passes	642	596	620	600
Daily Admissions	14,808	2,925	12,000	11,000
Number of rentals	8	3	10	10
# registered for swimming lessons vs. # of openings	933/1,200	741/1,200	900/1,200	900/1,200
Total attendance	42,114	8,588	35,000	35,000
Profit margin of concession sales	21%	23%	23%	23%
# of violations from Health Department inspection	4	0	0	0
Number of water samples taken	39	18	36	36

FAMILY AQUATIC CENTER**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Charges for Goods and Services	210,025	238,811	208,500	218,500	10,000	4.8%
Miscellaneous Revenue	1,197	1,950	1,000	1,000	-	0.0%
Total Revenues	211,222	240,761	209,500	219,500	10,000	4.8%
Expenditures						
Personal Services	152,873	180,464	169,900	173,400	3,500	2.1%
Other Current Expenditures	119,957	125,476	127,050	130,050	3,000	2.4%
Capital Outlay	12,616	6,124	3,500	45,000	41,500	1,185.7%
Other Expenditures	115	175	200	-	(200)	-100.0%
Total Expenditures	285,561	312,239	300,650	348,450	47,800	15.9%

Significant Budget and Personnel Changes

Personal Services	+	\$	3,500	Salary adjustments
Insurance Premiums	+	\$	3,300	Adjust to actual costs
Water	+	\$	2,000	Adjust to actual costs

Capital Purchases

Furniture & Equipment	\$	4,500	Replace 2-way radios
Furniture & Equipment	\$	7,500	Replace deck furniture
Other	\$	21,000	Chemical Controllers
Other	\$	12,000	Play features

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Part-time employee (FTE)	7.17	7.23	8.34	8.53	8.50
Total	7.17	7.23	8.34	8.53	8.50

201 SPECIAL REVENUE
450 CULTURE & RECREATION
451.26 FAMILY AQUATIC CENTER

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41102 Temporary Salaries	140,025	159,447	155,000	153,937	176,150	150,000	(5,000)	-3.2%
41109 Overtime Pay	63	5,934	-	1,221	5,250	5,250	5,250	N/A
41200 OASI-Employer Contributions	10,786	12,652	11,900	11,867	13,900	12,650	750	6.3%
41300 Retirement and Pensions	-	-	-	1,789	2,000	2,000	2,000	N/A
41400 Worker's Comp Insurance	1,999	2,431	3,000	3,076	3,500	3,500	500	16.7%
TOTAL PERSONAL SERVICES	152,873	180,464	169,900	171,890	200,800	173,400	3,500	2.1%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	6,767	5,587	5,700	8,790	9,000	9,000	3,300	57.9%
42219 Banking Services	1,405	1,701	1,400	1,458	1,600	1,600	200	14.3%
42500 Construction Materials	135	246	150	150	150	150	-	0.0%
42501 Equip Maintenance	6,069	5,258	6,000	9,055	7,000	7,000	1,000	16.7%
42502 Bldg Maintenance	958	185	1,000	1,328	1,000	1,000	-	0.0%
42504 Maintenance of Other	2,628	1,803	4,000	3,895	4,000	2,000	(2,000)	-50.0%
42600 Office Supplies	929	1,559	3,000	2,748	3,000	1,500	(1,500)	-50.0%
42607 Ed, Recreation & Safety Supplies	4,719	6,512	7,000	7,453	7,000	6,000	(1,000)	-14.3%
42619 Chem, Drug & Lab Sup	19,139	16,846	18,000	17,004	18,000	18,000	-	0.0%
42631 Merchandise for Resale	23,287	27,248	24,000	25,920	25,000	25,000	1,000	4.2%
42703 Prof Workshops	1,480	800	1,500	1,550	1,500	1,500	-	0.0%
42801 Gas	21,531	22,029	23,000	22,604	23,000	23,000	-	0.0%
42802 Electricity	17,727	18,830	19,000	19,024	19,000	19,000	-	0.0%
42803 Water	11,879	15,586	12,000	12,569	14,000	14,000	2,000	16.7%
42804 Sewer	391	432	400	451	400	400	-	0.0%
42805 Phone-Monthly	913	854	900	911	900	900	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	119,957	125,476	127,050	134,910	134,550	130,050	3,000	2.4%
430 CAPITAL OUTLAY								
43500 Furniture, Fixtures & Furnishings	-	6,124	-	-	7,500	7,500	7,500	N/A
43600 Machinery & Equipment	9,970	-	-	-	-	-	-	N/A
43602 Computer Equip/Software	-	-	1,500	1,257	-	-	(1,500)	-100.0%
43607 Electronic & Comm Equipment	-	-	-	-	4,500	4,500	4,500	N/A
43648 Pool Equipment	1,244	-	2,000	1,942	21,000	21,000	19,000	950.0%
43900 Improvements Other than Bldgs.	1,402	-	-	-	18,000	12,000	12,000	N/A
TOTAL CAPITAL OUTLAY	12,616	6,124	3,500	3,199	51,000	45,000	41,500	1185.7%
450 OTHER EXPENDITURES								
45300 Refunds and Reimbursements	115	175	200	-	-	-	(200)	-100.0%
TOTAL OTHER EXPENDITURES	115	175	200	-	-	-	(200)	-100.0%
TOTAL BUDGET - FAMILY AQUATIC CENTER	285,561	312,239	300,650	309,999	386,350	348,450	47,800	15.9%

BASEBALL/SOFTBALL COMPLEX

Mission Statement: To provide quality facilities for recreational and competitive team participation and act as an economic catalyst through tournament hosting.

Department Description: Allows for the opportunity to play a combination of youth baseball, youth softball, and adult softball, both slow and fast pitch for men and women with the ability to host larger tournaments.

2016 Accomplishments

- Installed lighting on Field #4 at Foundation Field.
- Overlay Koch Complex/Extension Center parking are in fall
- Obtain field grooming equipment to better prepare and maintain playing surface.
- Continue development of new softball complex

Goals for 2017

- Begin operation and use of new softball complex.
- Improve field signage and information at Koch Complex.
- Install shade structures at Foundation Field.

Goals for 2018 & Beyond

- Continue transition from neighborhood ball fields to Koch Complex.
- Begin light/scoreboard replacement on four original Koch Complex fields.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of tournaments held	9	4	8	9
Number of field rentals for adults	275	188	282	275
Number of mowings	36	16	36	36

BASEBALL/SOFTBALL COMPLEX

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Miscellaneous Revenues	8,004	10,190	7,000	7,000	-	0.0%
Total Revenues	8,004	10,190	7,000	7,000	-	0.0%
Expenditures						
Personal Services	5,366	9,909	9,750	27,300	17,550	180.0%
Other Current Expenditures	15,945	13,471	23,100	83,300	60,200	260.6%
Capital Outlay	1,416	-	31,400	25,000	(6,400)	-20.4%
Total Expenditures	22,727	23,380	64,250	135,600	71,350	111.1%

Significant Budget and Personnel Changes

Personal Services	+ \$	17,550	More part-time staff for increase in number of fields
Irrigation Supplies	+ \$	1,100	More supplies for increase in number of fields
Electricity	+ \$	6,500	Increased cost to operate new softball complex
Merchandise Available for Resale	+ \$	50,000	New line item

Capital Purchases

Vehicles & Equipment	\$	4,500	Purchase utility vehicle
Vehicles & Equipment	\$	5,500	Purchase line painter
Furniture & Equipment	\$	15,000	Softball complex amenities

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Part-time employee (FTE)	.29	.44	.42	.34	.73
Total	.29	.44	.42	.34	.73

201 SPECIAL REVENUE FUND
 450 CULTURE & RECREATION
 451.27 SOFTBALL/BASEBALL COMPLEX

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41102 Temporary Salaries	5,649	8,262	8,000	7,923	23,500	23,500	15,500	193.8%
41109 Overtime Pay	785	791	800	250	1,400	1,400	600	75.0%
41200 OASI Employer Contributions	492	693	700	625	1,900	1,900	1,200	171.4%
41400 Worker's Comp Insurance	(1,560)	163	250	293	500	500	250	100.0%
TOTAL PERSONAL SERVICES	5,366	9,909	9,750	9,091	27,300	27,300	17,550	180.0%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	1,331	1,507	1,500	1,441	2,500	2,500	1,000	66.7%
42500 Construction Materials	-	-	100	100	100	100	-	0.0%
42501 Equip Maintenance	1,498	600	1,000	500	1,000	1,000	-	0.0%
42502 Bldg Maintenance	1,483	833	1,200	820	1,200	1,200	-	0.0%
42504 Maintenance of Other	2,376	1,434	2,500	2,121	3,500	3,500	1,000	40.0%
42521 Irrigation Supplies	247	737	400	608	1,500	1,500	1,100	275.0%
42609 Electrical Supplies	612	1,276	2,000	1,000	2,000	1,000	(1,000)	-50.0%
42615 Ag & Hort Supplies	1,011	477	1,500	1,200	2,500	2,000	500	33.3%
42631 Merchandise Avail for Resale	-	-	-	-	50,000	50,000	50,000	N/A
42802 Electricity	5,317	5,705	5,500	5,853	12,000	12,000	6,500	118.2%
42803 Water	1,131	556	6,500	4,901	7,500	7,500	1,000	15.4%
42804 Sewer	939	346	900	451	1,000	1,000	100	11.1%
TOTAL OTHER CURRENT EXPENDITURES	15,945	13,471	23,100	18,995	84,800	83,300	60,200	260.6%
430 CAPITAL OUTLAY								
Utility Vehicle	-	-	-	-	8,500	4,500	4,500	N/A
43617 Maintenance Equipment	-	-	29,000	26,339	5,500	5,500	(23,500)	-81.0%
Mower	-	-	-	-	58,000	-	-	N/A
43900 Improv Other Than Bldgs	1,416	-	2,400	2,400	-	-	(2,400)	-100.0%
43924 Complex Improvements	-	-	-	-	25,000	15,000	15,000	N/A
TOTAL CAPITAL OUTLAY	1,416	-	31,400	28,739	97,000	25,000	(6,400)	-20.4%
TOTAL BUDGET - SOFTBALL/BASEBALL COMPLEX	22,727	23,380	64,250	56,825	209,100	135,600	71,350	111.1%

AUDITORIUM/FIELDHOUSE

Mission Statement: To promote team and individual activities and healthy lifestyles by providing open turf space in a year-round environment.

Department Description: The Fieldhouse headquarters Parks, Recreation & Forestry Department with offices for the Director, Superintendent of Recreation, and Superintendent of Parks & Forestry, Office Manager, and Secretary/Receptionist. The building along with the auditorium is used for all youth and adult indoor recreation programs offered by the Department as well as by the Watertown School District for basketball, golf and tennis. The Auditorium is used by Arrowhead Archery Club and storage for Jr./Teener Baseball League and Junior Olympics Softball League. The two facilities can be rented out for various functions.

2016 Accomplishments

- Protective wall matting installed on North and South Fieldhouse walls.
- Converted back storage shed to vehicle and equipment garage.
- Installation of new boiler.
- Plans to landscape facility and make improvements to parking area.

Goals for 2017

- Provide efficient work space for employees and meeting space for public groups and associations.
- Ensure safety equipment and netting is in good working condition.
- Maximize usage during daytime hours by expanding programming to toddlers and seniors.

Goals for 2018 & Beyond

- Add additional square footage to existing building to meet overwhelming demand of current 7,000 square foot location by either adding onto facility or renovating current Ice Arena.
- Provide more specialty programming to a more diverse group of participants.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of times facility used for private rentals	88	66	115	120
Number of community groups utilizing the meeting room	8	8	8	8
Total number of times meeting room reserved	72	52	80	80
Number of user accident claims filed	0	0	0	0

AUDITORIUM/FIELDHOUSE

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Charges for Goods and Services	16,766	21,728	16,000	38,000	22,000	137.5%
Miscellaneous Revenue	1,993	441	-	-	-	N/A
Total Revenues	18,759	22,169	16,000	38,000	22,000	137.5%
Expenditures						
Personal Services	70,793	73,459	82,500	82,450	(50)	-0.1%
Other Current Expenditures	58,713	56,572	70,600	69,100	(1,500)	-2.1%
Capital Outlay	-	24,525	62,000	2,000	(60,000)	-96.8%
Total Expenditures	129,506	154,556	215,100	153,550	(61,550)	-28.6%

Significant Budget and Personnel Changes

Cleaning Supplies	+	\$	1,500	Increase in facilities, more supplies required
Gas	-	\$	3,000	Adjust to actual costs

Capital Purchases

Computers & Equipment	\$	2,000	Network Upgrades
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Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Building Maintenance Worker	1	1	1	1	1
Part-time Employee (FTE)	0	0	0	.79	.79
Total	1.00	1.00	1.00	1.79	1.79

**201 SPECIAL REVENUE FUND
450 CULTURE & RECREATION
451.28 AUDITORIUM/FIELDHOUSE**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41101 Clerical & Oper Salary	42,407	43,299	45,100	45,259	84,500	46,000	900	2.0%
41102 Temporary Salaries	9,722	11,946	17,400	14,638	2,000	14,450	(2,950)	-17.0%
41109 Overtime Pay	1,225	-	-	-	-	-	-	N/A
41200 OASI-Employer Contributions	3,630	3,814	4,300	4,235	5,650	4,100	(200)	-4.7%
41300 Retirement and Pensions	2,545	2,598	2,700	3,679	5,100	3,500	800	29.6%
41400 Worker's Comp Insurance	1,370	1,571	2,000	1,555	3,000	3,000	1,000	50.0%
41500 Group Health Insurance	9,894	10,231	11,000	10,579	22,800	11,400	400	3.6%
TOTAL PERSONAL SERVICES	70,793	73,459	82,500	79,945	123,050	82,450	(50)	-0.1%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	9,048	10,326	10,500	9,606	10,500	10,500	-	0.0%
42200 Expert and Consultant Services	105	487	1,000	743	1,000	1,000	-	0.0%
42500 Construction Materials	345	522	1,000	834	1,000	1,000	-	0.0%
42501 Equip Maintenance	3,349	3,844	3,500	3,119	3,500	3,500	-	0.0%
42502 Bldg Maintenance	1,665	2,175	2,700	3,144	2,700	2,700	-	0.0%
42504 Maintenance of Other	331	571	600	539	600	600	-	0.0%
42601 Cleaning Supplies	7,529	7,473	7,500	7,827	11,000	9,000	1,500	20.0%
42613 Small Tools	446	158	300	286	300	300	-	0.0%
42801 Gas	20,532	15,053	25,000	16,853	22,000	22,000	(3,000)	-12.0%
42802 Electricity	9,745	10,650	12,500	11,577	12,500	12,500	-	0.0%
42803 Water	1,525	1,413	1,800	1,467	1,800	1,800	-	0.0%
42804 Sewer	706	545	700	568	700	700	-	0.0%
42805 Phone-Monthly	3,387	3,355	3,500	3,333	3,500	3,500	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	58,713	56,572	70,600	59,896	71,100	69,100	(1,500)	-2.1%
430 CAPITAL OUTLAY								
43201 Improvements to Buildings	-	24,525	50,000	-	-	-	(50,000)	-100.0%
Computer Equip/Software	-	-	-	-	2,000	2,000	2,000	N/A
43500 Furniture, Fixtures & Furnishings	-	-	12,000	11,625	-	-	(12,000)	-100.0%
Machinery & Equipment	-	-	-	-	21,000	-	-	N/A
TOTAL CAPITAL OUTLAY	-	24,525	62,000	11,625	23,000	2,000	(60,000)	-96.8%
TOTAL BUDGET - AUDITORIUM/FIELDHOUSE	129,506	154,556	215,100	151,466	217,150	153,550	(61,550)	-28.6%

ZOO

Mission Statement: Promote wildlife understanding and conservation through public education, maintenance of superior exhibits and high quality care for the animal collection. Provide patrons with an enjoyable recreational experience.

Department Description: Provide the opportunity for all ages to view and enjoy over 800 animals in naturalistic exhibits. Provide educational opportunities for all age groups as well as special events.

2016 Accomplishments

- Renovated lemur exhibit.
- Installed new camel fence.
- Crack seal and chip seal parking lot.
- Renovate kangaroo building.
- Removed zoo house.
- Developed tree signage

Goals for 2017

- Purchase additional passenger van for educational programs.
- Update zoo server.
- Replace bird world netting.
- City of Watertown will take over revenue sources.
- Improve visitor circulation.

Goals for 2018 & Beyond

- Enhance existing and create new revenue sources.
- Develop a long term preventive maintenance plan for the entire facility.
- Develop ways to be more sustainable.
- Construct a shop/garage building and animal care building.
- Update strategic plan and site master plan.
- Continue to enhance the visitor's experience.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Total Attendance	70,447	18,152	68,000	68,000
Attendance at special events and free days	15,325	2,000	14,000	14,000
\$ received from grants	\$137,628	\$20,000	\$63,000	\$65,000
\$ of subsidies from Lake Area Zoological Society	\$200,000	\$88,533	\$212,480	\$36,000
Total attendance for on-site education programs	15,366	9,000	13,500	14,000
Total # of participants in Roots & Shoots activities	377	300	600	600
Number of participants in outreach programs	5,963	2,500	5,200	5,300
Number of participants with special needs	832	400	800	850
Volunteer hours	7,324	3,500	7,000	7,000

ZOO

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Charges for Goods and Services	252,732	289,037	268,000	333,000	65,000	24.3%
Miscellaneous Revenues	234,368	195,309	224,390	114,500	(109,890)	-49.0%
Other Financing Sources	172	12,161	-	-	-	N/A
Total Revenues	487,272	496,507	492,390	447,500	(44,890)	-9.1%
Expenditures						
Personal Services	756,891	810,045	856,300	872,400	16,100	1.9%
Other Current Expenditures	224,137	227,564	264,170	279,800	15,630	5.9%
Capital Outlay	32,273	23,276	9,700	17,550	7,850	80.9%
Other Expenditures	91	-	200	200	-	0.0%
Total Expenditures	1,013,392	1,060,885	1,130,370	1,169,950	39,580	3.5%

Significant Budget and Personnel Changes

Personal Services	+	\$ 16,100	Salary adjustments & health benefits
Insurance Premiums	-	\$ 3,000	Adjust to actual costs
Banking Services	+	\$ 1,380	Increase in credit card fees
Merchandise Avail. for Resale	+	\$ 38,000	New line item to cover cost of concession & gift items
Building Maintenance	-	\$ 2,000	Adjust to actual costs
Electricity	-	\$ 12,000	Adjust to actual costs
Livestock & Poultry	-	\$ 6,500	Adjust to actual costs

Capital Purchases

Computers & Equipment	\$ 2,000	Network Upgrades
Computers & Equipment	\$ 5,000	Server
Vehicles & Equipment	\$ 5,500	Purchase two-way radios
Vehicles & Equipment	\$ 3,550	Purchase mower
Other	\$ 1,500	Purchases Zoo Animals

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Zoo Superintendent	1	1	1	1	1
Zoo Curator	1	1	1	1	1
Visitor's Service/Office Manager	1	1	1	1	1
Zookeeper/Maintenance	1	1	1	1	1
Zookeeper I	4	5	5	5	5
Zoo Educator	1	1	1	1	1
Part-time employee (FTE)	5.45	7.79	7.67	8.59	8.60
Total	14.45	17.79	17.67	18.59	18.60

**201 SPECIAL REVENUE FUND
450 CULTURE & RECREATION
451.34 ZOO**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	179,847	183,537	191,000	190,957	194,800	194,800	3,800	2.0%
41101 Clerical & Oper Salary	275,954	299,653	306,500	304,990	312,750	312,750	6,250	2.0%
41102 Temporary Salaries	144,058	146,138	176,800	157,777	192,050	176,800	-	0.0%
41109 Overtime Pay	1,045	8,061	3,000	4,053	13,300	5,000	2,000	66.7%
41200 OASI-Employer Contributions	44,162	46,783	50,000	49,040	53,400	52,250	2,250	4.5%
41300 Retirement and Pensions	28,173	28,818	30,000	32,569	31,150	34,200	4,200	14.0%
41400 Worker's Comp Insurance	10,020	12,594	14,000	13,967	17,000	17,000	3,000	21.4%
41500 Group Health Insurance	72,438	83,864	85,000	81,675	79,600	79,600	(5,400)	-6.4%
41600 Unempl. Comp. Payments	1,194	597	-	-	-	-	-	N/A
TOTAL PERSONAL SERVICES	756,891	810,045	856,300	835,028	894,050	872,400	16,100	1.9%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	14,535	15,085	15,000	11,254	12,000	12,000	(3,000)	-20.0%
42205 Medical Services	753	1,206	1,000	1,493	1,500	1,500	500	50.0%
42219 Banking Services	4,751	6,143	11,220	9,199	12,600	12,600	1,380	12.3%
42300 Publication & Recording Fees	2,490	1,501	3,500	2,645	15,000	3,500	-	0.0%
42400 Rent-Machinery & Equip	-	-	100	-	-	-	(100)	-100.0%
42500 Construction Materials	-	282	300	300	-	-	(300)	-100.0%
42501 Equip Maintenance	28,122	18,160	20,000	19,939	23,000	20,000	-	0.0%
42502 Bldg Maintenance	5,728	15,438	12,000	9,922	12,000	10,000	(2,000)	-16.7%
42504 Maintenance of Other	4,923	4,884	6,500	6,976	7,000	7,000	500	7.7%
42506 Repair to Vehicles	3,664	3,140	4,500	2,372	4,000	4,000	(500)	-11.1%
42600 Office Supplies	3,381	1,277	1,800	1,274	1,800	1,800	-	0.0%
42601 Cleaning Supplies	2,971	6,179	4,000	3,966	4,500	4,500	500	12.5%
42603 Motor Fuel and Lubricants	6,249	3,483	7,000	3,333	6,500	6,500	(500)	-7.1%
42631 Merchandise Avail for Resale	-	-	-	-	38,000	38,000	38,000	N/A
42607 Ed & Rec Supplies	2,025	3,635	3,000	2,991	3,000	3,000	-	0.0%
42610 Clothing & Material	720	-	500	-	500	500	-	0.0%
42613 Small Tools	435	214	500	215	400	400	(100)	-20.0%
42614 Livestock and Poultry	54,497	48,521	61,500	50,245	61,500	55,000	(6,500)	-10.6%
42615 Ag & Hort Supplies	4,530	4,269	4,500	5,082	4,500	4,500	-	0.0%
42619 Chem, Drug & Lab Sup	6,509	6,931	7,500	5,915	7,500	7,000	(500)	-6.7%
42627 Safety Supplies	905	598	700	611	700	700	-	0.0%
42700 Transportation	1,001	1,749	2,000	1,054	2,000	2,000	-	0.0%
42701 Travel Exp Personnel	1,988	1,484	4,000	5,171	4,000	4,000	-	0.0%
42702 Subsc & Membership	9,626	4,956	5,500	4,779	5,500	5,500	-	0.0%
42801 Gas	5,482	7,139	9,000	7,650	9,000	9,000	-	0.0%
42802 Electricity	35,469	37,309	50,000	36,243	50,000	38,000	(12,000)	-24.0%
42803 Water	19,941	31,034	25,000	23,343	25,000	25,000	-	0.0%
42804 Sewer	1,032	1,054	1,050	1,268	1,300	1,300	250	23.8%
42805 Phone-Monthly	2,410	1,893	2,500	1,832	2,500	2,500	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	224,137	227,564	264,170	219,072	315,300	279,800	15,630	5.9%
430 CAPITAL OUTLAY								
43300 Zoo Animals	1,445	559	3,000	8,093	1,500	1,500	(1,500)	-50.0%
43602 Computer Equipment/Software	4,555	-	6,700	3,516	7,000	7,000	300	4.5%
43607 Electronic & Comm Equipment - Radios	-	1,792	-	1,996	5,500	5,500	5,500	N/A
Mower	-	-	-	-	3,550	3,550	3,550	N/A
43684 Vehicles	26,273	-	-	-	28,270	-	-	N/A
43993 Zoo - Exhibit Improvements	-	20,925	-	-	-	-	-	N/A
TOTAL CAPITAL OUTLAY	32,273	23,276	9,700	13,605	45,820	17,550	7,850	80.9%
450 OTHER EXPENDITURES								
45300 Refunds and Reimbursements	91	-	200	-	200	200	-	0.0%
TOTAL OTHER EXPENDITURES	91	-	200	-	200	200	-	0.0%
TOTAL BUDGET - ZOO	1,013,392	1,060,885	1,130,370	1,067,705	1,255,370	1,169,950	39,580	3.5%

ICE ARENA/EXPO BUILDING

Mission Statement: To provide quality and functional facilities to maintain and expand involvement in ice related sporting activities.

Department Description: Allow for the uninterrupted skating season (November-March) for hockey games and practice, Lions Club Ice Show and practice, and open figure skating and lessons. Concrete floor non-ice season uses will be promoted for better multi-use of the facility.

2016 Accomplishments

- Hosted JV Boys State Tournament.
- Began conceptual design work on new two sheet ice facility.
- Completed interior improvements to facility restrooms and locker rooms.

Goals for 2017

- Continue to maintain the arena at an adequate level until the new facility is constructed.
- Provide adequate ice time to all user groups.
- Begin operation and use of new two-sheet facility.

Goals for 2018 & Beyond

- Work to ensure the new facility accommodates all user groups.
- Ensure that the transition from the current to the new facility goes efficiently and smoothly.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of youth season passes (includes hockey & lions)	165	0	200	215
Number of Adult and family season passes	62	0	50	50
Yearly attendance	4,857	2,150	4,500	4,200
Number of machine hours for resurfacing ice	250	125	250	250
Total number of non-ice events	12	3	8	10

ICE ARENA/EXPO BUILDING

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Charges for Goods and Services	17,368	17,492	14,000	14,000	-	0.0%
Total Revenues	17,368	17,492	14,000	14,000	-	0.0%
Expenditures						
Personal Services	34,661	37,497	41,300	43,000	1,700	4.1%
Other Current Expenditures	54,840	42,170	45,825	45,725	(100)	-0.2%
Capital Outlay	2,915	-	-	-	-	N/A
Total Expenditures	92,416	79,667	87,125	88,725	1,600	1.8%

Significant Budget and Personnel Changes

Personal Services + \$ 1,700 Salary adjustments & health benefits

Capital Purchases

No capital purchases are scheduled.

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Park Manager (FTE)	.50	.50	.50	.50	.50
Part-time employee (FTE)	.09	.30	.13	.44	.40
Total	0.59	.80	.63	.94	.90

❖ 1 Full-Time Park Manager is split equally between Ice Arena and City Park.

**201 SPECIAL REVENUE FUND
450 CULTURE & RECREATION
451.35 ICE ARENA/EXPO BUILDING**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	22,047	22,557	23,500	23,495	24,950	24,950	1,450	6.2%
41102 Temporary Salaries	4,987	6,153	7,800	7,803	7,600	7,600	(200)	-2.6%
41200 OASI-Employer Contributions	1,954	2,011	2,300	2,299	2,300	2,300	-	0.0%
41300 Retirement & Pensions	1,253	1,353	1,500	1,638	1,550	1,550	50	3.3%
41400 Worker's Comp Insurance	571	600	700	667	900	900	200	28.6%
41500 Group Health Insurance	3,849	4,823	5,500	4,976	5,700	5,700	200	3.6%
TOTAL PERSONAL SERVICES	34,661	37,497	41,300	40,878	43,000	43,000	1,700	4.1%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	3,424	4,037	4,000	3,709	4,000	4,000	-	0.0%
42200 Consultant Service	3,259	3,356	3,500	3,385	3,500	3,500	-	0.0%
42501 Equip Maintenance	20,593	4,835	6,000	6,846	6,000	6,000	-	0.0%
42502 Bldg Maintenance	2,285	5,133	3,500	5,767	3,500	3,500	-	0.0%
42504 Maintenance of Other	959	1,092	1,000	1,042	1,000	1,000	-	0.0%
42600 Office Supplies	-	-	100	-	100	100	-	0.0%
42601 Cleaning Supplies	277	239	700	226	700	700	-	0.0%
42603 Motor Fuels & Lubricants	(91)	83	-	48	-	-	-	N/A
42702 Subsc & Membership	274	278	275	143	275	275	-	0.0%
42801 Gas	7,701	7,091	9,000	7,890	9,000	9,000	-	0.0%
42802 Electricity	13,203	13,301	14,150	14,129	14,150	14,150	-	0.0%
42803 Water	959	894	1,100	1,004	1,000	1,000	(100)	-9.1%
42804 Sewer	728	664	700	677	700	700	-	0.0%
42805 Phone-Monthly	353	353	600	376	600	600	-	0.0%
42808 Propane	916	814	1,200	1,250	1,200	1,200	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	54,840	42,170	45,825	46,492	45,725	45,725	(100)	-0.2%
430 CAPITAL OUTLAY								
43617 Equipment	2,915	-	-	-	-	-	-	N/A
TOTAL CAPITAL OUTLAY	2,915	-	-	-	-	-	-	N/A
TOTAL BUDGET - ICE ARENA	92,416	79,667	87,125	87,370	88,725	88,725	1,600	1.8%

PARKS SYSTEM

Mission Statement: To establish and maintain a system of neighborhood parks, recreational trails, and athletic fields for the health and enjoyment of community citizens and guests.

Department Description: Created to improve, care for and manage a system of parks and recreational facilities to meet the needs of all park users. The park division staff assists all other facility divisions with labor and equipment, maintains 26 park areas of 242 acres including: 29 miles of recreation trail, ice arena, ball complex, Disc Golf, 15 tennis courts, 154 garden plots, 17 ball fields, 11 playgrounds, 2 picnic shelters, 2 park rest rooms, outdoor ice rink, 7 basketball courts, 6 sand volleyball courts, Anza soccer plaza, Derby Downs, and many flower beds.

2016 Accomplishments

- Continue to extend recreational trail through Memorial Park.
- Install new swing sets at Eastwoods and City Park.
- Install Expression Swings.

Goals for 2017.

- Install mile marker signage throughout recreational trails system
- Work with Lions Club to complete development of Lions Park restroom/picnic shelter and parking area.
- Develop outdoor pickle ball facility in community
- Install accessible fishing pier at McLaughlin Park to expand urban fishing opportunity.

Goals for 2018 & Beyond

- Develop additional park areas at locations such as the River Ridge development and in the SE section of the community.
- Complete additional segments of the recreational trail system.
- Design a trail plan to complete the remaining segment of recreational trail around Lake Kampeska.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
# of inspections on playground equipment	18	9	18	18
Feet of new bike trail	0	0	5,552	1,750
Number of arena events held at Derby Downs	33	7	15	15
Number of clubhouse rentals at Derby Downs	34	13	30	30

PARKS SYSTEM

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Intergovernmental Revenue	20,000	-	-	-	-	N/A
Miscellaneous Revenue	10,797	19,357	9,420	9,400	(20)	-0.2%
Total Revenues	30,797	19,357	9,420	9,400	(20)	-0.2%
Expenditures						
Personal Services	302,750	327,393	334,950	354,400	19,450	5.8%
Other Current Expenditures	138,396	122,924	144,200	135,350	(8,850)	-6.1%
Capital Outlay	53,495	21,059	14,200	45,500	31,300	220.4%
Other Expenditures	14	-	-	-	-	N/A
Total Expenditures	494,655	471,376	493,350	535,250	41,900	8.5%

Significant Budget and Personnel Changes

Personal Services	+	\$	19,450	Salary adjustments & health benefits
Motor Fuel & Lubricant	-	\$	4,000	Lower fuel costs
Insurance Premiums	-	\$	2,400	Adjust to actual costs

Capital Purchases

Furniture & Equipment	\$	8,000	Replace picnic tables/benches
Vehicles & Equipment	\$	35,000	Replace mower
Vehicles & Equipment	\$	2,500	Utility Trailer

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Superintendent of Parks & Forestry	.50	.50	.50	.50	.50
Park Maintenance Worker II	4	4	4	4	4
Part-time employee (FTE)	3.25	3.31	3.78	4.14	4.42
Total	7.75	7.81	8.28	8.64	8.92

- ❖ The Superintendent position is split equally between Forestry (General Fund) and Parks System (Park & Recreation Fund).

**201 SPECIAL REVENUE FUND
450 CULTURE & RECREATION
451.42 PARKS SYSTEM**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	25,754	24,382	27,400	19,544	27,750	27,750	350	1.3%
41101 Clerical & Oper Salary	148,150	149,833	157,300	157,555	202,650	161,100	3,800	2.4%
41102 Temporary Salaries	63,691	81,737	80,600	70,599	89,250	89,250	8,650	10.7%
41109 Overtime Pay	1,503	3,426	2,300	3,867	2,500	2,500	200	8.7%
41200 OASI-Employer Contributions	17,878	19,569	20,300	19,060	23,700	21,200	900	4.4%
41300 Retirement and Pensions	10,503	10,379	11,250	11,022	13,800	11,500	250	2.2%
41400 Worker's Comp Insurance	4,938	5,163	5,800	5,998	8,000	7,000	1,200	20.7%
41500 Group Health Insurance	30,333	32,904	30,000	29,256	45,600	34,100	4,100	13.7%
TOTAL PERSONAL SERVICES	302,750	327,393	334,950	316,901	413,250	354,400	19,450	5.8%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	14,077	9,645	10,400	7,612	8,000	8,000	(2,400)	-23.1%
42400 Rent-Machinery & Equip	275	91	500	494	500	500	-	0.0%
42402 Hydrant Rental	1,553	1,422	1,500	1,404	1,500	1,500	-	0.0%
42500 Construction Materials	103	468	800	671	800	800	-	0.0%
42501 Equip Maintenance	10,335	14,104	13,000	12,920	13,000	12,000	(1,000)	-7.7%
42504 Maintenance of Other	7,886	8,099	8,000	7,486	8,000	8,000	-	0.0%
42505 Trail/Sidewalk Maintenance	15,000	13,326	13,000	12,000	13,000	13,000	-	0.0%
42506 Repairs to Vehicle	2,679	2,388	4,000	3,980	4,000	4,000	-	0.0%
42507 Repairs to Shop	440	1,003	1,100	867	1,100	1,100	-	0.0%
42508 Repairs to Park Shelters	-	-	200	200	200	200	-	0.0%
42510 Repairs-Comfort Stations	648	766	1,200	1,072	1,200	1,200	-	0.0%
42517 Repairs to Ball fields	2,247	3,606	5,000	5,288	5,500	5,500	500	10.0%
42518 Repairs to Courts	3,559	1,069	2,000	2,445	2,000	2,000	-	0.0%
42521 Irrigation Repairs	4,681	1,137	1,000	991	1,000	1,000	-	0.0%
42522 Repairs to Derby Downs	2,709	234	2,000	1,044	2,000	2,000	-	0.0%
42526 Repairs to Playground	3,441	3,900	5,000	4,550	5,000	5,000	-	0.0%
42601 Cleaning Supplies	223	222	400	250	400	400	-	0.0%
42603 Motor Fuel and Lubricants	30,495	22,452	29,000	22,148	25,000	25,000	(4,000)	-13.8%
42613 Small Tools	924	1,366	1,500	1,491	1,500	1,500	-	0.0%
42615 Ag & Hort Supplies	4,705	5,507	7,000	6,978	7,000	6,000	(1,000)	-14.3%
42617 Cleaning Service	7,874	8,791	10,500	9,670	10,500	9,000	(1,500)	-14.3%
42619 Chem, Drug & Lab Sup	2,386	1,455	2,500	1,532	2,500	2,500	-	0.0%
42701 Travel Exp Personnel	-	121	200	1,871	400	400	200	100.0%
42702 Subcr & Memberships	-	200	100	725	200	200	100	100.0%
42801 Gas	1,256	883	1,750	975	1,750	1,750	-	0.0%
42802 Electricity	7,439	8,111	7,750	7,490	8,000	8,000	250	3.2%
42803 Water (Utilities-Bramble Park)	7,095	7,174	8,000	7,574	8,000	8,000	-	0.0%
42804 Sewer (Utilities-Shop)	826	835	800	1,038	800	800	-	0.0%
42805 Phone (Utilities-Foundation Fields)	1,138	1,113	1,000	1,026	1,000	1,000	-	0.0%
42807 Derby Downs	4,402	3,436	5,000	4,259	5,000	5,000	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	138,396	122,924	144,200	130,051	138,850	135,350	(8,850)	-6.1%
430 CAPITAL OUTLAY								
43500 Furniture, Fixtures & Furnishings	-	-	6,500	6,500	12,000	8,000	1,500	23.1%
43600 Machinery & Equipment	8,632	600	2,700	-	-	-	(2,700)	-100.0%
43601 Mower	1,149	-	-	-	56,000	35,000	35,000	N/A
43603 Snow Blower	2,500	3,702	-	-	-	-	-	N/A
43636 Spray Equipment	6,535	-	-	-	-	-	-	N/A
43645 Trailer	-	-	-	-	2,500	2,500	2,500	N/A
43695 Playground Equipment	-	5,289	5,000	5,000	-	-	(5,000)	-100.0%
43900 Improv. Other than Buildings	20,000	7,844	-	-	-	-	-	N/A
43929 Park Development	-	3,624	-	-	-	-	-	N/A
43959 CTG-Community Grant Program	14,679	-	-	-	-	-	-	N/A
TOTAL CAPITAL OUTLAY	53,495	21,059	14,200	11,500	70,500	45,500	31,300	220.4%
450 OTHER EXPENDITURES								
45300 Refunds & Reimbursements	14	-	-	-	-	-	-	N/A
TOTAL OTHER EXPENDITURES	14	-	-	-	-	-	-	N/A
TOTAL BUDGET - PARKS SYSTEM	494,655	471,376	493,350	458,452	622,600	535,250	41,900	8.5%

CITY PARK AND CAMPING

Mission Statement: To provide quality camping and outdoor recreational experiences for all ages.

Department Description: Provide the opportunity to enjoy an outdoor recreation experience in a water-based park offering camping, swimming, picnicking, playgrounds, boat launch, volleyball, horseshoes and softball field. Maintenance responsibilities for Jackson Park, Derby Downs and a portion of the bike trails are a function of the City Park Manager and staff.

2016 Accomplishments

- Installed a courtesy dock along camping area shoreline for the convenience of campers and campground visitors.
- Updated signage throughout the park.
- Install sewer service to selected campsites

Goals for 2017

- Continue to work with community partners to expand special events at City Park.
- Replace existing boat docks at City and Jackson parks
- Explore addition of camping cabins as park rental facilities.

Goals for 2018 & Beyond

- Install sewer hookups to camping pads throughout the park.
- Construct new picnic pavilion area to host concerts as well as serve as a picnic shelter along the shoreline.
- Explore the impacts of the implementation of a campground reservation system.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of camper/tent permits issued	5,875	2,297	5,500	5,500
Avg. % of seasonal occupancy level	53	52	50	50
Picnic shelter rental	82	18	50	60

CITY PARK AND CAMPING**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Miscellaneous Revenue	102,773	117,831	98,000	100,700	2,700	2.8%
Total Revenues	102,773	117,831	98,000	100,700	2,700	2.8%
Expenditures						
Personal Services	47,759	47,566	55,700	56,400	700	1.3%
Other Current Expenditures	36,181	39,911	38,600	39,800	1,200	3.1%
Capital Outlay	330	10,963	26,300	5,000	(21,300)	-81.0%
Total Expenditures	84,270	98,440	120,600	101,200	(19,400)	-16.1%

Significant Budget and Personnel Changes

There are no significant budget or personnel changes for the fiscal year.

Capital Purchases

Other \$ 5,000 Picnic tables

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Park Manager (FTE)	.50	.50	.50	.50	.50
Part-time employee (FTE)	.76	.93	.76	1.06	1.06
Total	1.26	1.43	1.26	1.56	1.56

- ❖ Full-Time Park Manager is split equally between Ice Arena and City

**201 SPECIAL REVENUE FUND
450 CULTURES & RECREATION
451.47 CITY PARK AND CAMPING**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	22,047	22,557	25,100	23,485	24,950	24,950	(150)	-0.6%
41102 Temporary Salaries	16,369	14,288	19,300	18,649	19,900	19,900	600	3.1%
41200 OASI-Employer Contributions	2,950	2,820	3,200	2,860	3,150	3,150	(50)	-1.6%
41300 Retirement and Pensions	1,362	1,517	1,500	1,587	1,500	1,500	-	0.0%
41400 Worker's Comp Insurance	798	977	1,100	953	1,200	1,200	100	9.1%
41500 Group Health Insurance	4,233	5,407	5,500	5,600	5,700	5,700	200	3.6%
TOTAL PERSONAL SERVICES	47,759	47,566	55,700	53,134	56,400	56,400	700	1.3%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	2,318	1,938	1,700	1,710	2,000	2,000	300	17.6%
42219 Banking Services	233	83	250	103	250	250	-	0.0%
42400 Rent-Machinery & Equip	170	420	900	522	900	900	-	0.0%
42500 Construction Materials	602	754	700	712	700	700	-	0.0%
42501 Equip Maintenance	1,851	1,256	1,400	1,315	1,400	1,400	-	0.0%
42502 Bldg Maintenance	2,360	2,811	2,500	2,579	2,500	2,500	-	0.0%
42504 Maintenance of Other	1,809	1,875	1,500	1,601	1,500	1,500	-	0.0%
42600 Office Supplies	1,492	369	900	1,494	1,000	1,000	100	11.1%
42603 Motor Fuel and Lubricants	2,615	2,480	3,200	1,859	3,000	3,000	(200)	-6.3%
42613 Small Tools	228	497	500	505	500	500	-	0.0%
42615 Ag & Hort Supplies	198	554	400	400	400	400	-	0.0%
42619 Chem, Drug & Lab Sup	404	270	200	200	200	200	-	0.0%
42627 Safety Supplies	17	109	100	130	100	100	-	0.0%
42631 Merchandise for Resale	1,750	2,030	1,800	1,800	1,800	1,800	-	0.0%
42702 Subsc & Membership	-	138	100	380	100	100	-	0.0%
42801 Gas	314	347	600	365	600	600	-	0.0%
42802 Electricity	15,286	19,196	16,000	17,262	17,000	17,000	1,000	6.3%
42803 Water	2,796	2,898	3,850	2,960	3,850	3,850	-	0.0%
42804 Sewer	1,382	1,528	1,500	1,478	1,500	1,500	-	0.0%
42805 Phone-Monthly	356	358	500	377	500	500	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	36,181	39,911	38,600	37,752	39,800	39,800	1,200	3.1%
430 CAPITAL OUTLAY								
43201 Improvements to Buildings	-	9,025	5,500	4,764	-	-	(5,500)	-100.0%
43501 Picnic Tables	-	-	-	-	5,000	5,000	5,000	N/A
43600 Machinery & Equipment	-	-	300	230	-	-	(300)	-100.0%
43601 Mower	330	-	-	-	-	-	-	N/A
43900 Improvements other than Building	-	1,938	20,500	20,500	-	-	(20,500)	-100.0%
TOTAL CAPITAL OUTLAY	330	10,963	26,300	25,494	5,000	5,000	(21,300)	-81.0%
TOTAL BUDGET - CITY PARK & CAMPING	84,270	98,440	120,600	116,380	101,200	101,200	(19,400)	-16.1%

CEMETERY

Mission Statement: Provide a serene, secure and aesthetic final rest for community members and an attractive and peaceful location for family members to visit.

Department Description: Assist the general public with lot locations, deed transactions, cemetery lot sales, and keeping all cemetery records current. The Cemetery was formed when the City of Watertown purchased 40 acres from the Winona and St. Peter Railroad. Additional adjacent land has been purchased throughout the years.

Goals for 2017:

- Continue to repair and overlay roads.
- Expand Veteran's Section to provide additional burial plots.

Goals for 2018 & Beyond:

- Continue to develop new sections of the cemetery as needed.
- Develop a plan to start replacing the older access roads in the cemetery as they begin to deteriorate.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Lots sold	84	61	100	100
Cremations	32	23	40	40
Number of grave openings/closings	121	53	110	110

CEMETERY**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Enterprise Operating Revenue	150,354	146,819	123,400	130,900	7,500	6.1%
Total Revenues	150,354	146,819	123,400	130,900	7,500	6.1%
Expenditures						
Personal Services	145,905	153,176	156,200	160,050	3,850	2.5%
Other Current Expenditures	25,672	20,645	27,500	26,550	(950)	-3.5%
Capital Outlay	12,769	682	83,900	12,800	(71,100)	-84.7%
Other Expenditures	3,790	880	-	-	-	N/A
Total Expenditures	188,136	175,383	267,600	199,400	(68,200)	-25.5%

Significant Budget and Personnel Changes

Personal Services + \$ 3,850 Salary adjustments & health benefits

Capital Purchases

Vehicles & Equipment \$ 12,500 Replace Mower
Vehicles & Equipment \$ 300 Replace Trimmers

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Manager	1	1	1	1	1
Groundskeeper	1	1	1	1	1
Part-time employee (FTE)	1.15	1.11	1.10	1.08	1.08
Total	3.15	3.11	3.10	3.08	3.08

101 GENERAL FUND
 430 PUBLIC WORKS
 437.00 CEMETERY

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	52,295	53,367	55,600	55,520	56,650	56,650	1,050	1.9%
41101 Clerical & Oper Salary	42,475	43,368	45,200	45,116	46,100	46,100	900	2.0%
41102 Temporary Salaries	17,454	21,923	19,600	19,534	20,500	20,500	900	4.6%
41200 OASI-Employer Contributions	7,977	8,442	8,500	7,985	8,900	8,900	400	4.7%
41300 Retirement and Pensions	5,686	5,804	6,100	6,038	6,200	6,200	100	1.6%
41400 Worker's Comp Insurance	2,490	2,786	3,700	2,980	3,200	3,200	(500)	-13.5%
41500 Group Health Insurance	17,528	17,486	17,500	17,014	18,500	18,500	1,000	5.7%
TOTAL PERSONAL SERVICES	145,905	153,176	156,200	154,187	160,050	160,050	3,850	2.5%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	3,332	2,229	2,450	1,713	2,000	2,000	(450)	-18.4%
42300 Publication & Rec Fees	2,288	1,140	1,600	1,591	1,600	1,600	-	0.0%
42501 Equip Maintenance	1,566	1,629	2,000	1,506	2,000	2,000	-	0.0%
42502 Bldg Maintenance	285	321	500	558	500	500	-	0.0%
42600 Office Supplies	69	179	200	100	200	200	-	0.0%
42601 Cleaning Supplies	80	26	100	68	100	100	-	0.0%
42603 Motor Fuel & Lubricants	7,475	6,507	7,600	4,781	7,200	7,200	(400)	-5.3%
42604 Parts For Equipment	463	487	500	499	500	500	-	0.0%
42613 Small Tools	233	211	500	458	500	500	-	0.0%
42615 Ag & Hort Supplies	914	865	700	871	1,200	1,200	500	71.4%
42618 Postage	-	50	50	80	100	100	50	100.0%
42620 Other Supplies	384	595	1,200	472	800	800	(400)	-33.3%
42701 Travel Exp Personnel	-	-	100	100	100	100	-	0.0%
42702 Subsc & Membership	134	99	100	100	100	100	-	0.0%
42801 Natural Gas	2,750	2,211	3,500	2,645	3,200	3,200	(300)	-8.6%
42802 Electricity	1,751	1,608	2,000	1,792	2,000	2,000	-	0.0%
42803 Water	802	920	1,000	934	1,000	1,000	-	0.0%
42804 Sewer	258	258	250	258	300	300	50	20.0%
42805 Phone-Monthly Service	784	784	800	792	800	800	-	0.0%
42806 Phone-Long Distance	27	25	50	28	50	50	-	0.0%
42808 Propane	2,077	501	2,300	965	2,300	2,300	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	25,672	20,645	27,500	20,311	26,550	26,550	(950)	-3.5%
430 CAPITAL OUTLAY								
43601 Mower	12,769	-	-	-	12,500	12,500	12,500	N/A
43617 Equipment - Thawing Equipment	-	682	-	-	-	-	-	N/A
43659 Weed Trimmers	-	-	400	318	300	300	(100)	-25.0%
43820 EZ Go Cart w/Dump Box	-	-	8,500	-	-	-	(8,500)	-100.0%
43600 Backhoe	-	-	75,000	77,500	-	-	(75,000)	-100.0%
TOTAL CAPITAL OUTLAY	12,769	682	83,900	77,818	12,800	12,800	(71,100)	-84.7%
450 OTHER EXPENDITURES								
45201 Reclaim Cemetery Lots	3,760	880	-	2,176	-	-	-	N/A
45300 Refunds & Reimbursements	30	-	-	-	-	-	-	N/A
TOTAL OTHER EXPENDITURES	3,790	880	-	2,176	-	-	-	-
TOTAL BUDGET - CEMETERY	188,136	175,383	267,600	254,492	199,400	199,400	(68,200)	-25.5%

FORESTRY

Mission Statement: Serve as a catalyst to promote a tree friendly and healthy community, while maintaining a safe urban forest.

Department Description: Provide care of established city trees, maintain a tree planting program for city parks, boulevards and city owned property, and assist the public with tree and shrub problems.

2016 Accomplishments

- Planted numerous boulevard trees in the City
- Completed tree removal along Hwy 81 construction project.
- Removed mature and hazardous cottonwoods at Cattail Crossing.
- Continued removal of stumps throughout the community.

Goals for 2017:

- Continue removal of large cottonwood trees throughout the community.
- Continue stump grinding at park areas, on boulevards and at the golf course.
- Celebrate 35th year of Tree City USA designation.

Goals for 2018 & Beyond:

- Monitor the spread, information and treatment of the Emerald Ash Borer as it spreads across the country.
- Continue with the boulevard tree planting and removal program.
- Develop management plan for trees in uptown area.
- Develop plan and procedure for City tree inventory.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of trees planted on boulevard and parks	295	270	300	300
Number of diseased trees removed	5	3	7	5
Number of hazard trees removed	142	60	130	150

FORESTRY

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Licenses and Permits	18	27	-	-	-	N/A
Miscellaneous Revenues	6,072	4,012	3,000	3,000	-	0.0%
Total Revenues	6,090	4,039	3,000	3,000	-	0.0%
Expenditures						
Personal Services	165,280	159,331	180,450	195,500	15,050	8.3%
Other Current Expenditures	46,530	23,338	30,825	29,800	(1,025)	-3.3%
Capital Outlay	460	500	38,000	750	(37,250)	-98.0%
Total Expenditures	212,270	183,169	249,275	226,050	(23,225)	-9.3%

Significant Budget and Personnel Changes

Personal Services + \$ 15,050 Salary adjustments & health benefits, increase in part-time employees

Capital Purchases

Vehicles & Equipment \$ 750 Replace Chain Saw

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Superintendent of Parks and Forestry (FTE)	.50	.50	.50	.50	.50
Forestry Technician I	1	1	1	1	1
Forestry Technician II	1	1	1	1	1
Part-time employee (FTE)	.46	.53	.86	.49	.98
Total	2.96	3.03	3.36	2.99	3.48

❖ The Superintendent position is split equally between Forestry (General Fund) and Park Systems (Park & Recreation Fund).

**101 GENERAL FUND
450 CULTURE & RECREATION
452.40 FORESTRY**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	25,753	24,382	27,500	17,139	27,900	27,900	400	1.5%
41101 Clerical & Oper Salary	79,833	66,860	84,500	83,935	85,700	85,700	1,200	1.4%
41102 Temporary Salaries	8,536	11,057	10,800	8,871	23,300	23,300	12,500	115.7%
41109 Overtime Pay	-	-	350	287	350	350	-	0.0%
41200 OASI-Employer Contributions	7,942	7,716	9,000	8,388	9,700	9,700	700	7.8%
41300 Retirement and Pensions	6,335	5,624	6,800	6,354	6,850	6,850	50	0.7%
41400 Worker's Comp Insurance	11,561	20,124	17,500	11,594	17,500	17,500	-	0.0%
41500 Group Health Insurance	25,233	23,568	24,000	23,504	24,200	24,200	200	0.8%
41600 Unemployment Benefits	87	-	-	-	-	-	-	N/A
TOTAL PERSONAL SERVICES	165,280	159,331	180,450	160,072	195,500	195,500	15,050	8.3%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	3,412	2,138	2,400	1,881	2,000	2,000	(400)	-16.7%
42300 Publican & Rec. Fees	-	384	350	398	350	350	-	0.0%
42400 Rent-Machinery & Equip	1,600	1,650	1,600	2,000	2,000	2,000	400	25.0%
42500 Construction Materials	-	-	100	95	100	100	-	0.0%
42501 Equip Maintenance	29,725	8,186	11,500	9,589	11,500	11,500	-	0.0%
42504 Maintenance of Other	851	2,195	900	864	900	900	-	0.0%
42600 Office Supplies	-	44	100	50	100	100	-	0.0%
42603 Motor Fuel and Lubricants	9,959	6,131	10,500	6,052	9,500	9,500	(1,000)	-9.5%
42613 Small Tools	71	269	400	310	400	400	-	0.0%
42615 Ag & Hort Supplies	93	970	1,000	648	1,000	1,000	-	0.0%
42618 Postage	-	-	50	-	-	-	(50)	-100.0%
42627 Safety Supplies	102	224	300	298	300	300	-	0.0%
42701 Travel Exp Personnel	-	238	400	200	400	400	-	0.0%
42702 Subsc & Membership	95	103	200	170	200	200	-	0.0%
42801 Natural Gas	21	37	300	50	200	200	(100)	-33.3%
42802 Electricity	354	510	400	500	500	500	100	25.0%
42803 Water	63	73	100	75	100	100	-	0.0%
42804 Sewer	64	86	75	75	100	100	25	33.3%
42805 Phone-Monthly Service	120	100	150	80	150	150	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	46,530	23,338	30,825	23,335	29,800	29,800	(1,025)	-3.3%
430 CAPITAL OUTLAY								
43646 Chain Saw /Chipper	460	500	38,000	485	750	750	(37,250)	-98.0%
43831 Bucket Truck	-	-	-	11,000	-	-	-	N/A
TOTAL CAPITAL OUTLAY	460	500	38,000	11,485	750	750	(37,250)	-98.0%
TOTAL BUDGET - FORESTRY	212,270	183,169	249,275	194,892	226,050	226,050	(23,225)	-9.3%

CONTINGENCY ACCOUNT

Department Definition: As provided by South Dakota Codified Law, 9-21-6.1, the City may include in its budget a contingency account, not to exceed five percent of the total municipal budget. No expenditure may be charged to the budget, but an appropriated amount may be transferred, by Resolution, to any other appropriation in which insufficient amounts were provided or for items that no appropriation was provided.

Goals for 2017: Provide a contingency account for unanticipated budget shortfalls.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of transfers	1	0	3	3
Total dollar amount of transfers	\$22,000	\$0	\$30,000	\$100,000

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Miscellaneous Revenue	-	-	-	-	-	N/A
Total Revenue	-	-	-	-	-	N/A
Expenditures						
Other Expenditures	-	-	300,000	300,000	-	0.0%
Total Expenditures	-	-	300,000	300,000	-	0.0%

Significant Budget and Personnel Changes

There are no significant budget or personnel changes for the fiscal year.

Summary of Personnel

No personnel are allocated to this department.

101 GENERAL FUND
 410 GENERAL GOVERNMENT
 411.50 CONTINGENCY ACCOUNT

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
450 OTHER EXPENDITURES								
45601 Contingency Account	-	-	300,000	30,000	300,000	300,000	-	0.0%
TOTAL OTHER EXPENDITURES	-	-	300,000	30,000	300,000	300,000	-	0.0%
TOTAL BUDGET - CONTINGENCY ACCOUNT	-	-	300,000	30,000	300,000	300,000	-	0.0%

FINANCE OFFICE

Mission Statement: To effectively communicate with citizens, elected officials and City staff by providing high quality financial reports and budget documents along with overseeing the preservation of all vital city documents.

Department Description: The Finance Office oversees and coordinates the financial operations of the City and provides business advice to the Mayor and Council. This includes maintaining the day-to-day financial recordkeeping and accountability in addition to preparation of the annual operating and capital budgets and the comprehensive annual financial report (CAFR). The Finance Office also serves as the City's Human Resources Department. Other Finance Office responsibilities include conducting City elections, issuing City debt, administering state and federal grants, managing the investment portfolio, issuing business and alcoholic beverage licenses, managing the many insurance policies, maintaining official records including Council proceedings, ordinances, resolutions, contracts and leases.

2016 Accomplishments

- Received GFOA Certificate of Achievement for Excellence in Financial Reporting for 2014 Comprehensive Annual Financial Report (CAFR).
- Received the GFOA Distinguished Budget Presentation Award for the 2016 Budget document.
- Completed the last \$10 million bonding issue for the Community Recreation facility, 5-plex softball complex and new Ice Arena.
- Completed the update of the Long Term Equipment Replacement Schedule and Capital Improvement Plan for 2018-2022.
- Submitted documentation needed for the Other Post Employment Benefits actuarial study required every 2 years.
- Participated in implementing a new online banking system through Great Western Bank.

Goals for 2017

- Submit an application to GFOA for the 2015 CAFR to receive the Certificate of Achievement for Excellence in Financial Reporting.
- Submit an application to GFOA for the 2017 Budget Book to receive the Distinguished Budget Presentation Award.
- Continue to implement new reporting phases of the Affordable Care Act and working with department heads to monitor and stay in compliance with the various regulations.

Goals for 2018 & Beyond

- Look into Purchase Cards to cut costs of processing Accounts Payable and Banking Service Fees.
- Implement new accounting software that is more windows based and has more options on reporting and monitoring accounts.
- Look into other third party processors to potentially reduce credit card processing fees.
- Change the structure of the Human Resource position to make it its own department.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Year-end General Fund unassigned fund balance as a percent of total expenditures	55%	N/A	51%	51%
Interest earnings	\$671,238	\$373,682	\$745,000	\$750,000
Number of budget adjustments made	3	1	3	3
Percent of monthly reports given out within the first 10 days of the month	100%	100%	100%	100%
Percent of new employee orientations given within 1 st 3 days	100%	100%	100%	100%

FINANCE OFFICE**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Taxes	10,642,437	10,756,252	10,480,490	10,619,800	139,310	1.3%
Licenses & Permits	105,571	107,198	100,900	103,900	3,000	3.0%
Intergovernmental	284,111	273,156	271,800	286,800	15,000	5.5%
Miscellaneous Revenue	118,626	171,703	35,200	115,000	79,800	226.7%
Other Financing Sources	1,628,097	1,661,442	1,689,975	1,727,120	37,145	2.2%
Total Revenues	12,778,842	12,969,751	12,578,365	12,852,620	274,255	2.2%
Expenditures						
Personal Services	511,599	510,297	580,700	593,700	13,000	2.2%
Other Current Expenditures	110,008	108,302	113,800	125,600	11,800	10.4%
Capital Outlay	10,058	12,056	7,300	4,500	(2,800)	-38.4%
Total Expenditures	631,665	630,655	701,800	723,800	22,000	3.1%

Significant Budget and Personnel Changes

Personal Services	+	\$	13,000	Salary adjustments & health benefits
Consultant Services	+	\$	4,000	Actuarial services required for OPEB
Auditing & Accounting Services	-	\$	1,300	New contract for auditing services
Election Judges	+	\$	4,000	Election scheduled for 2017
Election Supplies	+	\$	2,000	Election scheduled for 2017
Banking Services	+	\$	2,000	Credit Card fees increase

Capital Purchases

Computers & Equipment	+	\$	4,500	Replace three computers
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Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Finance Officer	1	1	1	1	1
Assistant Finance Officer	1	1	1	1	1
Finance Officer II	4	4	4	4	4
Human Resources/Risk Manager	1	1	1	1	1
Part Time (FTE)	.13	.09	.04	0	.11
Total	7.13	7.09	7.04	7.00	7.11

**101 GENERAL FUND
410 GENERAL GOVERNMENT
415.30 FINANCE OFFICE**

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41100 Supervision Salary	196,020	199,648	208,000	208,431	213,000	213,000	5,000	2.4%
41101 Clerical & Oper Salary	168,389	172,116	179,500	179,207	182,900	182,900	3,400	1.9%
41102 Temporary Salaries	1,800	900	-	-	1,600	1,600	1,600	N/A
41200 OASI-Employer Contributions	25,746	24,828	28,600	27,753	29,300	29,300	700	2.4%
41300 Retirement and Pensions	21,864	21,138	23,500	23,260	23,800	23,800	300	1.3%
41400 Worker's Comp Insurance	742	855	1,100	804	1,100	1,100	-	0.0%
41500 Group Health Insurance	63,571	61,172	65,000	71,610	67,000	67,000	2,000	3.1%
41501 Retiree Health Insurance	-	2,592	-	-	-	-	-	N/A
41502 Group Health Premium Reimb	33,467	27,048	75,000	34,772	75,000	75,000	-	0.0%
TOTAL PERSONAL SERVICES	511,599	510,297	580,700	545,837	593,700	593,700	13,000	2.2%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	1,177	964	1,000	1,065	1,100	1,100	100	10.0%
42202 Auditing & Acct Service	25,821	25,154	30,000	27,605	28,700	28,700	(1,300)	-4.3%
42203 Consultant Services	-	4,081	-	-	4,000	4,000	4,000	N/A
42208 Software	14,785	15,472	16,500	16,692	17,500	17,500	1,000	6.1%
42219 Banking Services	21,582	23,642	21,000	22,541	23,000	23,000	2,000	9.5%
42229 Election Judges	3,949	1,502	-	-	4,000	4,000	4,000	N/A
42300 Publication & Rec Fees	18,152	16,947	17,000	16,086	17,000	17,000	-	0.0%
42501 Equip Maintenance	-	125	-	-	-	-	-	N/A
42551 Copier Maintenance	1,022	1,458	1,500	1,309	1,500	1,500	-	0.0%
42600 Office Supplies	7,779	7,790	11,000	10,035	11,000	11,000	-	0.0%
42618 Postage	3,900	3,539	4,000	4,500	4,000	4,000	-	0.0%
42624 Copier Paper & Supplies	653	-	-	-	-	-	-	N/A
42634 Election Supplies	3,325	1,667	-	-	2,000	2,000	2,000	N/A
42701 Travel Exp Personnel	3,300	2,020	6,500	6,224	6,500	6,500	-	0.0%
42702 Subsc & Membership	2,977	2,284	3,500	3,364	3,500	3,500	-	0.0%
42805 Phone-Monthly Service	1,478	1,548	1,600	1,579	1,600	1,600	-	0.0%
42806 Phone-Long Distance	108	109	200	150	200	200	-	0.0%
TOTAL OTHER CURRENT EXPENDITURES	110,008	108,302	113,800	111,150	125,600	125,600	11,800	10.4%
430 CAPITAL OUTLAY								
43602 Computer Equipment/Software	834	12,056	1,800	1,954	4,500	4,500	2,700	150.0%
43606 Office Equipment	9,224	-	5,500	2,600	-	-	(5,500)	-100.0%
TOTAL CAPITAL OUTLAY	10,058	12,056	7,300	4,554	4,500	4,500	(2,800)	-38.4%
TOTAL BUDGET - FINANCE OFFICE	631,665	630,655	701,800	661,541	723,800	723,800	22,000	3.1%

CITY HALL

Department Description: The purpose of this department is to provide cleaning, general maintenance and repair of City Hall.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Average custodial cost per square foot	\$1.73	\$0.86	\$1.73	\$1.81
Cost per square foot of Utilities	\$1.31	\$0.57	\$1.35	\$1.45

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Miscellaneous Revenue	-	954	-	-	-	N/A
Total Revenue	-	954	-	-	-	N/A
Expenditures						
Other Current Expenditures	87,532	74,564	74,250	75,450	1,200	1.6%
Total Expenditures	87,532	74,564	74,250	75,450	1,200	1.6%

Significant Budget and Personnel Changes

Building Maintenance + \$ 2,000 Adjust to actual expenses
 Natural Gas - \$ 1,500 Adjust to actual expenses

Capital Purchases

No capital purchases are scheduled.

Summary of Personnel

No personnel are allocated to this department.

101 GENERAL FUND
 410 GENERAL GOVERNMENT
 419.41 CITY HALL

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	4,391	5,089	5,100	4,873	5,000	5,000	(100)	-2.0%
42501 Equipment Maintenance	-	8,877	8,000	8,020	8,000	8,000	-	0.0%
42502 Bldg Maintenance	42,260	15,708	12,000	12,986	14,000	14,000	2,000	16.7%
42601 Cleaning Supplies	414	443	500	469	500	500	-	0.0%
42612 Food	1,739	1,962	1,500	1,504	2,000	2,000	500	33.3%
42617 Cleaning Service	17,657	22,934	24,000	22,847	24,000	24,000	-	0.0%
42620 Other Supplies	3,042	2,274	2,800	2,791	2,800	2,800	-	0.0%
42801 Natural Gas	4,153	3,632	6,000	3,815	4,500	4,500	(1,500)	-25.0%
42802 Electricity	12,713	12,392	13,000	12,764	13,300	13,300	300	2.3%
42803 Water	823	930	1,000	978	1,000	1,000	-	0.0%
42804 Sewer	340	323	350	329	350	350	-	0.0%
TOTAL OTHER EXPENDITURES	87,532	74,564	74,250	71,376	75,450	75,450	1,200	1.6%
TOTAL BUDGET - CITY HALL	87,532	74,564	74,250	71,376	75,450	75,450	1,200	1.6%

STREET LIGHTING

Department Description: The Street Lighting appropriation is charged with expenditures for lighting of all streets, highways and parking lots within the City together with lights at Bramble Park, the Stadium and skating rinks. This is billed by the Municipal Utilities Department. The goal is to provide adequate lighting on streets and highways of the City to provide for safety for the citizens of the City.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Total Revenues	-	-	-	-	-	N/A
Expenditures						
Other Expenditures	485,752	486,488	495,300	515,600	20,300	4.1%
Total Expenditures	485,752	486,488	495,300	515,600	20,300	4.1%

Significant Budget and Personnel Changes

Utilities + \$ 20,300 Increase in utility rates

Summary of Personnel

No personnel are allocated to this department.

101 GENERAL FUND
 430 PUBLIC WORKS
 431.60 STREET LIGHTING

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
420 OTHER CURRENT EXPENDITURES								
42800 Utilities	485,752	486,488	495,300	500,574	515,600	515,600	20,300	4.1%
TOTAL OTHER CURRENT EXPENDITURES	485,752	486,488	495,300	500,574	515,600	515,600	20,300	4.1%
TOTAL BUDGET - STREET LIGHTING	485,752	486,488	495,300	500,574	515,600	515,600	20,300	4.1%

TRANSFERS OUT TO OTHER FUNDS

Department Description: Account for contribution/subsidies made by the General Fund to other funds/departments.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Miscellaneous Revenues	-	-	-	-	-	0.0%
Total Revenues	-	-	-	-	-	0.0%
Expenditures						
Miscellaneous	1,950,700	2,060,000	2,189,000	2,200,000	11,000	0.5%
Total Expenditures	1,950,700	2,060,000	2,189,000	2,200,000	11,000	0.5%

Significant Budget and Personnel Changes

Transfer Out - E-911	+ \$	50,000
Transfer Out - Rec Center	- \$	39,000

Summary of Personnel

No personnel are allocated to this department.

101 GENERAL FUND
 490 MISCELLANEOUS
 493.00 OPERATING TRANSFERS

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
490 MISCELLANEOUS								
49311 Trans out - Park & Rec	1,600,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	-	0.0%
49312 Trans out - Airport	160,000	200,000	300,000	300,000	300,000	300,000	-	0.0%
49313 Trans out - Upper Big Sioux River	50,000	50,000	50,000	50,000	50,000	50,000	-	0.0%
49314 Trans out - Rec Center	60,600	35,000	39,000	39,000	-	-	(39,000)	-100.0%
49320 Trans out - E911	-	-	50,000	50,000	100,000	100,000	50,000	100.0%
49321 Trans out - Capital Improvement	50,000	-	-	-	-	-	-	N/A
49322 Trans out - Event Center	30,100	75,000	50,000	50,000	50,000	50,000	-	0.0%
TOTAL MISCELLANEOUS	1,950,700	2,060,000	2,189,000	2,189,000	2,200,000	2,200,000	11,000	0.5%
TOTAL BUDGET - OPERATING TRANSFERS	1,950,700	2,060,000	2,189,000	2,189,000	2,200,000	2,200,000	11,000	0.5%

CASUALTY RESERVE FUND

Department Description: The purpose of this fund is to provide for replacement and repair of City property as a result of any uninsured casualty loss.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Miscellaneous Revenue	10,715	570	20,200	150	(20,050)	-99.3%
Total Revenues	10,715	570	20,200	150	(20,050)	-99.3%
Expenditures						
Casualty Loss	10,653	12,812	30,000	15,000	(15,000)	-50.0%
Total Expenditures	10,653	12,812	30,000	15,000	(15,000)	-50.0%

Significant Budget and Personnel Changes

Replace/Repair Property - \$ 15,000 Adjust to actual costs

Summary of Personnel

No personnel are allocated to this department.

205 SPECIAL REVENUE FUND
 490 OTHER
 495.00 CASUALTY RESERVE

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
470 CAUSALITY LOSS								
47000 Replace/Repair Property	10,653	12,812	30,000	-	15,000	15,000	(15,000)	-50.0%
TOTAL CAUSALITY	10,653	12,812	30,000	-	15,000	15,000	(15,000)	-50.0%
TOTAL BUDGET - CASUALTY RESERVE FUND	10,653	12,812	30,000	-	15,000	15,000	(15,000)	-50.0%

URBAN RENEWAL FUND

Mission Statement: Promote economic development and private reinvestment within the district.

Department Description: Accounts for the expenditures of the Urban Renewal Board and Urban Renewal Revolving Loan program. The Urban Renewal Board is to plan and administer the development and revitalization program including completion of urban renewal projects located within the Urban Renewal District in uptown Watertown. This fund also accounts for money originally received through a Community Development Block Grant (CDBG), which provided funds that were loaned to a local industry. Pursuant to the grant agreement, repayments made by the industry to the City were to be used for urban renewal activities (Main Street Program).

2016 Accomplishments

- Completed the Downtown Charrette and presented the recommendations to the City Council.
- Continue to work with the Utilities and Tree Farm to repair downtown self-watering system.
- Continue to repair/replace alleys and parking lots in the Downtown area.

Goals for 2017

- Remove obsolete signage from businesses no longer in the uptown district.
- Add trees and planters to encourage pedestrian use.
- Create a green space within the uptown area.

Goals for 2018 & Beyond

- Replace or add awnings appropriate to the size and age of the buildings.
- Remove modern cladding materials and faux finishes.
- Replace signs as needed to promote signage of an historic nature.

Performance Measures

Measures	2015 Actual Total	2016 Actual 1/1-6/30	2016 Estimated Total	2017 Projected Total
Number of new loans	0	2	2	1
Average number of loans in repayment	12	7	9	9
Average loan amount requested	\$10,000	N/A	N/A	\$10,000

URBAN RENEWAL FUND**Budget Summary**

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/ Decrease Amount	% Change
Revenues						
Miscellaneous Revenues	58,037	5,838	5,000	4,100	(900)	-18.0%
Total Revenues	58,037	5,838	5,000	4,100	(900)	-18.0%
Expenditures						
Personal Services	2,963	505	2,233	-	(2,233)	-100.0%
Current Expenditures	13,661	13,536	19,650	17,385	(2,265)	-11.5%
Capital Outlay	9,132	21,324	-	-	-	N/A
Other Expenditures	15,664	20,557	12,000	12,000	-	0.0%
Total Expenditures	41,420	55,922	33,883	29,385	(4,498)	-13.3%

Significant Budget and Personnel Changes

Personal Services	- \$	2,233	Decrease in temporary salaries
Building Maintenance	- \$	2,000	Adjust to actual costs

Capital Purchases

No capital purchases are scheduled.

Summary of Personnel

Position	2013 Actual	2014 Actual	2015 Actual	2016 Adopted	2017 Proposed
Part-time Maintenance (FTE)	.06	.08	.01	.09	0
Total	.06	.08	.01	.09	0

272 SPECIAL REVENUE FUND
 463 SPECIAL REVENUE FUND
 463.20 URBAN RENEWAL FUND

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
410 PERSONAL SERVICES								
41102 Temporary Salaries	2,784	211	2,000	-	-	-	(2,000)	-100.0%
41200 OASI-Employer Contributions	213	16	153	-	-	-	(153)	-100.0%
41400 Worker's Comp Insurance	(34)	278	80	(120)	-	-	(80)	-100.0%
TOTAL PERSONAL SERVICES	2,963	505	2,233	(120)	-	-	(2,233)	-100.0%
420 OTHER CURRENT EXPENDITURES								
42104 Insurance Premiums	191	112	150	234	250	250	100	66.7%
42300 Publication/Printing Fees	173	-	-	14	15	15	15	N/A
42501 Equip Maintenance	418	155	-	11	-	-	-	N/A
42502 Bldg Maintenance	2,121	2,410	5,000	2,252	3,000	3,000	(2,000)	-40.0%
42504 Maintenance of Other	1,252	-	2,000	1,230	2,000	2,000	-	0.0%
42601 Cleaning Supplies	-	-	500	250	500	500	-	0.0%
42617 Cleaning Service	3,650	5,430	6,000	6,195	6,420	6,420	420	7.0%
42618 Postage	-	65	-	-	-	-	-	N/A
42620 Other Supplies	1,800	539	2,000	1,427	1,000	1,000	(1,000)	-50.0%
42800 Utilities	4,056	4,825	4,000	4,305	4,200	4,200	200	5.0%
TOTAL OTHER CURRENT EXPENDITURES	13,661	13,536	19,650	15,918	17,385	17,385	(2,265)	-11.5%
430 CAPITAL OUTLAY								
43944 Uptown Projects	9,132	21,324	-	3,800	-	-	-	N/A
TOTAL CAPITAL OUTLAY	9,132	21,324	-	3,800	-	-	-	N/A
450 OTHER EXPENDITURES								
45651 Flower Project	15,664	14,456	12,000	13,633	12,000	12,000	-	0.0%
45654 Urban Renewal Loans	-	6,101	-	-	-	-	-	N/A
TOTAL OTHER EXPENDITURES	15,664	20,557	12,000	13,633	12,000	12,000	-	0.0%
TOTAL BUDGET - URBAN RENEWAL FUND	41,420	55,922	33,883	33,231	29,385	29,385	(4,498)	-13.3%

TAX INCREMENT FINANCING DISTRICT #1 FUND (TIF #1)

Fund Description: Accounts for the financial activity of Tax Increment Financing District Number One (Hanten Industrial Park). The project plan for TIF #1 was adopted by the City Council in 2004. Capital improvements totaling \$2.4 million were completed in 2004 using funds advanced to TIF #1 by the Capital Improvement Fund. This district is now in repayment mode.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/ Decrease Amount	% Change
Revenues						
Taxes	263,724	242,331	250,000	250,000	-	0.0%
Miscellaneous Revenue	149	114	100	125	25	25.0%
Total Revenues	263,873	242,445	250,100	250,125	25	25.0%
Expenditures						
Debt Service	138,510	128,962	121,600	112,100	(9,500)	-7.8%
Total Expenditures	138,510	128,962	121,600	112,100	(9,500)	-7.8%

Significant Budget and Personnel Changes

There are no significant budget or personnel changes for the fiscal year.

Summary of Personnel

No personnel are allocated to this department.

275 SPECIAL REVENUE FUND

490 OTHER

490.00 TAX INCREMENT FINANCING DISTRICT #1 FUND (TIF #1)

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
440 DEBT SERVICE								
44101 Interest	138,510	128,962	121,600	121,310	112,100	112,100	(9,500)	-7.8%
TOTAL DEBT SERVICE	138,510	128,962	121,600	121,310	112,100	112,100	(9,500)	-7.8%
TOTAL BUDGET - TIF #1	138,510	128,962	121,600	121,310	112,100	112,100	(9,500)	-7.8%

TAX INCREMENT FINANCING DISTRICT #2 FUND (TIF #2)

Fund Description: Accounts for the financial activity of Tax Increment Financing District Number Two (Mallard Pointe Business Park.) The Project Plan for TIF #2 was adopted in 2004. Capital Improvements totaling approximately \$1.02 million were completed in 2005 using funds advanced to TIF #2 by the Capital Improvement Fund. This District is now in repayment mode.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Taxes	52,822	57,828	58,000	63,000	5,000	8.6%
Miscellaneous Revenues	36	33	30	50	20	66.7%
Total Revenues	52,858	57,861	58,030	63,050	5,020	8.7%
Expenditures						
Debt Services	84,053	86,034	88,500	90,300	1,800	2.0%
Total Expenditures	84,053	86,034	88,500	90,300	1,800	2.0%

Significant Budget and Personnel Changes

There are no significant budget or personnel changes for the fiscal year.

Summary of Personnel

No personnel are allocated to this department.

280 SPECIAL REVENUE FUND

490 OTHER

490.04 TAX INCREMENT FINANCING DISTRICT #2 FUND (TIF #2)

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
440 DEBT SERVICE								
44101 Interest	84,053	86,034	88,500	88,694	90,300	90,300	1,800	2.0%
TOTAL DEBT SERVICE	<u>84,053</u>	<u>86,034</u>	<u>88,500</u>	<u>88,694</u>	<u>90,300</u>	<u>90,300</u>	<u>1,800</u>	<u>2.0%</u>
TOTAL BUDGET - TIF #2	84,053	86,034	88,500	88,694	90,300	90,300	1,800	2.0%

TAX INCREMENT FINANCING DISTRICT #3 FUND (TIF #3)

Fund Description: Accounts for the financial activity of Tax Increment Financing District Number Three (Pheasant Ridge Business Park). The project plan for TIF #3 was adopted in 2005. This plan identifies total allowable costs of \$2.8 million for business park infrastructure. To date, improvements in the District have included development of 43rd Street East and other sewer infrastructure at a cost of \$390,000. These improvements were completed using funds advanced to TIF #3 by the Capital Improvement Fund. This district is now in repayment mode.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Taxes	72,405	71,165	72,000	70,000	(2,000)	-2.8%
Miscellaneous Revenues	35	40	50	20	(30)	-60.0%
Total Revenues	72,440	71,205	72,050	70,020	(2,030)	-2.8%
Expenditures						
Debt Services	13,439	9,197	5,000	1,240	(3,760)	-75.2%
Total Expenditures	13,439	9,197	5,000	1,240	(3,760)	-75.2%

Significant Budget and Personnel Changes

There are no significant budget or personnel changes for the fiscal year.

Summary of Personnel

No personnel are allocated to this department.

281 SPECIAL REVENUE FUND

490 OTHER

490.05 TAX INCREMENT FINANCING DISTRICT #3 FUND (TIF #3)

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
440 DEBT SERVICE								
44101 Interest	13,439	9,197	5,000	4,743	1,240	1,240	(3,760)	-75.2%
TOTAL DEBT SERVICE	13,439	9,197	5,000	4,743	1,240	1,240	(3,760)	-75.2%
TOTAL BUDGET - TIF #3	13,439	9,197	5,000	4,743	1,240	1,240	(3,760)	-75.2%

TAX INCREMENT FINANCING DISTRICT #5 FUND (TIF #5)

Fund Description: Accounts for the financial activity of Tax Increment Financing District Number Five (1st Avenue North Extension). The project plan for TIF #5 was adopted in 2009. This plan identifies total allowable costs of \$9.5 million for business park infrastructure and land acquisition. To date, improvements in the District included extending 1st Ave. N to connect to Highway 212 along with sewer and storm sewer placement for future growth at a cost of \$4.6 million. These improvements were completed using SRF Loan Funds, State transportation grants, and funds advanced to TIF #5 by the Capital Improvement Fund and Sewer Fund.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Taxes	7,302	12,100	10,000	25,000	15,000	150.0%
Miscellaneous Revenues	14	14	20	30	10	50.0%
Total Revenues	7,316	12,114	10,020	25,030	15,010	149.8%
Expenditures						
Debt Services	157,811	168,552	180,700	190,500	9,800	5.4%
Total Expenditures	157,811	168,552	180,700	190,500	9,800	5.4%

Significant Budget and Personnel Changes

There are no significant budget or personnel changes for the fiscal year.

Summary of Personnel

No personnel are allocated to this department.

282 SPECIAL REVENUE FUND
 490 OTHER
 490.05 TAX INCREMENT FINANCING DISTRICT #5 FUND (TIF #5)

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
440 DEBT SERVICE								
44101 Interest	157,811	168,552	180,700	180,035	190,500	190,500	9,800	5.4%
TOTAL DEBT SERVICE	157,811	168,552	180,700	180,035	190,500	190,500	9,800	5.4%
TOTAL BUDGET - TIF #5	157,811	168,552	180,700	180,035	190,500	190,500	9,800	5.4%

TAX INCREMENT FINANCING DISTRICT #6 FUND (TIF #6)

Fund Description: Accounts for the financial activity of Tax Increment Financing District Number Six (Pheasant Ridge Industrial Park). The project plan for TIF #6 was adopted in 2008. This plan identifies total allowable costs of \$2.9 million for business park infrastructure. To date, improvements in the District have included site improvements and land costs for two properties along with road improvements to Pheasant Ridge Drive totaling approximately \$771,000. These improvements were completed in 2009 using funds advanced to TIF #6 by the Capital Improvement Fund.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/ Decrease Amount	% Change
Revenues						
Taxes	103,015	114,417	110,000	110,000	-	0.0%
Miscellaneous Revenues	65	54	50	50	-	0.0%
Total Revenues	103,080	114,471	110,050	110,050	-	0.0%
Expenditures						
Debt Services	56,652	52,676	48,600	44,000	(4,600)	-9.5%
Total Expenditures	56,652	52,676	48,600	44,000	(4,600)	-9.5%

Significant Budget and Personnel Changes

There are no significant budget or personnel changes for the fiscal year.

Summary of Personnel

No personnel are allocated to this department.

283 SPECIAL REVENUE FUND

490 OTHER

490.07 TAX INCREMENT FINANCING DISTRICT #6 FUND (TIF #6)

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
440 DEBT SERVICE								
44101 Interest	56,652	52,676	48,600	48,476	44,000	44,000	(4,600)	-9.5%
TOTAL DEBT SERVICE	56,652	52,676	48,600	48,476	44,000	44,000	(4,600)	-9.5%
TOTAL BUDGET - TIF #6	56,652	52,676	48,600	48,476	44,000	44,000	(4,600)	-9.5%

GO BONDS

Department Description: This fund is used to account for the repayment of the 2002 General Obligation Bonds issued for the construction of the Event Center. All revenues collected from the Special Property tax levied for bond repayment are accounted for in this fund. In 2010, General Obligation Refinancing Bonds were issued and the proceeds placed with an escrow agent until the 2002 Bonds call date of January 1, 2012. At that time, the 2002 GO Bonds will be paid off and the Refinancing Bonds will take their place. The maturity date for the new bonds is January 1, 2023 with interest rates ranging from 1% - 3.35%.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/ Decrease Amount	% Change
Revenues						
Taxes	458,448	474,287	492,200	503,000	10,800	2.2%
Miscellaneous Revenue	1,367	1,750	1,200	1,500	300	25.0%
Total Revenues	459,815	476,037	493,400	504,500	11,100	2.2%
Expenditures						
Debt Service	436,453	451,508	469,200	480,500	11,300	2.4%
Total Expenditures	436,453	451,508	469,200	480,500	11,300	2.4%

Significant Budget and Personnel Changes

Debt Service + \$ 11,300 Increase in scheduled payment amount

Summary of Personnel

No personnel are allocated to this department.

301 DEBT SERVICE FUND
 470 GO BONDS
 470.02 GO BONDS

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
440 DEBT SERVICE								
44101 Interest	106,453	101,008	93,700	24,577	35,000	35,000	(58,700)	-62.6%
44103 Fiscal Agent Charges	-	500	500	800	500	500	-	0.0%
44104 Bond Principal	330,000	350,000	375,000	440,000	445,000	445,000	70,000	18.7%
44900 Cost of Bond Insurance	-	-	-	20,500	-	-	-	N/A
TOTAL DEBT SERVICE	436,453	451,508	469,200	485,877	480,500	480,500	11,300	2.4%
TOTAL BUDGET - GO BONDS	436,453	451,508	469,200	485,877	480,500	480,500	11,300	2.4%

CAPITAL PROJECTS FUND

Department Description: The Capital Projects Fund accounts for the Sales Tax Revenue Bond proceeds that will be used for the construction of the Community Recreation Facility, 5-plex softball complex and two-sheets of ice complex.

Budget Summary

Description	2014 Actual	2015 Actual	2016 Budget	2017 Budget	Increase/Decrease Amount	% Change
Revenues						
Miscellaneous Revenues	-	53,894	6,025,000	275,000	(5,750,000)	-95.4%
Other Financing Sources	10,046,603	20,967,161	10,850,000	-	(10,850,000)	-100.0%
Total Revenues	10,046,603	21,021,055	16,875,000	275,000	(16,600,000)	-98.4%
Expenditures						
Capital Outlay	580,366	8,542,759	32,414,700	-	(32,414,700)	-100.0%
Debt Service	169,262	333,536	50,000	-	(50,000)	-100.0%
Miscellaneous	-	750,781	-	-	-	N/A
Total Expenditures	749,628	9,627,076	32,464,700		(32,464,700)	-100.0%

Significant Budget and Personnel Changes

There are no significant budget changes for this fund.

Capital Purchases

No capital purchases are scheduled.

Summary of Personnel

No personnel are allocated to this department.

504 CAPITAL PROJECTS FUND
 456 CAPITAL PROJECTS
 456.02 CAPITAL PROJECTS

	ACTUAL FY 14	ACTUAL FY 15	BUDGET FY 16	TOTAL FY 16	REQUEST FY 17	MAYOR'S BUDGET	INCREASE/DECREASE AMOUNT	%
430 CAPITAL EXPENDITURES								
43430 Community Recreation Facility	580,366	7,269,557	20,414,700	14,006,664	-	-	(20,414,700)	-100.0%
43982 5-Plex Softball Complex	-	1,273,202	5,000,000	4,995,381	-	-	(5,000,000)	-100.0%
43218 Ice Complex	-	-	7,000,000	357,243	-	-	(7,000,000)	-100.0%
TOTAL CAPITAL EXPENDITURES	580,366	8,542,759	32,414,700	19,359,288	-	-	(32,414,700)	-100.0%
440 DEBT SERVICE								
44900 Cost of Bond Issuance	169,262	333,536	50,000	-	-	-	(50,000)	-100.0%
TOTAL DEBT SERVICE	169,262	333,536	50,000	-	-	-	(50,000)	-100.0%
490 MISCELLANEOUS								
49300 Transfer Out - Capital Improvement Fund	-	750,781	-	-	-	-	-	N/A
TOTAL MISCELLANEOUS	-	750,781	-	-	-	-	-	N/A
TOTAL BUDGET - CAPITAL PROJECTS FUND	749,628	9,627,076	32,464,700	19,359,288	-	-	(32,464,700)	-100.0%