

PUBLIC WORKS/SAFETY COMMITTEE MEETING
Tuesday, July 23, 2013

Present: Mayor Thorson and Council Members Rieffenberger & Mantey

A quorum was not present at this meeting

Also Present: Tom Drake, Sarah Caron, Mike Rye, Mike Boerger, Stanton Fox, Jeff Riley, Don Roby and Kyle Horst

Approval of the Agenda.

No action was taken due to a lack of quorum.

Minutes.

The minutes from the June 25, 2013 meeting will be approved at the next meeting, due to a lack of quorum at this meeting.

Consideration of bids for the Sidewalk Accessibility Improvements Project No. 1304.

City Engineer Tom Drake reviewed the bid tab for the Sidewalk Accessibility Improvements Project. Only one bid was received, and the bid was twice the engineer's estimate. Therefore, staff recommends rejecting the bids, and re-advertising again next spring for a larger project. The Park & Rec. Department has indicated they would still like to proceed with Bid Schedule B, but this could be done with quotes since it is under \$50,000. This item was forwarded on to the council without formal recommendation.

Consideration of Change Order No.1 (Final) for the Uptown Alley Reconstruction Project No.1302.

Tom Drake reviewed Change Order No. 1 for the Uptown Alley Reconstruction Project in the amount of \$3528.93. The change is for adjustment of quantities and unanticipated additional work for rebuilding a below-ground wall that started to cave in when the alley pavement was removed. This item was forwarded on to the council without formal recommendation.

Update on grant award for the Landfill D-Cell No. 5 Project.

Wastewater & Solid Waste Superintendent Mike Boerger announced that the City has been awarded a 40% grant, not to exceed \$296,400, through the SD Solid Waste Management Program for the Landfill D-Cell No. 5 Project. Construction has begun on this project.

Update on seal coat program.

Street Superintendent Mike Rye reviewed the planned street seal coat schedule for this construction season. A color-coded map with the streets that will be seal coated was distributed to the committee. The seal coat process will begin tomorrow, and will be finished in approximately 3 days. Mayor Thorson commented that the Engineering Department will be setting up an annual plan for street maintenance, working closely with the Street Department and coordinating the work with other engineering projects. Mike Rye added that the Sixth Street Circle Association has requested that the City seal coat the private road in their housing area, and they will reimburse the City for this service. Staff & Committee had no objections to this. This item was forwarded on to the council without formal recommendation.

Authorization to advertise for bids for the 2013 Crack Sealing Project No. 1323.

The Engineering Department requests authorization to advertise for bids for the 2013 Crack Sealing Program. This item was forwarded on to the council without formal recommendation.

Authorization to collect snow removal quotes for the 2013-14 season.

The Street Department requests authorization to collect snow removal quotes for the upcoming winter season. This item was forwarded on to the council without formal recommendation.

Consideration of Development Agreement for Prairie's Edge Addition.

Tom Drake presented a Development Agreement for Prairie's Edge Addition. The Development Agreement establishes responsibility for infrastructure improvements such as streets, sewer, water, sidewalks, and other improvements. The developer has requested further revisions to the draft agreement that went out in the agenda packet. The developer has requested that Lots 3 & 10 be removed from the calculations for the park dedication amount. These lots will not be developed for residential uses. The storm sewer assessment has been calculated to be \$6965.81. Also, the developer has requested a 10-year build-out as a departure from the usual 5-year build-out. Staff had no objections to these revisions. This item was forwarded on to the council without formal recommendation.

Authorization for the City Engineer to sign a Permitted Encroachment Agreement with SDDOT for the Event Center.

Staff was informed by the SDDOT that the landscaping at the Event Center encroaches into the highway right-of-way by 7.3 feet. They will allow the encroachment to remain until the landscaping requires replacement or upgrading, and then it must be removed. SDDOT proposes that the City sign an Encroachment Agreement which will allow the landscaping to remain until that time. Staff requests authorization for the City Engineer to sign the Encroachment Agreement. This item was forwarded on to the council without formal recommendation.

Old Business

Mayor Thorson asked for an update on the tree removal progress from last month's storm. Mike Boerger reported that the chipper will arrive today, and the chipping will begin tomorrow. The total tonnage as of last Thursday was 1873 tons. Mike Rye reported that the tree pick-up has been completed on boulevards and roadways. Some tree work still needs to be done at the airport, zoo, and at Kampeska Lodge. Mayor Thorson added that the City has been in discussions with FEMA on a possible disaster declaration. Watertown may be the base of a regional center for several counties in the disaster declaration. The City has offered the old armory for them to set up their temporary offices. This was an update only.

New Business

None

Executive Session

None

Meeting adjourned at approximately 12:35 p.m.

Respectfully submitted,
Lori Marscheider