

## **PUBLIC WORKS/SAFETY COMMITTEE MEETING**

Tuesday, March 12, 2013

Present: Mayor Williams and Council Members Danforth, Jones, Rieffenberger & Thorson

Also Present: Tom Drake, Sarah Caron, Mike Boerger, Erick Dahl, Don Egert and Kyle Horst

### **Approval of the Agenda.**

City Engineer Tom Drake proposes to amend the agenda by adding a discussion on 14<sup>th</sup> Avenue East. Motion was made by Mike Danforth and seconded by Dana Jones to approve the agenda as amended. Motion carried.

### **Minutes.**

Motion was made by Mike Danforth and seconded by Bill Rieffenberger to approve the minutes from the February 26, 2013 meeting. Motion carried.

### **Consideration of Agreement for Professional Services for the New Airport Layout Plan (ALP) and Partial Terminal Drop-off Road & Sewer Improvements Project.**

Tom Drake reviewed the Agreement for Professional Services with Helms & Associates for the new Airport Layout Plan, partial terminal drop-off road and terminal sewer improvements. These improvements are AIP eligible, so the city's share would be 5%. An ALP should be completed every 10 years; the current one was completed in 1999. An updated ALP is necessary in order to access federal funds. The ALP provides the opportunity to adjust the airport's needs for the future. It identifies the city's priorities for improvements such as hangar locations and parking lot expansions, and sets a schedule for the improvements. The Airport Board will work with Helms to develop the ALP, and it will be presented to the city council for their review. The Airport Board recommended approval of the agreement with Helms at their March 4, 2013 meeting. After discussion, motion was made by Mike Danforth and seconded by Steve Thorson to recommend approval of the agreement. Helms will be present at the March 18 council meeting to answer questions about the agreement and the associated work. Motion carried.

### **Consideration of bids received for the Uptown Alley Reconstruction Project No. 1302.**

Tom Drake reviewed the bid tab for the Uptown Alley Reconstruction Project No. 1302. Low bidder was Burchatz Construction in the amount of \$49,788.53, which is very close to the Engineer's Estimate. This project will reconstruct the alley from Kemp to 1<sup>st</sup> Avenue S, between Maple & 2<sup>nd</sup> Street East with concrete, and will address some of the drainage issues. Motion was made by Steve Thorson and seconded by Mike Danforth to recommend acceptance of the bid from Burchatz Construction. Motion carried.

### **Authorization to advertise for bids for Landfill D-Cell #5 Project No. 1405.**

Staff seeks authorization to advertise for bids for the Landfill D-Cell #5 Project. After this, there will be one more cell in the series, D-Cell #6, which was designed with D-Cell 5. Staff has applied for a grant and is awaiting approval. Motion was made by Mike Danforth and seconded by Steve Thorson to recommend advertising for bids for the Landfill D-Cell #5. Motion carried.

### **Authorization to advertise for bids for a new street sweeper.**

Staff seeks authorization to advertise for bids for a new street sweeper. Motion was made by Steve Thorson and seconded by Dana Jones to recommend advertising for bids for the street sweeper. Motion carried.

**Consideration of Change Order No. 1 (final) and final pay request for the WWTF Laboratory HVAC Project No. 1202.**

Tom Drake reviewed Change Order No. 1 for the WWTF Laboratory HVAC Project. The changes are for a decrease of \$1000.00 for a different type of conduit installed, and for a 19-day time extension. The final pay request deducts liquidated damages of \$10,075.00 from the contractor. The change order and final pay request will close out the project. Motion was made by Bill Rieffenberger and seconded by Mike Danforth to recommend approval of change order and final pay request. Motion carried.

***Old Business***

None

***New Business***

**Discussion on 14<sup>th</sup> Avenue.**

Tom Drake explained that with a new subdivision being developed in the northeast part of town, 14<sup>th</sup> Avenue North will need to be extended to the east. Staff is seeking direction on whether it should be constructed as full or a half street. The developer of the new subdivision will fund the cost of the south half of the street, and any development that would eventually occur to the north would be the responsibility of that developer for the north half of the street. If the council wanted a full street in the meanwhile, it would be at the city's cost. After discussion, staff was directed to bring back some cost estimates for a full street, to decide if this should be included in the next budget. No action was taken.

***Executive Session***

None

Motion made by Mike Danforth and seconded by Bill Rieffenberger to adjourn meeting at approximately 12:25 p.m.

Respectfully submitted,  
Lori Marscheider