

## WATERTOWN PARKS, RECREATION & FORESTRY DEPARTMENT

Minutes of Board Meeting – February 28, 2017

Prairie Lakes Wellness Center – 5:30 p.m.

**Members Present:** Pat Shriver, Justin Struckman, Heidi Stoick, Lee Rycraft and Jon Solum

**Members Absent:** Scott Johnston and Bill McElhany

**Staff Present:** Jay DeLange, Nate Geist, Terry Kelly, and Dan Miller

**Staff Absent:** Todd Walker

**Media:** Dan Crisler, Watertown Public Opinion

**Guests:** Gary Young, Charlie Even, Al Fannin, David Ebbers, Margo Spiering

**Call to Order:** President Shriver called the meeting to order.

**Delegations:** Nicole Freih, representing Kampeska Krushers Roller Dames and Jack Smith, representing his ice cream truck business. Their requests were moved to item 7. e., New Business, Open.

1. **Approval of Agenda** – Motion by Solum to approve Agenda, seconded by Stoick. Motion carried.
2. **Approval of Minutes** – Motion by Rycraft to approve the minutes of the January 31, 2017 Board meeting, seconded by Struckman. Motion carried.
3. **Approval of Bills and Payroll** – Motion by Solum to approve the February 2017 bills and payroll, seconded by Stoick. Motion carried.
4. **Volunteer Approval** – Motion by Solum to approve Nancy Ryland, Zoo volunteer, seconded by Stoick. Motion carried.

### 5. **Superintendent and Status Reports**

- a. **Zoo** – See written report.
- b. **Golf Course** – See written report. Board acknowledged the new Junior Golf program and will replace First Tee with new format.
- c. **Parks, Forestry & Cemetery** – See written report. Discussion on Showmobile use request from Sisseton's 125<sup>th</sup> celebration committee. Board requested Director to offer use of Showmobile for no less than a \$1,500 fee.
- d. **Recreation** – See written report.

### 6. **Old Business** –

- a. **ACE Enterprises Disc Golf Concession Contract discussion** – Motion by Rycraft to discontinue contract with ACE Enterprises at Slumberland Disc Golf Course and remove shed, seconded by Struckman. Motion carried.
- b. **Open** – None

### 7. **New Business** –

- a. **Request from Watertown Fastpitch Softball Assn for dedicated field space at Koch Complex** – Park & Rec will try make field space available throughout the schedule for WFSA.
- b. **Discussion on progress of new softball complex and potential tournament dates** – Tabled to a future meeting.
- c. **Consideration of 2017 Summer Program Fees** – Motion by Solum to approve fees (see attachments), seconded by Rycraft. Motion carried.
- d. **National Joint Powers Alliance description and discussion reference Parks mower** – Board decided to try NJPA for Parks mower purchase and see how it works.
- e. **Open** – Motion by Solum to negotiate an agreement with Kampeska Krushers that would allow them to hold four – five events at the Ice Arena, seconded by Stoick. Motion carried. Motion by Stoick to allow Jack Smith to sell concessions to the public at parks without concessions, but prohibited from sales at facilities with concession services unless prior written permission is obtained; concessions may be sold in the parking lots of City Park between the hours of 1:00 – 8:00 p.m., seconded by Struckman. Motion carried.

### 8. **Executive Session** – none.

9. **Adjournment** – Motion by Solum to adjourn, seconded by Stoick. Motion carried.

Jay DeLange, Director