

WATERTOWN COMMUNITY RECREATION CENTER
BOARD MEETING – February 10, 2017

PRESENT: Carrie Dylla, Gary Grewing, Dr. Jon McAreavey, Tom Franken, Brian Richter, Scott Johnston, Ash Griffin, Mike Danforth, Mike Peterson and John Small–Staff.

ABSENT: Darrel Stacy

Carrie Dylla called the meeting to order.

Approval of Minutes: Gary Grewing made a motion to approve the January 2017 minutes, seconded by Dr. Jon McAreavey. The motion carried.

Approval of Bills: Ash Griffin made a motion to approve the January bills as printed and distributed, seconded by Tom Franken. The motion carried.

Old Business:

New Facility Update:

Grand Opening: We will be opening Prairie Lakes Wellness Center for business at 5am on Monday, March 20th. We will offer tours and new-member signup the weekend before, noon-5pm on Saturday and Sunday, March 18th and 19th. A ribbon cutting will be held mid-morning on March 20th.

The punch list was completed last week and there are a few things marked to fix, paint, tile chips, crooked fixtures, etc. We've begun training the staff on various areas of the building (audio equipment, sprinkler system, mechanical/electrical, and the pool). Some of our cardio and free weight equipment will start to be delivered next week. We'll also be laying the flooring in the acceleration/cross training room. The new TVs are being installed and we'll bring over the ones we have during the period when we're closed. The fire places are functioning. The pools are both full and operating, as is the whirlpool.

The current Rec Center will be closed approximately Tuesday, March 14th and we won't be open at either place until the tours begin Saturday, March 17th. During this time the company that is delivering our Cybex machines will also serve as the moving company for the rest of our existing cardio and free weight equipment. We'll also be moving computers, filing cabinets, shelving, files and other office miscellaneous items, with the help of city employees from other departments.

New Business

Joint/Powers Committee: No Report.

Membership Report: For the month of December, the Rec Center had 33 new members join and 18 members drop. The current number of membership contracts is at 1,393, an increase of 16 contracts from this time last year. Total number of individual members of youth, teenagers, Vo Tech students, and adults is 5,122, a decrease of 32 individuals from the previous year.

Silver Sneakers/Silver & Fit: John reported that for the month of December, Silver Sneakers and Silver & Fit brought in a total of \$3,758 with 175 people attending at least once this month between the two programs.

Boys/Girls Club Report: Dr. Jon reported that Gray's Construction has been chosen as the Construction Manager at Risk for the remodeling project, and that they won't start until the end of the summer. Work is expected to take one year, so the Club would open at the current Rec Center location at the start of the school year in fall of 2018.

Personnel/Finance Committee Report

December Update: December revenue was \$64,700. Expenses were \$80,862. There was a deficit of \$16,162 for the month of December.

Budget YTD 2016: Revenue \$909,205 with total expense of \$933,585. YTD, there is a deficit of \$24,380.

Program Revenue/Expense Report: Nothing to report.

Acknowledge of Volunteers: None.

Facility Report: Nothing to report.

Other Business: Nothing to report.

New Facility Policies: Day pass prices were reviewed. We had previously approved adding \$1 across the board to each type of day pass (youth, high school, adult, family). Staff agrees with all the pricing except they believe the family pass isn't in line with the rest of the prices. They also question whether there should be a couple day pass. The board discussed and believe there isn't a need for the couple day pass. Mike Peterson made a motion to raise the family day pass to \$25. Ash Griffin seconded and the motion passes. Adult day passes will remain at \$10, 8th-12th grade at \$6, and youth at \$4.

Bank Draft fee is currently set at \$3.50 for new members who join and choose to be billed monthly via ACH debit from their bank account. To better reflect the cost of the time to build these memberships, John recommends we raise the bank draft fee to \$10. This will only be imposed on new members and it's a one-time fee, in addition to the \$50 joining fee. Annual members are exempt from the bank draft fee because they pay up front. Dr. Jon McAreavey made a motion to raise the bank draft fee to \$10, seconded by Gary Grewing. The motion passes.

Birthday Party Rates will be discussed at the next meeting.

Next board meeting: Friday, March 3rd, 2017.

With no further business the meeting was adjourned.

Respectfully submitted,

John Small, Rec Center Staff

Carrie Dylla

Date

John Small
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