

Watertown Regional Library Board
Minutes of the February 2, 2017
Regular Meeting
160 6th Street NE
Watertown, SD

Board President Weigel called the meeting to order at 5:15 p.m. Members present were: Bruce Buhler, Anne Gabel, Jackie Baxter, Deb Shephard, Judy Trzynka and Dave Weigel. Absent: None. Also present: Library Director Mike Mullin and Assistant Library Director Maria Gruener.

The minutes from the January 11, 2017 regular meeting were approved as submitted. Motion by Shephard and second by Trzynka. Motion passed.

The financial reports for January were accepted.

Trzynka made the motion and Buhler seconded that the expenditures for January be approved. Motion passed.

Correspondence: None

Report of the Library Director: None

Committee reports: None

Old business:

1. There was discussion about changing the dates for the regular meetings in April and June due to prior plans of some members. It was decided to have a meeting on March 30th in place of the April meeting and a meeting on May 31st in place of the June meeting.
2. It was decided that all members could attend a meeting with the Mayor and the City Human Resources person on Monday, February 27, 2017 at 5:15pm. A second date of Wednesday, February 22, 2017 was chosen in case the Mayor's schedule has changed since Mullin last checked. Mullin is to send a notice to the board members once he knows which date is confirmed.

New business:

1. Buhler made the motion that the proposed revised *Meeting Room Policy* be approved with a second by Trzynka. After discussion, Buhler withdrew his motion and Gabel made the motion that the first sentence of the proposed policy be revised by removing the phrase, "...as well as for encouraging the pursuit of lifelong learning and personal fulfillment" from the first sentence and that the revised *Meeting Room Policy* be approved as amended. Second by Trzynka. The motion passed.
2. Buhler made the motion that the proposed revised *Policy for Patrons Living in Temporary Housing* be approved. Second by Shephard. Motion passed.

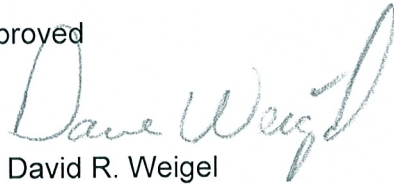
Open:

1. Motion by Trzynka with a second by Baxter to authorize the Library Director to sign the grant agreement number 2017G-359 with the South Dakota Department of Education for the summer reading workshop. Motion passed.
2. Mullin presented the board with a copy of the Annual Report to the State Library to review prior to the next meeting. Shephard suggested that the Board review the report during this meeting. The members being in agreement Shephard lead the review going through each page with Mullin and Gruener answering questions. After the review Shephard made the motion that the Board President be authorized to sign the certification for the Annual Report.
3. Shephard reported on the new Friends of the Library (FOL) program called "Reach Out To Read." The FOL budgeted \$2,000 to buy books for children k-6 who are at risk. Six organizations; the Salvation Army, the Watertown Police, the Boys and Girls Club, Beacon Center, Social Services and the School District reading enrichment program; were each given 50 coupons with instructions to give them out to children whom they thought did not have books at home. The coupons are redeemed at the Library for a book and a flyer about children's programs at the Library.

Executive session: None

Meeting adjourned at 6:30 p.m.

Approved



David R. Weigel
Board President



Michael C. Mullin
Secretary

Written: February 3, 2017