

WATERTOWN COMMUNITY RECREATION CENTER
BOARD MEETING – January 6, 2017

PRESENT: Carrie Dylla, Gary Grewing, Darrel Stacy, Dr. Jon McAreavey, Tom Franken, Brian Richter, Scott Johnston, Ash Griffin and John Small–Staff.

ABSENT: Mike Danforth and Mike Peterson

Carrie Dylla called the meeting to order.

Approval of Minutes: Scott Johnston made a motion to approve the December 2016 minutes, seconded by Ash Griffin. The motion carried.

Approval of Bills: Dr. John McAreavey made a motion to approve the December bills as printed and distributed, seconded by Gary Grewing. The motion carried.

Old Business:

New Facility Update: Bleachers are being installed in the gyms and in the pool area. Office furniture has been ordered. The sound system for the whole building in complete. Lockers are installed throughout the facility, along with stools, sinks, urinals, and partitions in the locker rooms and restrooms. John, Jackie, and Lisa (babysitting supervisor) are going to Fargo today to research their child care areas, as well as ask general questions about the facility. We've also put together a Grand Opening Committee, which will meet in the next week or two.

Finger Vein Check-In: Due to issues with the finger vein scanner, we've installed a key pad check-in system in too. It works as long as the members know their old number and they have the option to use either method.

New Business

Joint/Powers Committee: No Report.

Membership Report: For the month of November, the Rec Center had 22 new members join and 19 members drop. The current number of membership contracts is at 1,378, an increase of 7 contracts from this time last year. Total number of individual members of youth, teenagers, Vo Tech students, and adults is 5,119, a decrease of 32 individuals from the previous year.

Silver Sneakers/Silver & Fit: John reported that for the month of November, Silver Sneakers and Silver & Fit brought in a total of \$3,750 with 168 people attending at least once this month between the two programs.

Boys/Girls Club Report: Dr. Jon reported that they've been chosen as a recipient of the Community Development Block Grant for about \$412,000. The thought is to probably use that money for one major area, for example, the parking lot.

Personnel/Finance Committee Report

November Update: November revenue was \$82,769. Expenses were \$70,739. There was a surplus of \$12,030 for the month of November.

Budget YTD 2016: Revenue \$844,500 with total expense of \$853,414. YTD, there is a deficit of \$8,914.

Program Revenue/Expense Report: Nothing to report.

Acknowledge of Volunteers: None.

Facility Report: Nothing to report.

Other Business: Nothing to report.

New Facility Policies: In addition to creating new policies and updating our existing policies, we are also looking at a new format for our brochure. The idea would be, especially in a year like this where many things are subject to change and dates are TBD, we would have a smaller brochure with the static info – hours, rates, what we offer as a facility, etc. Then we would have addition “handouts” for each department (ex: Aquatics, which would give info on the pool schedule, swimming lessons, water aerobics, etc.) and also handouts for specific events or leagues, like “Biggest Loser” or “Spring Racquetball League”. That way, we could update/edit this info as things change or dates are more official.

Next board meeting: Friday, February 3rd, 2017.

With no further business the meeting was adjourned.

Respectfully submitted,

John Small, Rec Center Staff

Carrie Dylla

Date

John Small
Executive Director
Watertown Community Recreation Center
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