

**PROPOSED AGENDA
CITY COUNCIL ADJOURNED MEETING
CITY HALL
23 2ND ST NE
WATERTOWN, SOUTH DAKOTA**

Monday, November 21st, 2016

7:00 PM

**Call to Order
Pledge of Allegiance
Roll Call**

1. Approval of consent agenda
 - a. Approval of the minutes of the Council meeting held on November 7, 2016
 - b. Approval of business licenses to Seppala Heating for a Gas Fitting Contractor License (\$250) and Ted Seppala as a Gas Fitter (\$50)
 - c. Authorization for the Fire Department to accept a grant from Homeland Security in the amount of \$30,000 to replace radios
2. Approval of agenda
3. Application for a special malt beverage retailer's license and special retail wine license to County Fair Banquet Hall from 11:00 AM on Friday, December 2, 2016 until midnight on Friday, December 2, 2016 at 1910 West Kemp
 - a. Public hearing
 - b. Council action
4. Proposed Resolution of Necessity for 2017 Street Improvement Projects
 - a. Public hearing
 - b. Council action (Resolution No. 16-39)
5. First reading of Ordinance No. 16-21 amending Sections 19.0115, 19.0416 and Chapter 19.12 of the Revised Ordinances of the city of Watertown to clarify authority for establishing traffic regulations, signals, and signage
6. First reading of Ordinance No. 16-22 adding Section 8.0201 to the Revised Ordinances of the City of Watertown regarding city employees to which the Civil Service Ordinance applies
7. First reading of Ordinance No. 16-23 repealing Section 11.0805 to the Revised Ordinances of the City of Watertown to eliminate a redundant penalty for abandoned vehicle violations
8. First reading of Ordinance No. 16-24 amending zoning district boundaries by zoning the SE ¼ Section 4-116-52 to I-Light Industrial District
9. Authorization for the Mayor to sign a professional services agreement with Retail Strategies to provide retail marketing services for the City of Watertown
10. Authorization for the Mayor to enter into a purchase agreement with the Watertown Development Company to convey approximately 7 acres of property for economic development
11. Consideration of bids received relating to the 2017 Ambulance Remount for the Fire Department
12. Consideration of Change Order No. 2 (final) to the contract with Duininck, Inc. for the 15th St. NE Project decreasing the contract amount \$1,144.43
13. Consideration of Change Order No. 2 (final) to the contract with Clausen Construction Inc. for the Koch Complex/Extension Center Parking Lot Improvement Project increasing the contract amount 17,715.04

14. Old Business
15. New Business
16. Liaison member reports
17. Executive Session pursuant to SDCL 1-25-2
18. Motion to adjourn

Rochelle M. Ebbers, CPA
Finance Officer

The City of Watertown, South Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. ADA Compliance: The City of Watertown fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.

**OFFICIAL PROCEEDINGS
CITY COUNCIL, CITY OF
WATERTOWN, SOUTH DAKOTA**

November 7, 2016

The City Council met in regular session at 7:00 PM in the Council Chambers, City Hall, 23 2nd Street NE. Mayor Steve Thorson presiding. Present upon roll call: Aldermen Solum, Thorson, Danforth, Roby, Rieffenberger, Buhler, Tupper, Vilhauer, Albertsen and Alderwoman Mantey.

Motion by Mantey, seconded by Solum, to approve the following item on the consent agenda: minutes of the Council Meeting held on October 17, 2016; approval to write-off uncollectible ambulance accounts receivable in the amount of \$14,442.28; alcoholic beverage license renewals for calendar year 2017; authorization for Prairie Lakes Wellness Center to advertise for bids to purchase exercise equipment; authorization for the Police Department to accept a Homeland Security Grant in the amount of \$14,485 for equipment and approval of bills & payroll and authorization to pay. Motion carried.

ALCOHOLIC BEVERAGES FOR 2017

PACKAGE (Off Sale) LIQUOR LICENSES:

1. Spies Corporation, Cowboy Country Stores #1, 305 10th St NW, Lots 15-16 & 22-28, Blks 15-16, Davis Addn
2. Spies Corporation, Cowboy Country Stores #2, 504 9th Ave SE, Lots 9-11 lying E of Hwy & all Vacated Alley, Lots 12-15 lying E of Hwy, Lot 16 & Vacated Alley, Blk 4, Davlins Addn
3. Spies Corporation, Cowboy Country Stores #3, 1400 4th St NE, W250' of the S250' of Lot #3 of Plat entitled Lots 1-5 of Northridge Addition to Watertown
4. Discount Liquors, Inc., Discount Liquors, 125 9th Ave SE, Lots 8-10, & vacated alley in Blk 7, Martin's Railway Addn
5. TRP Inc., LT's Liquors, 1036 29th St SE, Lot 4 Rieffenberger 1st Addn
6. Binde Enterprises, Inc., Highway 81 Liquors, 507 Arrow Ave, Lots 6-7, Blk 19, R. E. Pettigrew's Addn
7. Dakota Butcher- Watertown, INC, Dakota Butcher, 1328 9th Ave SW, Lot 1 West Laqua Addn
8. Doris K. Wilkey, Kampeska Lodge & Liquor Store, 436 N Lake Drive, Outlots 8 & 14 in the SW Quarter of 9-117-53 less Section Line Right of Way, and Outlot 17 less Platted Parts, and Lot 14 of Plat of Part of Outlots 17 & 18 (Last Named Honska Ave) 9-117-53
9. Conda R. Williams, The Prop, 728 S Lake Drive, W6 rods of 2 less S40 rods & Lot 3 less 40 rods & less W450' of Lot 3 & less Forsberg Addn, 29-117-53
10. Hy-Vee, Inc., Hy-Vee Wine & Spirits, 1341 9th Ave SE, Lots 36-39, Blk 8 of Gesley's Addn

RETAIL (On Sale) LIQUOR LICENSES:

1. 212 Casino, Inc., 212 Casino, 1317 5th Ave SE, Lots 27-30, Block 8, Gresley's Second Addition to Watertown
2. Codington Co. Post 17, American Legion, 1412 9th Ave SW, N396' of W215' of E365' of Govt Lot 3, 1-116-53
3. Porter Apple Co. "B", Inc., Applebee's, 2630 9th Ave SE, Lot 19 Less the S52.64' Endres Ind Addition Addition
4. The Shamrocks & Edelweiss Corp, Dempsey's Brewery, Pub & Restaurant, 127 N Broadway, Hurkes Addn to the City of Wtn, being formerly a portion of the NE1/4 of 31-117-52
5. D&M Entertainment, Inc., Doc's Bar, 33 N Maple, Lots 1-4, Blk 4, Orig Plat Addn
6. Bracht Enterprises, Inc., Duffy's Bar, 22 N Broadway, N25'8" of the S75' of Lots 11-14, Blk 4, Original Plat
7. Benevolent & Protective Order of Elks, Elk's Lodge #838, 600 W Kemp, Parcel I: Lots 1-4, Coop Subdiv, part OL 4, Parcel II: Powerhouse Addn.
8. Lads Toy Company, Inc., Goss Opera House, 100 Kemp Ave E, W115' N1/2 & S10' N1/2 E50' Lot 12 & W65.22' N1/2 & W115' S1/2 Lot 13 & W65.22' Lot 14, Block 10, Original Plat & W50.75' E101.26' N25' Lot 13 & W50.75' E101.26' Lot 14, Block 10, Original Plat
9. Guest House Enterprises, Inc., Guest House Motor Inn, 101 N Broadway, Hanken & Haggar OL NE1/4, 31-117-52
10. WR Capital I, LLC, Minerva's Restaurant & Bar, 1901 9th Ave SW, E510.5' W900' S720' less W251.5' N124' & less N98' S596' E64.62' W395' & less H-3 City Lands 36-117-53 & E259' of W900' of N250' of S970' SW1/4 & Ramkota Addn plus Lot 4 & W 93.3' of Lot 5 of Turbes Addn to the City of Watertown
11. W&P of Watertown, LLC, Buffalo Wild Wings, 2700 9th Ave SE #100, Lot 2 of Endres Investment 8th Addition to Municipality of Watertown
12. Number One Casino, Inc., Number One Casino, 1006 14th St SE, W1/2 of Lots 10 & 11, Blk 1, East Acres Addn
13. Prairie Winds Golf Club, LLP, Prairie Winds Golf Club, 555 S Lake Dr, OL B Less OL 1 & OL C Less PT Lying N of S Line OL 1 Ol C Arends Park Less Lots 1-11 Blk 1 & Less Lots 1-9 Blk 2... City Lands 28-117-53
14. Zeus, Inc., Second Street Station, 15 2nd St SW, Lots 1-2 less N97' & Lot 3 less N91' & all of Lot 14, Blk 34, Second Railway Addn

15. Biever Enterprise, Inc., Senor Max's, 1300 9th Ave SE, Lot 2, Watertown Mall Addn
16. Tommy's Lanes, Inc., Tommy's Bowling Alley, 16 S Maple, Lot 11 & S1/2 of Lot 12, Blk 10, Original Plat Addn
17. Frank Adams Post 750, Veterans of Foreign Wars, 808 S Broadway, Lots 34-39, Blk 6 Martin's Railway Addn
18. MLGE, Inc., Willy's, 1401 9th Ave SW, Lot 1, Blk 1, Watertown Dev Addn
19. Scrappy, Inc., Woody's Sportsbar & Casino, 1612 9th Ave SW, E224' W397' N275' & E93' W397' S237.25' N512.25' of Govt Lot 3, City Lands
20. Tango Bravo Charlie, Inc., Shooters, 6 N Maple, Westerly 30' of Lots 19-22, Block 3, Original Plat
21. SNL Entertainment, LLC, Sparky's, S19 N Broadway, The S23' of the N140' of Lots 1-5 less the W12', Block 5, Original Plat Addn
22. M&M Foxy's, Inc., Foxy's, 137 5th St NE, Wtn City Pettigrew's Addn, Hagggar's Subdiv, Blk 20 ABC: Lots A & B, Blk 20, Pettigrews Addn
23. Lone Pine Bar & Grill, Inc., Lone Pine Bar & Grill, 2647 10th Ave SE, E109' of Lot 2 of Wheel City Addition to the Municipality of Watertown, Codington County, South Dakota
24. Cloud 9 Golf Course, Inc., 625 20th Ave SE, OL6 of the SW ¼ Sec. 5-116-52
25. Little T's, Inc., Mr. T's, 1300 9th Ave SE, Lot 2 less Lot H-1 Watertown Mall Addition
26. BMG, Inc., Johnny Ringo's, 520 10th St NW, N110' of Lots 11-13, N110' of E20' of Lot 14, Blk 3, Davis Addn

RETAIL (On-Off Sale) WINE LICENSES:

1. Guadalajara, Inc., Guadalajara Mexican Restaurant, 1509 9th Ave SE #1, Lots 4-7 Roby Subdivision
2. Conda R. Williams, The Prop, 728 S Lake Drive, W6 rods of 2 less S40 rods & Lot 3 less 40 rods & less W450' of Lot 3 & less Forsberg Addn, 29-117-53
3. County Fair Foods of Watertown, Inc., County Fair Banquet Hall, 8 2nd St NE, Lots 15-16 Block 2 Original Plat Addition
4. Stone Oil Co., Inc., The Grainery, 3801 9th Ave SE, Lot 1, Block 1 & N200' of S600' of W300', Blk 2, Fox Addn in SE 1/4, 34-117-52
5. Lads Toy Company, Inc., Goss Opera House, 100 Kemp Ave E, W115' N1/2 & S10' N1/2 E50' Lot 12 & W65.22' N1/2 & W115' S1/2 Lot 13 & W65.22' Lot 14, Block 10, Original Plat & W50.75' E101.26' N25' Lot 13 & W50.75' E101.26' Lot 14, Block 10, Original Plat
6. BMG Enterprises, INC, Happy Jacks, 19 North Maple, S21' of Harper Belatti OL Block 4 Original Plot
7. Hy-Vee INC, Hy-Vee #1871, 1320 9th Ave SE, Lot A of Watertown Mall Associates subdivision of Lot 11 of the Plat entitled: Watertown Mall Associates an Ohio Limited Partnership Addition to the City of Watertown, located in the NE 1/4 Section 5-T116N-R52W of the 5th P.M. Codington County, SD
8. Jencor, Inc., Game Spot Casino, 717 S Broadway St., Lot 6 Block 87 4th Railway Addition
9. Tokyo Japanese Cuisine of SP, INC, Tokyo Japanese Cuisine, 521 9th Ave SE, Lots 1-4 and vacated part Ave & Alley less Lots 1-2, Lot A, Block H, & S8' Lot 5 & all Lots 6-7 and vacated part Ave, Block G, all in Burchards Addition
10. Spies Corporation, Cowboy Country Stores #2, 504 9th Ave SE, Lots 9-11 lying E of Hwy & all Vacated Alley, Lots 12-15 lying E of Hwy, Lot 16 & Vacated Alley, Blk 4, Davlins Addn
11. REVE, LLC, DBA Watertown Brewing Company, 113 E Kemp Ave., Lot 1 in John F. Brock's rearrangement of lots 23 and 24 of Block 3, Watertown, Codington County, South Dakota, according to the recorded plat thereof; and Lot 1 in the Vacated Alley Rearrangement in John F. Brock's rearrangement of Lots 23 and 24, in Block 3, Watertown, Codington County, South Dakota, according to the recorded plat thereof; and Lot 1 in Balsiger's rearrangement of Lot 25 in Block 3, Watertown, Codington County, South Dakota, according to the recorded plat thereof
12. Harry's Haircuts & Hot Towels, LLC, DBA Harry's Haircuts & Hot Towels, 16 W Kemp, Parcel I: E25' of Lot 1 of Monks Subd of Lots 12, 13 & 14, Blk 8 of Wtn, Parcel II W25' of E 50' of Lot 14 Blk 8 of Wtn & Lot 2 of Monks' Subdiv of Lots 12, 13, & 14, Blk 8 of Wtn
13. Birong Chen, dba Downtown Sushi, 18 N Broadway St.,
Parcel I- The South 49 feet 4 inches of the West 2 feet of Lot 11, and the South 40 feet of Lots 13 and 14, all in Block 4, Original Plat of Watertown, Codington County, South Dakota, according to the recorded plat thereof, and
Parcel II- The South 9.2 feet of the North 125 feet of Lots 13 and 14, in Block 4 of Watertown, Codington County, South Dakota, according to the recorded plat thereof
14. PRG Watertown, LLC, DBA Marko's Pizza, 817 9th Ave SE, Lots 11-14, Blk 27, Brock's Addn

SUNDAY LIQUOR SALES - 2017

1. CASINO – 212 CASINO, INC.
2. APPLEBEE'S – PORTER APPLE CO "B" INC.
3. DEMPSEY'S BREWERY - THE SHAMROCKS AND EDELWEISS CORP.
4. DOC'S BAR- D&M ENTERTAINMENTS INC
5. ELK'S LODGE – BENEVOLENT & PROTECTIVE ORDER OF ELKS
6. FOXY'S – M&M FOXY'S, INC.

7. LONE PINE BAR & GRILL – LONE PINE BAR & GRILL, INC.
8. WILLY'S – MLGE, INC.
9. MINERVA'S RESTAURANT & BAR – WR CAPITAL I LLC
10. BUFFALO WILD WINGS – W&P OF WATERTOWN, LLC
11. PRAIRIE WINDS GOLF CLUB – PRAIRIE WINDS GOLF CLUB, LLP
12. SENOR MAX'S – BIEVER ENTERPRISE, INC.
13. GOSS OPERA HOUSE – LAD'S TOY COMPANY
14. SHOOTER'S – TANGO BRAVO CHARLIE, INC
15. MR. T'S – LITTLE T'S, INC
16. SPARKY'S – SNL ENTERTAINMENT

BILLS:

6 MILE NURSERY	SUPPLIES	826.67	LACAL EQUIPMENT INC.	PARTS	4,931.00
A & B BUSINESS SOLUTIONS,	SUPPLIES	88.09	LAKE AREA / BIT	SERVICE	72.56
A-OX WELDING CO, INC.	SUPPLIES	289.72	LAKE AREA VETERINARY CLINI	SERVICE	608.88
AASON ENGINEERING, INC.	CONSTR	3,339.25	LAKE AREA ZOOLOGICAL SOCIE	REIMB	5,349.63
ABC LOCK & KEY	PARTS	347.00	LAKE CITY FIRE EQUIPMENT,	SERVICE	1,025.50
ACTIVE HEATING, INC.	SUPPLIES	117.00	LANGUAGE LINE SERVICES, IN	SERVICE	50.13
ADAM HEINRICH	TRAVEL	38.00	LARRY'S LUMBER, INC.	SUPPLIES	2,945.31
ADAMSON POLICE PRODUCTS	SUPPLIES	212.00	LEE MCPEEK	TRAVEL	47.00
ADVANCE AUTO PARTS	PARTS	351.39	LEGGETTE BRASHEARS & GRAHA	SERVICE	1,268.72
ADVANTAGE RV'S AND CONVERS	SUPPLIES	60.00	LES MILLS US TRADING, INC.	FEES	497.00
AIRGAS USA, LLC	SUPPLIES	70.44	LLOYD WARNER	SUPPLIES	99.00
ALEX DEFEA	TRAVEL	31.00	LOCATORS & SUPPLIES, INC.	SUPPLIES	3,383.46
ALLEGIANE EMERGENCY SERVIC	SUPPLIES	3,033.18	LORI HAHN	REIMB	615.20
AMAZON.COM	SUPPLIES	637.55	LORI LEE	SERVICE	51.00
AMERICAN ENGINEERING TESTI	SUPPLIES	2,811.50	LORRIE REDLIN	REIMB	302.39
AMERICAN LIBRARY ASSOCIATI	SUPPLIES	367.01	LUCAS NICHOLS CONSTRUCTION	SERVICE	1,500.00
AMERICAN RED CROSS - HEALT	FEES	27.00	LYLE SIGNS, INC.	SUPPLIES	875.41
ANDOR INC.	SERVICE	18,747.15	M J LANG	SERVICE	11,000.00
ANNE RYLANCE	DUES	613.29	MAC'S INC.	SUPPLIES	594.73
AP AUTO PROS, INC.	SERVICE	993.14	MACKSTEEL WAREHOUSE INC.	SUPPLIES	809.71
APCO INTERNATIONAL, INC.	DUES	69.00	MAHOWALD'S HARDWARE & RENT	PARTS	190.93
APOOL PLASTERING	REIMB	313.32	MANUFACTURING SYSTEMS, INC	SUPPLIES	326.10
ARAMARK UNIFORM SERVICES,	SERVICE	93.94	MARCO INC.	SERVICE	168.75
ARC22 CONSTRUCTION INC.	SERVICE	484.81	MARIA GRUENER	SUPPLIES	17.82
ASSOCIATED SUPPLY COMPANY	SUPPLIES	1,174.40	MARION ZOOLOGICAL	SUPPLIES	1,198.60
ASSOCIATION OF ZOOS AND AQ	DUES	4,407.00	MARK KUHLMAN	TRAVEL	111.00
AT&T MOBILITY	SERVICE	45.00	MARSH & MCLENNAN AGENCY LL	SERVICES	7,500.00
AUTOMATIC BUILDING CONTROL	SERVICE	654.29	MATHESON TRI-GAS, INC.	SUPPLIES	104.09
AUTOMATIC SYSTEMS, INC.	SERVICE	250.00	MICROBERTS SALES CO, INC.	SUPPLIES	1,021.74
BAKER & TAYLOR	SUPPLIES	5,600.57	MEAD & HUNT, INC.	SERVICE	185.00
BATES CONSTRUCTION COMPANY	CONSTR	163,890.61	MENARD'S	SUPPLIES	3,260.55
BATTERIES UNLIMITED, INC.	SUPPLIES	466.00	MICHAEL MACK	TRAVEL	21.00
BECC CORPORATION	PART	335.00	MICRO MARKETING ASSOCIATE	SUPPLIES	344.91
BECKY ALBRECHT	SUPPLIES	750.00	MIDCONTINENT COMMUNICATIO	SERVICE	1,348.25
BLOCK EXCAVATING INC.	CONSTR	1,020.41	MIDWEST AG SUPPLY, L.L.C.	SUPPLIES	563.66
BOB SAVAGE	REIMB	1,122.00	MIDWEST LABORATORIES INC.	SUPPLIES	913.50
BORNS GROUP	SERVICE	1,725.00	MIDWEST TAPE	SUPPLIES	667.22
BOUND TREE MEDICAL LLC	SUPPLIES	4,598.14	MIDWEST TURF & IRRIGATION	PART	748.79
BOW WOW PET WASTE PRODUCTS	SUPPLIES	176.00	MILLER ELECTRIC, INC.	SERVICE	1,450.43
BREKKE SIGNS	SERVICE	300.00	MOE OIL CO, INC.	SUPPLIES	1,434.70
BRITE	EQUIP	9,492.00	MONICA JURGENS	REIMB	28.99
BRITNEE FRERICHS	REIMB	37.28	MONOPRICE, INC.	PARTS	1,001.92
BRYAN WIENTJES	TRAVEL	128.00	MTI DISTRIBUTING	SERVICE	920.00
BULLET SPORTSWEAR AND GRAP	SUPPLIES	305.50	MUNICIPAL UTILITIES	SERVICE	126,047.46
BURCHATZ CONSTRUCTION CO,	CONSTR	21,849.02	MUTH ELECTRIC, INC.	SERVICE	261.71
BUREAU OF ADMINISTRATION	SERVICE	283.44	NCI, INC.	SERVICE	275.00
CALENDARWIZ, LLC	SUPPLIES	300.00	NEUHAUSER REPAIR INC.	SUPPLIES	144.95
CALIBER CREATIVE	SERVICE	105.00	NFPA INTERNATIONAL	DUES	175.00
CAMERON MACK	TRAVEL	31.00	NIHCA	DUES	55.00
CAROLINA GSE, INC.	CONSTR	11,700.00	NOLZ DRAGLINE & CONSTRUCTI	CONSTR	159,077.70
CAROLINA SOFTWARE, INC.	SERVICE	300.00	NORDEN WELDING & MACHINE	PARTS	125.04
CARRICO LAW PROF. LLC	SERVICE	620.00	NORTH CENTRAL LABORATORIES	SUPPLIES	799.39
CARTNEY BEARING CORPORATIO	PARTS	309.87	NORTHERN TURF SERVICES, IN	PART	4,950.00
CASHWAY LUMBER INC.	SUPPLIES	221.50	NSI LAB SOLUTIONS INCORPOR	SUPPLIES	192.15
CEDAR SHORE RESORT	TRAVEL	101.95	OCLC INC,	SUBSCR	305.15
CENTURY BUSINESS PRODUCTS	SUPPLIES	294.36	OFFICE PEEPS, INC.	SERVICE	2,058.10
CENTURYLINK	SERVICE	1,732.21	ONE SOURCE	SERVICE	125.00
CENTURYLINK	SERVICE	516.74	ORIENTAL TRADING CO, INC	SUPPLIES	198.84
CENTURYLINK	SERVICE	142.10	OVERDRIVE, INC.	SUPPLIES	54.97
CENTURYLINK	SERVICE	82.97	OVERHEAD DOOR CO INC.	SERVICE	132.60
CENTURYLINK	SERVICE	1,475.84	PAUL HERTING	SUPPLIES	16.44
CHAD FISCHER	TRAVEL	38.00	PEARSON GOLF MANAGEMENT,LL	SERVICE	1,472.36
CHAD FOUST	GOTV	1,260.00	PENTAIR AQUATIC ECO-SYSTEM	PARTS	60.50
CHAD GAMBER	TRAVEL	58.00	PEPSI	SERVICE	482.80
CHAMPION LIGHTING & SUPPLI	SUPPLIES	237.43	PIPE MASTERS	SERVICE	2,195.00
CHIEF LAW ENFORCEMENT SUPP	SUPPLIES	362.43	PIZZA RANCH	SERVICE	92.88
CHRIS PREMUS	REIMB	100.00	PLAINS COMMERCE BANK	FEES	10.00
CHRISTOPHER J ROBINSON	EQUIP	38.00	POLICE PETTY CASH FUND	CASH	46.83
CLAUSEN CONSTRUCTION, INC.	CONSTR	114,187.14	POSITIVE PROMOTIONS	SUPPLIES	1,657.39

COCA COLA BOTTLING COMPANY	SERVICE	101.65	POSTY CARDS	SUPPLIES	45.50
CODINGTON CLARK ELECTRIC C	SERVICE	823.43	PRAIRIE LAKES HEALTHCARE	SUPPLIES	343.86
CODINGTON CO CLERK OF COUR	FEES	5.00	PREMIER SPECIALTY VEHICLES	PART	106.65
CODINGTON CO REGISTER OF D	FEES	520.00	PRINT EM NOW	SUPPLIES	16.45
CODINGTON CO SHERIFFS OFFI	FEES	67.50	PRO LINE, INC.	SUPPLIES	153.23
CODINGTON CO WEED & PEST	SUPPLIES	367.13	PRO-TEC ROOFING, INC.	SERVICE	7,918.30
CODINGTON CONSERVATION DIS	SERVICE	416.00	PRODUCTIVITY PLUS ACCOUNT	SERVICE	13,286.89
CODINGTON COUNTY HISTORICA	SERVICE	19.99	PROQUEST LLC	DUES	2,820.00
CONCRETE DAKOTA REDIMIX, I	SUPPLIES	1,601.88	PUETZ CORPORATION	CONSTR	1,330,620.49
CONFERENCE TECHNOLOGIES, I	SUPPLIES	465.00	QUALITY BOOKS, INC.	SUPPLIES	3,931.78
CONNECTING POINT, INC.	SUPPLIES	3,584.00	RAMKOTA HOTEL	TRAVEL	1,385.86
COUNTY FAIR FOODS	SUPPLIES	614.24	RAMKOTA HOTEL	TRAVEL	809.91
CREATIVE PRODUCT SOURCING,	SUPPLIES	3,296.15	RC TECHNOLOGIES, INC	SERVICE	134.90
CREATIVE REWARDS & SPECIAL	SUPPLIES	35.00	REILLY REPAIR INC.	SERVICE	2,058.21
CRESENT ELECTRIC SUPPLY, C	SUPPLIES	885.47	RENEA KNUDSON	SUPPLIES	9.54
CRESTONE BUILDERS	CONSTR	18,815.64	RIVARD'S TURF & FORAGE	SUPPLIES	3,007.81
CULLIGAN	SERVICE	268.00	ROB'S AUTO REPAIR	SERVICE	450.40
CYBEX INTERNATIONAL, INC.	PARTS	1,764.77	ROGER'S AUTO SALES & SALVA	SERVICE	1,490.00
D AND B ENTERPRISES OF BIL	SUPPLIES	10,620.60	RON'S SAW SHOP	SERVICE	686.86
DACOTAH PAPER COMPANY	SUPPLIES	344.00	ROSENBAUER SOUTH DAKOTA, L	PART	12.80
DAGWOOD'S SUBS	SERVICE	70.80	ROTARY CLUB	DUES	155.50
DAHLE TIRE COMPANY	SERVICE	1,038.04	ROY'S SPORT SHOP INC.	SUPPLIES	2,724.00
DAKOTA EDGING	SERVICE	375.00	RUNNINGS FARM AND FLEET	SUPPLIES	1,456.93
DAKOTA GUTTER AND GARAGE D	SERVICE	352.00	SAFETY BENEFITS INC.	TRAINING	130.00
DAKOTA PORTABLE TOILETS, I	RENT	2,345.00	SAME DAY EXPRESS, INC.	SERVICE	80.00
DAKOTA PUMP INC.	SERVICE	1,213.78	SANFORD HEALTH OCCUPATIONA	SERVICE	1,003.00
DARIN MASON	REIMB	679.00	SANFORD USD MEDICAL CENTER	SERVICE	900.00
DATA TRUCK, LLC	SERVICE	390.00	SANITATION PRODUCTS INC.	SERVICE	1,061.32
DEIRDRE WHITMAN	SUPPLIES	111.92	SCHUNEMAN EQUIPMENT CO.	PART	2,320.86
DEMCO, INC.	SUPPLIES	341.58	SCOTT ENGINEERING	CONSTR	7,050.00
DEPENDABLE SANITATION INC.	SERVICE	4,166.66	SCOTT JONGBLOED	REIMB	396.04
DESERT SNOW	SERVICE	490.00	SD DEPT OF ENVIRONMENT & N	FEES	4,221.61
DETCO INDUSTRIES	SUPPLIES	314.21	SD DEPT OF LABOR	SERVICE	1,849.64
DIAMOND MOWERS, INC.	SUPPLIES	67.83	SD DEPT OF MOTOR VEHICLES	FEES	7.20
DIAMOND VOGEL PAINT CENTER	SUPPLIES	827.76	SD DEPT OF REVENUE	FEES	278.00
DIANE'S ENGRAVING & SIGNS	SERVICE	6.50	SD DEPT OF TRANSPORTATION	SERVICE	433.86
DK DIESEL INJECTION SERVIC	SERVICE	247.01	SD ENGINEERING SOCIETY	DUES	130.00
DOUG KRANZ	TRAVEL	214.20	SD MUNICIPAL LEAGUE	SUPPLIES	120.00
DUININCK, INC	CONSTR	70,277.75	SD NETWORK AGAINST FAMILY	FEES	100.00
DUPONT ELECTRIC INC.	SERVICE	370.89	SD PARKS & RECREATION ASSO	SERVICE	100.00
DYNO TUNE SPEED & PERFORMA	PARTS	896.00	SD PLANNER'S ASSN	DUES	80.00
EBSKO RECEPTION ROOM SUBSC	SUBSCR	287.75	SD PUBLIC ASSURANCE ALLIAN	SERVICE	274.82
ELECTRIC MOTORS & MOORE IN	PARTS	323.00	SD WILDLIFE FEDERATION	SERVICE	20.00
ELITE DRAIN & SEWER	SERVICE	410.00	SDHS PRESS	SUPPLIES	71.90
ELITE SIGNS AND GRAPHIX, L	SUPPLIES	95.00	SDN COMMUNICATIONS	SERVICE	1,071.20
ENGELSTAD ELECTRIC	SERVICE	306.12	SEBCO BOOKS	SUPPLIES	7,987.05
ESRI	SERVICE	2,200.00	SERVICEMASTER OF WATERTOWN	SERVICE	2,438.00
EVERGREENS SKATEPARKS LLC	FEES	7,740.00	SHANE WATERMAN	TRAVEL	145.81
EVOQUA WATER TECHNOLOGIES,	PARTS	530.00	SHARP AUTOMOTIVE, INC	SUPPLIES	56.45
EZCLOCKS, LLC	SUPPLIES	513.00	SHEEHAN MACK SALES AND EQU	SERVICE	2,123.43
FARNAM'S GENUINE PARTS	SUPPLIES	715.71	SHI INTERNATIONAL CORP.	SERVICE	336.84
FASTENAL COMPANY	SUPPLIES	909.40	SHOPKO STORES OPERATING CO	SUPPLIES	41.63
FERGUSON WATERWORKS #2516	PARTS	60.84	SHRED-IT USA	SERVICE	87.59
FIRST DISTRICT ASSN OF	SERVICE	5,017.50	SIOUX FALLS REGIONAL AIRPO	SERVICE	60.00
FIRST NATIONAL BANK IN SIO	FEES	2,237,666.88	SIOUX RURAL WATER SYSTEM	SERVICE	56.45
FIRST NATIONAL BANK OMAHA	SUPPLIES	4,211.28	SIOUX VALLEY COOP	SUPPLIES	32,052.22
FISHER SCIENTIFIC	SUPPLIES	1,478.86	SKYVIEW CONSTRUCTION CO.,	SERVICE	918.00
G & K SERVICES, INC.	SERVICE	87.77	SODAK PEST CONTROL	SUPPLIES	85.00
G & R CONTROLS, INC.	SERVICE	687.63	SOUTH CENTRAL A/V	SERVICE	652.00
GALE	SUPPLIES	23.23	SPECIAL OLYMPICS	SERVICE	875.00
GARY LANGEROCK	TRAVEL	699.00	STAN HOUSTON EQUIPMENT INC	PART	149.99
GCR TIRES & SERVICE	SERVICE	8,539.34	STANDARD PRINTING	SUPPLIES	2,250.00
GEORGE'S SANITATION INC.	SERVICE	112.00	STAR LAUNDRY & CLEANERS, I	SERVICE	559.27
GEOTEK ENGINEERING	CONSTR	442.50	STEIN SIGN	SERVICE	284.00
GLACIAL LAKES RADIATOR	PART	919.00	STEIN'S INC.	SERVICE	947.70
GLASS PRODUCTS INC.	REPAIR	541.00	STEVE RHODY SERVICES	SERVICE	527.00
GODFATHERS PIZZA	SERVICE	48.33	STEVE THORSON	TRAVEL	111.00
GORDON BERTSCH	REIMB	480.00	STEVE WESS	LEASE	303.00
GRAINGER	SUPPLIES	429.84	STEVE'S WORLD INC.	SERVICE	401.55
GRANT PLUMBING AND HEATING	PART	110.00	STURDEVANT'S AUTO PARTS IN	PARTS	290.92
GRAY CONSTRUCTION	CONSTR	458,914.52	SWEENEY CONTROLS COMPANY	SERVICE	52.50
GRUBCO INC.	SUPPLIES	122.85	TARA BEUTOW	TRAVEL	92.00
HABITAT FOR HUMANITY	REIMB	397.60	TASER TRAINING ACADEMY	SERVICE	225.00
HACH COMPANY	SUPPLIES	419.87	TEAM ELECTRONICS	SUPPLIES	22.50
HD SUPPLY WATERWORKS, LTD	PARTS	3,023.76	TECHNICOLOR SCREEN PRINTIN	SUPPLIES	135.46
HEDAHLS AUTO PARTS	PART	7.79	TEGRA GROUP, INC.	CONSTR	6,500.00
HEIMAN, INC.	PART	15.00	TEREX SERVICES	SERVICE	839.12
HERRBOLDT, JEREMY	REIMB	21.25	THE GALLERY COLLECTION	SUPPLIES	339.13
HILLYARD / SIOUX FALLS	SUPPLIES	574.47	THE LODGE AT DEADWOOD	TRAVEL	393.00
HOLIDAY INN	TRAVEL	275.97	THOMSON REUTERS - WEST	SERVICE	500.00
HOLIDAY INN RESORT	TRAVEL	171.00	TOOL TIME RENT ALL	RENT	176.50
HOME OASIS, LLC	SUPPLIES	239.96	TRANSUNION RISK AND ALTERN	SERVICE	25.00
HOMETOWN BUILDING CENTER,	SUPPLIES	1,677.94	TRAV'S OUTFITTER, INC.	SUPPLIES	2,365.00
HR GREEN, INC.	SERVICE	1,518.60	TREE FARM	SERVICE	5,769.04
HUMAN SERVICE AGENCY	SERVICE	150.00	TROY ROBBINS	REIMB	20.00
HURKES IMPLEMENT CO., INC.	PARTS	170.64	UPS STORE	SERVICE	234.86
HY VEE FOOD STORE	SUPPLIES	119.92	USA BLUE BOOK	PARTS	329.33
IMAGE TREND, INC.	FEE	5,875.00	VANCO SERVICES,LLC	FEE	5.75

ITC	SERVICE	387.83	VAST BROADBAND	SERVICE	395.09
J & J EARTHWORKS, INC.	CONSTR	158,272.43	VERIZON WIRELESS	SERVICE	394.75
J H LARSON ELECTRICAL CO.	SUPPLIES	1,215.00	WAL-MART COMMUNITY BRC	SERVICE	595.03
JEFF'S VACUUM CENTER	SUPPLIES	42.23	WATERTOWN AREA CHAMBER OF	SUBSIDY	9,038.52
JEREMY BJERKE	REIMB	299.89	WATERTOWN AREA HOME BUILDE	DUES	365.00
JLG ARCHITECTS	CONSTR	11,236.00	WATERTOWN BOYS AND GIRLS O	SUBSIDY	17,037.50
JOAN LARSON	TRAVEL	311.82	WATERTOWN BUSINESS DISTRIC	SUBSIDY	23,666.54
JOHN W HOCK COMPANY	PARTS	44.37	WATERTOWN CONVENTION & VIS	SUBSIDY	22,700.00
JOHNSON CONTROLS, INC.	SERVICE	15,123.42	WATERTOWN COOP ELEVATOR AS	SUPPLIES	256.03
JON SOLUM	TRAVEL	576.52	WATERTOWN FORD	SERVICE	149.19
JOY RANCH	SERVICE	2,899.35	WATERTOWN PUBLIC OPINION	SERVICE	7,292.43
K & L MECHANICAL, INC.	CONSTR	13,567.04	WATERTOWN SCHOOL DISTRICT	SERVICE	350.00
KELLEY ANDERSON	TRAVEL	92.00	WATERTOWN TIRE CENTER, INC	SERVICE	18.78
KEN BUCHOLZ	TRAVEL	416.80	WATERTOWN WHOLESALE	SUPPLIES	194.30
KEN SHERRILL	REIMB	1,487.00	WEISMANTEL RENT ALL	RENT	80.00
KIXX	ADV	350.00	WENGER CORPORATION	SUPPLIES	1,555.00
KLUCK, MIKE	REIMB	55.38	WILLIAM BUCKLIN	SERVICE	2,292.79
KOEHL EXCAVATING, LLC	CONSTR	31,880.76	WW TIRE SERVICE INC.	SERVICE	100.00
KPHR	ADV	150.00	XTREME FIRE PROTECTION LLC	SERVICE	975.00
KXLG	ADV	550.00	ZIMCO SUPPLY CO.	SUPPLIES	5,961.00
L MARQUARDT ELECTRIC INC.	SERVICE	2,896.06			

PAYROLL:

	Sal	SS	Pen	Ins		Sal	SS	Pen	Ins
Mayor/CC	17,005.49	1,244.38	499.03	1,149.63	Forestry	11,668.49	851.44	560.45	1,686.05
Attorney	8,284.75	580.64	495.28	1,149.63	Library	35,561.02	2,545.79	1,943.34	5,671.36
Finance	32,383.31	2,346.70	1,939.98	4,789.94	Building Serv.	16,908.80	1,238.45	953.94	2,490.68
Info Tech	12,949.63	905.87	772.78	2,299.26	Park & Rec.	125,611.96	9,118.50	6,397.74	17,662.53
Engineer	33,192.67	2,436.90	1,983.77	4,444.94	WRC	40,382.75	2,991.60	1,786.54	3,908.52
Police	180,828.00	12,998.51	13,937.29	29,703.70	E-911	48,045.26	3,476.25	2,882.73	8,008.46
Fire	187,198.96	2,867.25	14,840.95	26,092.78	Upper Big Sioux	6,750.88	462.43	403.85	881.42
Street	56,824.36	4,168.49	3,220.96	8,353.46	Sewer	68,991.71	5,052.04	4,093.59	10,038.20
Cemetery	10,128.35	726.93	503.42	1,417.84	Landfill	64,111.37	4,586.15	3,843.41	10,384.52
Animal Cntrl	3,797.21	279.19	226.63	536.42	Airport	17,054.92	1,254.30	922.83	1,954.26

Add'l 5.25 long R. Tesch (IT), N. Ahmann, R. Fischer & T. VanDusen (Police), K. Hollenbeck, H. Johnson & P. Lunde (Fire), T. Lowe & J. Maag (P&R), W. Schlaht (Landfill)
New Hires WCRC J. Engbretson, T. Kasuske, R. Kranz, J. Jensen & J. Weismantel (9.00/hr), J. Schmiedt & L. Swanson (10.50/hr) **New Hire E-911** L. Stiefel (2,890.00/mo),
New Hires Fire B. Beyer (3,468.00/mo), **New Hire Ambulance** C. Hoffman (12.00/hr), **New Hire P&R** J. Lee (8.75/hr), J. Kaas (9.75/hr)
Salary Inc WCRC K.Endres & B. Uses Arrow (9.00/hr), C. Woodard (11.00/hr), **Salary Inc Landfill** J. Koenig (11.00/hr)

Motion by Buhler, seconded by Vilhauer, to approve the agenda as presented. Motion carried.

This being the time scheduled for the public hearing on a location transfer of a retail (on-off sale) malt beverage license from Dakota Butcher, Inc. d/b/a Dakota Butcher, 1330 9th Ave. SW to Dakota Butcher, Inc. d/b/a Dakota Butcher at 1923 Willow Creek Drive, Suite 1, Lot 1 Marvin Ed 2nd Addition, Suite 1; the Mayor called for public comment. Hearing no comment from the public, motion by Danforth, seconded by Mantey, to approve the license as presented. Motion carried.

This being the time scheduled for the public hearing on a new retail (on-off sale) wine license to Dakota Butcher, Inc. d/b/a Dakota Butcher at 1923 Willow Creek Drive, Suite 1, Lot 1 Marvin Ed 2nd Addition, Suite 1; the Mayor called for public comment. Hearing no comment from the public, motion by Buhler, seconded by Albertsen, to approve the license as presented. Motion carried.

This being the time scheduled for the public hearing on an ownership and location transfer of a retail (on-off sale) malt beverage license from Rock McGillivray (inactive) at 72 Paradise Drive to Magic Mile Casino #2, at 520 ½ 10th Street SE, Suite B, Lots 18-23 Blk 5, Gesley's Addn (& Blk 24 in Brocks); the Mayor called for public comment. Hearing no comment from the public, motion by Vilhauer, seconded by Mantey, to approve the license as presented. Motion carried.

This being the time scheduled for the public hearing on Resolution No. 16-34 for the 2016 Street Improvement projects – assessment roll, the Mayor called for public comment. Hearing no comment from the public, motion by Tupper, seconded by Danforth, to approve Resolution No. 16-34 as presented. Motion carried.

Motion by Mantey, seconded by Thorson, to approve Resolution No. 16-38 recommending a violation and fine amount to be entered on the Third Judicial Circuit's Fine and Bond Schedule regarding violations of Revised Ordinance of the city of Watertown Section 19.0302. Motion carried.

Motion by Roby, seconded by Buhler, for the approval of the 2017 group health insurance renewal with Wellmark. Motion carried.

Motion by Mantey, seconded by Danforth, to approve the updated Personnel Policy Manual. Motion carried.

Motion by Tupper, seconded by Thorson, authorizing the Mayor to sign a Hazardous Mitigation Grant award for a Tornado Shelter. Motion carried.

Motion by Mantey, seconded by Buhler, authorizing the Mayor to sign an agreement with the US Geological Survey for operations and maintenance of various water gaging stations and related equipment for water resource investigations. Motion carried.

City Engineer Shane Waterman presented the tabulation of bids received for the Big Sioux River Weir Breach Repair Project. Bids were opened at 10:00 AM on October 27, 2016 and are as follows: Jeff Argo Excavating total bid of \$138,066.60; Halme, Inc. total bid of \$142,750.00, AP & Sons total bid of \$188,030.00; Deutsch Excavating total bid of \$190,120.00; ECI total bid of \$211,860.00; Duininck, Inc. total bid of \$221,825.00 and Soukup Construction total bid of \$361,300.00. Motion by Tupper, seconded by Vilhauer, to approve the bid from Jeff Argo Excavating in the amount of \$138,066.60. Motion carried.

Motion by Danforth, seconded by Buhler, to approve Change Order No. 2 (final) to the contract with J&J Earthworks, Inc. for the 2016 Sanitary Sewer Replacement project decreasing the contract amount by \$12,298.49. Motion carried.

Motion by Mantey, seconded by Buhler, to approve Change Order No. 1 (final) to the contract with K&L Mechanical for the City Park Campground Sanitary Sewer Improvements project increasing the contract amount by \$2,755.72. Motion carried.

Motion Solum, seconded by Albertsen, to approve Change Order No. 2 to the contract with Gray Construction for the Watertown Softball Complex project decreasing the contract amount by \$31,302.28. Motion carried.

Motion by Mantey, seconded by Vilhauer, to approve Amendment No. 1 to the professional services agreement with Helms & Associates for the Watertown Softball Complex Project increasing the contract amount \$57,000.00. Motion carried.

Motion by Buhler, seconded by Solum, to go into executive session for the purpose of discussing contract negotiations. Motion carried.

Motion by Tupper, seconded by Buhler, to reconvene in open session. Motion carried.

Motion by Tupper, seconded Buhler, to adjourn until 7:00 PM on Monday, November 21, 2016. Motion carried.

The City of Watertown, South Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Dated at Watertown, South Dakota, the 7th day of November, 2016.

ATTEST:

Rochelle Ebberts, CPA
Finance Officer

Steve Thorson
Mayor

APPLICATION FOR LICENSE

INSTRUCTIONS: File this application and the amount of your license fee with the City Finance Officer. All licenses, except those issued under §12.0203 and §12.0206 expire December 31, each year, and applications for renewal should be filed with the City Finance Office, PO Box 910, Watertown, SD 57201 before December 1st.

City of Watertown, County of Codington, State of South Dakota

To the Honorable Mayor and City Council:

Application for license to engage in the business of Gasfitting Contractor
Seppala Heating gas fitting
at the following location Watertown S.D.

For the period of 2016 Fee: \$ 250.00

Business Name: Seppala Heating New Renewal

Address: 18673 458th Ave

City, State, Zip: Castleton S.D 57223

Phone #: 605-793-Heat Cell 605-237-0249

State Sales Tax License # _____

Insurance Company: _____ Policy#: _____

Insurance Certificate Attached: Yes No Vehicle Inventory Attached: Yes No

Print Name of applicant Ted Seppala

Signature of applicant: [Signature] Date: 11/8/2016

TYPES:

- | | | |
|---------------------------------|---------------------------------------|----------------------------------|
| <u>Yearly:</u> | | <u>Temporary:</u> |
| 15.0402 - Pipe Layer | 11.0407 - Commercial Garbage Hauler | 12.0203 - Transient Merchant |
| 11.0201 - Liquor Establishment | 12.1001 - Security Guard Business | 12.0206 - Solicitation Ordinance |
| 21.8010 - Sign Installer | 20.06 - Gas Fitter/Contractor | |
| 17.0501 - Liquid Waste Hauler | 19.09 - Taxicab Company/Driver | |
| 21.1006 - Mobile Home Courts | 12.0501 - Pawn Broker/2nd Hand Dealer | |
| 12.1502 - House Moving Business | | |

For City Office Use Only:

Applicant is hereby approved:

Department Head

City Council Approved on: _____

Finance Officer

Fee Paid \$ 250⁰⁰ Treasury Receipt No. _____

License or Permit No. 1164

APPLICATION FOR LICENSE

INSTRUCTIONS: File this application and the amount of your license fee with the City Finance Officer. All licenses, except those issued under §12.0203 and §12.0206 expire December 31, each year, and applications for renewal should be filed with the City Finance Office, PO Box 910, Watertown, SD 57201 before December 1st.

City of Watertown, County of Codington, State of South Dakota

To the Honorable Mayor and City Council:

Application for license to engage in the business of Gasfitter

at the following location Watertown

For the period of 2016 Fee: \$ 50⁰⁰

Business Name: Seppala Heating New Renewal

Address: 19673 458th Ave

City, State, Zip: Castlewood, SD 57223

Phone #: 605 793-HEAT 605 237-0249

State Sales Tax License # _____

Insurance Company: _____ Policy#: _____

Insurance Certificate Attached: Yes No Vehicle Inventory Attached: Yes No

Print Name of applicant Ted Seppala

Signature of applicant: _____ Date: 11/8/2016

TYPES:

Yearly:

15.0402 - Pipe Layer
11.0201 - Liquor Establishment
21.8010 - Sign Installer
17.0501 - Liquid Waste Hauler
21.1006 - Mobile Home Courts
12.1502 - House Moving Business

11.0407 - Commercial Garbage Hauler
12.1001 - Security Guard Business
20.06 - Gas Fitter/Contractor
19.09 - Taxicab Company/Driver
12.0501 - Pawn Broker/2nd Hand Dealer

Temporary:

12.0203 - Transient Merchant
12.0206 - Solicitation Ordinance

For City Office Use Only:

Applicant is hereby approved:

Department Head

City Council Approved on: _____

Finance Officer

Fee Paid \$ 50 Treasury Receipt No. 00 License or Permit No. 1165

Homeland Security Application 2016

Organization: Watertown Fire Rescue/RRT member

HLS-2016-Watertown Fire and Rescue-00133

Grant Award Agreement (Print Version)

Federal Award No. (FAIN):	Federal Award Date:	CFDA No.	Program Name:
2016-SS-00029-S01	9/1/2016	97.067	Homeland Security Grant Program

Federal Awarding Agency:	Federal Award Amount:
U.S. Dept. of Homeland Security	\$3,734,500.00

State Awarding Agency:	Address:	Phone Number:
South Dakota Office of Homeland Security	118 W Capital Ave Pierre, SD 57501	(605) 773-3450

Agency	Subrecipient DUNS No.	Subrecipient Contact:
Watertown Fire Rescue/RRT member	605989599	System Admin

Subrecipient Award Amount:	Project Title:
\$30,000.00	Radios for Watertown Fire Rescue

Subaward Start Date:	Subaward End Date:	Totals Funds Obligated to Subrecipient (all projects this grant year):
10/19/2016	6/30/2017	\$30,000.00

By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

1. South Dakota Office of Homeland Security 2016 Homeland Security Grant Subaward Terms & Conditions.
2. FY 2016 Homeland Security Grant Program Funding Opportunity Announcement
3. Special Conditions: (specify)

SUBRECIPIENT AUTHORIZED ELECTRONIC SIGNATURE (NAME)	Date:
Don Rowland	11/7/2016

S.D. OFFICE OF HOMELAND SECURITY SIGNATURE	Date:
Stefan A. Pluta	11/7/2016
Director	

SD EForm - 0873 V6

Date Received _____
Date Issued _____

License No. 16-05

Uniform Alcoholic Beverage License Application

Mail this copy to: Department of Revenue, Special Tax Division 445 East Capitol Ave Pierre, SD 57501-3100.

A. Owner Name and Address

County Fair Foods of Watertown, INC
County Fair Banquet Hall
8 2nd St NE
Watertown, SD 57201



Owner's Telephone #: _____

B. Business Name and Address

Watertown Public Opinion
Holiday Cooking Event
Codington County Expo
Dec. 2, 8:00 AM to 12:00 AM



Business Telephone #: _____

C. Indicate the class of license being applied for (submit separate application for each class of license).

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Retail (on-off sale) Wine
- Package (off-sale) Liquor
- Retail (on-off sale) Malt Beverage
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package (off sale) Malt Beverage
- Package (off sale) Malt Beverage & SD Farm Wine
- Other (please classify) Special Event License
- Transfer Fee \$150.00

Number of other Package Liquor Licenses held: 0

Number of other On-sale Liquor Licenses held: 0

Is this License in active use? Yes No NA

D. Legal description of licensed premise:

W17' of Lot 60, & all of Lots 61-71,
W110' of Lots 72-82, & all of Lots 83-93,
Way's 4th Lake Drive Addn



Have you ever been convicted of a felony? Yes No

Do you own or lease this property? (Check one)

E. State Sales Tax Number: 1014-7763-5T

F. Remember to obtain a Federal Alcohol Stamp, for help call TTB at 1-800-937-8864.

G. New license? Transfer? (\$150) Re-issuance?

H. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Signed this 30th day of Sept Print Name: Jeff Gambers Signature: [Signature]

I. Any Application required to be submitted to a local governing board must be signed in the presence of the city or county auditor, the town clerk or notary public. This applies to ALL applications EXCEPT the following: distillers, manufacturers, wholesalers, municipalities, airports, solicitors, dispensers, carriers, transportation companies, and farm wineries.

Place of business is located in a municipality? Yes No County: Codington

This application was subscribed and sworn to before me this 30th day of September

Approving Officer's Telephone number 6058822203 (4) Signature: [Signature]

J. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on 11-12-16. Public hearing on the application was held 11-21-16, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Application approved for Sunday on-sale operation? Yes No

Are real property taxes paid to date? Yes No

Ineligible for video lottery

Number of video lottery terminals on licensed premise: _____

Renewal - no public hearing held

Amount of fee collected with application \$ 340.00

Amount of fee retained \$ 340.00

Forwarded with application \$ 0

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY: APPROVAL _____ REVIEW _____

RESOLUTION NO. 16-39
RESOLUTION OF NECESSITY FOR STREET IMPROVEMENTS
PROJECT NUMBERS 1701-A, 1701-B AND 1701-E

BE IT RESOLVED by the City Council of the City of Watertown, South Dakota, as follows:

1. The City council of the City of Watertown hereby declares the following street improvements to be a necessity with the estimated costs for each side per foot of property abutting upon the improvement as stated for each project:

PROJECT NO. 1701-A

Construct 12 foot wide alley with 3 inch depth asphalt surfacing and 4 inch depth gravel base from 9th Street West to 10th Street West and between 4th Avenue North and 5th Avenue North. The estimated cost is \$27 to \$30 per foot of frontage.

PROJECT NO. 1701-B

Construct 10 foot wide alley with 3 inch depth asphalt surfacing and 4 inch depth gravel base from 8th Avenue North to 9th Avenue North and between North Broadway and North Park. The estimated cost is \$23 to \$26 per foot of frontage.

PROJECT NO. 1701-E

Construct 12 foot wide alley with 3 inch depth asphalt surfacing and 4 inch depth gravel base from 2nd Street West to 3rd Street West and between Kemp Avenue and 1st Avenue South. The estimated cost is \$27 to \$30 per foot of frontage.

2. The general nature of the improvements and materials to be used are above set forth.
3. A description of classes of lots to be assessed is as follows: All assessable lots and tracts of land abutting on the alleys and parts thereof above described.
4. The method of apportionment of benefits is as follows: The cost of the improvements will be assessed against all assessable lots and tracts of land abutting on the alleys being improved based on a benefit basis. The benefit is hereby determined that those properties abutting the alleys improved are especially benefited by the improvement according to the length of abutting property.
5. The above described improvements shall be hereafter referred to as street improvement numbers 1701-A, 1701-B and 1701-E, which shall be deemed a description of the improvements on the alleys as hereinafter set forth.

Dated at Watertown, South Dakota, this 21st day of November, 2016.

The above and foregoing Resolution was moved for adoption by Alderperson _____, seconded by Alderperson _____, and upon roll call motion carried, whereupon the Mayor declared the same to be duly passed and adopted.

I hereby certify that Resolution 16-39 was published in the Watertown Public Opinion, the official newspaper of said City, on the ____ day of _____, 2016.

Rochelle M. Ebbers, CPA

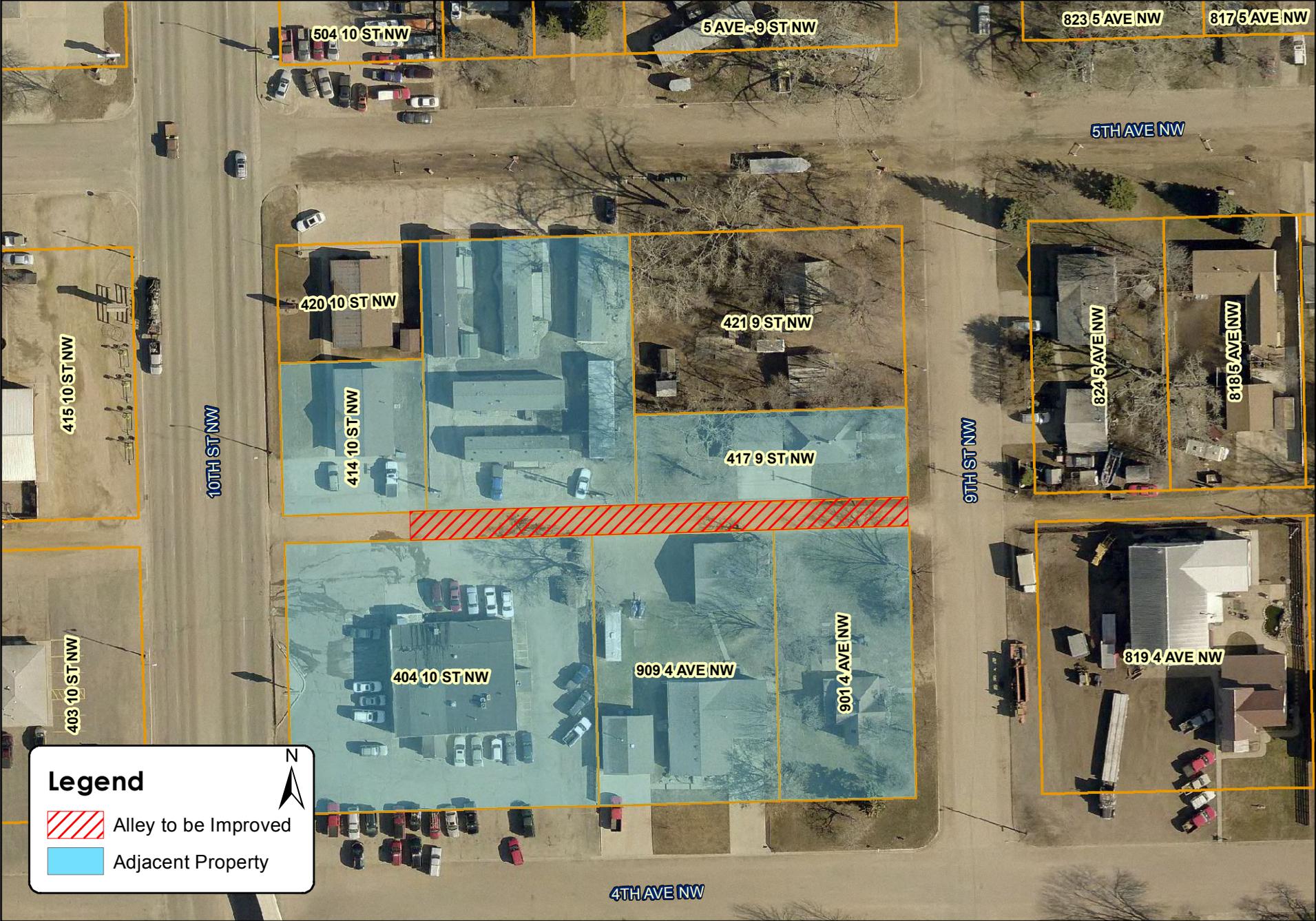
CITY OF WATERTOWN

ATTEST:

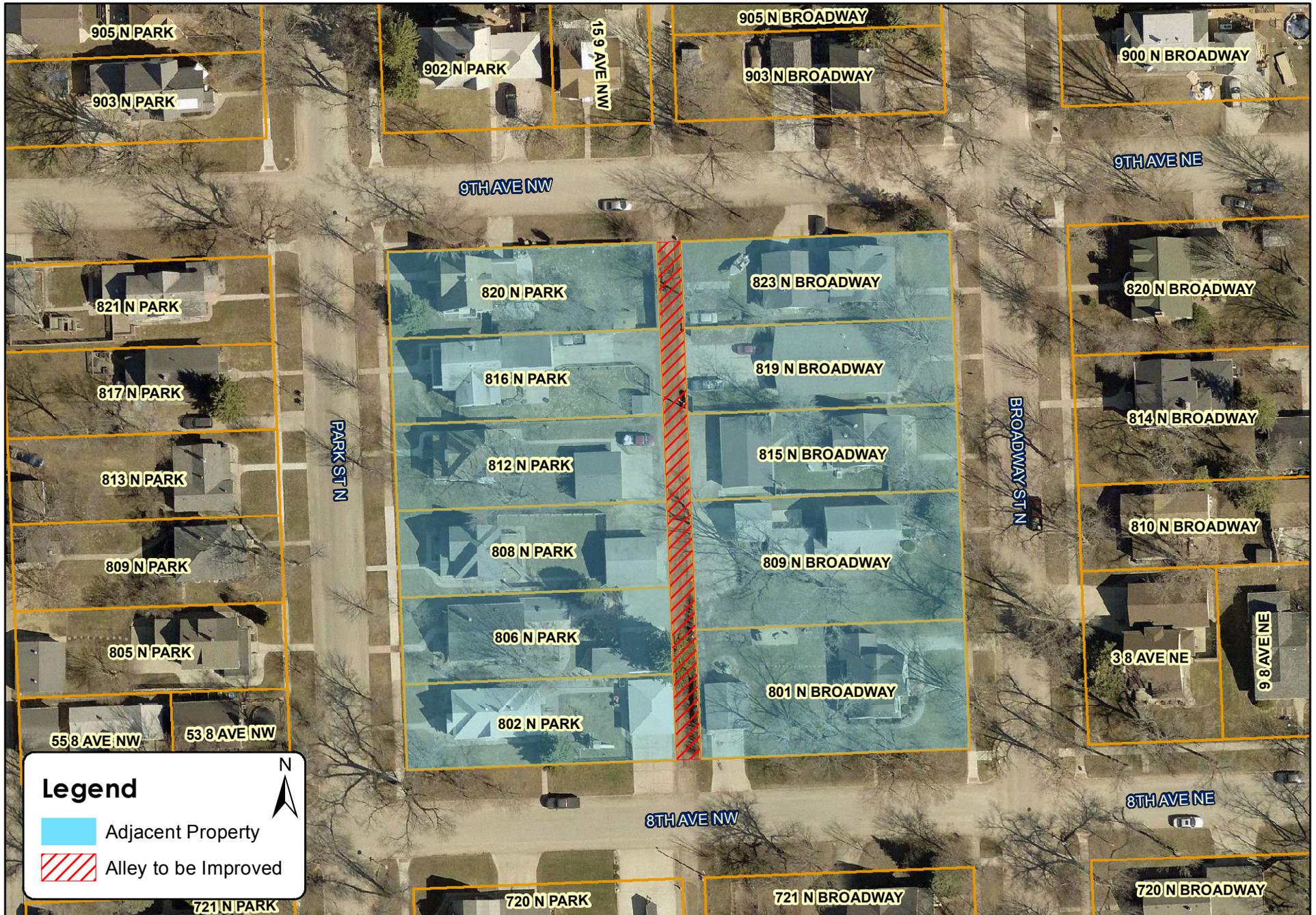
Rochelle Ebbers, CPA
Finance Officer

Steve Thorson
Mayor

2017 Assessment
Project No. 1701-A



2017 Assessment Project No. 1701-B



2017 Assessment
Project No. 1701-E



REQUEST FOR CITY COUNCIL ACTION

TO: Mayor and City Council

FROM: Justin Goetz, City Attorney

MEETING: November 21, 2016

RE: Proposed Ordinance 16-21, Amending Title 19 to Clarify Authority for Establishing Traffic Regulations, Signals, and Signage

In November 2015, the City Council adopted Ordinance No. 15-27, which modified Revised Ordinance § 19.0501 to transfer authority to “place and maintain traffic control signs, signals and devices” to the Mayor, who would consult with the Police Chief, Street Superintendent, and City Engineer in exercising that authority. *See Rev. Ord. § 19.0501* (reproduced below). That authority was removed from a standalone, then-defunct “Safety Committee of the City Council.”

This proposed Ordinance is intended to clarify certain sections of Title 19 (Traffic) in light of Ordinance 15-27’s changes. The ability to place and maintain “traffic control devices” translates, in practice, to the ability to establish a range of traffic regulations, including speed limits, crosswalks, stop lights, and driving weights over bridges. Therefore, this proposed Ordinance amends the sections in our Revised Ordinances that relate to these traffic concerns (§ 19.0115, speeding; § 19.0416, [redundant] temporary traffic regulations; and Chapter 19.12, truck routes and load limits) to more clearly reflect this comprehensive authority.

Text of Rev. Ord. § 19.0501 (revised by Ordinance No. 15-27, on 11/27/2015):

19.0501: AUTHORITY TO INSTALL TRAFFIC CONTROL DEVICES

The Street Department shall place and maintain traffic control signs, signals and devices when and as required under the traffic ordinances of this City. The Mayor, with the consultation of the Police Chief, Street Superintendent and City Engineer, shall make effective the provisions of said ordinances, and may order the placement, removal, and maintenance of such additional traffic control devices as deemed necessary to regulate traffic under the traffic ordinances of this City, or under the state law, to guide or warn the traffic. (C-352-1) (Ord 15-27; Rev 11-27-15)

ORDINANCE 16-21

AN ORDINANCE AMENDING SECTIONS 19.0115, 19.0416, AND CHAPTER 19.12 OF THE REVISED ORDINANCES OF THE CITY OF WATERTOWN TO CLARIFY AUTHORITY FOR ESTABLISHING TRAFFIC REGULATIONS, SIGNALS, AND SIGNAGE

BE IT ORDAINED by the City of Watertown, South Dakota, that Title 19 of the Revised Ordinances of the City of Watertown be amended as follows:

19.0115: SPEED

1. No person shall operate a vehicle or motor vehicle upon any street, alley or public place in this City at a speed greater, or in any manner, than is reasonable and prudent under the conditions then existing. This provision shall apply in addition to any maximum speed limitation provided by ordinance or police regulation, unless a different speed is posted in the manner authorized by Section 19.0501.
2. Maximum speed regulations. Subject to the above provision, the following speed limitations shall constitute the maximum speed at which any vehicle or motor vehicle may be operated:
 - a. Fifteen (15) miles an hour when approaching within fifty (50) feet of a grade crossing of any railway grade crossing when the driver's view is obstructed. The driver's view shall be deemed to be obstructed when at any time during the last fifty (50) feet of his approach to such crossing he does not have a clear and unobstructed view of such railway crossing and of any traffic on such railway for a distance of fifty (50) feet in each direction from such crossing. Where safety lights, signals, gates or other warning devices have been installed, the same shall govern.
 - b. Fifteen (15) miles an hour within any school zone as marked and posted between the hours of eight o'clock (8:00) a.m. and five o'clock (5:00) p.m. of each day, Monday through Friday, during the entire year, except during the period of school vacations. During any times that said school yards are used under a directed recreational program, the Mayor, pursuant to authority granted in Section 19.0501, and the Safety Committee may by regulation direct and enforce limited speed regulations during said excepted months, in which case proper and reasonable warning signs must be posted. (E-323-1)
 - c. Fifteen (15) miles an hour when approaching within fifty (50) feet and in traversing an intersection of streets when the driver's view is obstructed. A driver's view shall be deemed to be obstructed when at any time during the last fifty (50) feet of his approach to such intersection he does not have a clear and uninterrupted view of such intersection for a distance of fifty (50) feet from such intersection and traffic upon all the streets entering such intersection.
 - d. Fifteen (15) miles an hour in traversing or going round curves or traversing a grade upon a highway when the driver's view is obstructed within a distance of one hundred (100) feet along such street or highway in the direction in which he is proceeding or approaching said intersection either from the right or left.
 - e. Twenty five (25) miles per hour in the residence district as defined by ordinance and in public parks, unless a different speed is fixed and duly posted by the city or state.
 - f. Reserved. (00-3)
 - g. Thirty five (35) miles per hour upon Federal Highway 212, State Highway 20 and that part of 4th Avenue S.W. west of State Highway 20, and that part of Federal Highway 81 north of 11th Avenue N.E. (D-430-3)
 - h. Thirty five (35) miles an hour on U.S. 212 beginning at the southwest corner of Section 36, Township 117 North, Range 53 West, also known as 21st Street West, to a point seventeen hundred (1,700) feet east of the southeast corner of Section 32, Township 117 North, Range 52 West; and thirty five (35) miles per hour on U.S. Highway 81 beginning at a point two thousand two hundred eighty four (2,284) feet south of U.S. Highway 212 to the place where U.S. Highway 81 intersects with U.S. Highway 212. (D-462-1)

3. The speed limits set out in this section shall not apply to authorized emergency vehicles when responding to emergency calls if the drivers thereof sound audible signals by siren or horn. This provision shall not relieve the driver of an authorized emergency vehicle from the duty to drive with due regard for the safety of all persons using the streets nor shall it protect a driver of any such vehicle from the consequences of a reckless disregard for the safety of others. (D-430-3)

BE IT FURTHER ORDAINED by the City of Watertown, South Dakota, that Section 19.0416 of the Revised Ordinances of the City of Watertown be amended as follows:

19.0416: ~~TEMPORARY TRAFFIC REGULATIONS REPEALED~~

~~The Safety Committee of the City Council and the Chief of Police shall have the right to establish temporary speed and traffic regulations for the safety and convenience of the public, and when such changes are made proper signs and signals thereof shall be posted. (D-430-5)~~

BE IT FURTHER ORDAINED by the City of Watertown, South Dakota, that Chapter 19.12 of the Revised Ordinances of the City of Watertown be amended as follows:

**Chapter 19.12
TRUCK ROUTES AND LOAD LIMITS**

Section

19.1201 Bridge Load Limits
19.1202 Truck Routes

19.1201: BRIDGE LOAD LIMITS

~~The Safety Committee of the City Council, w~~When deemed necessary for the safety or convenience of the public, the Mayor, pursuant to powers granted in Section 19.0501, shall have the authority to establish load limits upon any bridge located within the city limits of the City of Watertown, South Dakota. When any such limit is imposed, a copy of such action shall be filed in the office of the Finance Officer and proper signs shall be posted on such bridge. (E-222-1)

19.1202: TRUCK ROUTES

~~The Safety Committee of the City Council, w~~When deemed necessary for the safety or convenience of the public, the Mayor, pursuant to powers granted in Section 19.0501, shall have the authority to establish truck routes within this City and to prohibit truck traffic upon such streets as deemed necessary. The ~~Safety Committee~~Mayor may, in ~~its~~his or her discretion, limit the size of trucks upon certain streets or ban such traffic completely. Such action of the ~~Safety Committee~~Mayor shall be referred to the full Council for vote. (E-222-1)

The above and foregoing Ordinance was moved for adoption by Alderperson _____, seconded by Alderperson _____, and upon voice vote motion carried, whereupon the Mayor declared the Ordinance duly passed and adopted.

I certify that Ordinance 16-21 was published in the Watertown Public Opinion, the official newspaper of said City, on this ____ day of _____, 2016.

Rochelle M. Ebberts, CPA

First Reading: November 21, 2016

Second Reading:

Published:

Effective:

City of Watertown

Attest:

Rochelle M. Ebbers, CPA

Finance Officer

Steve Thorson

Mayor

REQUEST FOR CITY COUNCIL ACTION

TO: Mayor and City Council

FROM: Justin Goetz, City Attorney

MEETING: November 21, 2016

RE: Proposed Ordinance 16-22, Amending Title 8 (Civil Service) to Clarify Which Job Descriptions Fall Under “Classified Employee” Status

In January 2015, the City Council passed Ordinance 15-01, which substantially revised Title 8 of the Revised Ordinances to update the powers and duties of the Civil Service Board. Ordinance 15-01 substantially shortened Title 8, including the striking of Chapter 8.02, which contained provisions that were duplicated in state statute, were covered in the collective bargaining agreements with our unionized City employees, or were no longer practiced by the City. In the process, the Ordinance mistakenly struck § 8.0201, which defined those City of Watertown job descriptions to which the Civil Service title applied. This list roughly corresponded to the “exempt”/“non-exempt” employee distinction that exists under the Fair Labor Standards Act.

The purpose of this proposed ordinance is to restore that provision to the Revised Ordinance as a housekeeping measure. There are certain provisions that remain within Title 8 which rely upon a distinction between “Title 8 classified” or “unclassified” employees. *See* Rev. Ord. §§ 8.0301, 8.9902.

Because this proposed ordinance does not change any provision of Title 8 that impacts or affects our existing collective bargaining agreements, or the employees who are covered by those agreements, no consultation with the union preceded this request for Council action.

ORDINANCE NO. 16-22

AN ORDINANCE ADDING SECTION 8.0201 TO THE REVISED ORDINANCES OF THE CITY OF WATERTOWN REGARDING CITY EMPLOYEES TO WHICH THE CIVIL SERVICE ORDINANCE APPLIES

BE IT ORDAINED by the City of Watertown, South Dakota, that Title 8 of the Revised Ordinances of the City of Watertown be amended by adding the following provision:

**Chapter 8.02
SCOPE AND GENERAL PROVISION**

Section

8.0201 Scope

8.0201: SCOPE

The provisions of this title shall apply to all regular appointive officers and employees of said City, except the Finance Officer, Assistant Finance Officer, Human Resources Coordinator/Risk Manager, Finance Officer II – payroll, Superintendent of Wastewater and Solid Waste, Wastewater Treatment Facility Lead Operator, Assistant Wastewater Superintendent, Landfill Supervisor, Solid Waste Collections Supervisor, City Park Manager, Library Director, Assistant Fire Chief, Fire Battalion Chief, all other Library Employees, Assistant Police Chief, Police Captain, Cemetery Manager, Chief of Police, Chief of Fire Department, City Engineer, City Attorney, Airport Manager, Engineer I, Director of Parks and Recreation Department, Recreation Superintendent, Golf Course Superintendent, Zoo Superintendent, Park and Forestry Superintendent, Building Official, Street Superintendent, Street Foreman, Prairie Lakes Wellness Center Director, Wastewater Collection Forman, Sioux River Watershed Project Coordinator, Assistant City Engineer, Assistant Recreation Superintendent, Recreation Center Aquatics/Program Manager, Fitness Director, Zoo Educator, Zoo Curator, Senior Computer Network Administrator, Computer Network Administrator members of any Board or Commission of the City, any private administrative assistant, casual or temporary employees employed to discharge a casual or temporary duty, or emergency employees employed for a period of emergency. Appointed officials removed or not reappointed, except for cause, are entitled to one (1) week of severance pay for each year of appointed service, not to exceed twenty-six (26) weeks. (E-195-i) (E-200-I) (E-219-I) (E-209-I) (E-202-1) (E-251-I) (E-282-1) (E-310) (E-377-I) (E-438) (E-504) (E-506) (E-517) (E-605-I) (E-641-1) (E-646) (E-654) (E-656) (E-688) (99-16) (Ord 04-01; Rev 02-27-04) (Ord 04-08; Rev 07-30-04) (Ord 15-01; Repealed 02-13-15)

The above and foregoing Ordinance was moved for adoption by Alderperson _____, seconded by Alderperson _____, and upon voice vote motion carried, whereupon the Mayor declared the Ordinance duly passed and adopted.

I certify that Ordinance 16-22 was published in the Watertown Public Opinion, the official newspaper of said City, on this ____ day of _____, 2016.

Rochelle M. Ebbers, CPA

First Reading: November 21, 2016

Second Reading:

Published:

Effective:

City of Watertown

Attest:

Rochelle M. Ebbers, CPA

Finance Officer

Steve Thorson

Mayor

REQUEST FOR CITY COUNCIL ACTION

TO: Mayor and City Council

FROM: Justin Goetz, City Attorney

MEETING: November 21, 2016

RE: Proposed Ordinance 16-23, Repealing Section 11.0805 to Eliminate a Redundant Penalty for Abandoned Vehicle Violations

Section 11.0805 establishes that any violation of Chapter 11.08 is an (un-specified, not Class 1 or Class 2) misdemeanor, and each day the violation is committed or continues is a separate offense. However, Chapter 11.99 (reproduced below), provides for *all* violations of Title 11, was adopted later in time than § 11.0805, and is much more comprehensive. These three qualities, and the fact that § 11.0805 and Chapter 11.99 do not substantively conflict with one another, makes Section 11.0805 redundant.

This redundancy, like most redundancies in law, are harmless. However, there are over 500 pages to the Revised Ordinances of the City of Watertown. A more concise Code is a more effective Code.

Text of Chapter 11.99 (yellow highlight denotes what makes § 11.0805 redundant):

Chapter 11.99 PUNISHMENT

11.9901: PUNISHMENT

Any person violating any of the provisions of this title shall, upon conviction thereof, be punished by a fine of not to exceed two hundred dollars (\$200), or by imprisonment for not to exceed thirty (30) days or by both such fine and imprisonment; **and each day of violation shall constitute a separate offense.** (E-679)

Any person violating any of the provisions of Chapter 11.04, shall be punished by a fine of not to exceed two hundred dollars (\$200) and the violator shall be required to return the premises to their natural condition and upon failure so to do within thirty (30) days after notice in writing, the City may return the premises to the natural condition and assess the costs thereof to the landowner. (E-300-2) (E-679)

ORDINANCE NO. 16-23

AN ORDINANCE REPEALING SECTION 11.0805 TO THE REVISED ORDINANCES OF THE CITY OF WATERTOWN TO ELIMINATE A REDUNDANT PENALTY FOR ABANDONED VEHICLE VIOLATIONS

BE IT ORDAINED by the City of Watertown, South Dakota, that Chapter 11.08 of the Revised Ordinances of the City of Watertown be amended as follows:

**Chapter 11.08
ABANDONMENT OF VEHICLES**

Section

[11.0801 Definitions](#)

[11.0802 Abandonment of Vehicles](#)

[11.0803 Leaving of Wrecked, Nonoperating Vehicle on Street](#)

[11.0804 Disposition of Wrecked or Discarded Vehicles](#)

~~11.0805 Penalties~~

[11.0806 Disposal of Abandoned Vehicles](#)

11.0801: DEFINITIONS

The following definitions shall apply in the interpretation and enforcement of this ordinance:

Person: any person, firm, partnership, association, corporation, company or organization of any kind.

Property: any real property within the City which is not a street or highway. (E-119-1)

Street or highway: the entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel.

Vehicle: a machine propelled by power other than human power designed to travel along the ground by use of wheels, treads, runners or slides and transport persons or property or pull machinery and shall include, without limitation, automobile, truck, trailer, motorcycle or tractor.

11.0802: ABANDONMENT OF VEHICLES

No person shall abandon any vehicle within the City and no person shall leave any vehicle at any place within the City for such time and under such circumstances as to cause such vehicle reasonably to appear to have been abandoned. (E-119-1)

11.0803: LEAVING OF WRECKED, NONOPERATING VEHICLE ON STREET

No person shall leave any partially dismantled, non-operating, wrecked or junked vehicle on any street, highway, alley, boulevard, or other public property or public parking lot within the City. (E-119-1) (Ord 04-05; Rev 06-19-04)

11.0804: DISPOSITION OF WRECKED OR DISCARDED VEHICLES

No person in charge or control of any property within the City, whether as owner, tenant, occupant, lessee or otherwise, shall allow any partially dismantled, non-operating, unlicensed, wrecked, junked or discarded vehicle to remain on such property longer than ten (10) days; and no person shall leave any such vehicle on any property within the City for a longer time than ten (10) days; except that this ordinance shall not apply with regard to a vehicle in an enclosed building, or to a vehicle on the premises of a business enterprise operated in a lawful place and manner, when necessary to the operation of such business enterprise, or to a vehicle in an appropriate storage place or depository maintained in a lawful place and manner by the City or authorized by the City. (E-119-1) (Ord 04-05; Rev 06-19-04)

11.0805: PENALTIES

REPEALED

~~Any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor. Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such hereunder. (E-119-1)~~

11.0806: DISPOSAL OF ABANDONED VEHICLES

The Chief of Police or any member of his department designated by him is hereby authorized to remove, or have removed, any vehicle left at any place within the City which reasonably appears to be in violation of this ordinance, or lost, stolen or unclaimed. Such vehicle shall be impounded until lawfully claimed or disposed of in accordance with Section 32-30 SDCL 1967. (E-119-1)

The above and foregoing Ordinance was moved for adoption by Alderperson _____, seconded by Alderperson _____, and upon voice vote motion carried, whereupon the Mayor declared the Ordinance duly passed and adopted.

I certify that Ordinance 16-22 was published in the Watertown Public Opinion, the official newspaper of said City, on this ____ day of _____, 2016.

Rochelle M. Ebbers, CPA

First Reading: November 21, 2016

Second Reading:

Published:

Effective:

City of Watertown

Attest:

Rochelle M. Ebbers, CPA
Finance Officer

Steve Thorson
Mayor



Request for City Council Action

TO: City Council
THROUGH: Shane Waterman, City Engineer
FROM: Brandi Hanten, Urban Planner
MEETING DATE: November 21, 2016
SUBJECT: Annexation & Zoning of SE ¼ of Sec 4, Twp 116N, Range 52W of the 5th P.M., Codington County, South Dakota

Petitioner: Joan S. Endres, Owner of property and Watertown Development Company

Background: Petitioners submitted application and petition on October 25, 2016 requesting approval for Annexation and I-1 Light Industrial Zoning. Watertown Development Company will be purchasing the property but closing is contingent on approval of annexation and zoning.

Facts:

1. Adjacent Zoning Designation:
 - o I-1 Light Industrial District *North*
2. Adjacent public right-of-ways will be included in the annexation and zoning of the property.
 - o 20th Ave SE (Bypass)
 - o 29th St SE (Bypass)
3. Public water and sewer
4. 84.4 acres
5. Is not in the floodway or floodplain.
6. Does not need park dedication since proposed zoning is Industrial

Recommendation: The Plan Commission recommended approving the annexation and zoning request.

Action: City Council first reading of Zoning of the above said property.
Annexation will be included in the 12/5/16 City Council agenda for action to be taken on both items pertaining to the property.

History: 10/25/16 Petition and plans received
11/10/16 Plan Commission Public Hearing (Annexation, & Zoning)

Future: 11/21/16 City Council First Reading (Zoning)
12/05/16 City Council Second Reading and Public Hearing (Zoning) followed
by Action (Annexation & Zoning)
12/10/16 Published – *if Approved*
12/30/16 Effective

ORDINANCE 16-24

An Ordinance Amending Zoning District Boundaries by Zoning SE ¼ of Section 4-116-52 to I-1 Light Industrial District

BE IT ORDAINED by the City of Watertown, upon examination of the Petition for Zoning of property to the City of Watertown by owner, Joan Endres, of the real property legally described as:

The SE ¼ including abandoned Railroad Land Less the following:

The North 30 Acres

The South 487 feet of the North 982 feet less the East 850 feet

The North 495 feet of the East 850 feet

The South 825 feet of the North 1320 feet of the East 850 feet of the NE ¼ of the SE ¼

And Lot H1 in the SE ¼ except the North 495 feet of the East 850 feet of the NE ¼ of the SE¼

and based on the report and recommendation of the City Plan Commission in its Resolution 2016-33, that the zoning designation of said property, annexed in accordance with City Council Resolution 16-30 , be established as *I-1 Light Industrial District* pursuant to Watertown Revised Ordinance §21.32; and

BE IT FURTHER ORDAINED that the new zoning designation referenced above include all adjacent public rights-of-way.

BE IT FURTHER ORDAINED that the zoning map of the City of Watertown be so amended.

The above and foregoing Ordinance was moved for adoption by Alderperson _____, seconded by Alderperson _____, and upon voice vote motion carried, whereupon the Mayor declared the Ordinance duly passed and adopted.

I certify that Ordinance 16-24 was published in the Watertown Public Opinion, the official newspaper of said City, on the 10 day of December, 2016.

Rochelle M. Ebbers, CPA

First Reading: November 21, 2016
Second Reading: December 5, 2016
Published: December 10, 2016
Effective: December 30, 2016

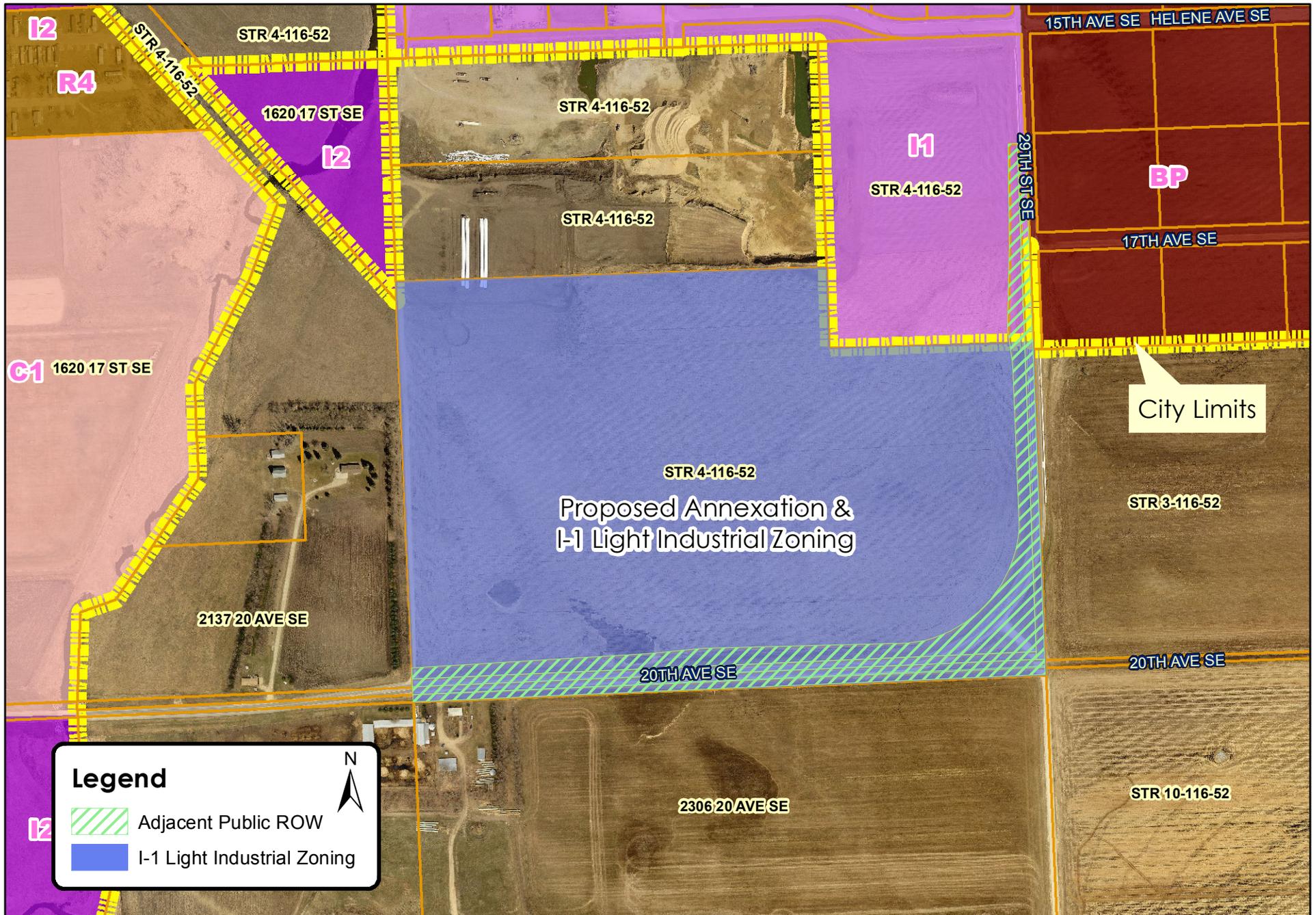
City of Watertown

Attest:

Rochelle M. Ebbers, CPA
Finance Officer

Steve Thorson
Mayor

Endres Annexation & Zoning



Prepared by:
Aason Engineering Co., Inc.
1022 6th Street SE
Watertown, SD 57201
Phone: 605-882-2371

PETITION FOR ANNEXATION OF PROPERTY
TO THE CITY OF WATERTOWN,
CODINGTON COUNTY, SOUTH DAKOTA

To the Honorable Steve Thorson, Mayor, and to the City Council of the City of Watertown, Codington County, South Dakota:

The undersigned, as owners of real property located in Codington County, South Dakota, currently outside the city limits and described as:

The SE ¼ including abandoned Railroad Land Less the following:

The North 30 Acres

The South 487 feet of the North 982 feet less the East 850 feet

The North 495 feet of the East 850 feet

The South 825 feet of the North 1320 feet of the East 850 Feet of the NE ¼ of the SE ¼

And Lot H1 in the SE ¼ except the North 495 feet of the East 850 feet of the NE ¼ of the SE ¼

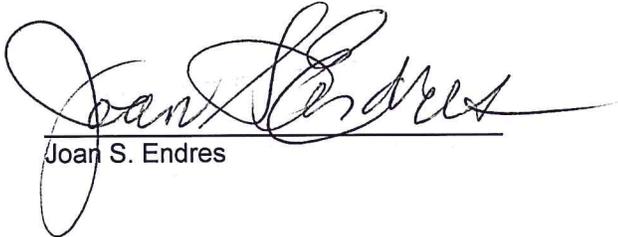
All located in Section 4, Township 116 North, Range 52 West of the 5th P.M., Codington County, South Dakota.

Do hereby petition the City of Watertown, Codington County, South Dakota, to include said property within the limits of the City, pursuant to SDCL 9-4-1, as shown on the exhibit drawing attached hereto and incorporated by reference.

Petitioners certify that there are no legal voters residing upon subject property and that it is contiguous to the City of Watertown.

Petitioners further request that the zoning ordinance of the City of Watertown be amended to include said property and that proposed property be zoned I-1 (Light Industrial District) under the zoning ordinances of the City of Watertown.

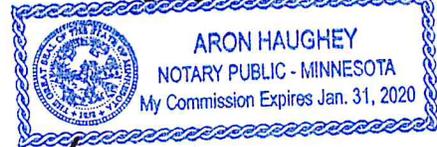
Dated this 19th day of October, 2016, A.D.


Joan S. Endres

MINNESOTA
STATE OF ~~SOUTH DAKOTA~~ }
Henne Pin } SS
COUNTY OF ~~CODINGTON~~ }

On this the 19th day of OCTOBER, 2016, personally appeared before me, JOAN ENDRES, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged that she executed the foregoing instrument for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.



[Signature]
Notary Public, ~~South Dakota~~
MINNESOTA

My Commission Expires: 1-31-20

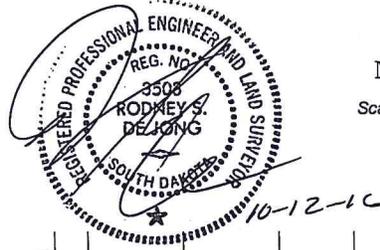
(seal)

Survey of

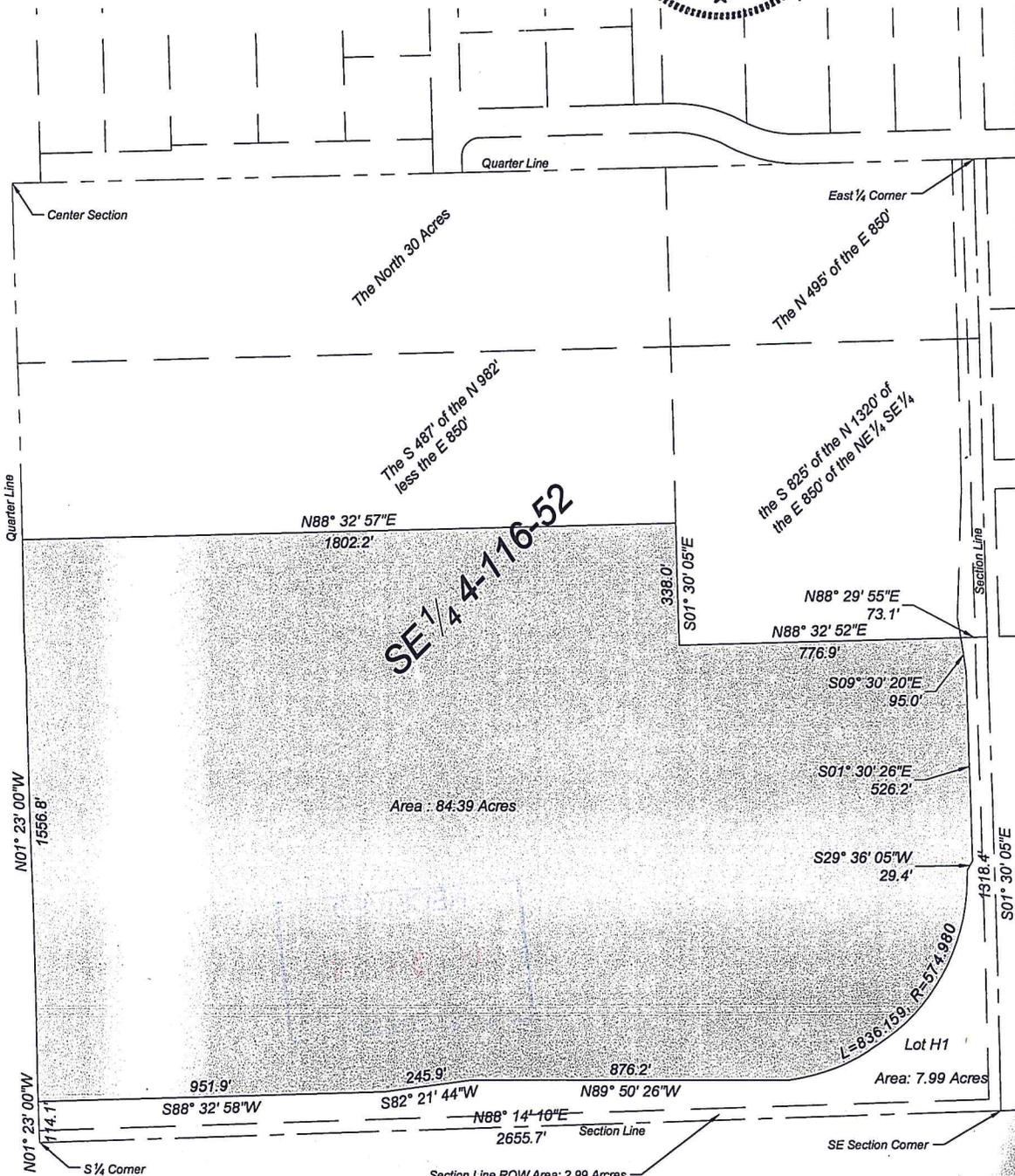
The SE 1/4 including abandoned Railroad Land Less the following:

1. The North 30 Acres,
2. The South 487 feet of the North 982 Feet less the East 850 feet,
3. The North 495 feet of the East 850 feet,
4. The South 825 feet of the North 1320 feet of the East 850 Feet of the NE 1/4 of the SE 1/4,
5. and Lot H1 in the SE 1/4 except the North 495 feet of the East 850 feet of the NE 1/4 of the SE 1/4,

all located in Section 4, Township 116 North, Range 52 West of the 5th P.M., Codington County, South Dakota



Scale: 1"=300'



Section Line ROW Area: 2.99 Acres



retail strategies

Proposal to Watertown, SD

March 2016
Strictly Private & Confidential

There's a lot of potential here.



RETAIL STRATEGIES

Where did we come from?

Founded in 2011, Retail Strategies was developed by brokers and developers to provide communities the option to have retail real estate professionals devise and execute tailored strategies to boost tax revenues, create jobs, and increase the overall quality of life in their communities through retail.

How does this work?

It's fairly simple. Our team of retail real estate professionals collect data, drive your market, and discuss your community vision to identify retail opportunities that fit your community. Our experts create a tailored strategy to attract these retailers that is presented to you following our discovery process. Once the strategy is adopted our team then begins the heavy lifting of retail recruitment on your behalf by leveraging our connections, representing you nationally at ICSC conferences, and developing tailored packages that your recruitment team discusses with retailers to attract them to your market.

“Retail real estate is a multi-year process. Our goal is to be your long-term partner to communicate real, actionable stories about your market to the desired retail decision makers.”

– Robert Jolly, CEO

Q & A

What are the goals for your partnerships?

- Increase the quality of life
- Broaden the tenant mix
- Boost tax collections
- Create jobs

Why Retail Strategies?

It's simple. We are committed to our clients and we can prove it:

- Client Focused
- 150 years of retail real estate experience
- 5:1 client to staff ratio
- Most licensed retail real estate professionals on staff
- Located retailers in 44 US states

Where did your team come from?

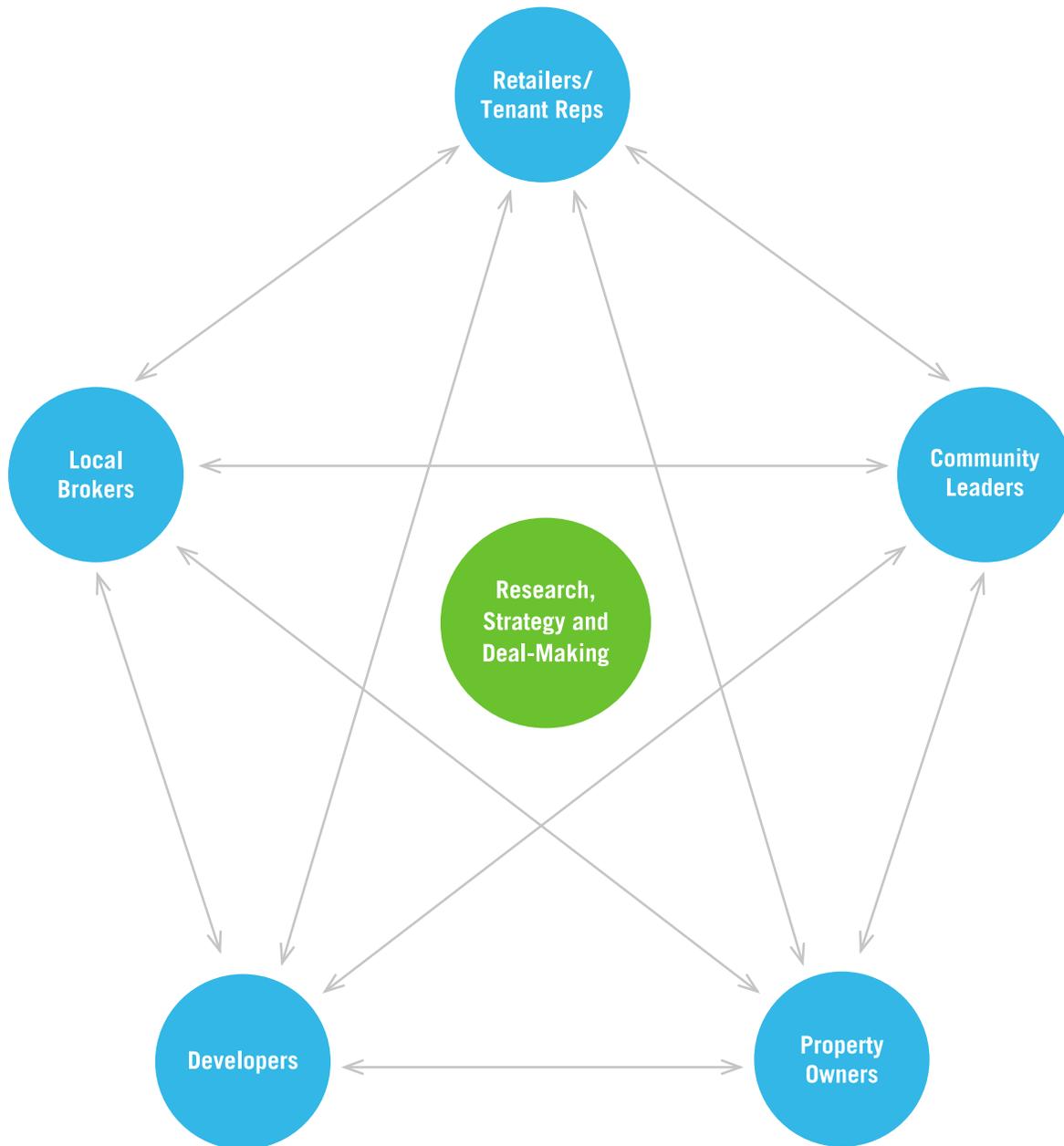
Costco. Hibbett Sports. ShopKo. Office Depot. Grocery chains. Buxton. The legal sector. Marketing and branding firms. Data firms. Brokerage houses. Retail Strategies employs 25 retail real estate professionals from a variety of backgrounds so that we can provide a holistic service for our clients.



What Exactly Does Retail Strategies Do?



- Connect the right people around a solid recruitment strategy.
- Provide retailers with a clear understanding of your city and the opportunity it represents to them.
- We know what they are looking for and we speak their language.
- Support local brokers, developers and property owners and facilitate putting deals together.

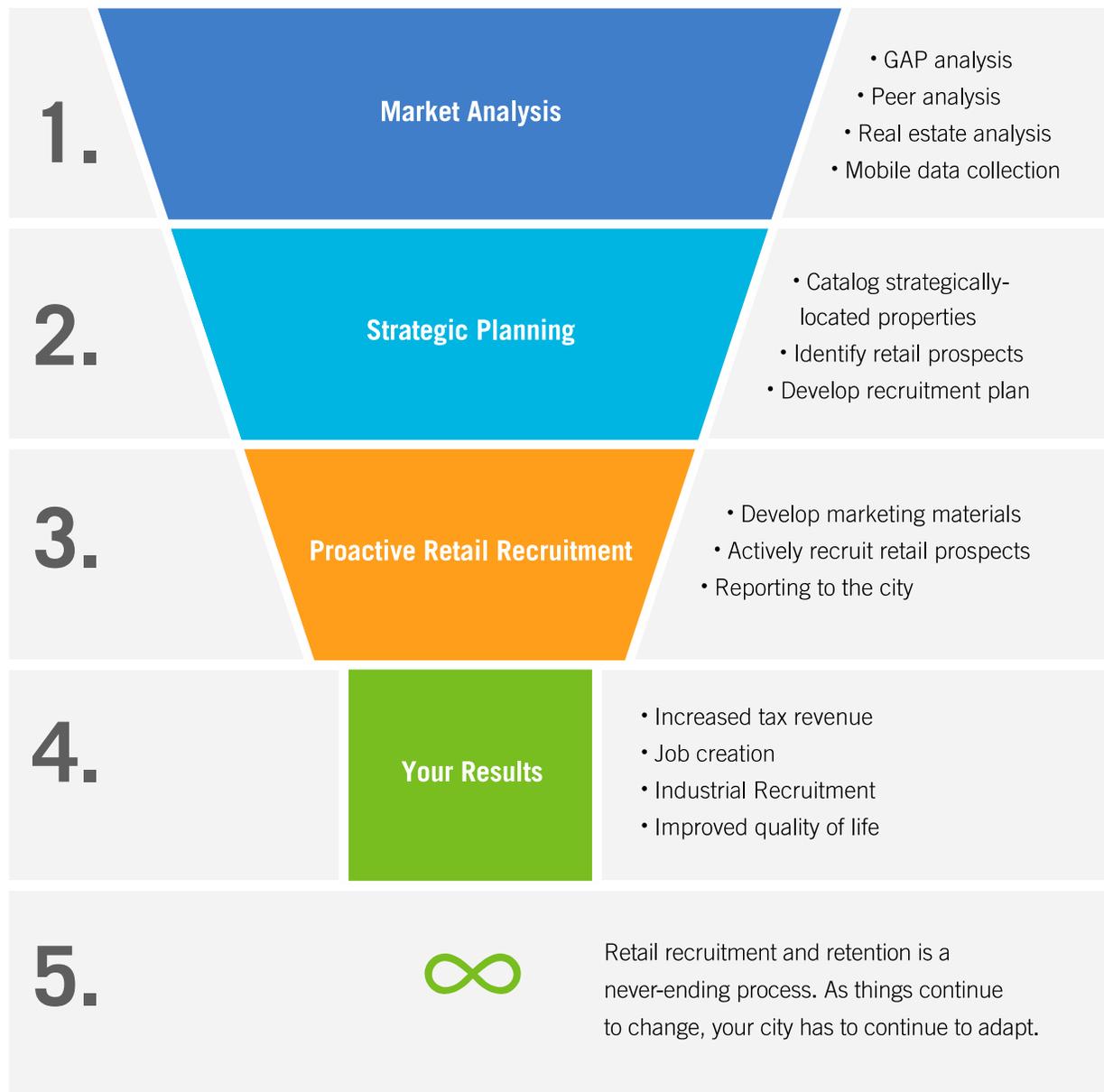


What Exactly Does Retail Strategies Do?



AMBITION, MEET STRATEGY.

Retail Strategies is a full-service consultant firm that develops and implements long-term retail commercial real estate strategies for municipalities and economic development agencies. Our process involves a team of experienced experts making connections between the public and private sector in a complex industry. Information, persistence and focus minimizes hurdles, accelerates timelines and increases economic development in a competitive environment.



Discover opportunities in your community.

There's a lot of potential here.



Community Data Analysis

Big data is here to stay. Retailers across the country have become more analytical and data driven than ever before. It is our job to develop a unique story to show the opportunities in your market to complement the current tenant mix and create a more vibrant marketplace.

Real Estate Analysis

We are retail real estate experts and real estate is and always will be the main determining factor for every retail expansion. Immersing ourselves with knowledge of the real estate in your market is the most critical piece of our discovery process. By putting our boots on the ground we identify your retail assets, challenges and opportunities in relation to surrounding communities, and opportunities for development and redevelopment within the community.

Community Input

Our team values your input. Your team will match the needs and wants of the community with realistic retail opportunities then work tirelessly to attract them to the market.



Key Deliverables from Discover Phase

Real Estate Analysis

- Focus Sites
- Development Sites
- Redevelopment Sites
- Underutilized Real Estate
- Key Intersections
- Competitive Shopping Centers

Research

- Trade Area Identification
 - Mobile Data Analysis
 - GAP Analysis
 - Peer Analysis
 - Psychographic Profiles
 - Demographic Analysis
 - Consumer Spending Habits
- (Over 150 Total Reports)

Community

- Stakeholder Questionnaire
- Vision
- Targeted Retailers
- Targeted Restaurants



Retail Strategy

The Retail Strategy is the culmination of hundreds of man-hours sorting through all of the variables of your community to identify the real, actionable stories that retailers need to hear. Our team will walk you through complex analytics, underutilized and strategic real estate assets, and ultimately provide a vision for retail within your community.

Marketing Guide

Retail Strategies team has over 150+ years of working with retailers to identify expansion opportunities. Through this experience, we have created a marketing piece that encompasses critical information retailers desire to know about communities.



retail strategies
BIRMINGHAM, ALABAMA
Market Guide

DEMOGRAPHIC PROFILE

	5 Mile Radius	10 Mile Radius	15 Mile Radius
2015 Estimated Population	97,208	269,170	762,114
Daytime Population	66,361	131,776	241,622
Median HH Income	\$67,267	\$77,506	\$79,298

DEMOGRAPHIC PROFILE

	5 Minute Drive Time	10 Minute Drive Time	15 Minute Drive Time
2015 Estimated Population	11,261	66,218	238,209
Daytime Population	9,267	67,436	202,134
Median HH Income	\$79,219	\$66,865	\$74,819

Tiffany Klipfick
Principal
tklipfick@retailstrategies.com
205.614.0986 office
205.688.0218 cell

Jordan Williams
Principal
jordan@retailstrategies.com
205.614.0986 office
205.688.0218 cell

City Facts

Placeholder text for City Facts.

Commercial Retail Sites

Site Name	Address
Shoppingtown Plaza	2926 Wallington Circle
Rainbow Plaza Shopping Center	2926 7th Avenue South
Land	120 18th Street South
Buy Town Marketplace	1000 8th North Chikara Avenue
Shoppingtown Plaza	2926 Wallington Circle
Rainbow Plaza Shopping Center	2926 7th Avenue South
Land	120 18th Street South
Buy Town Marketplace	1000 8th North Chikara Avenue
Shoppingtown Plaza	2926 Wallington Circle
Rainbow Plaza Shopping Center	2926 7th Avenue South
Land	120 18th Street South
Buy Town Marketplace	1000 8th North Chikara Avenue
Shoppingtown Plaza	2926 Wallington Circle
Rainbow Plaza Shopping Center	2926 7th Avenue South
Land	120 18th Street South
Buy Town Marketplace	1000 8th North Chikara Avenue
Shoppingtown Plaza	2926 Wallington Circle

City Contact Information

Laura Marinos
Owner of Revenue
laura.marinos@retailstrategies.com
 120 18th Street South, Suite 201
 Birmingham, AL 35203
 205.614.0986 office
 205.684.0415 cell
www.retailstrategies.com

GAP Analysis

The Gap Analysis is a summary of the proposed spending base segmented by retail category. It measures actual consumer expenditures within the City's trade area and compares it to the potential retail revenue generated by retailers in the same area. The difference between the two numbers reflects shortages, or the degree to which consumers travel outside the community for certain retail goods and services. The Gap analysis is a useful tool to gauge retail supply and demand within the community.

■ Limited-Service Dining Places (15,000,000)	■ Limited-Service Dining Places (10,000,000)
■ Family Clothing Stores (10,000,000)	■ Family Clothing Stores (8,000,000)
■ Home & Garden Centers (8,000,000)	■ Home & Garden Centers (6,000,000)
■ Hardware & Appliance Stores (7,000,000)	■ Hardware & Appliance Stores (5,000,000)
■ Hardware Stores (7,000,000)	■ Hardware Stores (5,000,000)

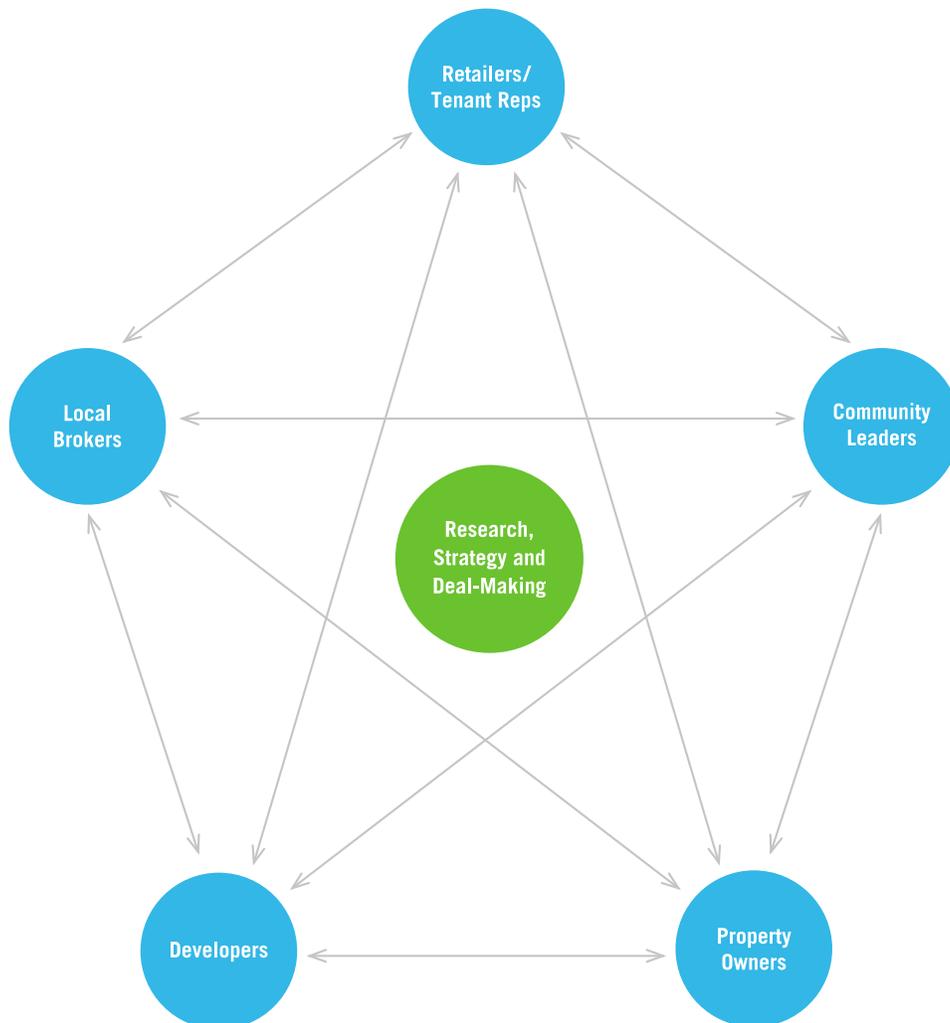
Follow us!



Connect

The Retail Strategies team will function as an extension of your staff to connect with all appropriate parties to create the best environment for deals to happen within your market. This process involves countless hours of leveraging retail real estate knowledge, experience, and connections on your behalf. Information, persistence and focus minimizes hurdles, accelerates timelines and increases economic development in a competitive environment.

Retail real estate transactions take time but we are committed to communicating our progress to you during this lengthy process.



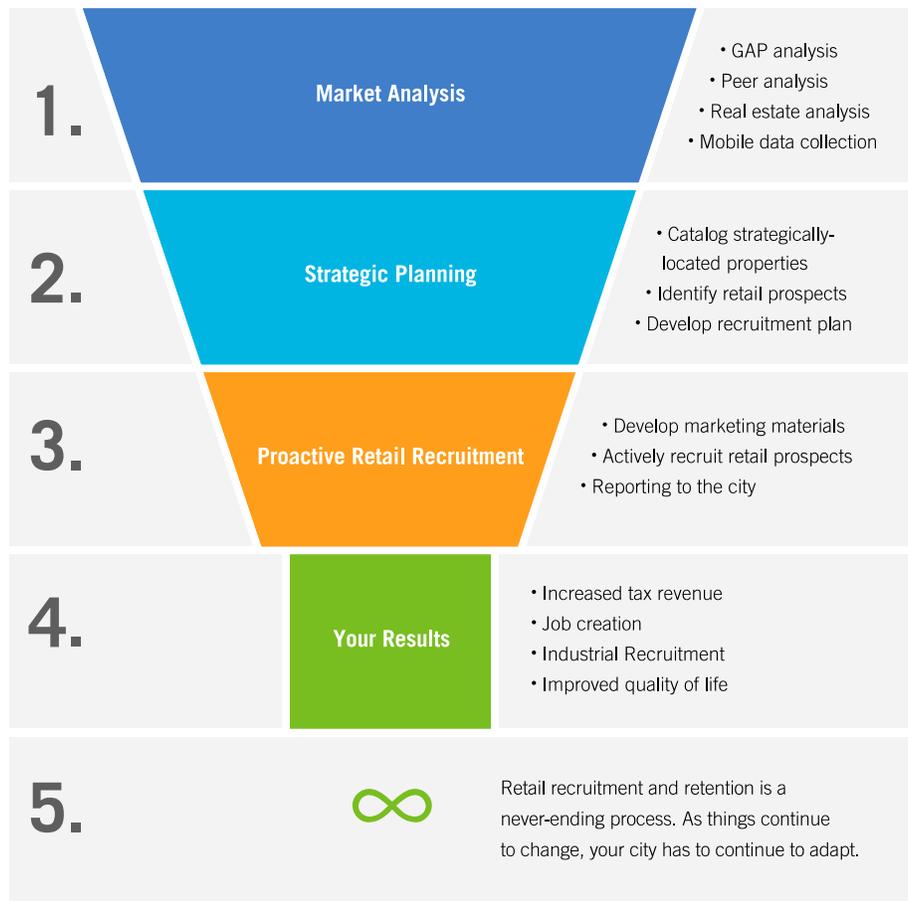


Retail Strategy Growth

Retail is perhaps the fastest changing of all the commercial real estate sectors. Rather than providing a static study that is quickly outdated, the ongoing implementation creates a dynamic strategy that can pivot as the market demands.

The implementation of the strategy is a process, not an event. Our team is committed and focused on presenting real opportunities to targeted expanding retailers and updating your strategy. We always keep your main goal in focus—attracting new retail to the market.

Our team is committed to providing unparalleled service and communication. We do not over promise but we strive to over achieve your expectations because our main goal is to always be your retail partner.



Timeline



Following the execution of our agreement, Retail Strategies immediately begins working to better understand and identify opportunities within the market. The following diagram gives you a brief perspective on the completion dates for the materials that go in to the Retail Recruitment Plan.





Recruitment & Representation

Our team functions as an extension of your staff to attract the prospective businesses to the community. Retail Recruitment is not an event; it is a process. Due to the nature of retail recruitment, the work performed during this phase cannot have a defined timeline.

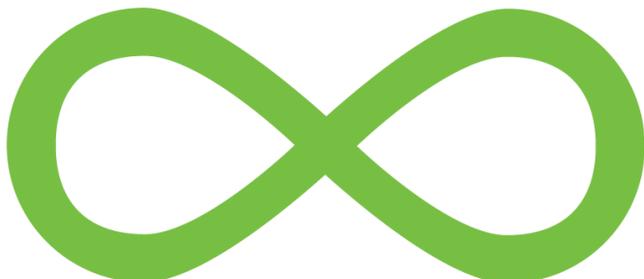
Each month, our team will be contacting:

- Identified city contact(s)
- Local property owners
- Brokers
- Developers
- Investors
- Directors of real estate
- Franchisees
- Local business owners
- Many other decision makers

In addition to phone and email communications with these contacts, our team will represent Watertown at ICSC and Retail Live events across the country. Watertown's unique location and nationally recognizable name allows our team to have meaningful conversations with retailers from Las Vegas to New York City.

Strategy Update

Retailers announce new expansion plans, change store types, and site criteria constantly. Our team will react to these updates as they are announced to appropriately position Watertown to retailers that are expanding today and in the future.



On-Demand Reporting

Our team understands Watertown's need to have constant access to research and not a "one-time data pull." At any time during our partnership, Watertown can request data from Retail Strategies and we will upload your requests to Basecamp in PDF format so you can easily share the information.

National Representation

The International Council of Shopping Centers (ICSC) is the global trade association for the retail industry. ICSC helps the public and private sectors understand the market through educational programs, publications, certification programs, and (most popular) Deal Making Conventions. The most well known is ICSC RECON, which takes place annually in May in Las Vegas, NV. RECON is one of the largest opportunities for Retail Strategies to represent your community each year to expanding retail concepts.

2016 Conferences

- | | |
|---------------|---------------|
| Las Vegas | Nashville |
| Atlanta | Austin |
| Dallas | Chicago |
| New York City | New Orleans |
| San Diego | Washington DC |
| Orlando | Charlotte |



Team Description

Our team of 25 professionals is unrivaled within the industry. We are unique in that we assign dedicated professionals to execute against the opportunities within your markets. The team skillsets, along with their roles and responsibilities, complement each other to create the desired results within your markets.

Team roles include Executive support, Account Executive, Development, Director of Retail Recruitment, Retail Recruitment Coordinator, Marketing Assistants, and a Data and Research Analysis Professional.



We are retail real estate experts. We know how to tell your community's story in a way that matters to national retailers.

Our Commitment is to Our Clients

Provide Progress Updates

- Every outcome from a call, e-mail, face-to-face meeting, or trade show meeting will be logged and recorded to appropriately update our main point of contact within the community.
- Regular interaction with the Client Manager, Retail Recruiters, and other members of your team.

Dynamic Performance

- Our team will react to the rapidly changing retail environment.
- Our focus is to identify newly announced expansions, closures, and relocations to position our clients appropriately.
- On-demand reporting.

Provide Answers

- We'll provide feedback and direction on barriers to entry when retailers turn down a site.

Your Success is Our Goal



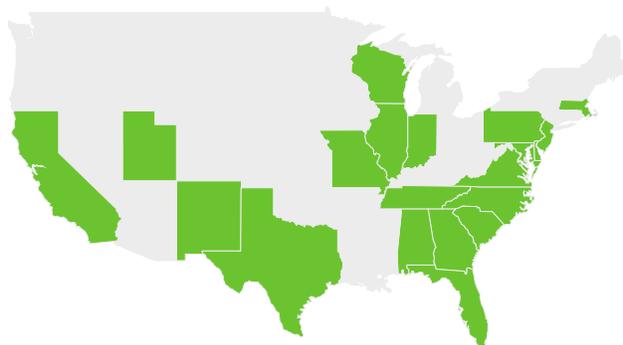
Our Team



A Sample of Who We Have Worked For and With



Where Our Team is From



19

Licensed Retail
Real Estate
Professionals

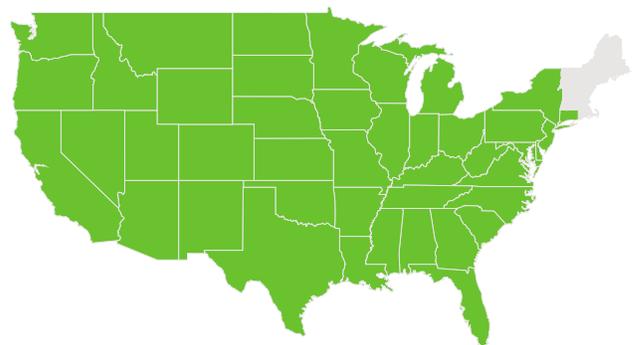
25

Team
Members

110

Communities
Served

Where We Have Located Retailers



5:1

Staff to
Client Ratio

1 Goal

Create Success
for Our Clients

Reporting, Invoicing, and Fee Schedule

The initial length of this partnership is 36 months (3 years) following the receipt of the fully executed agreement. A timeline for the first 90 days will be submitted within seven days of the fully executed agreement, indicating trip details and delivery dates. We will make a minimum of three trips to Watertown during the partnership.

Project Fees

The total fee for completion of work is \$120,000 payable in three installments over the 36-month period:

1. \$40,000 upon execution of the agreement
2. \$40,000 upon contract renewal date for Year 2. An invoice will be sent 60 days prior to renewal date.
3. \$40,000 upon contract renewal date for Year 3. An invoice will be sent 60 days prior to renewal date.

Project fees are due within 30 days of receipt of the invoice. Should Watertown request a special assignment, additional work, and/or additional travel needs not specifically referenced in the contract, we will prepare written authorization to be signed by Watertown in advance of commencing any additional work.

Client Responsibilities

Watertown will designate a project liaison who will serve as Retail Strategies' primary contact during the partnership.

Watertown will provide information relevant to the project such as prior retail studies, current traffic count data, surveys, maps, aerials, infrastructure plans, and any other plans that may influence the development of the Retail Recruitment Plan.

Watertown will provide city or organization logo and contact information as it should appear on the marketing material.

Q & A

Why invest in Retail Strategies?

Progressive communities across the county have decided to be proactive in their approach to retail and retail recruitment. To effectively identify and attract the desired retail concepts to your community, you need more than data reports, a list of prospects, and prepared marketing packages. Our partnerships involve hands-on, person-to-person contact, with our clients, retail real estate decision makers, property owners, brokers, and a variety of other contacts. The reason why our staff-to-client ratio is 6:1 is to ensure real conversations by real estate professionals are happening with end users on behalf of your community.

Technical Proposal

PHASE 1: DISCOVER DATA & ANALYTICS | REAL ESTATE ANALYSIS | COMMUNITY INPUT

- Identify market retail trade area using political boundaries, drive times and radii and custom boundary geographies
- Perform market and retail GAP analysis for trade area (i.e. leakage and surplus)
- Conduct retail peer market analysis
- Competition analysis identified target zones trade area(s)
- Tapestry lifestyles – psychographic profile of trade area / market segmentation analysis
- Aerial imagery of trade area(s)
- Retail competitor mapping/analysis
- Identification of at minimum 30 retail prospects to be targeted for recruitment in the first year of our partnership
- Monthly updates provided on retail industry trends
- Custom on-demand demographic research – historical, current, and projected demographics – to include market trade areas by radius/drive time, and custom trade area
- Analysis of future retail space requirements in relation to the retail market analysis, the market's growth potential and trends in the retail industry
- Retail Real Estate Analysis performed by Licensed Retail Real Estate Professionals with 10+ years of collective experience
- Identify/Evaluate/Catalog priority commercial properties for development, re-development and higher and best use opportunities
- Identification of priority business categories for recruitment and/or local expansion
- Perform competitive analysis of existing shopping centers and retail corridors
- Active outreach to local brokers and land owners

PHASE 2: INTERPRET THE RETAIL STRATEGY

- Target List of Retailers and Restaurants (minimum of 30)
- Customized Marketing Guide (four pages)
- Target Zones for Development, Redevelopment, and Leasing
- Focus Properties
- Presented by the Team via Conference Call and/or Skype

PHASE 3: CONNECT RETAIL RECRUITMENT | IMPLEMENTATION | NATIONAL REPRESENTATION

- Pro-active retail recruitment for targeted zones
- Will contact a minimum of 30 retailers, restaurants, brokers and/or developers each year
- Updates on new activity will be provided to Client's designated primary point of contact via Basecamp, telephone, or email on a monthly and/or as needed basis
- ICSC conference representation- updates provided according to the yearly conference schedule

PHASE 4: GROW RETAIL STRATEGY UPDATES | IMPLEMENTATION UPDATES

- One market visit per calendar year included in agreement, any travel outside of the agreement shall be approved and paid for by the contracting entity
- On Demand Reporting – by partnering with Retail Strategies we become your research arm providing data to our contracting entity as it is requested.
- Retail trends, mergers, and acquisitions



retail strategies

Proposal to Watertown, SD

March 2016
Strictly Private & Confidential

There's a lot of potential here.

--DRAFT--

--DRAFT--

--DRAFT--

PURCHASE AGREEMENT

The undersigned, WATERTOWN DEVELOPMENT COMPANY, hereinafter, "Purchaser" hereby agrees to purchase from the CITY OF WATERTOWN, hereinafter, "Seller" the real property situated in Watertown, Codington County, South Dakota, and being generally described as:

Lot 2 of the Glacial Lakes Energy Fourth Addition to the Municipality of Watertown, in the County of Codington, South Dakota,

consisting of approximately 7.11 acres, more or less, and depicted on Exhibit A attached hereto and incorporated by reference, subject to any recorded or visible easements and reservations of record. Purchaser hereby agrees to pay therefore the sum of Twelve Thousand, Five Hundred Dollars (\$12,500.00) upon the following terms and conditions:

1. This Purchase Agreement is being entered into pursuant to *SDCL § 9-27-36*, which authorizes Seller to sell, on a negotiated basis, and to convey on the terms and in the manner provided by resolution of its governing body, any of its real property to Purchaser, a nonprofit local industrial development corporation as defined by *SDCL §9-27-37*, to be used by Purchaser for an industrial development purpose as enumerated in *SDCL §9-54-1*.
2. This Purchase Agreement has been authorized according to its terms and in the manner provided by the duly adopted motion of the governing body. It is anticipated by the parties hereto that as soon as practically possible after Seller conveys title in fee to Purchaser, Purchaser will thereafter convey the above-described property to Glacial Lakes Energy, LLC, hereinafter "GLE" for the same purchase price. In addition, Purchaser assures Seller it will require GLE, prior to closing, to provide written evidence that GLE agrees to the following additional terms:
 - A. GLE acknowledges that the \$12,500.00 purchase price includes land cost for 7.11 acres at approximately \$1,758.00 per acre;
 - B. GLE acknowledges that its Purchase Agreement with the Purchaser will require GLE to share equally in the costs of closing on the above-described property, with the exception of the cost of an ALTA Owner's Policy of Title Insurance, which shall be borne entirely by the Purchaser. All costs incurred by the Purchaser in facilitating this transaction shall be reimbursed from the proceeds of the sale.
 - C. GLE acknowledges that any survey of the above-described property shall be conducted at GLE's election and expense.
 - D. Purchaser acknowledges that each of the terms contained within this section is a material term of this Purchase Agreement, and agrees that Seller shall be

permitted to use this Purchase Agreement, as well as the subsequent Purchase Agreement between Purchaser and GLE, as evidence in any proceeding to enforce its terms. Purchaser further agrees that it will not enter into any Purchase Agreement for the above-described property which does not include terms consistent with those described herein.

3. Purchaser shall remit Twelve Thousand Five Hundred Dollars (\$12,500.00), less the itemized costs associated with the transaction that are borne by Purchaser, to be paid in cash upon the closing between Purchaser and GLE.
4. Seller shall furnish adequate assurance to Purchaser that it has insurable title to the property herein conveyed, and that Seller is able to convey merchantable title of record in the name of Seller, free and clear of all liens and encumbrances by Warranty Deed.
6. All 2015 and prior real estate taxes which are due and payable during calendar year 2016, and all special assessments, whether levied or due, are to be paid by Seller prior to the closing date. Seller further agrees that the 2016 taxes and special assessments are to be prorated up to, and including, the date of closing, with said amount to be determined at closing.
7. In the event this offer to purchase is not accepted by Seller on or before 5:00 p.m. C.S.T. on December 12, 2016, it shall be rendered null and void and have no force or effect thereafter.
8. Closing date of this transaction will be on or before December 30, 2016.
9. This Purchase Agreement is not based upon any inspections having been made of the real property described herein, nor is this Purchase Agreement base upon any representations made by Seller to the Purchaser.
10. The parties hereby acknowledge and agree that prior to closing, GLE will be authorized to enter upon the real property described herein. In addition, GLE will be required to provide Purchaser a signed Indemnification and Waiver in a form acceptable to Purchaser.

SELLER:

Steve Thorson
Mayor

ATTEST:

Rochelle M. Ebbers, CPA
Finance Officer (SEAL)

ACCEPTANCE OF OFFER

The foregoing Real Estate Purchase Offer is accepted by the Purchaser this ____ day of _____, 2016, at _____ o'clock __. M.

PURCHASER:

Jill Fuller
Watertown Development Company

State of South Dakota)
)SS:
County of Codington)

On this the ____ day of _____ 2016, before me, the undersigned officer, personally appeared Steve Thorson and Rochelle M. Ebbers, who acknowledged themselves to be the Mayor and Finance Officer, respectively, of the City of Watertown, a municipal corporation, and that they as such Mayor and Finance Officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the City of Watertown City by themselves as Mayor and Finance Officer.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Notary Public

(SEAL)

My Commission Expires:

State of South Dakota)
)SS:
County of Codington)

On this the ____ day of _____ 2016, before me, the undersigned officer, personally appeared Jill Fuller who acknowledged herself to be the President of the Watertown Development Company, and that she as such President, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the Watertown Development Corporation by herself as President.

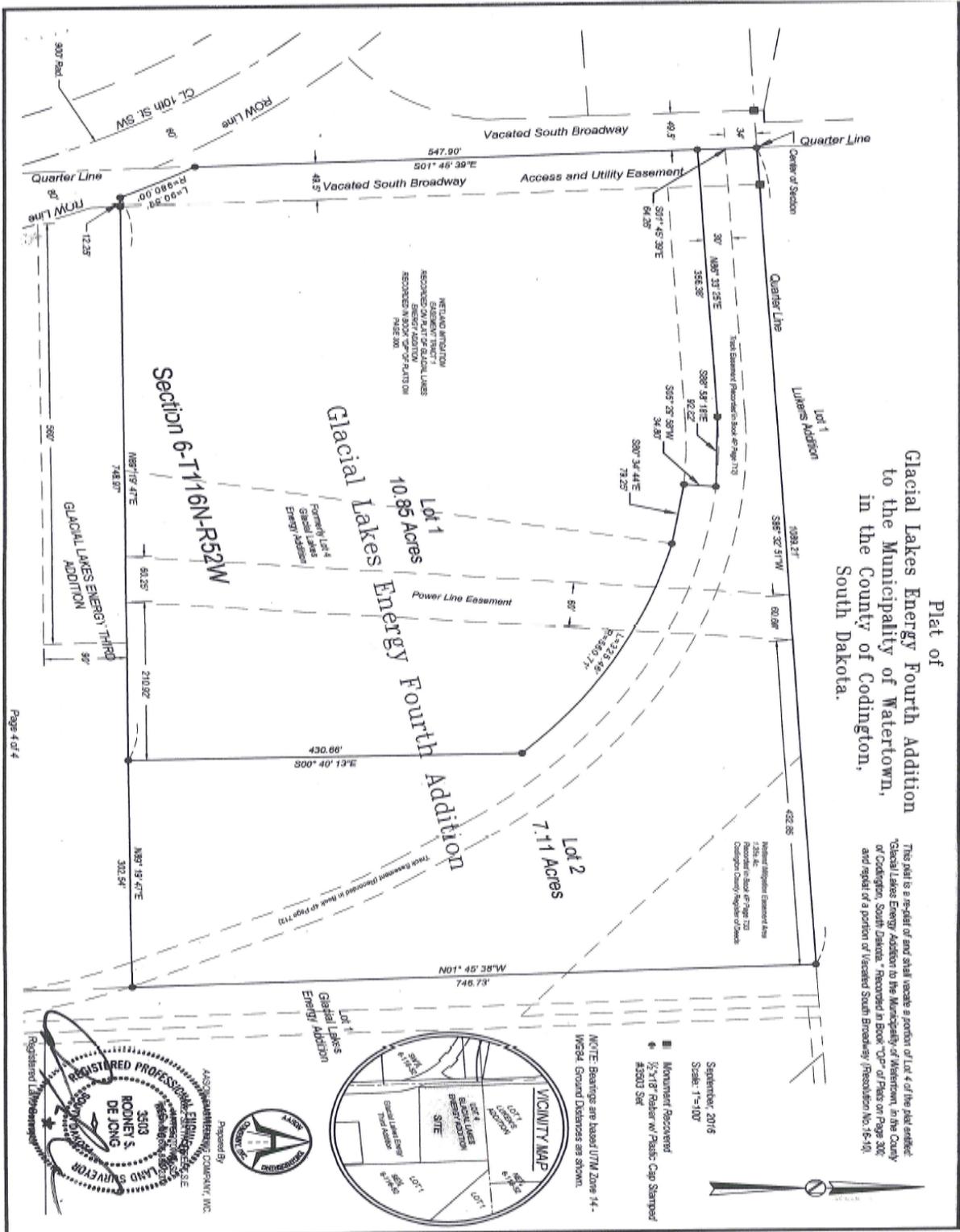
IN WITNESS WHEREOF I hereunto set my hand and official seal.

Notary Public

(SEAL)

My Commission Expires:

EXHIBIT A





Watertown Fire Rescue

Station 1

129 1st Avenue NW
 Watertown, SD 57201
 Phone (605) 882-5030
 Fax (605) 882-5041

Station 2

500 Golf Course Road
 Watertown, SD 57201
 Phone (605)882-5027
 Fax (605)8825028

Date: November 21st, 2016

**Bid Tab for 2017 Ambulance Remount
 Watertown Fire Rescue**

Bid opening : November 10th 2016 10:00 AM
Contact Person: Assistant Fire Chief Don Rowland
Contact Phone: 605-882-5030

	Bid #1	Bid #2
<u>Company/Bidder:</u>	Arrow Mfg Inc.	Premier Specialty Vehicls
<u>Model/ Make Sirens:</u>	2017 Ford E450	2017 Ford E450
<u>Bid price:</u>	\$ 119,891.00	\$ 137,626.00
<u>Bid bond included:</u>	Yes	Yes

Watertown Fire Rescue recommends Arrow Mfg Inc. at a cost of \$ 119,891.00.

Request for City Council Action

TO: Mayor and City Council
FROM: Shane Waterman, P.E., City Engineer *SW*
MEETING DATE: November 21, 2016
SUBJECT: Consideration of Change Order No. 2 Final for 15th Street NE Project #1522, to the contract with Duininck, Inc.

Background: On March 7, 2016 the Council awarded Project #1522 to Duininck, Inc., of Prinsburg, MN (formerly McLaughlin & Schulz, Inc. of Marshall, MN) in the amount of \$422,402.27 which was 15% below the Engineer's Estimate of \$498,331.40.

The project includes approximately 700 feet of asphalt roadway 36 feet wide plus curb, gutter, sidewalk, sanitary sewer, and storm sewer running from 14th Avenue North to the entrance of the Community Center. The City owns the property on the west side of the road, and the east side is owned by Hosanna Lutheran Church and James Orris Living Trust. Both the Church and Orris have recorded agreements to share in the cost of the road.

The bid from Duininck, Inc. contained an irregularity which the bidder has acknowledged and agrees to correct by way of Change Order No. 1 as soon as the contract is executed. The bid total is not affected by the change order; only the unit price for Item 52: High Flow Silt Fence will be modified from \$420.00 per foot to \$4.20 per foot. Change Order No. 1 was subsequently approved the night of awarding the contract.

Aason Engineering has prepared Change Order No. 2 to identify the bid items with final quantities differing from the planned quantities on the original bid form and to request authorization to adjust the final contract amount to match the "As-Built" quantities and associated costs.

If approved Change Order No. 2 will decrease the contract by \$1,144.43. In conclusion, despite the additional costs for extra base work incorporated into the project the net adjustment to the contract is a decrease in the final contract amount.

Recommendation: Approve Change Order No. 2 Final in the amount of (\$1,144.43) and decreasing the contract for Project #1522 to Duininck, Inc. to the amount of \$421,257.84.

Council Action Requested: Motion to Approve.

CONSTRUCTION CHANGE ORDER NO. 2 ✓

15th Street NE (Project No. 1522) ✓

City of Watertown

DATE: November 15, 2016 ✓
AGREEMENT DATE: March 7, 2016 ✓
PROJECT: 15th Street NE (Project No. 1522) ✓
OWNER: City of Watertown ✓
CONTRACTOR: Duinick, Inc. ✓

The following changes are hereby made to the Contract Documents:

See attached spreadsheet Exhibit A.

Original Contract Price: \$ 422,402.27 ✓

Change to Contract Price: \$ - 1,144.43 ✓

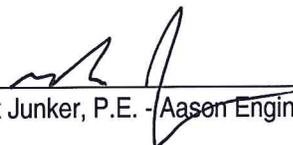
The Contract Price will be: \$ 421,257.84 ✓

The Contract Time will not change as a result of this Change Order. ✓

Approvals Required:


Mike Dondelinger, Duinick, Inc.

11-14-16
Date


Mark Junker, P.E. - Aasen Engineering Company, Inc.

11/8/16
Date

Steve Thorson, Mayor - City of Watertown

Date

EXHIBIT A - CONSTRUCTION CHANGE ORDER NO. 2 - 15th Street NE (Project No. 1522)

BID ITEM NUMBER	ITEM	PLAN QUANTITY	AS BUILT QUANTITY	CHANGE IN QUANTITY	UNIT	UNIT COST	CHANGE IN COST	JUSTIFICATION
1	Mobilization	1	1	0	LS	\$ 49,900.00	\$ -	
2	Traffic Control Signs	58	58	0	SqFt	\$ 9.90	\$ -	
3	Traffic Control Barricades	1	1	0	Each	\$ 110.00	\$ -	
4	Traffic Control 42" Cones	14	13	-1	Each	\$ 44.00	\$ (44.00)	as built
5	Saw Cut Asphalt	108	108	0	Ft	\$ 5.50	\$ -	
6	Remove Asphalt Surfacing	82	82	0	SqYd	\$ 2.20	\$ -	
7	Roadway Unclassified Excavation	1770	2170	400	CuYd	\$ 6.60	\$ 2,640.00	soft subgrade - add'l 8" exc Sta 3+10 to 7+10
8	Roadway Topsoil Placement	380	380	0	CuYd	\$ 3.30	\$ -	
9	Ditch Unclassified Excavation	1150	870	-280	CuYd	\$ 11.00	\$ (3,080.00)	6" undercut for topsoil not done
10	Ditch Topsoil Placement	370	0	-370	CuYd	\$ 4.40	\$ (1,628.00)	6" topsoil not installed
11	8" Sanitary Sewer Pipe Bedding Material	56	56	0	Ft	\$ 9.35	\$ -	
12	8" PVC SDR35 Sanitary Sewer Pipe	56	56	0	Ft	\$ 44.00	\$ -	
13	15" Sanitary Sewer Pipe Bedding Material	146	146	0	Ft	\$ 11.00	\$ -	
14	15" PVC SDR35 Sanitary Sewer Pipe	146	146	0	Ft	\$ 69.30	\$ -	
15	48" Sanitary Sewer Manhole	1	1	0	Each	\$ 4,400.00	\$ -	
16	Type A7 Frame and Lid	1	1	0	Each	\$ 385.00	\$ -	
17	PVC Pipe Deflection Test	74	74	0	Ft	\$ 1.10	\$ -	
18	Pipe Exfiltration Test	74	202	128	Ft	\$ 1.10	\$ 140.80	15" stub and 8" stub tested also (air tight caps)
19	48" Manhole Vacuum Test	1	1	0	Each	\$ 192.50	\$ -	
20	Storm Sewer Bedding Material	300	376.17	76.17	Ton	\$ 17.60	\$ 1,340.59	as built
20a	Storm Sewer Pit Run Bedding Material	0	323	323	Ton	\$ 8.80	\$ 2,842.40	used under west curb - improved stability
21	18" RCP CL4	120	120	0	Ft	\$ 38.50	\$ -	
22	24" RCP CL2	58	58	0	Ft	\$ 49.50	\$ -	
23	24" RCP CL4	716	716	0	Ft	\$ 55.00	\$ -	
24	24" RCP Flared End Section	5	5	0	Each	\$ 792.00	\$ -	
25	6" Perforated PVC Drain Tile	597	597	0	Ft	\$ 12.10	\$ -	
26	6" PVC Cleanout	2	2	0	Each	\$ 753.50	\$ -	
27	6" Drain Tile Bedding Material	597	597	0	Ft	\$ 6.60	\$ -	
28	Type B Drainage Fabric	312	312	0	SqYd	\$ 3.30	\$ -	
29	Class A Riprap	153	152.54	-0.46	Ton	\$ 39.60	\$ (18.22)	as built
30	Remove & Replace Riprap	19	19	0	Ton	\$ 13.20	\$ -	
31	Class M6 Concrete	13.13	13.13	0.00	CuYd	\$ 962.50	\$ -	
32	Reinforcing Steel	2794	2794	0	Lb	\$ 1.10	\$ -	
33	Type B Frame and Grate	3	3	0	Each	\$ 550.00	\$ -	
34	Double Type B Frame and Grate	1	1	0	Each	\$ 1,309.00	\$ -	
35	Type S Frame and Lid	2	2	0	Each	\$ 770.00	\$ -	
36	Crushed Granite for Stabilization	350	0	-350	Ton	\$ 33.00	\$ (11,550.00)	none used
37	Woven Geotextile Fabric	3797	3864	67	SqYd	\$ 2.42	\$ 162.14	add'l 1 foot width over drain tile rock
38	Pit Run Granular Material	2410	3830	1420	Ton	\$ 8.80	\$ 12,496.00	soft subgrade - add'l 8" Sta 3+10 to 7+10
39	Base Course	1710	1944.72	234.72	Ton	\$ 13.75	\$ 3,227.40	as built
40	Type B66 Concrete Curb and Gutter	1124	1124	0	Ft	\$ 19.80	\$ -	
41	6" Concrete Fillet Section	124	124	0	SqYd	\$ 88.00	\$ -	
42	6" Concrete Valley Gutter	48	48	0	SqYd	\$ 86.90	\$ -	
43	6" Concrete Driveway Approach	102	103	1	SqYd	\$ 85.80	\$ 85.80	as built
44	4" Concrete Sidewalk	5290	5290	0	SqFt	\$ 4.40	\$ -	
45	2'x4' ADA Panel	2	2	0	Each	\$ 396.00	\$ -	
46	2'x5' ADA Panel	6	6	0	Each	\$ 495.00	\$ -	
47	Adjust Type A Frame and Lid	1	1	0	Each	\$ 600.00	\$ -	
48	Adjust Water Valve Road Box	6	0	-6	Each	\$ 300.00	\$ (1,800.00)	M.U. did this work during fabric installation
49	Asphalt Concrete Composite Class E	730	696.14	-33.86	Ton	\$ 84.00	\$ (2,844.24)	as built
50	Asphalt Core Samples	3	0	-3	Each	\$ 300.00	\$ (900.00)	removed from project
51	Temporary Rock Construction Entrance	1	0	-1	Each	\$ 1,100.00	\$ (1,100.00)	none used
52	High Flow Silt Fence	220	0	-220	Ft	\$ 4.20	\$ (924.00)	none used
53	Sediment Control at Type S Inlet	24	0	-24	Ft	\$ 4.40	\$ (105.60)	none used
54	Sediment Control at Type B Inlet	4	0	-4	Each	\$ 148.50	\$ (594.00)	none used
55	Street Sweeping	8	1.5	-6.5	Hour	\$ 91.00	\$ (591.50)	as built
56	Wetland Seeding & Mulching	0.9	1.0	0.1	Acre	\$ 3,850.00	\$ 385.00	as built
57	Boulevard Seeding & Mulching	2.2	2.2	0.0	Acre	\$ 3,850.00	\$ -	
58	Erosion Control Blanket Type 2	2860	2860	0	SqYd	\$ 2.95	\$ -	
59	Install Existing Wattles in Ditch (Clausen)	0	1	1	LS	\$ 165.00	\$ 165.00	added for temporary stabilization
60	Grade Tree Belt Area Level (Clausen)	0	1	1	LS	\$ 550.00	\$ 550.00	leveling work needed to seed this extra area
							\$ (1,144.42)	
rounding:							\$ (0.01)	
TOTAL:							\$ (1,144.43)	

Request for City Council Action

TO: Mayor and City Council
FROM: Shane Waterman, P.E., City Engineer *SLW*
MEETING DATE: November 21, 2016
SUBJECT: Consideration of Change Order No. 2 Final for Koch Complex/Extension Center Parking Lot Reconstruction Project #1609

Background: On April 8, 2016 two (2) bids were received for the Koch Complex/Extension Center Parking Lot Reconstruction Project #1609. Clausen Construction, Inc. of Watertown had the low bid of \$235,670.50, which was 15% lower than the Engineer's Estimate of \$277,296.00. A contract was awarded to Clausen Construction, Inc. at the April 18, 2016 Council meeting.

The project includes approximately 5,620 S.Y. of reconstruction on the southern portion of the complex parking lot. On the northern portion of the parking lot approximately 2,600 S.Y. of pavement is scheduled for removal for drainage and pot-hole repairs. Upon completion of the patching work the northern portion (12,750 S.Y.) of the lot will receive 1.5" thick asphalt pavement overlay. Approximately \$118,941.90 of the work will be funded by Codington County with the remaining \$116,728.60 to come from the Watertown Street Department budget.

While excavating the southern portion of the project it was noted the subgrade immediately below the proposed granular base material was saturated by moisture and showed evidence of pumping when the construction equipment passed over it. It was decided to install a geotextile fabric over the subgrade prior to placement of the scheduled granular base material. Change Order No. 1 includes a total of \$11,386 of work and would increase the total project cost to \$247,056.50.

City Staff has prepared Change Order No. 2 Final to identify the bid items with final quantities differing from the planned quantities on the original bid form and to request authorization to adjust the final contract amount to match the "As-Built" quantities and associated costs.

If approved Change Order No. 2 will increase the contract by \$17,715.04. In conclusion, the additional costs for extra base work and additional patching incorporated into the project the net adjustment to the contract is an increase in the final contract amount for a total amount of \$264,771.54.

Recommendation: Engineering Staff recommends the award of Change Order No. 2 Final in the amount of \$17,715.04.

Council Action Requested: Motion to Approve.

CONSTRUCTION CHANGE ORDER NO. 2/FINAL ADJUSTMENT OF QUANTITIES

Date: November 2, 2016

Project: Koch Complex / Extension Center Parking Lot Improvements
Project #1609

Contract Date: April 18, 2016

Contractor: Clausen Construction Inc.

YOU ARE HEREBY DIRECTED TO MAKE CHANGES IN THE SUBJECT CONTRACT AS DESCRIBED BELOW:

For the City of Watertown

Mayor: _____
Mayor Steve Thorson

Date: _____

Nature of Changes: Contract quantities have been adjusted to reflect actual installed quantities.

These Changes result in the following adjustment of Contract Price and Time:

Contract Price Prior to This Change Order	\$ 247,056.50
Net INCREASE in Price Resulting from this Change Order	\$ 17,715.04
Current Contract Price Including This Change Order	\$ 264,771.54
Contract Time Prior to This Change Order	October 8, 2016
Net INCREASE in Time Resulting from this Change Order	0 days
Current Contract Time Including This Change Order	October 8, 2016

APPROVAL OF CHANGE ORDER

City Engineer: Shane Waterman
Shane Waterman, PE

Date: 11-16-16

ACCEPTANCE OF CHANGE ORDER

This Change Order is hereby acknowledged and accepted for Clausen Construction Inc.

By: Amy Redlin
Name: Amy Redlin
Title: Office manager

Date: 11-3-16

Change Order No. 2/Final Adjustment of Quantities KOCH COMPLEX / EXTENSION CENTER PROJECT No.1609 City of Watertown, South Dakota Wednesday, November 02, 2016			Clausen Construction Inc. 1300 23rd Street SE Watertown SD 57201 Phone: 605-882-3735 Fax: 605-882-3824			
Item No.	Item Description	Plan Quantity	As-built Quantity	Quantity Difference	Unit Price	Total Difference
1	Unclassified Excavation	2656 C.Y.	2836 C.Y.	180.0	\$ 2.50	\$ 450.00
2	Base Course	4142 Ton	4374.46 Ton	232.46	\$ 12.50	\$ 2,905.75
3	Asphalt Concrete Composite	2229 Ton	2409.62 Ton	180.62	\$ 79.50	\$ 14,359.29
4	Erosion Control Wattle	10 L.F.	10 L.F.	0	\$ 5.00	\$ -
CCO1	Woven Geotextile Separator	5693 S.Y.	5693 S.Y.	0	\$ 2.00	\$ -
TOTAL CONTRACT CHANGE						\$17,715.04