

BOARD MEETING
November 4, 2016 -7:00 A.M.

CALL TO ORDER

APPROVAL OF MINUTES

APPROVAL OF BILLS

OLD BUSINESS

1. **New Facility Update**

NEW BUSINESS

A. Joint Powers

B. Membership Report

1. **September Membership Report**
2. **Year- to-Date Membership Report**
3. **Silver Sneaker Report**

C. Boys/Girls Club Report

D. Personnel/Finance Committee Report

1. **Budget Update**
2. **Budget Year-to-Date Update**

E. Program Revenue/Expense Report

F. Acknowledge Volunteers

G. Facility Report

1. **Finger Vein Check In**

H. Other Business

1. **15th Annual Optimist Volleyball Tournament**

I. New Facility Policies

1. **Child Watch**

J. Next Board Meeting

December 2nd, 2016

WATERTOWN COMMUNITY RECREATION CENTER
BOARD MEETING – October 14, 2016

PRESENT: Carrie Dylla, Gary Grewing, Darrel Stacy, Ash Griffin, Mike Peterson, Scott Johnston, Brian Richter, Dr. Jon McAreavey, Tom Franken, and John Small–Staff.

ABSENT: Mike Danforth

Carrie Dylla called the meeting to order.

Approval of Minutes: Mike Peterson made a motion to approve the September 2016 minutes, seconded by Dr. Jon McAreavey. The motion carried.

Approval of Bills: Ash Griffin made a motion to approve the September bills as printed and distributed, seconded by Scott Johnson. The motion carried.

Old Business:

New Facility Update: The front and back parking lots are finished. About 75% of the painting is complete. Steps are being installed for the slide in the leisure pool and we've decided to paint the walls inside the pool. Originally we were going to leave it gray but decided it'd be nicer to have it an off-white. Most of the light fixtures are in and the railing is up around the walking track. Gym floor installation is in progress.

Rumble on the Ranch: Total Revenue was \$14,704. Event expense was \$8,030. We had 175 paid participants, making our donation to Special Olympics \$875 (\$5 for each). This left us with a net gain of \$5,799, which we split with Joy Ranch, \$2,899 each. The board discussed whether we want to continue the event next year or now. We question whether the time and effort put into it is worth the net profit.

New Business

Joint/Powers Committee: No Report.

Membership Report: For the month of August, the Rec Center had 21 new members join and 17 members drop. The current number of membership contracts is at 1,350, a decrease of 35 contracts or -3% from this time last year. Total number of individual members of youth, teenagers, Vo Tech students, and adults is 4,988, an increase of 73 individuals from the previous year.

Silver Sneakers/Silver & Fit: John reported that for the month of August, Silver Sneakers and Silver & Fit brought in a total of \$3,321 with 151 people attending at least once this month between the two programs.

Boys/Girls Club Report: Dr. Jon reported that they have surpassed their original goal of \$3.5 million, and have raised \$4.1 million in pledges to support the construction project and the endowment fund. They will continue to raise funds in November and December, after the United Way blackout period. They are also applying for two larger grants to continue the fundraising.

Personnel/Finance Committee Report

August Update: August revenue was \$67,447. Expenses were \$84,115. There was a deficit of \$16,668 for the month of August.

Budget YTD 2016: Revenue \$604,106 with total expense of \$628,971. YTD, there is a deficit of \$24,865.

Program Revenue/Expense Report: Lifeguard Training Courses profited \$3,525. Water Safety Instructor Course profited \$1,186. LG Training Recertification profited \$103. Athletic Edge profited \$2,458. High School Summer Basketball Leagues profited \$551. The HyVee Mini Triathlon profited \$1,043. FOP Youth Triathlon profited \$512. Rumble on the Ranch profited \$2,945.

Acknowledge of Volunteers: None.

Facility Report: We have an issue with the compressor on the air conditioner, so we currently have no AC in the men's locker room or the aerobics room. Jim estimates it will be about \$1,000 to repair it.

Other Business: The 15th Annual Optimist Volleyball Tournament will be held the first weekend in November.

New Facility Policies: The Personnel/Finance committee will work with John on new policies for the new facility, as well as updating some of our existing policies and will bring their recommendations to upcoming meetings.

Next board meeting: Friday, November 4th, 2016.

With no further business the meeting was adjourned.

Respectfully submitted,

John Small, Rec Center Staff

Carrie Dylla

Date

John Small
Executive Director
Watertown Community Recreation Center
Phone: 605-882-6250

Old Business

New Facility Update

Gym flooring is close of being completed 1st phase
Cabinets are being installed
Pool painting should be completed
Both parking lots are completed and striped
Some equipment is order
Working on Concessions, office and lounge furniture, shelving, TV's, cleaning equipment etc.
Fire place rock is completed (looks great!)
Grid work for the drop ceiling is over half completed
Ordering weight/cardio equipment

New Business

Membership Report

For the month of September the Rec Center had 23 new members join and 9 drop. The current number of membership contracts is at 1,364 vs 1,363 at this time last year. A surplus of 1 member which is about even compared to last year. Total number of individual members of youth, teenagers, Vo Tech students, and adults is 5,149 and increase of 255 individuals from the previous year.

Silver Sneakers

Current Silver Sneakers enrollment for:
September of 2016 – 71
September of 2015 – 56
September of 2016 payment \$583
September of 2015 payment \$544

Silver & Fit

Current Silver & Fit enrollment for:
September of 2016 - 337
September of 2015 - 230
September of 2016 payment \$3,036
September of 2015 payment \$2,233

Total for August \$3,619

Program Revenue/Expense Report

	Revenue	Expense	Profit/Loss
Fall Boot Camp	\$3,397	\$1,137	\$2,260

Acknowledge Of Volunteers

Bob Werner	Jeff Kosier	Jill Lenards	Randy Rackness
Blake Holden	Nick Jeffiry	Mitchel Lloyds	Maryen Stacy
Gordy Osthus	Lynn Osthus	Heather Block	Eileen Kramer
Issie Stroup	Allison Davis	Annie Norberg	

Finger Vein Check in System

As you remember the Rec Center installed a new check in system at the front counter this past June. It started out working great, as the weather is getting cooler, we are having problems with the finger vein recognizing members as they come in to check in. It works for everyone as they leave. We feel that the cold effects a person vein and shrinks the vein and it is hard to recognize the vein until your hand/fingers warm up. I have been trying to get the company to discuss it and we keep missing each other. I hope to have their take on the situation by this Friday.

Budget For The Month Of September

Revenue for the month of September	\$83,633
Add \$3,250 from City subsidy	\$ 3,250
Add \$1,666 from School pool payment	\$ 4,998

Total true revenue for the month of September \$91,881

Expense for the month of September	\$76,691
Add \$1,495 for insurance that was pre paid at the beginning of the year	\$ 1,495

Total true expense for the month of September \$78,186

True revenue for the month of September \$91,881
True expense for the month of September \$78,186

September has a surplus of 13,695

Budget 2016 YTD

Revenue through the month of September	\$658,128
Add \$29,250 from City Subsidy through September	\$ 29,250
Add \$4,998 from for pool payment	\$ 4,998

Total revenue through the month of September \$692,376

Expense through the month of September	\$711,645
Subtract \$4,488 from 5 months of pre payment of insurance	\$ 4,488

Total Expense through the month of September \$707,157

True revenue through September \$692,376
True expense through September \$707,157

The budget for the year to date of 2016 has a deficit of (\$14,781)
The budget for the year to date of 2015 has a deficit of (\$1,952)