

**WATERTOWN COMMUNITY RECREATION CENTER**  
**BOARD MEETING**  
October 7, 2016 -7:00 A.M.

**CALL TO ORDER**

**APPROVAL OF MINUTES**

**APPROVAL OF BILLS**

**OLD BUSINESS**

1. New Facility Update
2. Rumble on the Ranch

**NEW BUSINESS**

**A. Joint Powers**

**B. Membership Report**

1. July Membership Report
2. Year- to-Date Membership Report
3. Silver Sneaker Report

**C. Boys/Girls Club Report**

**D. Personnel/Finance Committee Report**

1. Budget Update
2. Budget Year-to-Date Update
3. Program Revenue/Expense Report
4. Acknowledge Volunteers

**E. Facility Report**

**F. Other Business**

1. 15<sup>th</sup> Annual Optimist Volleyball Tournament

**G. New Facility Policies**

1. We will be Ramping Up New and Updated Facilities Policies

**H. Next Board Meeting**

November 4<sup>th</sup>, 2016

WATERTOWN COMMUNITY RECREATION CENTER  
BOARD MEETING – September 2, 2016

**PRESENT:** Carrie Dylla, Gary Grewing, Darrel Stacy, Ash Griffin, Mike Peterson, Mike Danforth, Scott Johnson, and John Small–Staff.

**ABSENT:** Dr. Jon McAreavey, Tom Franken, and Brian Richter

Carrie Dylla called the meeting to order.

**Approval of Minutes:** Gary Grewing made a motion to approve the August 2016 minutes, seconded by Mike Peterson. The motion carried.

**Approval of Bills:** Mike Peterson made a motion to approve the August bills as printed and distributed, seconded by Mike Danforth. The motion carried.

**Old Business:**

**New Facility Update:** They are installing outside doors. Roof-top units will be put on and they will start air conditioning so the wood floors can be put in. Most painting is complete and gas fireplaces are installed. Both pools are poured, floors and sides, and they are working on the staircase for the slide. The main staircase in the building is complete and usable. They are working on installing basketball hoops and hardware. Tile on the floors and walls is coming along in the locker rooms.

**Rumble on the Ranch:** The 4<sup>th</sup> Annual Rumble was held Saturday, August 27<sup>th</sup> at Joy Ranch. Overall the event was successful and we had a lot of comments from runners who enjoyed it. There were about 50 less participants this year compared to last year, and the event is very labor-intensive. A better system for medical personnel will be discussed for next year. Revenue/Expense Report for this event will be presented next month.

**2017 Budget:** The Mayor and the Finance Director approved the budget and it was presented to the City Council mid-August. The council had a few questions but no major concerns. The budget will be approved at the September Council meeting.

**New Business**

**Joint/Powers Committee:** No Report.

**Membership Report:** For the month of July, the Rec Center had 12 new members join and 13 members drop. The current number of membership contracts is at 1,346, a decrease of 24 contracts or -2% from this time last year. Total number of individual members of youth, teenagers, Vo Tech students, and adults is 5,021, an increase of 136 individuals from the previous year.

**Silver Sneakers/Silver & Fit:** John reported that for the month of July, Silver Sneakers and Silver & Fit brought in a total of \$3,093 with 139 people attending at least once this month between the two programs.

**Boys/Girls Club Report:** No Report.

**Personnel/Finance Committee Report**

**July Update:** July revenue was \$61,451. Expenses were \$86,998. There was a deficit of \$25,547 for the month of July.

**Budget YTD 2016:** Revenue \$538,695 with total expense of \$574,061. YTD, there is a deficit of \$8,365.

**Program Revenue/Expense Report:** The High School Girls Volleyball League profited \$2,937.

**Acknowledge of Volunteers:** None.

**Facility Report:** No Report.

**Other Business:**

**Tour of the Facility:** For those who are interested, John will be giving a tour of the new facility to City Council and Rec Center Board members next Friday, September 9<sup>th</sup> at 12:00 noon. He will send a reminder email next week.

**Next board meeting:** Friday, October 7, 2016.

With no further business the meeting was adjourned.

Respectfully submitted,

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John Small, Rec Center Staff

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Carrie Dylla

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Date

John Small  
Executive Director  
Watertown Community Recreation Center  
Phone: 605-882-6250

# Old Business

## New Facility Update

Back parking lot is completed, will do side and front next week  
Leisure pool steps to slide and funnel are being installed  
Painting is about 75% done  
Tile flooring is continuing to be installed  
Installation of the wooden gym floors are going to start soon  
Installing light fixtures on the second floor  
Railing around walking track is completely installed

## Rumble on the Ranch

Total Revenue	\$14,704
Event Expense	\$7,939
Special Olympics Donation	\$875
Net Gain	\$5,890
WCRC/Joy Ranch Split	\$2,945

# New Business

## Membership Report

For the month of August the Rec Center had 21 new members join and 17 drop. The current number of membership contracts is at 1,350 vs 1,385 at this time last year. A decrease of 35 members or 3% from last year. Total number of individual members of youth, teenagers, Vo Tech students, and adults is 4,988 an increase of 73 individuals from the previous year.

## Silver Sneakers

Current Silver Sneakers enrollment for:  
August of 2016 – 72  
August of 2015 – 53  
August of 2016 payment \$600  
August of 2015 payment \$548

**Total for August \$3,321**

## Silver & Fit

Current Silver & Fit enrollment for:  
August of 2016 - 336  
August of 2015 - 336  
August of 2016 payment \$2,721  
August of 2015 payment \$2,085

## Program Revenue/Expense Report

	Revenue	Expense	Profit/Loss
Lifeguard Training Course	\$7,080	\$3,555	\$3,525
Water Safety Instructor Course	\$2,590	\$1,404	\$1,186
Life Guard Training Recertification	\$770	\$667	\$103
Athletic Edge	\$6,824	\$4,365	\$2,458
Summer HS Basketball League	\$5,000	\$4,449	\$551
HyVee Mini Triathlon	\$5,210	\$4,172	\$1,043
FOP Youth Triathlon	\$1,055	\$543	\$512
Rumble on the Ranch	\$14,704	\$11,759	\$2,945

## Acknowledge Of Volunteers

No report

# Budget For The Month Of August

<b>Revenue for the month of August</b>	\$60,465
Add \$3,250 from City subsidy	\$ 3,250
Add \$1,666 from School pool payment	\$ 3,332
 Total true revenue for the month of July	 \$67,447
<b>Expense for the month of August</b>	\$83,110
Add \$1,005 for insurance that was pre paid at the beginning of the year	\$ 1,005
 Total true expense for the month of August	 \$84,115
  True revenue for the month of August	  \$67,447
True expense for the month of August	\$84,115
  <b>August has a deficit of</b>	  <b>(\$16,668)</b>

## Budget 2016 YTD

Revenue through the month of August	\$574,774
Add \$22,750 from City Subsidy through August	\$ 26,000
Add \$1,666 from for pool payment	\$ 3,332
 <b>Total revenue through the month of August</b>	 <b>\$604,106</b>
  Expense through the month of August	  \$634,954
Subtract \$5,983 from 5 months of pre payment of insurance	\$ 5,983
 <b>Total Expense through the month of August</b>	 <b>\$628,971</b>
  True revenue through August	  \$604,106
True expense through August	\$628,971
  <b>The budget for the year to date of 2016 has a deficit of</b>	  <b>(\$24,865)</b>
<b>The budget for the year to date of 2015 had a surplus of</b>	<b>\$1,728</b>