

PROPOSED AGENDA
PUBLIC WORKS / SAFETY COMMITTEE
Tuesday, June 11, 2013, 12:00 p.m.

1. Approval of the Agenda.
2. Approval of minutes from the May 28, 2013 meeting.
3. Consideration of Ordinance No. 13-15 amending the rabies vaccination requirements for dogs and cats. (Dr, Mark Rieb, Animal Control Board).
4. Consideration of bids received for the Pheasant Ridge Drive Project No. 1312.
5. Consideration of bids received for the Miscellaneous Drainage Improvements Project No. 1306.

Old Business

New Business

Executive Session Pursuant to SDCL §1-25-2

*Note: It is expected that a **quorum** of the City Council will be in attendance at this committee meeting.*

PUBLIC WORKS/SAFETY COMMITTEE MEETING

Tuesday, May 28, 2013

Present: Mayor Williams and Council Members Danforth, Jones, Rieffenberger, Solberg & Thorson

Also Present: Tom Drake, Sarah Caron, Mike Rye, Mike Boerger, Ken Bucholz, Stanton Fox, Mike Risch and Kyle Horst

Approval of the Agenda.

Motion was made by Steve Thorson and seconded by Mike Danforth to approve the agenda. Motion carried.

Minutes.

Motion was made by Dennis Solberg and seconded by Mike Danforth to approve the minutes from the May 14, 2013 meeting. Motion carried.

Consideration of bids for the 2013 Street & Alley Improvements Project No.1301.

City Engineer Tom Drake reviewed the bid tab for the 2013 Street & Alley Improvements Project. McLaughlin & Schulz was the only bid received, in the amount of \$171,278.30. Motion was made by Dennis Solberg and seconded by Mike Danforth to recommend awarding bid to McLaughlin & Schulz. Motion carried.

Authorization to advertise for bids for the Storm Sewer Improvements Project No. 1306.

Staff requests authorization to advertise for bids for the Storm Sewer Improvements Project. The project covers the following improvements:

- Installation of a culvert under 14th Avenue NW, north of Cattail Crossings Golf Course. The culvert has holes in it, causing the street to cave in.
- Installation of a culvert under 13th Street West, near McKinley School. The storm sewer has separated under the street, and blockages occur due to water freezing in the pipes.
- Installation of a culvert under 5th Street East at the intersection with B Avenue. This pipe has come apart and needs continual maintenance due to blockage issues. The project will install a larger drain pipe, standard curb inlets, curb replacement, and handicap ramps.

This a budgeted project as part of the annual improvements to storm sewers. These three improvements were prioritized as the most important issues to address according to level of maintenance, safety, flooding, and other factors. Motion was made by Mike Danforth and seconded by Bill Rieffenberger to authorize advertising for bids. Motion carried.

Authorization to advertise for bids for the Sidewalk Accessibility Improvements Project No. 1304.

Staff requests authorization to advertise for bids for the Sidewalk Accessibility Improvements Project. This is an annual project to install accessible sidewalk ramps at various intersections around town. The project will be reduced in scope because there are not as many left to do. Motion was made by Steve Thorson and seconded by Mike Danforth to authorize advertising for bids. Motion carried.

Approval of Soil Testing Agreement for Landfill D-Cell #5.

Wastewater and Solid Waste Superintendent Mike Boerger reviewed the proposal from Houston Engineering for soil testing services associated with the Landfill D-Cell #5. The cost estimate for these services is \$16,335.00. Houston Engineering recommends Scott Engineering and American Engineering Testing as their subcontractors to conduct the required soil testing services. Motion was made by Mike Danforth and seconded by Steve Thorson to recommend acceptance of the proposal. Motion carried.

Consideration of Permitted Encroachment Agreement for Michael Risch at 1207 4th Ave NW.

Staff requests consideration of a Permitted Encroachment Agreement for Michael Risch, who owns property at 1207 4th Ave NW. A 15' unimproved alley right-of-way runs along the rear of his property, where Mr. Risch has a fence and a storage shed. Due to complaints from the neighborhood, Mr. Risch was requested by the Building Official to remove the structures from the alley. The Permitted Encroachment Agreement would allow Mr. Risch to keep his fence and storage shed where they are. Mr. Risch was present and when asked, stated that he and the neighbor to the north maintain the alley. After discussion, motion was made by Mike Danforth and seconded by Steve Thorson to recommend approval of the Permitted Encroachment Agreement. Motion carried.

Approval of revised dates for Thomas Carnivals to use 3rd Street East and the uptown city parking lot area.

The Chamber of Commerce requests authorization for Thomas Carnivals to use 3rd Street East and the City parking lot at the corner of Kemp Avenue and 3rd Street East from June 13-16. This reflects revised dates from the approval that was given at the last Public Works Committee meeting. Street Superintendent Mike Rye mentioned that the Senior Citizens have requested that the northern section of 3rd Street East be left unblocked so they can access their driveway. Motion was made by Mike Danforth and seconded by Dana Jones to approve the request. Motion carried.

Old Business

Tom Drake gave updates on some various items:

- The notice for the discharge permit from DENR for the Phosphorus Removal Facility will be posted in the Watertown Public Opinion this Saturday.
- Informally we have heard that Watertown has been awarded the agri-business grant for the 20th Avenue South and 7th Street West Intersection, in the amount of \$150,500.00.
- There will be additional funds awarded from the state for the South Broadway Bridge Project to cover items that were previously non-participating by the state. This amounts to approximately \$137,000.00.

Mike Danforth asked for an update on the 10th-12th Avenue NE drainage issue. Tom advised that as soon as the ground dries up, the contractor can get in there to grade it.

New Business

None

Executive Session

None

Motion made by Mike Danforth and seconded by Bill Rieffenberger to adjourn meeting at approximately 12:30 p.m.

Respectfully submitted,
Lori Marscheider

ORDINANCE NO. 13-15

AN ORDINANCE AMENDING SECTIONS 3.0202 AND 3.0401 REGULATING RABIES VACCINATION OF DOGS AND CATS WITHIN AND FOR THE CITY OF WATERTOWN

BE IT ORDAINED by the City of Watertown that Section 3.0202 of the Revised Ordinances of the City of Watertown be amended as follows:

3.0202: VACCINATION REQUIRED

1. Every dog or cat held as a domestic pet in the City, six (6) months of age or older, is hereby required to be vaccinated against rabies by a licensed veterinarian or other qualified person ~~designated by the Health Authority. Vaccination against rabies shall be given at such intervals as designated by the Animal Control Board by resolution.~~ The owner or keeper of a dog or cat may elect to have their animal vaccinated for rabies every year, or once every three (3) years.

BE IT FURTHER ORDAINED by the City of Watertown that Section 3.0401 of the Revised Ordinances of the City of Watertown be amended as follows:

3.0401: LICENSING OF DOGS AND CATS

1. Each owner or keeper of a dog or cat of the age of six (6) months or over shall ~~on or before January 30, annually or at such time as such dog or cat becomes six (6) months old, and annually thereafter, on or before January 30,~~ cause such dog or cat to be vaccinated and licensed. ~~The owner of a dog or cat must have his or her animal vaccinated for rabies every two (2) years.~~ A current color coded rabies vaccination tag shall serve as a license and no other license shall be required.

CITY OF WATERTOWN

Gary Williams
Mayor

ATTEST:

Rochelle Ebbers, CPA
Finance Officer

(SEAL)

First Reading:
Second Reading:
Published:
Effective: