

PROPOSED AGENDA
PUBLIC WORKS / SAFETY COMMITTEE
Tuesday, February 12, 2013, 12:00 p.m.

1. Approval of the Agenda.
2. Approval of minutes from the January 22, 2013 meeting.
3. Request authorization to advertise for bids for the Sanitary Sewer Rehabilitation Project No. 1308.
4. Update on Creek Channel Maintenance Project.
5. Consideration of proposal from Clark Engineering for 20th Avenue South Intersection design assistance.

Old Business

New Business

Executive Session Pursuant to SDCL §1-25-2

*Note: It is expected that a **quorum** of the City Council will be in attendance at this committee meeting.*

PUBLIC WORKS/SAFETY COMMITTEE MEETING

Tuesday, January 22, 2013

Present: Mayor Williams and Council Members Danforth, Rieffenberger & Thorson

Also Present: Tom Drake, Sarah Caron, Mike Rye, Mike Boerger, Shelly Ebbers, Roger Foote, Geoff Heig, Jack Little, Jeff DeVille, Jeff Riley, Don Egert and Kyle Horst

Approval of the Agenda.

Motion was made by Bill Rieffenberger and seconded by Steve Thorson to approve the agenda. Motion carried.

Minutes.

Motion was made by Mike Danforth and seconded by Steve Thorson to approve the minutes from the January 8, 2013 meeting. Motion carried.

Consideration of results from sale of 1999 street sweeper.

Street Superintendent Mike Rye reviewed the bid tab for the sale of the street sweeper. Bob Endres was the high bidder at \$12,600.00. Motion was made by Mike Danforth and seconded by Bill Rieffenberger to recommend approving the sale to Bob Endres. Motion carried.

Consideration of Bids for the Phosphorus Removal Facility Project No.1120.

City Engineer Tom Drake reviewed the bid tab for the Phosphorus Removal Facility Project. Low bidder was Miller Electric in the amount of \$195,454.00, which is slightly below the Engineer's Estimate. Added to the engineering cost of \$40,265.00, this brings the project total to \$235,719.00. The City received a grant for \$200,000.00, leaving a remainder of \$35,719.00. Of this, the Lake Kampeska Water Project District has offered to pay 40%, or \$14,287.60, and the balance will be funded from the City's water resources capital budget. Motion was made by Bill Rieffenberger and seconded by Steve Thorson to recommend awarding bid to Miller Electric. Motion carried.

Review of cost recovery example.

As a follow-up to the January 8 meeting, staff prepared a summary of the proposed cost recovery method, using the recently completed 2nd Street NW as an example. The proposed cost recovery system will provide a standardized method based on a per acre fee, and is collected as a sewer connection fee at the time a building permit is issued, or a street improvement charge to be collected at the time of platting and/or with a building permit. Recommended amounts are \$1500.00 per acre for major streets and either \$600.00 per acre or \$200.00 per connection trunk line sewer charge. This method would recover a portion of the cost to install infrastructure, after the City fronts the charges. After discussion, motion was made by Mike Danforth and seconded by Steve Thorson to recommend proceeding with the proposed cost recovery method. Motion carried.

Old Business

Updates were given on plans for proposed projects, including the 20th Avenue South and 7th Street West intersection, Phase III of the South Connector, a traffic signal at Highway 81 and 20th Avenue South, and Highway 81 reconstruction from 3rd Avenue North to 18th Avenue North, featuring a traffic signal at 10th Avenue. A discussion was held about the possibility of a pedestrian-controlled signal at 16th Avenue North and Highway 81 for the safety of children crossing to Jefferson School from Northridge. Mayor Williams mentioned that the school does have a bus route for children that live in Northridge and attend Jefferson School. Tom Drake was asked to propose the pedestrian-controlled signal to SDDOT, and have an update at the February 21 PW meeting.

New Business

None

Executive Session

None

Motion made by Mike Danforth and seconded by Steve Thorson to adjourn meeting at approximately 12:40 p.m.

Respectfully submitted,
Lori Marscheider

DRAFT



16 5th Street NE
Watertown, SD 57201
(605) 880-3122 Phone
www.clark-eng.com

February 5, 2013

PROPOSAL LETTER

Tom Drake
City of Watertown
23 2nd Street NE.
Watertown, SD 57201

Regarding: Civil Engineering Services for the Intersection of 20th Avenue SW and 7th Street SW

Tom,
Clark Engineering (Clark) is pleased to provide this proposal for engineering services for the intersection of 20th Avenue SW and 7th Street SW. This project will involve realigning the intersection and minimizing the existing superelevation to improve traffic flow and maximize potential freight operations.

SCOPE OF WORK

Survey and construction services are excluded from the scope of this project. Survey data will be provided from the City of Watertown.

Engineering services will include the following:

1. Attend kickoff meeting to layout project timeline and expectations.
2. Plan preparation for removals, grading and asphalt paving.
3. Specification preparation including bidding documents.
4. Final project construction cost estimate.

ENGINEERING FEE

For the design of the intersection of 20th Avenue SW and 7th Street SW, Clark Engineering proposes a Lump Sum Fee of \$5,000. This does not include survey or construction services. We propose to complete our design within 30 days of being granted a notice to proceed.

Thank you for your consideration of Clark Engineering. If you have any questions about our proposal, please feel free to call. (605-880-3122)

Sincerely,
For Clark Engineering Corporation,

Vanessa Victor, PE MsCE
Watertown Office Manager

Minneapolis
MN

Aberdeen
SD

Brookings
SD

Sioux Falls
SD

Watertown
SD